



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MARCH 28, 2023 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present, Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Johnny Byrd, Legacy Church

FUTURE MEETINGS

Family Assistance Commission, April 3 at 6 p.m.

Planning Commission, April 3 at 7 p.m.

Beer Board, April 4 at 6 p.m.

Bartlett Station Commission, April 5 at 7:30 a.m.

City Beautiful Commission, April 6 at 6:30 p.m.

RECOGNITIONS

Boy Scout Troop 27 was recognized.

Recognition of Bartlett High School Girls Wrestling State Champion, Maggie Graham

Mayor David Parsons presented Maggie Graham with a proclamation recognizing her as four time State champion for the Bartlett High School Girls Wrestling Team.

*****Official Business of the Day*****

2022 Employees of the Year Recognition (Ted Archdeacon)

Director of Personnel Ted Archdeacon announced the 2022 Employees of the Year:

Public Works Department - Kathryn Aldridge

Parks and Recreation Department - Kathryn Booth

Police Department - Chris McKee

Fire Department - Michael Sherman

Mayor's Office - Donald Stringfellow

MINUTES ACCEPTANCE**Minutes of the February 28, 2023 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

1 Special event permit for One Less Orphan 5K Fundraiser. (Trey Arthur, Director of Code Enforcement)

The event will be held on Saturday, June 3 from 8 a.m. to 10 a.m. at Faith Baptist Church.

2 Special event permit for Bartlett Station Farmers Market. (Trey Arthur, Director of Code Enforcement)

The event will be held on Saturday's beginning on May 20 thru September 23 from 8 a.m. to 12 p.m. at W.J. Freeman Park in the A. Keith McDonald Pavilion.

3 Treasurer's Report for January 2023. (Dick Phebus, Director of Finance)

Budgeted Expenditures	\$92,054,808
Year to Date Expenditures	\$57,343,153
Budgeted Revenues	\$92,054,808
Year to Date Revenues	\$54,816,673

NEW BUSINESS**I Commercial site contract for Lopez Grill. (John Horne, Director of Engineering)**

The developer, Gustavo Lopez, will pay \$20,611.20 in City fees. The bond is set at \$68,360.00.

Alderman David Reaves requested this item be removed from the Consent Agenda for discussion.

Director of Engineering John Horne explained this item passed through both the Planning Commission and Design Review Commission over a year ago. Plans are 90 percent complete and meets criteria to move forward with vote on the contract. The bond set at \$68,360.00 with fees of \$20,611.20 are rates set by ordinance and cover public work such as water, traffic, and erosion control issues.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Brad King, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

2 Professional fee proposal for one-year extension of audit contract with Watkins Uiberall, PLLC with option to renew for two additional years. (Dick Phebus, Director of Finance)

Director of Finance Dick Phebus stated the fees for the current audit firm, Watkins Uiberall, are included in the packet. The increase is primarily due to Bartlett City Schools' special activity fees and those costs are passed on to the school system.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

3 Resolution 03-23, a resolution to amend the Fiscal Year 2023 General Fund Budget to appropriate \$103,200.00 for peace officer supplement pay for police department certified personnel. (Dick Phebus, Director of Finance)

Mr. Phebus stated the City has already received this money from the State. Upon approval, the money will be distributed to the eligible 126 P.O.S.T. certified police officers.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Reaves, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

4 Resolution 04-23, a resolution to amend the Fiscal Year 2023 Bartlett City Schools General Purpose School Fund, School Nutrition Fund and Education Capital Projects Fund. (Dick Phebus, Director of Finance)

Mr. Phebus confirmed the Bartlett City School Board adopted this resolution at their February 23, 2023 meeting.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

5 Resolution 05-23, a resolution to establish an updated Occupational Safety and Health Program Plan, devise rules and regulations, and to provide for a Health and Safety Officer and the implementation of such program plan. (Ted Archdeacon, Director of Personnel)

Mr. Archdeacon explained this update is required by the Tennessee Occupational Safety and Health Administration (TOSHA).

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn

OPEN DISCUSSION

Mayor Parsons announced that Wednesday, March 29, Jersey Mike's will donate 100 percent of proceeds to the Bartlett Police Charitable Foundation.

He also announced that on Tuesday, April 11, 2023 at 5 p.m. in the Council Chambers a 100 Day Update will be presented to the press. He encouraged all to attend both events.

Alderman Reaves provided an update on the Ad Hoc Christmas Parade Committee. Information will be distributed next month with the date, time, and route.

Assistant Director of Park and Recreation Paul Wright announced the Easter Egg Hunt and Easter Hat Contest at W.J. Freeman Park on April 1, 2023. Festivities begin at 9 a.m.

ADJOURNMENT

Meeting adjourned at 6:39 PM