



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, MARCH 23, 2021 - BARTLETT CITY HALL - 6:00 PM

INVOCATION

Opening Prayer by Alderman Kevin Quinn

FUTURE MEETINGS

City Beautiful Commission, April 1 at 6:30 p.m.

Family Assistance Commission, April 5 at 6 p.m.

Planning Commission, April 5 at 7 p.m.

Bartlett Station Commission, April 7 at 7:30 a.m.

Parks and Recreation Advisory Board, April 8 at 6 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the March 9, 2021 Board of Mayor and Aldermen Regular Meeting

CONSENT AGENDA

- 1 Authorization to auction surplus property. (Dick Phebus, Director of Finance)**

Eight items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com

- 2 Treasurer's Report for January 2021. (Dick Phebus, Director of Finance)**

NEW BUSINESS

- 1 Appoint Laura Smith as Assistant Director of Personnel effective March 24, 2021. (A. Keith McDonald, Mayor)**

2 Bid for Senior Center roof replacement. (Shan Criswell, Director of Parks and Recreation)

Recommend accepting the lower bid from Elite Roofing at a total cost of \$47,725.00. Funds are available in Accounts 311.48311.51821 for \$46,000.00 and 110.44700.266 for \$1,725.00.

3 Bid for annual asphalt paving project. (John Horne, Assistant Director of Engineering)

Recommend accepting the lower bids from the following contractors:
Citywide asphalt pavement - Lehman-Roberts; Asphalt picked up at plant - Standard Construction and Lehman-Roberts. Funds are available in Account 311.48311.780.456.

4 Bid for concrete replacement project. (John Horne, Assistant Director of Engineering)

Recommend accepting the lowest bid from Barnes & Brower, Inc., in the amount of \$361,839.05, plus a contingency amount of \$20,000.00 for a total cost of \$381,839.05. The project is to replace all deficient concrete in the rights-of-way of neighborhoods slated for paving later this year. Funds are available in Accounts 311.48311.780.456, 121.48121.966, and 121.48121.975.

5 Presentation of General Obligation Bonds, Series 2021. (Dick Phebus, Director of Finance)

State of Tennessee Comptroller's Office requires presentation to the Board of Mayor and Aldermen of the Report on Debt Obligation form for General Obligation Bonds, Series 2021. The attached form reflects the \$789,334.00 bonds approved on February 23, 2021.

OPEN DISCUSSION

ADJOURNMENT



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, MARCH 9, 2021 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Alderman Bobby Simmons

FUTURE MEETINGS

Parks and Recreation Advisory Board, March 11 at 7 p.m.

Bartlett Arts Council, March 16 at 6 p.m.

BPACC Advisory Board, March 16 at 6 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the February 23, 2021 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

NEW BUSINESS

I Appoint Matt Laughlin to Bartlett Station Commission. (A. Keith McDonald, Mayor)

Minutes Acceptance: Minutes of Mar 9, 2021 6:00 PM (MINUTES ACCEPTANCE)

RESULT: APPROVED [UNANIMOUS]
MOVER: David Parsons, Alderman
SECONDER: W.C. Pleasant, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

2 Appoint Curtis Sigler to Planning Commission. (A. Keith McDonald, Mayor)

RESULT: APPROVED [UNANIMOUS]
MOVER: Emily Elliott, Alderman
SECONDER: Jack Young, Vice Mayor
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

3 Virtual meetings, if necessary, for Board of Mayor and Aldermen and Boards and Commissions during the months of March and April. (A. Keith McDonald, Mayor)

RESULT: APPROVED [UNANIMOUS]
MOVER: Jack Young, Vice Mayor
SECONDER: W.C. Pleasant, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

4 Authorization for the Mayor to enter into a Memorandum of Understanding between the Town of Arlington and the City of Lakeland, Tennessee for the coordination of a COVID-19 vaccination point of distribution. (A. Keith McDonald, Mayor)

Mayor McDonald stated that discussions had been made between Arlington and Lakeland regarding the coordination of a COVID-19 vaccination point of distribution. The City of Millington is interested in participating. The proposed site is Faith Baptist Church at 3755 N Germantown Parkway. This location is on a six-lane highway, allowing for heavier traffic, and is closer to the surrounding northern communities than the current Applying location in Memphis.

Alderman Parsons asked if it would begin April 1, 2021.

Alderman Simmons asked if it would be outside.

Mayor McDonald explained it would be outside with tents and if we could obtain enough vaccinations, the hope is to begin in April. The Mayor shared that the goal is for this to be on a limited basis as local pharmacies and doctor's offices begin to have access to the vaccines similar to flu vaccinations.

RESULT: APPROVED [UNANIMOUS]
MOVER: Emily Elliott, Alderman
SECONDER: W.C. Pleasant, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

5 Purchase of Property for Detention Basin and Egypt Central Right-of-Way. (Rick McClanahan, Director of Engineering)

Request approval to purchase the 1.54 acre parcel at the corner of Luther & Egypt Central for a total cost of \$66,500. Funds are available in Account 311.48311.780.63619.

Director of Engineering, Rick McClanahan, explained that A2H identified a location for a detention basin at the northwest corner of Luther and Egypt Central Road. A fair price of \$66,500 has been agreed upon with the property owner.

Alderman Parsons asked to consider the harvesting and selling of the mature trees.

Mayor McDonald mentioned the detention basin off Kirby Whitten and it was built to include a lake and walking trails. This proposed detention basin could also be a community feature.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

6 Resolution 10-21, a resolution to delete \$7,700.63 in uncollectable property taxes, interest, penalties, and associated costs from the City of Bartlett tax rolls. (Dick Phebus, Director of Finance)

Director of Finance, Dick Phebus, stated this request is to delete uncollectible taxes in the amount of \$7,700.63.

Alderman Quinn inquired if we would be able to recoup any of the county owned property.

Kristi Francavilla, Finance Manager, explained that this list comes from the Shelby County Trustee's office and if the properties are sold, there is a possibility some could be recouped.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

7 Resolution 11-21, a resolution to approve Bartlett City Board of Education resolution 8-4 which amends the Fiscal Year 2021 Bartlett City Schools Education Capital Project Fund and General Purpose School Fund. (Dick Phebus, Director of Finance)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

OPEN DISCUSSION

ADJOURNMENT

Meeting adjourned at 6:33 PM

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald
Mayor



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 03/23/21 06:00 PM
Department: Finance
Category: Presentation
Prepared By: Penny Medlock
Department Head: Dick Phebus

Authorization to auction surplus property.

Department	Year	Make/Model	Color	Vehicle ID#
Police	2007	Chevrolet Impala	Black	2GIWTTTK079125050
Police	2005	Chevrolet Malibu	Black	1G1ZS628X5F227605
Police	1994	Cadillac DeVille	Blue	1G6KD52B1RU249151
Police	2003	Dodge Stratus	Silver	1B3EL36X43N590733
Police	2001	Nissan Maxima	Gold	JN1CA31D41T607955
Police	1996	Toyota \$ Runner	Black	JT3HN87R8T0051102
Code	2008	Chevrolet Impala	White	2GIWB55K281309439
Public Works	2001	Ford Cargo Van	White	1FTRE14W01HB46091

Article V Section 4 of the Charter of the City of Bartlett designates the authority to the Mayor to sell surplus property with Board approval for items valued over \$500.

The following items have been identified as surplus with a potential value of over \$500 and are eligible to be sold at public auction.

It is our recommendation that these items be approved to be sold at public auction. If approved, the City of Bartlett will advertise the items to be auctioned on the GovDeals website (www.govdeals.com).

Thank you for your consideration of the above item.

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 03/23/21 06:00 PM

Department: Finance

Category: Report

Prepared By: Eric Phan

Department Head: Dick Phebus

Treasurer's Report for January 2021.



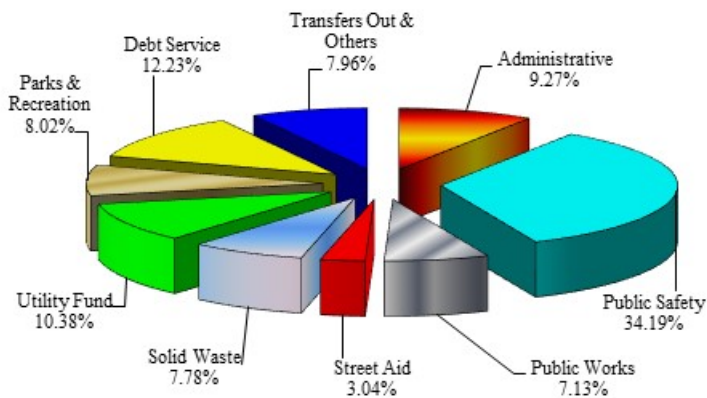
City of Bartlett

FINANCIAL REPORT

January 31, 2021

Total Expenditures, FY 2021 Budget: \$85,955,789

WHERE THE \$ GOES (Does not include School)

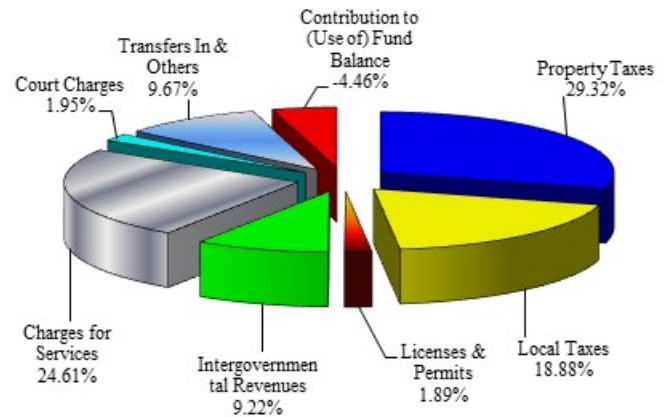


BUDGET HIGHLIGHTS

- June 30, 2020 year-to-date actual is audited.
- Property taxes are due February 28 and delinquent March 1.
- Delinquent 2019 property taxes were submitted to the Trustee for collection.
- Fiscal Year 2022 budgets are being prepared by the departments now.

Total Revenues, FY 2021 Budget: \$85,955,789

WHERE THE \$ COMES FROM (Does not include School)



FY 2021 YEAR-TO-DATE For The Period Ending January 31, 2021

	Adopted Budget	Year-to-Date Actual
General Fund Expenditures		
Administrative	\$ 7,319,463	\$ 4,189,448
Public Safety	28,675,627	16,933,949
Public Works	6,004,981	3,193,278
Parks and Recreation	6,289,003	3,197,983
Performing Arts	601,966	217,851
Transfers & Other Gen. Fund Items	6,084,019	5,901,524
Subtotal	\$ 54,975,059	\$ 33,634,032
General Fund Revenues		
Property Taxes	\$ 25,205,000	\$ 17,444,016
Local Taxes	12,948,653	6,293,325
Building and Development Fees	1,626,500	825,727
Intergovernmental	5,763,000	2,727,091
Charges for Services	3,413,000	1,417,058
Court Charges	1,410,000	802,417
Other Revenue	4,608,906	4,581,299
Subtotal	\$ 54,975,059	\$ 34,090,933
Special Rev. Funds - Expenditures	\$ 11,549,138	\$ 7,530,626
Special Rev. Funds - Revenues	\$ 11,549,138	\$ 7,675,498
Utility Expenses	\$ 9,712,500	\$ 5,537,997
Utility Revenues	\$ 9,712,500	\$ 5,625,168
Debt Service Expenditures	\$ 9,288,449	\$ 7,387,481
Debt Service Revenues	\$ 9,288,449	\$ 6,524,701
Total Expenditures	\$ 85,525,146	\$ 54,090,136
Total Revenues	\$ 85,525,146	\$ 53,916,299

Note: FY 2021 Adopted Budget includes use of fund balance in the General Fund, the Special Revenue Funds, the Utility and the Debt Service Fund.

Attachment: Jan21FinRpt (2024 : Treasurer's Report for January 2021)



City of Bartlett -- Financial Summary
For The Period Ending For The Period Ending January 31, 2021

	FY 2020 Actual	FY 2021 Adopted Budget	Increase/ Decrease in \$	Year-to-Date Actual FY 2020	Year-to-Date Actual FY 2021	Increase/ Decrease in \$	Percent of FY 2020 Actual	Percent of FY 2021 Budget	Increase/ Decrease in %
General Fund Expenditures									
Administrative	\$ 7,751,319	\$ 7,319,463	\$ (431,856)	\$ 3,959,491	\$ 4,189,448	\$ 229,957	51.08%	57.24%	6.16%
Public Safety	27,760,465	28,675,627	915,162	16,819,290	16,933,949	114,658	60.59%	59.05%	-1.53%
Public Works	6,458,857	6,004,981	(453,876)	3,929,859	3,193,278	(736,581)	60.84%	53.18%	-7.67%
Parks and Recreation	5,240,721	6,120,690	879,969	3,454,992	3,197,983	(257,010)	65.93%	52.25%	-13.68%
Performing Arts	595,582	770,279	174,697	428,118	217,851	(210,267)	71.88%	28.28%	-43.60%
Transfers & Other Gen. Fund Items	5,513,783	6,084,019	570,236	5,501,019	5,901,524	400,505	99.77%	97.00%	-2.77%
Total General Fund Expenditures	\$ 53,320,726	\$ 54,975,059	\$ 1,654,333	\$ 34,092,770	\$ 33,634,032	\$ (458,738)	63.94%	61.18%	-2.76%
General Fund Revenues									
Property Taxes	\$ 26,104,843	\$ 25,205,000	\$ (899,843)	\$ 17,656,605	\$ 17,444,016	\$ (212,588)	67.64%	69.21%	1.57%
Local Taxes	13,754,798	12,948,653	(806,145)	5,811,725	6,293,325	481,601	42.25%	48.60%	6.35%
Building and Development Fees	1,543,949	1,626,500	82,551	766,027	825,727	59,701	49.61%	50.77%	1.15%
Intergovernmental	6,462,189	5,763,000	(699,189)	2,626,638	2,727,091	100,453	40.65%	47.32%	6.67%
Charges for Services	3,529,930	3,413,000	(116,930)	2,367,555	1,417,058	(950,498)	67.07%	41.52%	-25.55%
Court Charges	1,209,473	1,410,000	200,527	801,542	802,417	875	66.27%	56.91%	-9.36%
Other Revenue	480,352	4,608,906	4,128,554	193,529	4,581,299	4,387,769	40.29%	99.40%	59.11%
Total General Fund Revenues	\$ 53,085,534	\$ 54,975,059	\$ 1,889,525	\$ 30,223,620	\$ 34,090,933	\$ 3,867,312	56.93%	62.01%	5.08%
Special Revenue Funds									
Street Aid Fund	\$ 2,482,694	\$ 2,610,000	\$ 127,306	\$ 1,383,339	\$ 1,291,955	\$ (91,384)	55.72%	49.50%	-6.22%
Solid Waste Fund	6,857,392	7,282,780	425,388	3,528,742	3,735,920	207,178	51.46%	51.30%	-0.16%
General Improvement Fund	803,953	820,500	16,547	530,846	308,804	(222,043)	66.03%	37.64%	-28.39%
Drug Enforcement Fund	123,191	306,200	183,009	62,619	55,211	(7,408)	50.83%	18.03%	-32.80%
DEA Enforcement Fund	141,454	378,700	237,246	140,084	50,640	(89,444)	99.03%	13.37%	-85.66%
Drainage Control Fund	106,946	120,558	13,612	65,856	68,057	2,201	61.58%	56.45%	-5.13%
Park Improvement Fund	22,700	0	(22,700)	22,700	133,000	110,300	0.00%	0.00%	0.00%
E-Citation Fund	9,608	30,400	20,792	9,608	15,656	6,048	0.00%	51.50%	51.50%
Grant Funds	1,387,330	0	(1,387,330)	292,857	1,871,383	1,578,527	21.11%	0.00%	-21.11%
Special Revenue Funds - Expenditures	\$ 11,935,268	\$ 11,549,138	\$ (386,130)	\$ 6,036,651	\$ 7,530,626	\$ 1,493,975	50.58%	65.21%	14.63%
Special Revenue Funds - Revenues	\$ 11,998,984	\$ 11,549,138	\$ (449,846)	\$ 6,107,637	\$ 7,675,498	\$ 1,567,861	50.90%	66.46%	15.56%
Utility Fund									
Total Utility Operations	\$ 7,383,375	\$ 8,921,824	\$ 1,538,449	\$ 4,583,400	\$ 4,497,490	\$ (85,910)	62.08%	50.41%	-11.67%
Total Utility Debt Expenses	1,160,668	1,221,319	60,652	1,036,536	1,040,507	3,970	89.31%	85.20%	-4.11%
Total Utility Expenses	\$ 8,544,043	\$ 10,143,143	\$ 1,599,100	\$ 5,619,936	\$ 5,537,997	\$ (81,939)	65.78%	54.60%	-11.18%
Total Utility Revenues	\$ 9,693,500	\$ 10,143,143	\$ 449,643	\$ 5,579,845	\$ 5,625,168	\$ 45,323	57.56%	55.46%	-2.10%
Debt Service Fund									
Total Debt Service Expenditures	\$ 8,609,215	\$ 9,288,449	\$ 679,234	\$ 7,092,308	\$ 7,387,481	\$ 295,173	82.38%	79.53%	-2.85%
Total Debt Service Revenues	\$ 8,138,085	\$ 9,288,449	\$ 1,150,364	\$ 5,908,497	\$ 6,524,701	\$ 616,204	72.60%	70.25%	-2.36%
Total Expenditures	\$ 82,409,253	\$ 85,955,789	\$ 3,546,536	\$ 52,841,665	\$ 54,090,136	\$ 1,248,471	64.12%	62.93%	-1.19%
Total Revenues	\$ 82,916,103	\$ 85,955,789	\$ 3,039,686	\$ 47,819,599	\$ 53,916,299	\$ 6,096,700	57.67%	62.73%	5.05%

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

REVIEWED**AGENDA ITEM**

Meeting: 03/23/21 06:00 PM

Department: Board of Mayor and Aldermen

Category: Appointment

Prepared By: Penny Medlock

Department Head: A. Keith McDonald

Appoint Laura Smith as Assistant Director of Personnel effective March 24, 2021.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 03/23/21 06:00 PM

Department: Parks and Recreation

Category: Bid

Prepared By: Debbie Christopher

Department Head: Shan Criswell

Bid for Senior Center roof replacement.

On February 23, 2021, an ad was placed in *The Daily News*. On March 11, 2021 the City of Bartlett received two bids, which were opened at City Hall.

Bids were received from the following companies:

Elite Roofing	\$47,725.00
Barnes and Brower Inc.	\$55,674.00

We recommend the bid be awarded to Elite Roofing for a total price of \$47,725.00.

Funds are available in Accounts 311.48311.51821 for \$46,000.00 and 110.44700.266 for \$1,725.00.

Thank you for your consideration.

BID RESPONSE SHEET

6.2.a

SB FY2021-02-018 ROOF REPLACEMENT / SENIOR CENTER
DUE 03/11/2021 AT 2:00 P.M.

	COMPANY/BIDDER	TOTAL BID	NOTES
	BARNES & BROWER, INC.	\$55,674.00	
*	ELITE ROOFING SOLUTIONS, LLC.	\$47,725.00	
* DENOTES LOW BID			

Attachment: FY2021-02-018 ROOF REPLACEMENT bid response sheet (2926 : Bid for Senior Center roof replacement)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 03/23/21 06:00 PM

Department: Engineering

Category: Bid

Prepared By: Becky Bailey

Department Head: John Horne

Bid for annual asphalt paving project.

The Fiscal Year 2021 annual bids for asphalt pavement were advertised in *The Daily News* on February 24, 2021. On March 11, 2021, we received two qualifying bids which were opened at City Hall.

Recommend awarding bids to:

**Asphalt Pavement picked up at plant: Lehman-Roberts Company
Standard Construction**

Asphalt Paving Citywide: Lehman-Roberts Company

The City Asphalt Pavement contract for FY2021 (Spring Only) is being awarded to Lehman-Roberts, Co., for the period from April 1, 2021 through June 30, 2021.

Funds are available in Account 311.48311.780.456.

Asphalt Pavement is being awarded to both vendors for the item 411-D, to be picked up at the plant as Public Works uses this item throughout the year as needed for patching. Public Works crews will pick it up from whichever asphalt plant and vendor has that asphalt mix available at that time with Standard being the lower cost provider.

Both of these contractors have performed work in the City of Bartlett.

A copy of the bid tabulation sheet is attached. Though Standard Construction is low bidder on several items, Lehman is lower on the items we use the most (411-D in place and 307-C patching).

BID TABULATION SHEET
Asphalt Pavement
Received : March 11, 2021

Pricing for April 1, 2021 thru June 30, 2021

Bidder	411 - D		307-C						
	In Place (\$/ton)	Picked up (\$/ton)	In Place (\$/ton)	In Place, patching (\$/ton)	Patching, Subdivisions (\$/ton)	Thin Milling (\$/ton)	Standard Milling (\$/ton)	Adjustment of Water Valves (\$/each)	Adjustment of Manholes (\$/each)
Lehman Roberts	\$96.50	\$67.00	\$124.00	\$155.00	\$155.00	\$48.50	\$61.00	\$125.00	\$200.00
Standard Construction	\$110.00	\$65.50	\$125.00	\$205.00	\$205.00	\$55.25	\$38.80	\$125.00	\$125.00

Attachment: Spring Asphalt bid totals (2927 : Asphalt Paving Yearly Bids - Spring 2021)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 03/23/21 06:00 PM

Department: Engineering

Category: Bid

Prepared By: Becky Bailey

Department Head: John Horne

Bid for concrete replacement project.

On February 24, 2021 an ad was placed in *The Daily News*. On March 11, 2021, the City received four bids, which were opened at City Hall.

Bids were received from the following companies:

Encor, LLC	\$441,727.50
York Construction Services, LLC	\$550,766.49
Barnes & Brower, Inc.	\$361,839.05
Wagner General Contractors, Inc.	\$375,235.12

We recommend the bid be awarded to the lowest bidder, Barnes & Brower, Inc., at a total cost not to exceed \$381,839.05. The total cost is the base bid of \$361,839.05 plus a \$20,000.00 contingency.

Funding is available in Accounts 121.48121.975, 121.48121.966, and 311.48311.780.456.

Thank you for your consideration.

Spring 2021 Concrete Replacement Project
Received: Thursday, March 11, 2021

Item	Qty	Unit	Encor, LLC		York Construction Services, LLC *		Barnes & Brower, Inc.		Wagner General Contractors, Inc.*	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
6-30 Curb and Gutter	1,700	LF	\$70.00	\$119,000.00	\$106.53	\$181,101.00	\$60.51	\$102,867.00	\$66.00	\$112,200.00
Drive Gutter	225	LF	\$60.00	\$13,500.00	\$72.13	\$16,229.25	\$59.53	\$13,394.25	\$56.00	\$12,600.00
5' Ramp	1	EACH	\$3,500.00	\$3,500.00	\$3,883.78	\$3,883.78	\$3,420.00	\$3,420.00	\$1,750.00	\$1,750.00
10' New Construction Ramp with Coping	3	EACH	\$6,000.00	\$18,000.00	\$5,326.32	\$15,978.96	\$4,472.33	\$13,416.99	\$3,595.00	\$10,785.00
10' New Construction Ramp	28	EACH	\$5,250.00	\$147,000.00	\$5,104.39	\$142,922.92	\$4,077.75	\$114,177.00	\$3,099.00	\$86,772.00
10' Retrofit Ramp with Coping	4	EACH	\$6,000.00	\$24,000.00	\$7,545.62	\$30,182.48	\$4,472.25	\$17,889.00	\$3,967.00	\$15,868.00
10' Retrofit Ramp	7.64	EACH	\$6,000.00	\$45,840.00	\$7,333.28	\$56,026.26	\$4,077.75	\$31,154.01	\$3,533.00	\$26,992.12
T-Intersection Parallel Handicap Ramp	8	EACH	\$4,000.00	\$32,000.00	\$7,046.28	\$56,370.24	\$3,420.00	\$27,360.00	\$2,231.00	\$17,848.00
Coping Wall	125	LF	\$52.50	\$6,562.50	\$33.29	\$4,161.25	\$28.94	\$3,617.50	\$97.00	\$12,125.00
Detectable Warning Surface Mat	55	EACH	\$300.00	\$16,500.00	\$177.54	\$9,764.70	\$295.96	\$16,277.80	\$967.00	\$53,185.00
Remove and Replace Sidewalk	125	LF	\$57.00	\$7,125.00	\$221.93	\$27,741.25	\$71.03	\$8,878.75	\$74.00	\$9,250.00
Saw-Cutting	325	LF	\$6.00	\$1,950.00	\$4.44	\$1,443.00	\$7.89	\$2,564.25	\$10.00	\$3,250.00
Saw-Cutting	325	LF	\$8.00	\$2,600.00	\$6.66	\$2,164.50	\$10.54	\$3,425.50	\$17.00	\$5,525.00
Sod	100	SY	\$10.00	\$1,000.00	\$1.33	\$133.00	\$9.53	\$953.00	\$9.00	\$900.00
Fill Sand	5	TON	\$30.00	\$150.00	\$66.58	\$332.90	\$94.00	\$470.00	\$397.00	\$1,985.00
Extra Demo	300	SF	\$10.00	\$3,000.00	\$7.77	\$2,331.00	\$6.58	\$1,974.00	\$14.00	\$4,200.00
Total Base Bid				\$441,727.50		\$550,766.49		\$361,839.05		\$375,235.12

* York and Wagner had math errors in all of the shaded Total Price calculations. Totals shown are the correct totals based on the unit prices submitted. Neither is the lowest bidder.

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 03/23/21 06:00 PM
Department: Finance
Category: Presentation
Prepared By: Penny Medlock
Department Head: Dick Phebus

Presentation of General Obligation Bonds, Series 2021.

State of Tennessee Comptroller's Office requires presentation to the Board of Mayor and Aldermen of the Report on Debt Obligation form for General Obligation Bonds, Series 2021. The attached form reflects the \$789,334.00 bonds approved on February 23, 2021.

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-134)

1. Public Entity:	
Name:	City of Bartlett, Tennessee
Address	6400 Stage Road
	Bartlett, TN 38138
Debt Issue Name:	General Obligation Capital Outlay Note, Series 2021A
If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.	
2. Face Amount: \$ 789,334.00	
Premium/Discount:	\$
3. Interest Cost: 1.8100 %	
☒ Tax-exempt ☐ Taxable	
☐ TIC ☒ NIC	
☐ Variable: Index _____ plus _____ basis points; or	
☐ Variable: Remarketing Agent _____	
☐ Other: _____	
4. Debt Obligation:	
☐ TRAN ☐ RAN ☒ CON	
☐ BAN ☐ CRAN ☐ GAN	
☐ Bond ☐ Loan Agreement ☐ Capital Lease	
If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Division of Local Government Finance ("LGF").	
5. Ratings:	
☒ Unrated	
Moody's	Standard & Poor's Fitch
6. Purpose:	
☒ General Government 100.00 %	BRIEF DESCRIPTION
☐ Education _____ %	streets, roads, greenways, and bridges
☐ Utilities _____ %	
☐ Other _____ %	
☐ Refunding/Renewal _____ %	
7. Security:	
☒ General Obligation	☐ General Obligation + Revenue/Tax
☐ Revenue	☐ Tax Increment Financing (TIF)
☐ Annual Appropriation (Capital Lease Only)	☐ Other (Describe): _____
8. Type of Sale:	
☐ Competitive Public Sale	☐ Interfund Loan
☐ Negotiated Sale	☐ Loan Program
☒ Informal Bid	
9. Date:	
Dated Date: 03/23/2021	Issue/Closing Date: 03/23/2021

REPORT ON DEBT OBLIGATION

(Pursuant to Tennessee Code Annotated Section 9-21-134)

10. Maturity Dates, Amounts and Interest Rates *:

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2022	\$ 59,334.00	1.8100 %	2033	\$ 73,000.00	1.8100 %
2023	\$ 60,000.00	1.8100 %		\$	%
2024	\$ 61,000.00	1.8100 %		\$	%
2025	\$ 63,000.00	1.8100 %		\$	%
2026	\$ 64,000.00	1.8100 %		\$	%
2027	\$ 65,000.00	1.8100 %		\$	%
2028	\$ 66,000.00	1.8100 %		\$	%
2029	\$ 68,000.00	1.8100 %		\$	%
2030	\$ 69,000.00	1.8100 %		\$	%
2031	\$ 70,000.00	1.8100 %		\$	%
2032	\$ 71,000.00	1.8100 %		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source.

* This section is not applicable to the Initial Report for a Borrowing Program.

11. Cost of Issuance and Professionals:☐ No costs or professionals

	AMOUNT (Round to nearest \$)	FIRM NAME
Financial Advisor Fees	\$ 0	
Legal Fees	\$ 0	
Bond Counsel	\$ 0	
Issuer's Counsel	\$ 500	Bone McAllester Norton PLLC
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
	\$ 0	
Paying Agent Fees	\$ 0	
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 0	
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount _____%		
Take Down	\$ 0	
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 0	
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs _____	\$ 0	
TOTAL COSTS	\$ 500	

REPORT ON DEBT OBLIGATION
(Pursuant to Tennessee Code Annotated Section 9-21-134)**12. Recurring Costs:**☐ No Recurring Costs

	AMOUNT (Basis points/\$)	FIRM NAME (If different from #11)
Remarketing Agent		
Paying Agent / Registrar		
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent		
Sponsorship / Program / Admin	15	TMBF Administration Fee
Other		

13. Disclosure Document / Official Statement:☒ None Prepared☐ EMMA link☐ Copy attached

or

14. Continuing Disclosure Obligations:

Is there an existing continuing disclosure obligation related to the security for this debt?

☒ Yes☐ No

Is there a continuing disclosure obligation agreement related to this debt?

☐ Yes☒ NoIf yes to either question, date that disclosure is due One year from fiscal year endName and title of person responsible for compliance Director of Finance**15. Written Debt Management Policy:**

Governing Body's approval date of the current version of the written debt management policy

12/05/2011

Is the debt obligation in compliance with and clearly authorized under the policy?

☒ Yes☐ No**16. Written Derivative Management Policy:**☒ No derivative

Governing Body's approval date of the current version of the written derivative management policy

Date of Letter of Compliance for derivative

Is the derivative in compliance with and clearly authorized under the policy?

☐ Yes☐ No**17. Submission of Report:**

To the Governing Body:

on

and presented at public meeting held on

Copy to Director, Division of Local Govt Finance: on

either by:

☐ Mail to:

OR

☒ Email to:Cordell Hull Building
425 Rep. John Lewis Parkway N., 4th Floor
Nashville, TN 37243-3400LGF@cot.tn.gov**18. Signatures:**

AUTHORIZED REPRESENTATIVE

PREPARER

Name

A. Keith McDonald

Title

Mayor

Firm

MayorTMBF

Email

kmcdonald@cityofbartlett.orglmooningham@tmbf.net

Date