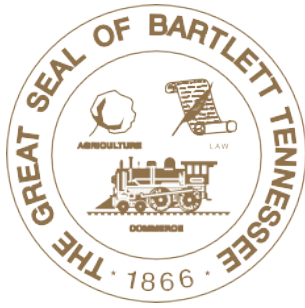




City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

Tuesday, July 14, 2026 - City Hall Council Chambers - 6:00 PM

INVOCATION

Opening Prayer by Rita Montgomery, United Christian Fellowship

FUTURE MEETINGS

Historic Preservation Commission, July 20 at 6:30 p.m.

Bartlett Library Advisory Board, July 23 at 6 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

- 1 Minutes of the June 23, 2026 Board of Mayor and Aldermen Meeting

CONSENT AGENDA

- 1 **Special event permit for Artisan Makers Market. (Trey Arthur, Director of Code Enforcement)**

The Artisan Makers Market event will be held on Saturday, September 19th, from 9 a.m. to 2 p.m. at 5675 Stage Road/Shelby Street.

- 2 **Purchase a Sansom Mini Packer. (Matt Crenshaw, Director of Public Works)**

Recommend approval to purchase a Sansom Mini Packer for Solid Waste from Sansom Equipment for a total cost of \$281,479.00 through Sourcewell Contract #110223-NWY. Funds are available in Account 122.48122.935.

3 Purchase a Labrie Kenworth refuse truck. (Matt Crenshaw, Director of Public Works)

Recommend approval to purchase a Labrie Kenworth garbage refuse truck from Environmental Group at a total cost of \$390,000.00 through Sourcewell Contract # 110223-LEG for Solid Waste. Funds are available in Account 122.48122.935.

4 Purchase garbage carts. (Matt Crenshaw, Director of Public Works)

Recommend approval to purchase 793 garbage carts (sealed carts, extra purchase carts and yard waste carts) from Schafer Plastics North America, LLC for a total cost of \$45,407.00 through Sourcewell purchase contract 120324-SFR. Funds are available in Account 122.48122.940.

5 Bid for an above-ground storage tank. (Matt Crenshaw, Director of Public Works)

Recommend accepting the bid from American Petroleum Sales and Services for an above-ground storage tank at the Fire Station #1 location for a total of \$280,605.00.

6 Bid for two sets of battery powered hydraulic rescue tools. (Tommy Gately, Fire Chief)

Recommend accepting the bid from Mid-South Rescue in the amount of \$70,860.00.

7 Purchase six 2026 Dodge Durango police pursuit vehicles. (Jeff Cox, Chief of Police)

Request to purchase two 2026 Dodge Durango police pursuit patrol vehicles at \$41,327.00 each and four 2026 Dodge Durango police pursuit supervisor vehicles at \$41,177.00 each from Alan Jay Fleet Sales for a total of \$247,362.00. This purchase would be made via the State of Tennessee Contract SWC #209. Funds are available in Account 110.42100.935.

8 Purchase a 2026 Chevrolet 1500 Crew Cab 4x4. (Jeff Cox, Chief of Police)

Request to purchase a 2026 Chevrolet 1500 Crew Cab 4x4 truck for \$49,148.20 from Wilson County Motors. This purchase would be made via the State of Tennessee Contract SWC #209. Funds are available in Account 124.48124.935

9 Purchase of two Hustler Hyper Drive 60" mowers. (Paul Wright, Director of Parks and Recreation)

Recommend purchase of two Hustler Hyper Drive Kawasaki FX1000 with 60" decks from Hustler Turf through Sourcewell Contract #112624-HTE for \$29,998.62 with Bartlett Small Engines serving as the local dealer. These new mowers will replace two 2017 Hustler mowers in the daily operational fleet and move the older mowers into a reserve role. Funds are available in Account 110.44300.939.

10 Contract for Stoneridge Pond erosion repairs. (Paul Wright, Director of Parks and Recreation)

We recommend awarding a contract to SOLitude Lake Management, LLC as their proposal best satisfies the needs of the City of Bartlett and meets all the requirements of the erosion repairs as specified in the published RFP. Funds are available in Account 125.48125.923.

11 Temporary Employment Services Contract. (Kristi Francavilla, Director of Finance)

We recommend the temporary employment services contract be awarded to ED Business Solutions, LLC.

NEW BUSINESS

1 Resolution 26-26, a resolution to amend the Fiscal Year 2026 General Fund Budget to appropriate \$11,500 for qualified law enforcement officers funded by the State of Tennessee Recruitment and Retention Grant Program. (Kristi Francavilla, Director of Finance)

2 Resolution 27-26, a resolution to amend the Fiscal Year 2026 Bartlett City Schools General Purpose School Fund, Federal Projects Fund, Discretionary Grant Fund, Private Purpose Scholarships Fund, and General Fund Balance. (Kristi Francavilla, Director of Finance)

3 Resolution 28-26, a resolution to approve the assignment of the Quail Ridge Golf Course Management Agreement dated February 10, 2026 and to authorize the amendment and restatement of that Agreement to reflect that assignment. (Steve Sones, Chief Administrative Officer)

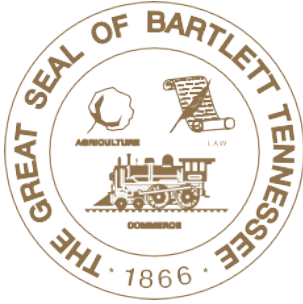
4 Appoint John Butler as the City of Bartlett's representative to the MLGW Board. (David Parsons, Mayor)

5 Appoint Brittney Owens as Assistant Director of Finance effective July 15, 2026. (David Parsons, Mayor)

OPEN DISCUSSION

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

ADJOURNMENT



City of Bartlett

David Parsons, Mayor

Board of Mayor and Aldermen Meeting Minutes Tuesday, June 23, 2026 - City Hall Council Chambers - 6:00 PM

ATTENDANCE

Present: Mayor David Parsons, Alderman Brad King, Alderman Robert Griffin, Alderman David Reaves, Alderman Monique Williams, Alderman Kevin Quinn

Absent: Vice Mayor Jack Young

INVOCATION

Opening Prayer by Caleb Adams, Christian Life Church

FUTURE MEETINGS

City Beautiful Commission, July 2 at 6:30 p.m.

Family Assistance Commission, July 6 at 6 p.m.

Planning Commission, July 6 at 6:30 p.m.

Beer Board, July 7 at 6 p.m. (cancelled)

Parks and Recreation Advisory Board, July 9 at 6 p.m.

YMCA Advisory Board, July 13 at 6 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

1 Minutes of the June 9, 2026 Board of Mayor and Aldermen Regular Meeting

Minutes of the Board of Mayor and Aldermen Meeting
June 23, 2026
Page 1 of 5

Result:	Passed
Mover:	Alderman David Reaves
Second:	Alderman Williams
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Kevin Quinn
Nays:	None
Abstains:	None

CONSENT AGENDA

Result:	Passed
Mover:	Alderman David Reaves
Second:	Alderman Griffin
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Kevin Quinn
Nays:	None
Abstains:	None

1 License Plate Recognition software renewal. (Jeff Cox, Chief of Police)

Renew the existing Rekor LPR software from Rekor Recognition Systems, Inc. for 46 Rekor Scout LPR software licenses for a total cost of \$36,432.00. This purchase would be made via the GSA Contract #47QTCA26D0041. Funds are available in Account 123.48123.264.

2 Amendment to Minimum Bond Subdivision Contract for Stelling Manor Planned Development. (John Horne, Director of Engineering)

The developer, Stelling Manor LLC, has requested to amend the number of lots in the minimum bond subdivision contract for Stelling Manor PD. This was originally approved by the board of Mayor and Alderman at the October 14, 2025 meeting. The developer fees will decrease to \$97,610.00. The minimum bond is still set at \$785,546.44.

3 Purchase a 2026 Chevrolet Silverado Crew Cab LT. (Steve Sones, Chief Administrative Officer)

Recommend purchasing a 2026 Chevrolet Silverado 1500 Crew Cab using the State of Tennessee vehicle contract, SWC #209, from Wilson County Motors for \$53,018.60. Funds are available in Account 110.41200.935.

4 Purchase a 2025 Chevrolet Silverado 3500 Crew Cab. (Matt Crenshaw, Director of Public Works)

Recommend purchasing a 2025 Chevrolet Silverado Crew Cab 4x4 with crane from DEJ Chevrolet for \$119,510.27 through Sourcewell contract #081325-HND for General Maintenance. Funds are available in Account 311.48311.785.30726.

5 Purchase a 2026 Peterbilt Tymco Sweeper. (Matt Crenshaw, Director of Public Works)

Recommend purchasing a 2026 Peterbilt Tymco Street Sweeper for Grounds Maintenance from TYMCO through Sourcewell contract#111522-TYM for \$396,905.00. Funds are available in Account 311.48311.785.30726.

6 Contract agreement for water remediation at Stoneridge Park. (Paul Wright, Director of Parks and Recreation)

Recommend awarding a 3-year contract to SOLitude Lake Management as the sole source provider for TryMarine Management for water remediation at the retention pond at Stoneridge Park. The total contract cost is \$50,000 with \$18,000 for Year 1, \$17,000 for Year 2, and \$15,000 for Year 3. Funds are available in Account 125.48125.923.

7 Purchase a playground for Stoneridge Park through OMNIA Partners contract. (Paul Wright, Director of Parks and Recreation)

Recommend purchasing a playground system through Cunningham Recreation using the OMNIA partners purchasing contract #2017001134 to replace the current one at Stoneridge Park. Funds are available in Accounts 311.48311.780.51326 and 110.44300.922.

8 Property, general liability, auto, workers' compensation, and other insurance renewals. (Dick Phebus, Director of Finance)

The City received property, general liability, auto, and workers' compensation insurance renewal quotes from Public Entity Partners. Bartlett School Board has elected to renew its general liability insurance separately. Property and workers' compensation insurance are quoted with combined city and school annual premiums as detailed in the June 23, 2026, memorandum attached. Thank you for your consideration of this insurance coverage renewal quotation for FY2027.

9 Authorization to auction surplus property. (Dick Phebus, Director of Finance)

Eight items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

10 Financial Report for May 2026. (Dick Phebus, Director of Finance)

Budgeted Expenditures: \$111,624,243
Year-to-date Expenditures: \$ 98,557,845
Budgeted Revenues: \$111,624,243
Year-to-date Revenues: \$103,237,607

NEW BUSINESS

- 1 Set a public hearing for July 28, 2026 for Resolution 22-26, a resolution approving a Special Use Permit to allow a secondhand retail establishment to be located at 6313 Stage Road, within the “C-G” General Business Zoning District. (Kim Taylor, Director of Planning and Economic Development)**

Result:	Passed
Mover:	Alderman Brad King
Seconders:	Alderman Quinn
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Kevin Quinn
Nays:	None
Abstains:	None

- 2 Resolution 23-26, a resolution to establish the salary of the Division I Judge in the City of Bartlett for the eight-year period beginning September 1, 2026. (Steve Sones, Chief Administrative Officer)**

Result:	Passed
Mover:	Alderman David Reaves
Seconders:	Alderman Griffin
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Kevin Quinn
Nays:	None
Abstains:	None

- 3 Resolution 24-26, a resolution to accept a trained police service dog from Our Rescue K9. (Dick Phebus, Director of Finance)**

Result:	Passed
Mover:	Alderman Robert Griffin
Seconders:	Alderman Quinn
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Kevin Quinn
Nays:	None
Abstains:	None

4 Resolution 25-26, a resolution amending the FY2026 CIP Fund for Police Project. (Dick Phebus, Director of Finance)

Result:	Passed
Mover:	Alderman David Reaves
Second:	Alderman Griffin
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Kevin Quinn
Nays:	None
Abstains:	None

5 Appoint Kristi Francavilla as Director of Finance. (David Parsons, Mayor)

Mayor Parsons swore in Kristi Francavilla as Director of Finance effective July 1, 2026.

Result:	Passed
Mover:	Alderman Kevin Quinn
Second:	Alderman Griffin
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Kevin Quinn
Nays:	None
Abstains:	None

OPEN DISCUSSION

Discussion was made regarding paving updates.
Community events were announced:

Food Truck Friday
Music By the Lake
Bartlett Station Farmer's Market
Fireworks Extravaganza

City Attorney Ed McKenney, Jr., commended and endorsed Jim Newsom as Chancery Judge.
Jim Newsom, 2122 Gracebrook, Germantown, TN announced his candidacy for Chancery Judge.

ADJOURNMENT

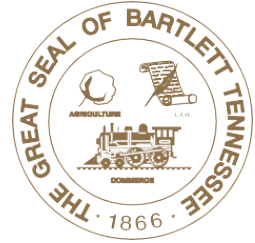
Adjourned at 6:33 p.m.

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Board of Mayor and Aldermen
July 14, 2026

Item Memo



Consent Summary:

The Artisan Makers Market event will be held on Saturday, September 19th, from 9 a.m. to 2 p.m. at 5675 Stage Road/Shelby Street.

Formal Body:

Attachments:

Artisan Makers Market



APPLICATION FOR SPECIAL EVENT
OFFICE OF BARTLETT CODE ENFORCEMENT
BARTLETT, TN 38134
901-385-6425

5675 Stage Rd / Shelby St 38134
Address Zip Code
September 19, 2026 9:00am to 2:00pm
Dates of the Event Hours of the Event
Artisan / Makers Market Set up 7:00am
Type of Event (Fund Raiser, Seasonal, Tent Sale, Sidewalk Sale, Public Attraction) Tear down ends 3:30pm
Hometown Ventures LLC
Property Owner
Jan Jones / Debbie Jones 5675 Stage Rd
Special Event Permit Applicant Address of Applicant
901-484-4416 / 901 508 8280 N/A
Phone Number Fax Number

Check all items that apply:

For information call (901) 385-6425.

Letter of Permission - in progress
Insurance - COI ordered
N/A Tents (Fire Retardant letter included) all 10 x 10 canopies
✓ Special Event Checklist
✓ Map
Sign or Banner
N/A Food Vendor(s)

\$60.00 Special Event Fee
\$5.00 Permit Issuing
\$7.00 Fee Software Fee
3% Credit Card
Total Fees

Debbie Jones
Responsible Person

6/25/26
Date

**Notify building department 10 days prior to Special Event to be held unless it is a Public Attraction which requires approval from the Board of Mayor & Aldermen. **

APPROVAL

This application is not a permit and grants no rights or privileges.

Special Event Checklist

Event: Shelby Street Market
Location: 5675 Stage Road and extending along Shelby St
Dates: September 19, 2026

Type of special event: (Check one.)

Type 1: Noncommercial Events. Fund raising or non-commercial events held outside an enclosed permanent structure, including parades, advertised demonstrations, or events, including structures used in conjunction with the event.

Type 2: Special Seasonal Events. Farmers' market, Christmas tree sales, fruit, flower or vegetable sales, or sale of other seasonal products, when sold other than on the site where grown, contacted or assembled.

☒ *Type 3: Commercial Events.* Significant commercial events such as tent sales, sidewalk sales, trade shows, merchandise sales, product demonstrations or transient merchants.

☒ *Type 4: Public Attractions.* Significant outdoor public events intended primarily for entertainment or amusement, such as carnivals, concerts, or festivals, including fireworks displays. Requires approval by the Board of Mayor and Aldermen.

Exempt events: (If any of these apply, the special event is exempt from the permit requirement.)

Public property. Any special event wholly on public streets and rights-of-way or other property of the City, excluding public parks, which special event is allowed specifically or generally by action of the Board of Mayor and Aldermen.

Public parks. Any special event held within a public park. (Although exempt from this Section, these types of special events shall be governed by other provisions of the Codified Ordinances regulating conduct in City parks and recreation areas.)

City sponsorship. Any special event sponsored or co-sponsored by the city. Such an event shall, however, be in compliance with the performance standards in Section 27.F.

Special use permit or site plan. Any business already operating under a special use permit or site plan that authorizes the display and sale of outdoor goods or authorizes the operation of any special event as defined herein.

Yard sales. Yard sales regulated under Article VI, Section I of the Zoning Ordinance.

Auctions/Estate Sales. Auctions/estate sale for individual property that is not considered a special event and is conducted by duly licensed auctioneers.

Business deliveries. Newspaper delivery or bona fide merchants who deliver goods in the regular course of business.

Certain solicitations. Solicitors for charitable, non-profit or religious organizations who go from dwelling to dwelling, business to business, street to street, taking or attempting to take orders for goods, wares and merchandise are exempt from these provisions, provided these organizations meet the Internal Revenue Service Criteria to qualify as a charitable, non-profit or religious organization.

First Amendment activity. The dispensing of religious pamphlets or other literature which is protected by the United States Constitution under Freedom of Speech, Religion or Press.

Political campaigning. Campaigning for public office.

Performance standards:

	Submitted or ok	N/A		Comments
I	Submitted		Location. Special events that do not require the use of public right-of-way shall be conducted on private property in a commercial or industrial zoning district, except that non-profit organizations may conduct special events on any property where the owner has granted permission.	See attached
2	Submitted		For all special events that require the use of public right- of-way, the permit granted shall clearly specify the streets to be used for the event and the time that the streets will be closed, if applicable.	See attached
3		N/A	Type 3 outdoor sales must be conducted by an existing permanent business adjacent to and on the property of the location of the permanent business. The outdoor sales are to be conducted as an adjunct to the existing permanent business.	
4		N/A	Land-use compatibility. The special event shall be compatible with the purpose and intent of this Section and with adjacent land uses.	
5	ok		The special event shall not impair the normal, safe and effective operation of permanent use on the same site,	
6	ok		The special event shall not endanger or be detrimental to the public health, safety or welfare or injury to property or improvements in the immediate vicinity of the special event, given the nature of the activity, its location on the site and its relationship to parking and access points.	
7	ok		Compliance with other regulations, all structures shall meet all applicable provisions of the Building Code.	
8	ok		Any temporary structure shall be promptly removed upon the cessation of the event. Within forty-eight (48) hours of cessation of the event, the site shall be returned to its previous condition) including the removal of all litter, signage, attention-attracting devices or other evidence of the special event If the site is not returned to its previous condition, the City may restore the site at the event coordinator's expense,	understood See attached narrative

	Submitted or ok	N/A		Comments										
9	ok		<i>-Hours of operation and duration.</i> The duration and hours of operation of a special event shall be consistent with the surrounding land uses. The total duration of a special event shall not exceed the duration set forth in Table VI.27-1; however, the duration of the special event may be modified by conditions attached to the issuance of the special event permit, as set forth in Section 27.F. Table V.27-1: Special Event Maximum Duration Type of Special Event <table><thead><tr><th></th><th>Duration</th></tr></thead><tbody><tr><td>Type 1: Noncommercial</td><td>30 days</td></tr><tr><td>Type 2: Special Seasonal</td><td>90 days</td></tr><tr><td>Type 3: Commercial</td><td>14 days</td></tr><tr><td>Type 4: Public Attractions</td><td>14 days</td></tr></tbody></table>		Duration	Type 1: Noncommercial	30 days	Type 2: Special Seasonal	90 days	Type 3: Commercial	14 days	Type 4: Public Attractions	14 days	See attached 1 day event
	Duration													
Type 1: Noncommercial	30 days													
Type 2: Special Seasonal	90 days													
Type 3: Commercial	14 days													
Type 4: Public Attractions	14 days													
10		N/A	In addition to the maximum duration as set forth in Table VI.27-1, a shopping center may hold centralized special events, not connected to individual businesses within the shopping center, which do not exceed sixty (60) days in a calendar year. The duration of all special events in a shopping center may be extended on a case-by-case basis if the special event(s) take place in shopping center parking areas not required for the primary businesses.											
11		N/A	<i>Frequency.</i> Except as otherwise provided herein, the maximum frequency of a special event on the same property shall be two (2) times per calendar year, excluding a shopping center. A shopping center shall be allowed to hold four (4) centralized events not connected to any individual business located within the center in addition to those events held by the individual businesses located within the shopping center.											

	Submitted or ok	N/A		Comments
12		N/A	Type 3 outdoor sales at a specific location may be permitted only as follows: a. Outdoor sales may be permitted once in each calendar month if the duration is not more than three (3) days. b. Outdoor sales may be permitted once in each calendar quarter if the duration is more than three (3) days but not more than ten (10) days. c. The minimum time between consecutive outdoor sales periods for the same business on the same property shall be fourteen (14) days from the beginning of one period to the beginning of the next period. Permitted durations are not cumulative in any time, that is, the time periods in both "a" and "b" may not be added together.	
13	Submitted		Traffic circulation. The special event shall not cause undue traffic congestion or accident potential, given anticipated attendance and the design of adjacent streets, intersections, parking and traffic controls. All sidewalks shall be left open for pedestrian traffic unless special approval is received for blockage. No alleys, driveways, fire lanes or other access points shall be blocked by the special event unless specific approval is granted for the special event.	see attached map
14	Submitted		Street closings. The special event permit recipients shall be responsible for securing, installing and immediate removal upon cessation all barricades and signs when street closings are approved. Large Class III barricades shall be sandbagged to prevent blowing over.	see attached

	Sub-mitted or ok	N/A		Comments
15	ok		<i>Fire safety.</i> The fire department shall be consulted for the following requirements and inspection, as necessary. a. Fire lanes are a minimum of 20 feet in width and 12 feet in height or as otherwise approved by the Fire Chief must be provided in order to allow Fire Department access within 150 feet of all structures and on at least two sides of all two-story structures within 500 feet of the location of the special event. b. All fire hydrants in the area of the special event must be left with five (5) feet of clearance on all sides and should be accessible from the fire lanes that are designated with the event. c. No open fires shall be permitted unless advance approval is obtained from the Fire Department. d. Fire extinguishers shall be available as determined by the Fire Chief. e. Temporary electrical wiring for the special event shall be installed in accordance with the requirements of the National Electrical Code. f. Tents shall comply with the Fire Code and applicable building codes. g. Exit signs and proper exiting aisles shall be provided in temporary special event structures.	
16	ok		<i>Off street parking.</i> The event shall not create a parking shortage for any other use. All off-street parking spaces used for the special event should be concrete or asphalt.	
17	ok		<i>Public conveniences and Litter control.</i> Adequate on-site restroom facilities and solid waste containers shall be provided. The applicant shall calculate the demand for such facilities and specify how the need will be addressed.	estimated
18	ok		<i>Nuisances.</i> The special event shall not generate excessive noise, dust, smoke, glare, spillover lighting or other forms of environmental or visual pollution.	

3/21/25

5

	Submitted or ok	N/A		Comments
19	Submitted		The area of parking lot dedicated to outdoor special events. a. No more than ten (10) percent of the parking stalls required for the structure associated with the parking lot in which the special event occurs shall be permitted to be used for a special event. Regardless of how many stalls are occupied by the special event, no special event that occurs in the parking lot for a permanent structure may cause a parking shortage for primary and accessory uses associated with that structure. b. No spikes, nails, anchors or other devices shall be driven into any public street, sidewalk or parking lot surface or into any existing concrete or asphalt. Such devices may be used on private parking lots provided any damage resulting therefrom shall be fixed upon cessation of the event and removal of the devices.	
20		N/A	City services. If the applicant requests the City to provide services or equipment, including but not limited to traffic control or security personnel, or if the City otherwise determines that services or equipment are required to protect the public health, safety, or general welfare, the applicant shall be required to reimburse the City for the cost of the services. The City may require the applicant to submit a security deposit, in an amount determined by the Chief Administrative Officer and in the form approved by the City Attorney, prior to the event to ensure that the applicant complies with this provision.	
21	Submitted		Insurance coverage. Special events permit recipients shall show proof of liability insurance at time of application. The Certificate of Insurance shall name the City of Bartlett, its elected officials, appointees, employees, and members of boards, agencies or commissions shall be named as additional insured in an amount determined by the Chief Administrative Officer based on the nature of the special event. Certificate Holder shall name City of Bartlett. See Example below.	COI ordered from Insurance Agent

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACCESS TO) Additional Remarks Schedule may be attached from space is required Bartlett, its elected officials, appointees, employees and members of boards, agencies or commissions shall be named as additional insureds.	
CERTIFICATE HOLDER City of Bartlett 8460 Stage Road Bartlett TN 38134	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 

Conditions:

Conditions deemed necessary to ensure compatibility with adjacent land-uses and to minimize potential adverse impacts on nearby uses:

	Required or ok	N/A		Comments
22	ok		Limitations on signs,	
23	ok		Temporary arrangements for parking and traffic circulation.	
24	ok		Requirements for screening/buffering and guarantees for site restoration and cleanup following the special event.	
25	ok		Modifications or restrictions on the hours of operation, duration of the event) size of the event or other operational characteristics.	
26		N/A	The posting of security in an amount required by the Permitting Official to help ensure that the operation of the event and the subsequent restoration of the site are conducted according to required special event standards and conditions of approval	
27		N/A	The provision of traffic control or security personnel to ensure public safety and convenience.	
28	ok		Execution of a "Special event agreement" in a form acceptable to the City Attorney to ensure full indemnification of the City and that public property will be protected and/or restored to its condition prior to the special event	

Special events permit application, content and submission requirements

A complete application shall be submitted to the Permitting Official at least ten (10) days prior to the requested start date of any special event.

The application shall set forth and contain the following information:

	Submitted or ok	N/A		Comments
29	Submitted		Name and address of the applicant.	
30	Submitted		Names and address of the owner of the premises on which the proposed event is to be held.	
31	Submitted		Written approval from the property owner agreeing to the proposed event, if the applicant is not the same as the property owner.	
32	Submitted		Description of the site on which the proposed event is to be held.	
33	Submitted		Date of the proposed event.	
34	Submitted		A narrative written description of the proposed event, the hours of operation, anticipated attendance, and any buildings/ structures, signs or attention attracting devices proposed to be used in conjunction with the event, as well as a statement that the standards set forth in this Section have been satisfied. The narrative written description shall also state what public streets, if any, are requested to be used for the special event.	
35	Submitted		A site plan in the form and the level of detail as required by the Permitting Official, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.	
36		N/A	Location and number of proposed temporary public toilets.	
37		N/A	Proposed temporary potable water supplies, which shall be subject to approval by the Director of Code Enforcement, pursuant to applicable authority of the City.	
38	ok		Any other information deemed necessary by the Permitting Official to ensure compliance with the standards set forth in this Section.	

Addenda to Permit Application

Event: Shelby Street Market

Location: From the parking lot of The Pharmacy around the corner and down Shelby Street to approximately Hood Ave

Date: September 19, 2026

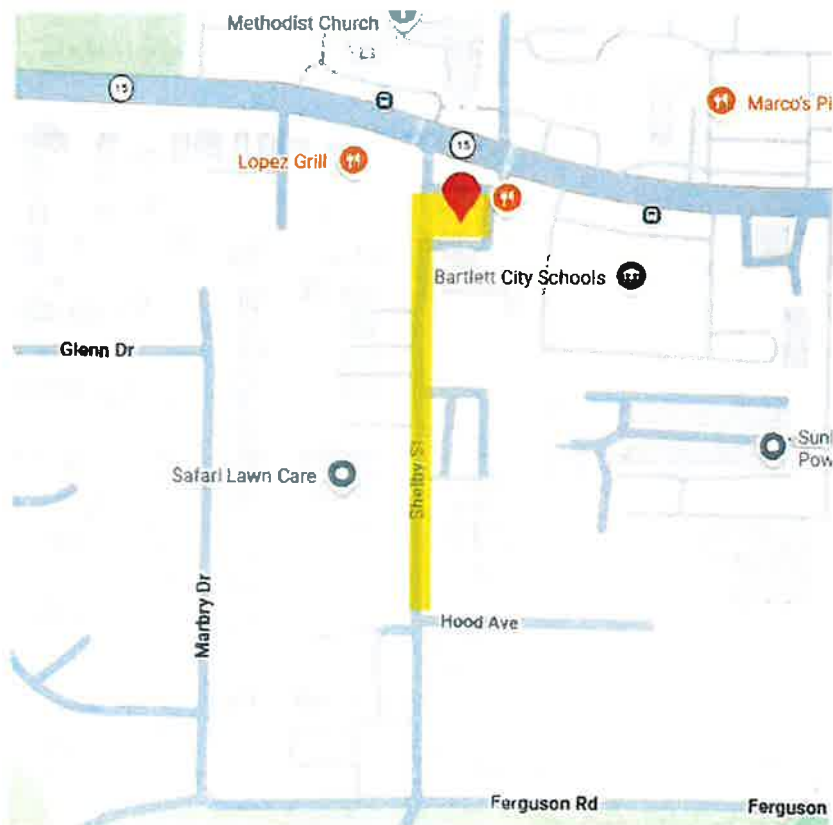
Time: Market 9:00 am until 2:00 pm

Set up 7:00 am to 8:30 am

Tear down 2:00 pm until 3:00 pm

Performance Standards:

1. Location



- Requesting to set up the market beginning in the parking lot at the Pharmacy Coffeehouse and continue onto Shelby Street between Stage and Ferguson Rd .
2. **Shelby Street to be closed from 8:00 am until 3:00 pm**
 - Requesting Shelby Street to be blocked just south of the driveway for Lopez Grill and just north of Hood Ave.
 - Times requested for street to be blocked would be between 7:00 am and 3:00 pm.
 3. **The Pharmacy Coffeehouse is the permanent business anchor**
 4. **Land use**
 5. **This event does not impair normal, safe, effective operation of permanent use for the same site.**
 6. **This event would not endanger or be detrimental to public, health, safety and welfare.**
 7. **Compliance with building codes**
 - a. Vendors will provide their own tents
 8. **Temporary Structures**
 - a. Vendors will be required to remove all tents, tables, trash immediately following the event.
 - b. Signs and other trash will be removed by organizers immediately following event.
 9. **Hours of Operation**
 - a. Market 9:00 am until 2:00 pm
 - b. Set up 7:00 am to 8:30 am
 - c. Tear down 2:00 pm until 3:00 pm
 10. **Duration**
 - a. N/A
 11. **Frequency**
 - a. One time
 12. **Outdoor Sales**
 - a. N/A
 13. **Traffic circulation**
 - a. We do not anticipate the street closure to cause unnecessary traffic congestion
 - b. Will communicate parking directions with the public
 - c. This street is not heavily traveled.
 14. **Street closing barricades**

- a. We will be responsible for installing and removing barricades
- 15. Omitted**
- 16. Omitted**
- 17. Omitted**
- 18. Omitted**
- 19. Parking**
 - a. Many businesses along this road are not open on Saturday and have available off-street parking with access from Ferguson Road
 - b. Hometown Ventures has permission to use the parking lot at BCS offices on Saturday
 - c. If approved, we will talk with BUMC to get permission for people to park in their parking lots.
- 20. City Services**
 - a. We will assume no city services required. If the city feels that it is in the best interest to provide any services, we agree to be responsible for quoted services
- 21. COI**
 - a. Upon approval, we will provide a COI with the city being named certificate holder and any required specific language for this event.
- 22. Signs**
 - a. Upon approval, we assume the city will specify these conditions.
- 23. Parking and Circulation**
 - a. Upon approval, we assume the city will specify these conditions.
- 24. Site restoration**
 - a. Upon approval, we assume the city will specify these conditions.
- 25. Hours of operation**
 - a. Upon approval, we assume the city will specify these conditions.
- 26. Security needs**
 - a. Upon approval, we assume the city will specify these conditions.
- 27. Traffic control**
 - a. Upon approval, we assume the city will specify these conditions.
- 28. Special Agreement**
 - a. Upon approval, we assume the city will specify these conditions.
- 29. Name and Address of Applicant**
 - a. See permit application
- 30. Owner of the premises**
 - a. Multiple
- 31. Written approval of the owner**

- a. Upon approval, we will gain permission from property owners as needed

32. Description of site

- a. See #1

33. Date

- a. See permit application form

34. Narrative

- a. Attached

35. Site plan

- a. See # 1

36. Temporary toilets

- a. Anticipate needing 4 portable public toilets

37. Potable water supplies

- a. Not needed

38. Other

June 17, 2026

Dear Business Owner,

On Saturday, September 19, 2026, from 9:00 a.m. to 2:00 p.m., we would like to host the first Shelby Street Market, featuring local artisans and craftsmen from our community. To accommodate the event, Shelby Street will be closed between Ferguson Road and Stage Road (south of the parking lot entrance to Lopez Grill) during market hours.

Our goal is simple: to bring attention to the west end of Bartlett, support local businesses, and create opportunities for neighbors to connect with one another. We believe strong communities are built when local businesses, organizations, and residents work together to create places where people want to gather.

Rather than simply informing you of the road closure, we would like to invite you to be part of this community event. Here are a few ways you can participate:

- Offer a special promotion or discount during market hours.
- Set up a sidewalk display, product showcase, or information table.
- Sponsor a giveaway or door prize.
- Share information about the event with your customers and followers.

We anticipate welcoming hundreds of visitors throughout the day and hope this event will introduce many people to the businesses that make this area of Bartlett special.

We recognize that temporary road closures can create challenges, and we are committed to working closely with the City of Bartlett and local businesses to minimize disruption while creating a positive experience for everyone involved.

Thank you for serving our community. We hope you will join us in making this a successful day that highlights the businesses, people, and spirit of West Bartlett.

If you give us your approval to close the street and host the market, please text Debbie Jones at 901-508-8780 or Jan Jones at 901-484-4416. Feel free to contact us if you have questions about access during the event, or would like to participate in some way, please contact us

Together, we can create an event that strengthens community, supports local businesses, and showcases all that Bartlett has to offer.

Sincerely,

Shelby Street Market

Vendor Application

Thank you for your interest in participating in the very first **Shelby Street Market**. This event is designed to celebrate local makers, artisans, and vintage curators while bringing attention to the west end of Bartlett and creating opportunities for community connection. We believe strong communities are built when local businesses, organizations, and residents work together to create places where people want to gather.

When: Saturday, September 19, 2026 (rain date Sunday, September 20)

Where: Shelby Street, between Stage Road and Ferguson Road

Time: Set up from 7:00 am to 8:30 am

Market Hours 9:00 am to 2:00 pm

Tear down from 2:00 pm to 3:30 pm

Please fill out the information below and send it, along with 3-5 photos of your product. to apply@shelbystreetmarket.com by July 15, 2026. Submission of an application does not guarantee acceptance. Vendors will be selected based on product quality, uniqueness, market fit, professionalism, and overall event balance. All products must be made, designed, curated, or sourced by your business.

Business Information

Business Name: _____

Contact Name: _____

Phone Number: _____

Email Address: _____

Website: _____

Social handles _____

Describe your products and what makes them unique: _____

What is your typical price range? _____

Vendor Agreement

By submitting this application with your signature, you accept the following terms and conditions.

- Booth spaces are 10 ' x 10' and will be assigned when all vendors have been selected.
- Submission of an application does not guarantee acceptance.
- When you are accepted your vendor fee of \$50 will be due upon your acceptance as a vendor.
- Vendors are responsible for your own tent.
- No power or Wifi will be available.
- Vendors must display products consistent with those approved in the application.
- Vendor agrees to abide by the schedule as defined and remain open until the stated closing date.
- Vendors will stay within the confines of their space and agree not to infringe on your neighbor's space or interrupt the flow of traffic.
- We reserve the right to limit duplicate vendors to ensure a diverse shopping experience.
- Vendors are responsible for complying with all applicable local, state, and federal regulations.
- Vendors are responsible for collecting and remitting any applicable sales taxes.
- Vendor will sign and submit the Hold Harmless Waiver

Signature: _____

Date: _____

SHELBY STREET MARKET

Release of Liability, Assumption of Risk, and Hold Harmless Agreement

Event: Shelby Street Market

Host Organization: Hometown Ventures / The Pharmacy Coffeehouse

Event Date(s): September 19, 2026 (rain date September 20, 2026)

Participant/Vendor Name: _____

In consideration of being permitted to participate in the Shelby Street Market ("Event"), hosted by Hometown Ventures ("Host"), I hereby acknowledge and agree to the following:

1. Assumption of Risk

I understand that participation in the Event involves certain inherent risks, including but not limited to bodily injury, illness, property damage, theft, accidents involving vehicles or pedestrians, weather-related hazards, and other risks associated with outdoor public events. I voluntarily assume all risks, known and unknown, associated with my participation in the Event.

2. Release of Liability

To the fullest extent permitted by law, I release, waive, discharge, and covenant not to sue Hometown Ventures, its officers, directors, employees, volunteers, agents, contractors, sponsors, event partners, property owners, the City of Bartlett and affiliated organizations (collectively, the "Released Parties") from any and all claims, demands, causes of action, damages, losses, liabilities, costs, or expenses arising from or related to my participation in the Event, including claims arising from ordinary negligence of the Released Parties.

3. Hold Harmless and Indemnification

I agree to defend, indemnify, and hold harmless the Released Parties from and against any claims, damages, liabilities, losses, judgments, costs, or expenses, including reasonable attorney's fees, arising out of or related to:

- My participation in the Event;
- My actions or omissions during the Event;
- Any injury or damage caused by me, my employees, agents, volunteers, guests, or invitees;
- Any products, services, displays, equipment, or materials that I bring to the Event.

4. Responsibility for Property

I understand that I am solely responsible for my own property, equipment, merchandise, displays, vehicles, and personal belongings. The Released Parties shall not be responsible for loss, theft, or damage to any property.

5. Compliance with Rules

I agree to comply with all Event rules, safety requirements, local ordinances, and directions provided by Event organizers, law enforcement, emergency personnel, and volunteers.

7. Photo and Media Release

I grant Hometown Ventures, The Pharmacy Coffeehouse, the event organizers and the City of Bartlett permission to photograph, videotape, and otherwise record my participation in the Event and to use such images and recordings for promotional, advertising, marketing, and educational purposes without compensation.

8. Vendor-Specific Provisions (If Applicable)

☒ I am participating as a vendor, I certify that:

- I possess all required licenses and permits applicable to my business.
- I maintain any insurance required by law.
- My products and activities comply with all applicable federal, state, and local laws and regulations.
- I am solely responsible for collecting and remitting any applicable taxes.

9. Severability

☒ Any provision of this Agreement is found to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

10. Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee.

Acknowledgment

I have carefully read this Release of Liability, Assumption of Risk, and Hold Harmless Agreement. I fully understand its contents and sign it voluntarily and without coercion. I understand that by signing this document, I am giving up certain legal rights.

Participant/Vendor Signature: _____

Printed Name: _____ Date: _____

Phone: _____ Email: _____



Hometown Ventures
DBA The Pharmacy Coffeehouse
5675 Stage Road
Bartlett, TN 38134

June 24, 2026

To Whom It May Concern:

We give our permission to The Shelby Street Market to use our property as the "Host Property" for their event.

Respectfully,

Jan Jones

Jan Jones
(901) 484-4416

Laura Jenkins

From: Trey Arthur
Sent: Monday, June 29, 2026 8:47 AM
To: Laura Jenkins
Subject: FW: [External]Special Event Permit

Laura,
Please add Becky's email to the SEP for Hometown Ventures/ The Pharmacy event application.

Respectfully,

Trey Arthur | Director of Code Enforcement
City of Bartlett
6400 Stage Road • Bartlett, TN 38134
office (901) 385-6425 • fax (901) 385-6434



From: Becky Bailey <bbailey@cityofbartlett.org>
Sent: Monday, June 29, 2026 8:45 AM
To: Trey Arthur <tarthur@cityofbartlett.org>
Subject: RE: [External]Special Event Permit

Trey,
Thanks for letting me know about this request. If Emergency Services and nearby businesses are satisfied with access to the street, I don't have any additional comments/restrictions.
Becky

Rebecca A. Bailey, PE | Traffic Engineer
City of Bartlett | Engineering Department
6382 Stage Road • Bartlett, TN 38134
office (901) 385-6499





From: Trey Arthur <tarthur@cityofbartlett.org>
Sent: Friday, June 26, 2026 8:26 AM
To: Becky Bailey <bbailey@cityofbartlett.org>
Subject: FW: [External]Special Event Permit

I am coming to talk to you about this.

Respectfully,

Trey Arthur | Director of Code Enforcement
City of Bartlett
6400 Stage Road • Bartlett, TN 38134
office (901) 385-6425 • fax (901) 385-6434



From: Debbie Jones <debbiejones@bartlett baptist.org>
Sent: Thursday, June 25, 2026 4:37 PM
To: Trey Arthur <tarthur@cityofbartlett.org>
Subject: [External]Special Event Permit

WARNING

This email originated from outside of The City of Bartlett. **Do not click links or open attachments unless you recognize the sender and know that the content is safe.**

Hey Trey!

Thanks for answering my questions today! I have attached the Permit package so we can start the necessary conversations. Just a few notes:

- Hometown Ventures / The Pharmacy is getting me a letter with express permission to host the event
- We have asked for the COI but do not have it in hand just yet.

- I can call or someone can call me to get a credit card number for the fees.

I appreciate your help!

Have a great day!



Bartlett
BAPTIST CHURCH

DEBBIE JONES

Church Life Coordinator

BARTLETT BAPTIST CHURCH

Phone 901-333-3350 **Web** bartlett baptist.org

Laura Jenkins

From: Jeff Cox
Sent: Monday, June 29, 2026 1:37 PM
To: Trey Arthur; Tommy Gately
Cc: Chris Golden; Chip Webster; Laura Jenkins; Tonya Annear
Subject: Re: [External]Re: [External]Re: Special Event Application

Im good with it.

Get [Outlook for iOS](#)

From: Trey Arthur <tarthur@cityofbartlett.org>
Sent: Monday, 29 June 2026 13:35:52
To: Tommy Gately <tgately@cityofbartlett.org>; Jeff Cox <jcox@bartlettpolice.org>
Cc: Chris Golden <cgolden@bartlettpolice.org>; Chip Webster <cwebster@cityofbartlett.org>; Laura Jenkins <ljenkins@cityofbartlett.org>; Tonya Annear <tannear@cityofbartlett.org>
Subject: FW: [External]Re: [External]Re: Special Event Application

Gentlemen,

Attached is the completed special event permit for the proposed special event requesting the closure of Shelby Street. I have reached out to Becky in engineering and she had no traffic issues with the closure so long as Police and Fire were good with it.

If you have any questions please feel free to reach out.

Respectfully,

Trey Arthur | Director of Code Enforcement
City of Bartlett
6400 Stage Road • Bartlett, TN 38134
office (901) 385-6425 • fax (901) 385-6434



From: Laura Jenkins <ljenkins@cityofbartlett.org>
Sent: Monday, June 29, 2026 11:32 AM

Laura Jenkins

From: Chip Webster
Sent: Monday, June 29, 2026 2:48 PM
To: Jeff Cox; Trey Arthur; Tommy Gately
Cc: Chris Golden; Laura Jenkins; Tonya Annear
Subject: Re: [External]Re: [External]Re: Special Event Application

Fire is good with it.

Chip Webster
Assistant Fire Chief
Bartlett Fire Department
2939 Altruria Rd.
Bartlett, TN 38134
901-385-5536
Fax 901-385-9917
cwebster@cityofbartlett.org

From: Jeff Cox <jcox@bartlettpolice.org>
Sent: Monday, 29 June 2026 13:37:19
To: Trey Arthur <tarthur@cityofbartlett.org>; Tommy Gately <tgately@cityofbartlett.org>
Cc: Chris Golden <cgolden@bartlettpolice.org>; Chip Webster <cwebster@cityofbartlett.org>; Laura Jenkins <ljenkins@cityofbartlett.org>; Tonya Annear <tannear@cityofbartlett.org>
Subject: Re: [External]Re: [External]Re: Special Event Application

Im good with it.

Get [Outlook for iOS](#)

From: Trey Arthur <tarthur@cityofbartlett.org>
Sent: Monday, 29 June 2026 13:35:52
To: Tommy Gately <tgately@cityofbartlett.org>; Jeff Cox <jcox@bartlettpolice.org>
Cc: Chris Golden <cgolden@bartlettpolice.org>; Chip Webster <cwebster@cityofbartlett.org>; Laura Jenkins <ljenkins@cityofbartlett.org>; Tonya Annear <tannear@cityofbartlett.org>
Subject: FW: [External]Re: [External]Re: Special Event Application

Gentlemen,
Attached is the completed special event permit for the proposed special event requesting the closure of Shelby Street. I have reached out to Becky in engineering and she had no traffic issues with the closure so long as Police and Fire were good with it.

If you have any questions please feel free to reach out.

Respectfully,

Trey Arthur | Director of Code Enforcement

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.
ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

Schedule

Name of Additional Insured Person(s) or Organization(s):

City of Bartlett
 Bartlett Elected Officials
 Bartlett Appointees
 Employees and Board Members
 Agencies and Commission
 6400 Stage Rd
 Bartlett, TN 38134

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. SECTION II - WHO IS AN INSURED is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. in the performance of your ongoing operations; or
2. in connection with your premises owned by or rented to you.

However:

1. the insurance afforded to such additional insured only applies to the extent permitted by law; and
2. if coverage provided to the Additional Insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these Additional Insureds, the following is added to SECTION III - LIMITS OF INSURANCE:

If coverage provided to the Additional Insured is required by a contract or agreement, the most we will pay on behalf of the Additional Insured is the amount of insurance:

1. required by the contract or agreement; or
2. available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/01/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Event Helper Customer Service	
	Gaslamp Insurance Services	PHONE (A/C, No, Ext): (855) 493-8368	FAX (A/C, No):
	DBA Event Helper Insurance Services	E-MAIL ADDRESS: info@theeventhelper.com	
	PO Box 1549		
	Grass Valley CA 95945	INSURER(S) AFFORDING COVERAGE	
INSURED		INSURER A: Lloyds Syndicate 2623 82% NAIC # AA-1128623	
		INSURER B: Lloyds Syndicate 623 18% NAIC # AA-1126623	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	
The Pharmacy Coffeehouse c/o David Reeves 5675 Stage Rd Memphis TN 38134			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	Y	N	EH-771326-L4902700	09/19/2026 12:01 AM	09/20/2026 12:01 AM	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES \$ 100,000
	☒ Host Liquor Liability						MED EXP (Any one person) \$ 5,000
	☐ Retail Liquor Liability						PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
☒ POLICY ☐ PROJECT ☐ LOC							PRODUCTS - COMP/OP AGG \$ 2,000,000
	OTHER:						Deductible \$ 1,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	EXCESS LIAB						AGGREGATE \$
	DED RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached CG 20 26 04 13. Coverage Date(s): 09/19/2026 Attendance: 500, Event Type: Block Party/Street Closure/Street Fair. Damage to Premises Rented (Other than Fire) included in the Each Occurrence Limit shown above.

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



Shelby Street Market Place
2874 Shelby Street
Bartlett

TN 38134

© 1988-2015 ACORD CORPORATION. All rights reserved.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.
ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

Schedule

Name of Additional Insured Person(s) or Organization(s):

Shelby Street Market Place
2874 Shelby Street
Bartlett, TN 38134

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. **SECTION II - WHO IS AN INSURED** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury," "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. in the performance of your ongoing operations; or
2. in connection with your premises owned by or rented to you.

However:

1. the insurance afforded to such additional insured only applies to the extent permitted by law; and
2. if coverage provided to the Additional Insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B. With respect to the insurance afforded to these Additional Insureds, the following is added to **SECTION III - LIMITS OF INSURANCE**:

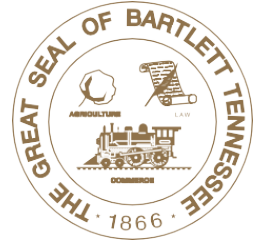
If coverage provided to the Additional Insured is required by a contract or agreement, the most we will pay on behalf of the Additional Insured is the amount of insurance:

1. required by the contract or agreement; or
2. available under the applicable Limits of Insurance shown in the Declarations;
whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Board of Mayor and Aldermen
July 14, 2026

Item Memo



Consent Summary:

Recommend approval to purchase a Sansom Mini Packer for Solid Waste from Sansom Equipment for a total cost of \$281,479.00 through Sourcewell Contract #110223-NWY. Funds are available in Account 122.48122.935.

Formal Body:

Attachments:

Bid Specs- Sansom Mini Packer 7-1-2026



122 481 22.935 QUOTE

QUOTE # SECQ934

DATE Dec 9, 202

CONTRACT CUSTOMER ID #

CONTRACT # 110223-NWA

To: Tommy Higgs
City of Bartlett (TN)
6400 Stage Road
Bartlett, TN 38134
United States

Sales Contact: Raymond Gier
470-767-7103
raymond@secequip.com

Phone: (901) 385-6400
tommy.higgs@cityofbartlett.org

QUOTE STATUS	SHIPPING TERMS	DELIVERY IN DAYS	PAYMENT TERMS
Sourcewell (NJPA)	Customer Location		Net Delivery

QTY	DESCRIPTION
1	New Way Wolverine 12 Yd Non-CDL Manual Side Loader
1	LED body lights, LED back-up lights on tailgate (2), Strobe light package (2 round lights mounted upper tailgate, 1-Year cylinder warranty, 1-Year body warranty, 1-Year arm warranty, 1-Year hydraulic warranty, Hot shift PTO, Tandem piston pumps, Hour meter on PTO, Zinc plated tubes, quick disconnect ports for pressure gauge, Arm control joystick on console, Fire extinguisher 10 lb. and Triangle kit
1	Hydraulic hopper cover - follower panel
1	Acrylic urethane enamel paint - White
1	LED work lights (1 light in hopper and 1 curbside toward arm)
1	Strobe light package (integrated strobe system 2 round lights mounted lower tailgate)
1	3rd eye quad camera system with 7" color monitor
1	Hydraulic oil low indicator on dash
1	Quick disconnect pressure gauge
1	Lights and toolbox added at Sansom
1	New Freightliner M2 Chassis with Cummins Engine and Allison Automatic Transmission
1	Freight, Delivery & Training

QTY

DESCRIPTION

This quote does not include any federal, state, or local taxes.
 * In stock equipment are subject to prior sale. *

This Quote is valid for 30 Days.

TOTAL

\$281,479.00

BIRMINGHAM OFFICE

2810 Powell Avenue
 Birmingham, AL 35233
 PH (205) 324-3134
 Fax (205) 324-2679

MOBILE OFFICE

2025 West Hill Service Road
 Mobile, AL 36618
 PH (251) 631-3768
 Fax (251) 631-3768

SHELBYVILLE OFFICE

3198 Highway 231 North
 Shelbyville, TN 37160
 PH (615) 696-7068
 Fax (615) 413-6623

STONECREST OFFICE

2601 South Stone Mountain Church Road
 Stonecrest, Georgia 30058
 PH (770) 686-6900
 Fax (770) 609-1491

STATESBORO GA OFFICE

207 Hal Averitt Blvd
 Statesboro, Georgia 30458
 (912) 549-0005



HGACBuy™
 THE SMART PURCHASING SOLUTION

WOLVERINE™

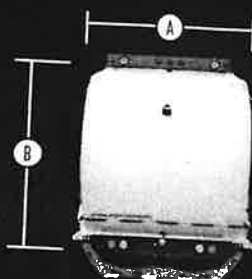


SMALL, BUT MIGHTY

The New Way® Wolverine™ is the latest innovation from New Way Trucks and joins the largest and most diverse family of refuse products in the solid waste industry. The Wolverine has all the great features of its big brother the New Way Sidewinder™, just in a smaller package.

Although the Wolverine is a full-fledged collection vehicle, it is available in an under-CDL package, making finding and training new drivers so much easier. Your new drivers can focus on safety, customer service, and a manageable route footprint in a smaller vehicle, and eventually graduate to a full-size unit bringing those skills forward to a larger yet still familiar vehicle.

The New Way Sidewinder is the best-selling Class 8 automated side loader in the industry. It's just a matter of time before the Wolverine is the best-selling Class 6.



GENERAL SPECIFICATIONS

Model	10W	12W	14W
Body Capacity	10 yd ³	12 yd ³	14 yd ³
Hopper Capacity	3.3 yd ³	3.3 yd ³	3.3 yd ³
Body Width (A)	96"	96"	96"
Body Height (B)	90.5"	90.5"	90.5"
Body Length (C)	160.5"	173"	183.25"

MINIMUM CHASSIS SPECIFICATIONS

** Minimum GVWR	26,000 lbs	26,000 lbs	27,500 lbs
-----------------	------------	------------	------------

BODY CONSTRUCTION

Roof	12 gauge 80K
Sides	12 gauge 80K
Packer Ram	3/4" AR450
Body Floor	3/16" AR235
Tailgate	12 gauge 80K
Hopper Floor	3/16" AR235
Ram Guide	1/4" 50K formed tracks 1/4" AR450 wear strips

PACKER SPECIFICATIONS

Hopper Capacity	3.3 yd ³
Packer Swept Volume	1.1 yd ³
Packer Cycle Time	10-12 secs.
Min. Material Displacement Rate	4.5 yd ³ /min.
Packer Dimensions	13" x 70"

Body construction and packer specs subject to change as product design develops.

STANDARD EQUIPMENT

- Multi-cycle packer
- Hopper and backup cameras
- Imron elite productive point
- High-grade hydraulic fluid
- Smooth body sidewall design
- Fully-automatic tailgate latches
- In-cab arm & tailgate controls
- Tapered body design
- Rounded & sealed tailgate
- Double-acting tailgate cylinders
- Fully-enclosed hopper sides
- Back up & license plate lights
- Back up alarm
- Arm not stowed warning light & buzzer
- ANSI Z245.1 compliant
- Body & hydraulic 1 year warranties
- LED safety lights & reflectors
- Electric proportional arm control
- Hopper rake teeth
- Partially covered hopper roof
- Hydraulic hopper cover

HYDRAULIC SYSTEMS

Oil Reservoir	46 gal
Oil Flow Rate: Body	30 gpm @ 1,200 rpm
Oil Flow Rate: Arm	30 gpm @ 1,200 rpm
Body Pressure Relief	3,000 psi
Arm Pressure Relief	3,000 psi
Over Speed Protection	1,500 rpm
Hydraulic Tank Breather Element	10 micron
Hydraulic Hoses	4-to-1 burst
Return Line Filter	10 micron absolute
Suction Line Strainer	100 mesh

*** Minimum Cummins L9 (or equal) engine and 3,000 series transmission required.

ARM SPECIFICATIONS

Lifting Capacity at Max. Reach	500 lbs
Arm Cycle Time	8-10 secs.
Cart Capacity Able to Handle	36-110 gal
Arm Extension	9'
Min. Gripping Force	1,800 psi
Max. Operating Pressure	2,500 psi

* Approximate body weight empty and exclusive of options
** Any chassis sent to Scranton Manufacturing with less than the minimum guideline requirements will not be mounted.
(Chassis must be capable of carrying the net weight of the body plus the weight of the refuse collected.)

OPTIONAL EQUIPMENT

- Available in fully and semi-automated configurations



AUTHORIZED NEW WAY DISTRIBUTOR

SANSOM
Equipment Company

BIRMINGHAM, AL - 205-324-3104
MOBILE - 251-631-3766
SHELBYVILLE - 615-696-7066
STATESBORO - 912-549-0005
STONECREST - 706-685-6900

SECEQUIP.COM

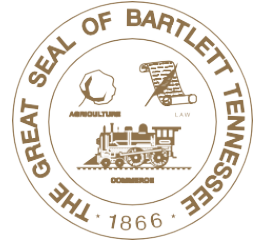


Sourcewell
Awardees, AGC
Awarded Contract
Contract # 110223-NWV

NEW WAY Driving The Difference®

Board of Mayor and Aldermen
July 14, 2026

Item Memo



Consent Summary:

Recommend approval to purchase a Labrie Kenworth garbage refuse truck from Environmental Group at a total cost of \$390,000.00 through Sourcewell Contract # 110223-LEG for Solid Waste. Funds are available in Account 122.48122.935.

Formal Body:

Attachments:

Bid Specs- Refuse Truck 07-01-26



PROPOSAL SUMMARY

Prepared for:

Tommy Higgs

City of Bartlett



Labrie Automizer Kenworth L770 Dual Steer Chassis



ENVIRONMENTAL PRODUCTS GROUP

Customer Name : City of Bartlett

Labrie Side Loaders

Environmental Products would like to thank you for the opportunity to present the **Labrie Automizer Right-Hand Side Loader**.

Environmental Products Group is the sole provider of Labrie Equipment in the state of Tennessee, as well as many other leading industry product lines including: Vactor sewer Cleaners, Elgin Street Sweepers, TRUVAC Hydro Excavation Equipment, Envirosight Pipeline Inspection Cameras, Petersen Grapple Loaders, PB Asphalt Pothole Patchers, Madvac Sweepers and Vacuums, and a host of parts, tools and accessories for all your needs.

Environmental Products Group prides itself on our local parts, service, and training capabilities. With multiple full-service locations throughout Florida, Georgia, Tennessee, Alabama, Arkansas, Kentucky, Ohio, and the Caribbean. Including Vactor, Elgin, TRUVAC, and Envirosight repair centers, Extensive parts inventory, factory-trained technicians, mobile parts and service, rentals, turnkey maintenance packages, leasing options, and much more... we are ready to service your every need.

EP Rents is a division of Environmental Products Group, EP Rents specializes in rental trucks when you need them. With a large inventory of Vactor Sewer Cleaners and Trailer Jetters, Elgin Sweeper, Envirosight Pipeline Inspection Cameras, Petersen Grapple Loaders. Call us for any of your rental needs.

Thank you for your consideration.



ENVIRONMENTAL PRODUCTS GROUP

Product Description

- The Automizer™ Right-Hand side loader features a strong, light-weight body with a reliable loading arm that can reach farther than any other automated side loader.

Parked cars and other obstacles are no longer an obstacle with an arm that can reach 12-feet and lift up to 1,000 pounds fully extended.

- **Standard Features:**

- Heavy Duty Arm & Grabber 32 to 95 gal
- Spill shield on Gripper
- Model year 2025-31 Yard Capacity
- Crusher Panel
- Retainer Teeth under Breaker Bar- Hardox 450
- Aux Arm Ctrl Inside cab on curbside-
- Packer Control on joystick
- Crusher panel on joystick
- Single Arm Joysticks Non-Moveable
- Hydraulic Oil Cooler
- Hydraulic Pressure Gauge for main valve with quick coupler
- Broom and Shovel Front Of Hopper on Curbside & Hoe Front of Hopper on Streetside
- Lights On Tailgate: 2/3 Lightbar+ Central Brake Light+ Multifunction's Lights 4x Pattern
- Backup Lights on Tailgate 2/3 Centered -LED (2)
- Work light Package -LED (2)
- Hopper Streetside
- 4x EnviroLink cameras (4) with Heater/without Shutter
- Cart/Container Counting Device on Arm(s)
- Ground Level Grease Points for Packer Rails (Centralized)
- Ground Level Grease Points for Tailgate & Hopper Doors (Centralized)
- Ground Level Grease Point for Follower Panel Rollers (Centralized)
- Anti-sail Bars on Rear Mud Guards (Rear Wheels)
- Allison Transmission
- Auto-pack and gripper auto -close override
- Body blasted with steel grit
- Circuit Breakers with manual reset
- Hardox 450 body floor-full length
- Hardox 450 Floor Liner
- Hardox 450 Side Wall Liners
- Electro-proportional joystick with feathering capability
- Marine rust inhibitor treatment on body
- Paccar Engine



ENVIRONMENTAL PRODUCTS GROUP

- Multi-cycle for packing ram 2 to 3 strokes
- Onboard diagnostic tool with LCD display
- Warranty on body and hydraulics- 1 year
- Zinc-plated hydraulic tubing

SOURCEWELL PRICE = \$390,000.00

Available to Customer- Immediately

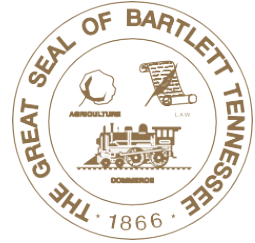
Sourcewell Contract #110223-LEG



Please don't hesitate to call with questions, or if you need any additional information. Thank you for your interest and the opportunity to earn your business. Exempt from F.E.T. and Sales Tax.

Board of Mayor and Aldermen
July 14, 2026

Item Memo



Consent Summary:

Recommend approval to purchase 793 garbage carts (sealed carts, extra purchase carts and yard waste carts) from Schafer Plastics North America, LLC for a total cost of \$45,407.00 through Sourcewell purchase contract 120324-SFR. Funds are available in Account 122.48122.940.

Formal Body:

Attachments:

Bid Specs- Garbage Carts 7-1-26

102.48122.940

Schaefer Plastics North America, LLC

10301 Westlake Dr
Charlotte, NC 28273
USA
Phone: (704) 588-2150

**QUOTATION**

- Sourcewell Contract

Quote #: 039766-1
Date: 6/25/2026
Quote Expiration: 7/8/2026
Terms: Net30
FOB: PPD
Lead Time: 4-6 Weeks ARO

Requested by: Aaron Davidson

120324-SFR

Bill to: City of Bartlett, TN
6400 Stage Rd
Memphis, TN 38134
USA

Ship to: City of Bartlett, TN
6400 Stage Rd
Memphis, TN 38134
USA

Line	Quantity	Item number	Description	Unit price	Net amount
1	273	95Q.000	USD95Q 95 GALLON BAR CART WITH 10" PLASTIC WHEELS GREEN BODY AND LID -TRASH -HOT STAMP ON FILE Body: GN3 Lid: LIDGN3	\$54.00	\$14,742.00
2	260	95Q.000	USD95Q 95 GALLON BAR CART WITH 10" PLASTIC WHEELS GREEN BODY AND LID -TRASH -NO HOT STAMP Body: GN3 Lid: LIDGN3	\$54.00	\$14,040.00
3	260	95Q.000	USD95Q 95 GALLON BAR CART WITH 10" PLASTIC WHEELS MEDIUM BROWN #2 BODY AND LID -YARD WASTE -NO STAMP ON FILE Body: BN5 Lid: LIDBN5	\$54.00	\$14,040.00
4	1	FREIGHT	FREIGHT ESTIMATED FREIGHT ACTUAL FREIGHT CHARGES WILL BE APPLIED ONCE INVOICED	\$2,585.00	\$2,585.00
Sales tax (Applicable sales tax will be added unless a valid Tax Exemption certificate is on file)					\$0.00
Total					\$45,407.00

All sales transactions are subject to Schaefer Plastics North America, LLC. – General Terms and Conditions of Purchase in effect at the time of sale, published on our websites: <https://schaeferwaste.com>.

* Assembly is required for wheels and axles unless assembly and distribution is being completed by Schaefer

* Orders with custom hot stamps are non-cancelable

Schaefer Plastics North America, LLC

10301 Westlake Dr
Charlotte, NC 28273
USA
Phone: (704) 588-2150



QUOTATION

Quote #: 039766-1

Requested by:

Date: 6/25/2026

Agreed and accepted by:

Ashley Townsend

Ashley Townsend
Director
Customer Service and Sales Operations

6/25/2026

Date

Name & Title

Date

All sales transactions are subject to Schaefer Plastics North America, LLC. – General Terms and Conditions of Purchase in effect at the time of sale, published on our websites: <https://schaeferwaste.com>.

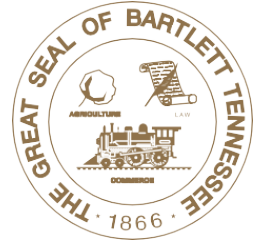
* Assembly is required for wheels and axles unless assembly and distribution is being completed by Schaefer

* Orders with custom hot stamps are non-cancelable

Technical Specifications: Schaefer 95Q Container
GENERAL: The container is our latest design for the collection of solid waste material. The container is designed to dump into a standard rear-load garbage truck, manual side loader, front-load garbage truck, fully automated refuse vehicle, or a recycling vehicle with ANSI-approved lifters.
MANUFACTURING PROCESS: The container body and lid are made from the injection-molding process.
PLASTIC MATERIAL: Virgin plastic resin for the container body and lid is first quality high-density polyethylene (HDPE) supplied by a national petrochemical producer, such as ExxonMobil. Off-spec or wide-spec material is not acceptable. Virgin material is combined with Post-Consumer Recycled (PCR) plastic during manufacturing. Containers may be manufactured with up to 20% Post-Consumer Recycled (PCR) material or as specified in the bid or RFP. The container contains 30 lbs. of HDPE resin.
UV STABILIZATION: The resin is enhanced with color pigment and ultraviolet inhibitor which must be uniformly distributed throughout the finished container. All plastic parts are specifically prepared to be colorfast so that the plastic material does not alter or fade in normal use. The container is protected against ultraviolet rays with an ultraviolet stabilizer additive.
RESIN BLENDING PROCESS: Plastic resin and additives are hot melt blended.
ANSI CONFORMANCE: Containers meet all requirements of ANSI Z245.30-2008 and ANSI Z245.60-2008 for "Type B/G" containers. Independently certified copies of all ANSI test results are available. Test results state the load (in pounds) under which tests were conducted and testing parameters. The ANSI Appendix D test for "Loading and Unloading Test for Containers" states that the required 520 dump cycles under the container's full rated load was performed on both a Semi-Automated Container Lifter and a Fully Automated Grabber Arm.
CONTAINER BODY DESIGN: The container body volumetric loading capacity is 96 gallons. The container body is watertight and uniform in design. The container has reinforced wall thickness in all critical wear areas. The body walls have a slight taper so that the top of the body is slightly larger than the bottom for nesting during shipment. The container is free from sharp corners, edges, points, or other structures that could represent a hazardous nuisance.
CONTAINER SURFACE: Interior and exterior surface is smooth, non-porous, uniform in appearance, and free of foreign substances, shrink holes, cracks, blowholes, webs, and other superficial or structural defects that could adversely affect the appearance and performance of the container. The container does not support combustion. Container has a non-slip, textured finish on corners for grabber traction.
LIFT SYSTEM: The upper attachment is of a pouch design, utilized as a pick-up point supporting the container on a semi-automated lifter. The pouch can support, without damage to the container, the required weights as per ANSI Z245.30 standards. The container is of a universal design and can be dumped using semi- or fully automated tippers. The lower bar envelope is a 1" steel free-floating bar, factory-installed and externally housed. The lower bar has a "one-way" mounting feature. Retention of the lower bar is with two (2) corrosion-resistant metal drive rivets.
WEIGHT & LOAD RATING: The container weighs thirty-six (36) lbs. and is designed to regularly receive and dump three hundred and thirty-three (333) pounds of refuse materials, excluding the weight of the container, without permanent damage or deformation. This load rating conforms to ANSI Z245.30-2008 standards.
WALL/LID THICKNESS: The container has a nominal wall thickness of 0.17 inches throughout the body of the container. The container has a minimum wall thickness of 0.19 inches in critical wear areas (i.e. cart bottom, wheel axle support, and lift mechanism). Nominal lid thickness is 0.16 inches.
ABRASION PROTECTION: The body of the container has two (2) 3/8" molded-in wear strips to withstand abrasion and wear associated with street contact during moving and lifting.
LID: Each container is equipped with a convex-shaped lid designed to continuously overlap the body to prevent rainwater and deter rodents from entering the container. The lid is of one-piece construction and has an in-molded rim on the underside circumference to serve as a vector barrier and condensation collector. The lid is designed to enable the free and complete flow of refuse from the container during the dumping cycle.
LID HANDLE: The lid includes two (2) oblique handles on the front corners for easy opening.
LID HINGE: The lid hinge is attached to the handles at three (3) points with a rust-proof plastic fastener system. Hinges are test-rated to nine hundred (900) pound pull strength. The lid opens to a position 270 degrees from the closed (horizontal) position and hangs open without stressing the lid or container body.
WHEELS: The container is equipped with two (2) 10-inch plastic wheels, rated for a minimum 200-pound load per wheel. Non-standard twelve (12) inch wheels and/or rubber wheels included if specified.
WHEEL AXLE: Each container is fitted with a minimum 3/4-inch diameter, cold-rolled steel axle coated with yellow zinc chromate, which is mounted in the cart body through yokes that are molded into the cart body and provide permanently lubricated bearing surfaces (7/8" wheel axle standard when choosing 12" non-standard wheels).
DIMENSIONS: The container is designed with the following exterior dimensions: HEIGHT: 43.2 inches; WIDTH: 28 inches; DEPTH: 32.1 inches
WIND TESTING: The container, when empty, remains stable and will not blow over in winds from any direction up to thirty-six (36) mph.
STABILITY: The container, whether empty or full, remains in the upright position when the lid is thrown open.
RECYCLABILITY: The container body and lid are manufactured from materials that may be recycled at the end of their useful life. Containers are 100% recyclable.
COLOR: A standard color chart is shown on our brochure. Options include green, dark green, blue, navy, charcoal, black, brown, and dark brown. Specialty colors are available upon request if specified.
SERIAL NUMBER: The container body includes a serial number hot stamped onto the front or back of the container, approximately 1" in height. The serial number contains 9 digits, including a 3-digit alphanumeric prefix followed by a unique 6-digit number.
USER INSTRUCTIONS: Instructions for the safe use of the container are molded into each lid. Instructions include the load rating of the container stated in both pounds and kilograms.
PURCHASER LOGO: Hot stamp featuring the logo of the purchaser (or as specified) may be affixed to the container body on both sides. All artwork must be approved by the purchaser.
IN-MOLD-LABEL (IML): If specified in the solicitation, lids will include an IML. Standard IML is made using a 4-color design, size 9" high by 9.5" wide.
PARTS: The container is comprised of the following parts: body, lid, lid axle, end caps, wheels, wheel axle, and lower lift bar.
WARRANTY: The container comes with a ten (10) year warranty providing no-charge replacement of any component parts that fail in materials or workmanship for a period of ten (10) years after installation. Schaefer reserves the right to inspect, test, and reclaim the defective containers. Please review the complete warranty policy for terms and conditions.
POINT OF MANUFACTURE: A subcontractor or out-of-house control will not manufacture the container body or lid. All bodies and lids will be manufactured in Schaefer-owned plants under ISO 9001:2015 guidelines.
MANUFACTURER EXPERIENCE: Schaefer has manufactured containers for use in automated and semi-automated collection systems in the USA for over thirty (30) years.

Board of Mayor and Aldermen
July 14, 2026

Item Memo



Consent Summary:

Recommend accepting the bid from American Petroleum Sales and Services for an above-ground storage tank at the Fire Station #1 location for a total of \$280,605.00.

Formal Body:

On April 15, 2026, an ad was placed in *The Daily News* and on the City website. On May 28, 2026, the City of Bartlett received one bid, which was opened at City Hall.

American Petroleum Sales and Services \$280,605.00

We recommend awarding the bid to American Petroleum Sales and Services for a total of \$280,605.00.

Funds are available in Account 311.48311.780.311.27.

Attachments:

Bid Specs- Above Ground Storage Tanks- Fire Station #1 7-1-26



CIP-
311.4834.780.31127

May 27, 2026

Page 1 of 2

ORIGINAL

Quote # 052626-CC

City Of Bartlett
Fire Station
2939 Altruria
Bartlett, TN 38134

Re: ABOVE GROUND STORAGE TANK

Dear Sir,

We propose to furnish labor, material and equipment to complete the following scope of work at the above referenced location. We propose to complete this work as follows:

SCOPE OF WORK:

- 1) Secure Permits.
- 2) Demo existing fuel islands.
- 3) Do site work to set new 8000-gallon AST 4/4 split with 8000 gallon containment dike.
- 4) Install (1) .75 hp STP and (1) 1.5 hp STP.
- 5) Install welded steel pipe from new AST to new dispenser islands.
- 6) Backfill all trenches and pour concrete.
- 7) Provide and Install (2) Gasboy Atlas X 9853 dispensers.
- 8) Provide and install (1) Veeder Root TLS 450 PLUS complete system.
- 9) Interface new dispensers with existing Fuelmaster.
- 10) Provide and install product and safety placards, and dispenser ID numbers.
- 11) Provide electrical to the fuel system components. No other electrical is included.
- 12) Program network to work with dispensers and POS system. (Up to 8 hours of network work).
- 13) Start-up Gasboy dispensers and Veeder Root TLS system.
- 14) Train key personnel in the proper operation of equipment. (Up to a total of 2 hours).
- 15) We will assist owner with filing Tennessee DEQ paperwork if necessary but it is ultimately the owner's responsibility to ensure this paperwork is filed on time and correctly.

MISSISSIPPI • TENNESSEE • ARKANSAS

2140 Stateline Rd. W.
Southaven, MS 38671
662.342.6700 • Fax 662.393.6138

1304 Hillcrest Drive
Laurel, MS 39440
601.428.5888 • Fax 601.428.0037

1715 East Court Street
Dyersburg, TN 38024
731.287.0745 • Fax 731.287.9435

1705 East 5th Street
North Little Rock, AR 72114
501.955.2502 • Fax 501.955.2202

www.ampet1.com



May 27, 2026

ORIGINAL

CLARIFICATIONS/EXCLUSIONS:

- 1) **No environmental testing included in this bid.**
- 2) American Petroleum will provide electrical for the items listed above. No other electrical will be included.
- 3) Equipment prices are based on early pay. Payment is due upon invoice. Equipment will be invoiced upon shipment from the factory.
- 4) American Petroleum Sales & Service will not be responsible for disconnection, reconnection, repair, or replacement of cathodic protection/impressed current systems. The owner is responsible for having the CP system disconnected, reconnected, repaired, or replaced at his expense.
- 5) Repairs to existing equipment are not included. Repairs can be completed at our normal labor rates upon written approval of the owner.
- 6) American Petroleum will not be responsible for damage to, or relocation of, underground or overhead utilities or obstructions.
- 7) Price subject to change until agreement signed and deposit received.
- 8) New Gasboy dispensers carry a 1-year warranty.
- 9) Permits are included in the base bid price.
- 10) All equipment and material remain the property of American Petroleum Sales & Service until paid for in full. We reserve the right to repossess all equipment and material in the event of non-payment. Written and/or verbal notice is not required prior to attaching said equipment and material.

BASE BID PRICE:

We propose to complete this scope of work for the sum of **Two Hundred Eighty Thousand Six Hundred and Five Dollars (\$280,605.00).**

Should you need any additional information, please do not hesitate to call.

Accepted by: _____ Title _____ Date _____

Chris Campbell
Mobile 662-772-6305
Email: cwcampbell@ampet1.com

MISSISSIPPI • TENNESSEE • ARKANSAS

2140 Stateline Rd. W.
Southaven, MS 38671
662.342.6700 • Fax 662.393.6138

1304 Hillcrest Drive
Laurel, MS 39440
601.428.5888 • Fax 601.428.0037

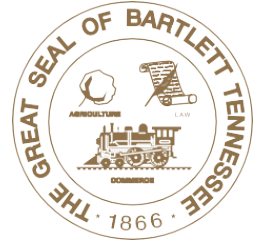
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North Little Rock, AR 72114
501.955.2502 • Fax 501.955.2202

www.ampet1.com

Board of Mayor and Aldermen
July 14, 2026

Item Memo



Consent Summary:

Recommend accepting the bid from Mid-South Rescue in the amount of \$70,860.00.

Formal Body:

On May 29, 2026 an ad was placed in *The Daily News*. On June 25, 2026, the City of Bartlett received two bids, which were opened at City Hall.

Bids were received from the following companies:

Mid-South Rescue	\$70,860.00 all items
Genesis Rescue Systems	\$107,069.00 all items
Taza Supplies Inc	Did not meet specs

We recommend awarding the bid to Mid-South Rescue for a total price of \$70,860.00.

Funds are available in Account 311.48311.785.25624.

Thank you for your consideration.

Attachments:

Battery Powered Rescue Tools 7.6.2026

Mid-South Rescue

City of Bartlett,

Mid-South Rescue is proud to be able to present a bid package to the City of Bartlett. We represent the finest extrication equipment on the market today, TNT RESCUE SYSTEMS. Without a doubt, TNT equipment surpasses all of it's competition in performance, warranty and durability. Also TNT Rescue Tools are 100% MADE IN THE USA.

The TNT equipment in this quote will meet or exceed all requested specifications.

The TNT warranty is like no other on the market. It is FOREVER. A printed copy of the warranty is enclosed.

The service offered by the TNT field reps is second to none.

- 1) 48 hour response on all emergency repairs
- 2) Most repairs are made in the field by trained tech
- 3) Turnaround time on factory repairs is one day

Mid-South Rescue and TNT Rescue Systems look forward to continuing the strong business relationship we have built over the years with The City of Bartlett.

Sincerely,

Glen Baurnd
Mid-South Rescue
901-336-7856

4870 Raleigh Lagrange, Collierville TN 38017
Midsouthrescue@gmail.com
901-336-7856

Rescue Equipment
Bartlett Fire Department
Sealed Bid: FY2026-05-027
Due Date: June 25, 2026

Original

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Thursday, June 25, 2026**. All bid packets, with an original, clearly identified, and two copies, must be labeled **"FY2026-05-027 "FIRST RESPONDERS RESCUE EQUIPMENT"** and addressed as follows:

**MAYOR DAVID PARSONS
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134**

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer. If further information is desired, please contact Training Chief Jeremy Herring at 901-385-6413 or email jherring@cityofbartlett.org

Please quote prices on attached bid sheet.

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

Mid-South Rescue
NAME OF FIRM

4870 Raleigh Lagrange Dr
ADDRESS Collierville TN 38017

Glen L. Baurmfund
SIGNATURE OF AUTHORIZED
REPRESENTATIVE

midsouthrescue@gmail.com
EMAIL

901-336-7856
PHONE

Glen L. Baurmfund
PRINT NAME

6/24/2026
DATE

Rescue Equipment
Bartlett Fire Department
Sealed Bid: FY2026-05-027
Due Date: June 25, 2026

BID PRICING SHEET

(One original, clearly marked, and two copies, must include the Public Acts 109 form)

Item No.	Product No.	Description	Unit	Qty.	Unit Price	Total Amount
1	ES-100- 28-18V	Storm Surge or Equivalent 28 Inch Spreader Battery Operated extrication tool with Milwaukee 18V 8AMP platform	Ea.	2	12,360	24,720
2	ESLC - 29-18V	7 3/8 Inch Cutter Battery Operated Rescue Tool With 3-Stage Pump and Milwaukee M18V 8AMP Platform	Ea.	2	11,380	22,760
3	ETLS- 55-18V	Milwaukee M18 55" Telescoping Ram	Ea.	2	10,800	21,600
4	Bull Dog Brackets	Apparatus mounting brackets for the requested tools	Ea.	2	555	1,110
		Shipping	Ea.	2	335	670
Total Bid					\$70,860.00	

Time required for delivery: 60 days
from Purchase Order

Total Bid in Words:

Seventy Thousand Eight hundred sixty dollars

Mid-South Rescue
NAME OF FIRM

midsouthrescue@gmail.com
Email

Glen L. Baurnfind
Authorized Representative
(Typed or Printed)

901-336-7856
Telephone Number

Glen L. Baurnfind
Authorized Representative Signature

6/24/2026
Date

Rescue Equipment
Bartlett Fire Department
Sealed Bid: FY2026-05-027
Due Date: June 25, 2026

PUBLIC ACTS 109 FORM
PUBLIC ACTS 2017, CHAPTER 817

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Acts of 2017, Chapter 817 can be found on the Tennessee Secretary of State's website:

<https://tnsos.org/acts/PublicActs.109.php>

MID - SOUTH RESCUE
Company Name (Proposer/Contractor)

Print Name GLEN BAURNFELD
Signed Glen Baurnfeld
Title OWNER

Subscribed and sworn before me this 17th day of June, 2026.
Signed Rebecca I Hataway Print Name Rebecca I Hataway
Title Assistant Branch Manager
My commission expires: 08-01, 2026.



NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.





ESLC29



TECHNICAL SPECS	STANDARD	METRIC
LENGTH	32.99 IN	837.90 MM
HEIGHT	11.69 IN	296.83 MM
WIDTH	10.5 IN	266.7 MM
MAX. BLADE OPENING	8 IN	203 MM
MAX. CUT REACH	5.08 IN	129.15 MM
POWER SOURCE	MILWAUKEE M18	
MFG. TO NFPA 1936-2020	YES	
NFPA CUT TEST	A8, B9, C9, D9, E9, F4	
IP RATING	54	

TNT RESCUE SYSTEMS INC.
2490 west Oak Street
Ashippun, WI 53003
www.TNTRESCUE.com





ES100-28



TECHNICAL SPECS	STANDARD	METRIC
LENGTH	34.80 IN	883.99 MM
HEIGHT	11.15 IN	283.09 MM
WIDTH	13.58 IN	344.93 MM
MAX. SPREAD DISTANCE	28 IN	711.2 MM
MAX. PULL DISTANCE	24.26 IN	616.31 MM
POWER SOURCE	MILWAUKEE M18	
MFG. TO NFPA 1936-2020	YES	
MAX. SPREAD FORCE RANGE	56,128 - 228,126 LBS	249 - 1,014 KN
MAX. PULL FORCE	25,512 LBS	113 KN
IP RATING	54	

TNT RESCUE SYSTEMS INC.
2490 west Oak Street
Ashippun, WI 53003
www.TNTRESCUE.com





TECHNICAL SPECS
CLOSED LENGTH

STANDARD
24.42 IN

METRIC
620.27 MM

EXTENDED LENGTH

55.03 IN

1397.76 MM

HEIGHT

12.77 IN

324.36 MM

WIDTH

6.3 IN

160.02 MM

WEIGHT

EXCL. BATTERY
44.50 LBS
20.18 KG
INCL. BATTERY MILWAUKEE M18-8AH
46.90 LBS
21.28 KG
INCL. BATTERY DEWALT 20V-9AH
47.70 LBS
21.64 KG
INCL. BATTERY MAKITA 18V LXT-6AH
46.00 LBS
20.87 KG

1ST STAGE STROKE

17.04 IN

432.52 MM

1ST STAGE MAX. PUSH FORCE

38.067 LBF

169.33 KN

2ND STAGE STROKE

34.06 IN

865.12 MM

2ND STAGE MAX. PUSH FORCE

13.338 LBF

59.33 KN

POWER SOURCE OPTION

MILWAUKEE M18 / DEWALT 20V /
MAKITA 18V LXT

IP RATING

54



ETLS-55-18V/20V





HYDRAULIC HOSED TOOLS

Should any TNT Rescue Systems, Inc. manufactured product purchased from TNT Rescue Systems, Inc. or an authorized representative of TNT Rescue Systems, Inc. fail to perform as originally intended due to wear or workmanship, return it to TNT Rescue Systems, Inc. with postage prepaid, and we will either replace or repair it, at our option, for as long as you own it - no if's, and's or but' s. TNT Rescue Systems, Inc. recommends annual servicing of tools by a TNT Rescue Systems, Inc. authorized service technician.

This warranty does not apply to:

- 1) ABUSE.
- 2) ANY ALTERATIONS NOT COMPLIANT WITH TNT RESCUE SYSTEMS, INC. FACTORY SPECIFICATIONS AND SERVICE PROVIDED BY UNAUTHORIZED TECHNICIANS.
- 3) ANY COMPONENTS NOT MANUFACTURED BY TNT RESCUE.

This warranty is limited to the cost of repair or replacement at the option of TNT Rescue Systems, Inc. of any defective product and it shall in no event include incidental or consequential commercial damages of any kind.

This warranty is an exclusive warranty and TNT Rescue Systems, Inc. makes no other warranties of any kind or nature whatsoever, expressed, or implied, with respect to the products manufactured and/or sold by it. TNT Rescue Systems, Inc. specifically disclaims any warranties of fitness for a particular purpose or merchantability.

No distributor, agent, employee or representative of TNT Rescue Systems, Inc. may alter this warranty in any way.

TNT Rescue System, Inc.'s Forever Warranty also remains in effect when used with other manufactures equipment!

'Any product not manufactured by TNT Rescue Systems, Inc. carries a 3-year warranty.

TNT RESCUE SYSTEMS INC.
2490 west Oak Street
Ashippun, WI 53003
www.TNTRESCUE.com



STORM SERIES BATTERY TOOLS

Should any TNT Rescue Systems, Inc. manufactured product purchased from TNT Rescue Systems, Inc. or an authorized representative of TNT Rescue Systems, Inc. fail to perform as originally intended due to wear or workmanship, return it to TNT Rescue Systems, Inc. with postage prepaid, and we will either replace or repair it, at our option, for as long as you own it - no if's, and's or but' s. The Storm series forever warranty also includes the Lexan body, electrical components, motor, gearbox and wiring harness. TNT Rescue Systems, Inc. recommends annual servicing of tools by a TNT Rescue Systems, Inc. authorized service technician.

This warranty does not apply to:

- 1) ABUSE.
- 2) ANY ALTERATIONS NOT COMPLIANT WITH TNT RESCUE SYSTEMS, INC. FACTORY SPECIFICATIONS AND SERVICE PROVIDED BY UNAUTHORIZED TECHNICIANS.
- 3) BATTERIES AND BATTERY CHARGERS.

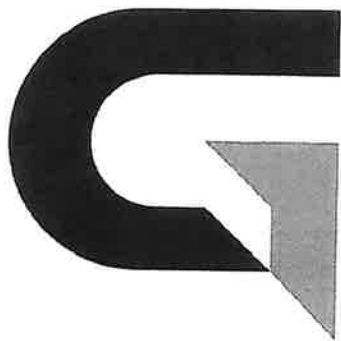
This warranty is limited to the cost of repair or replacement at the option of TNT Rescue Systems, Inc. of any defective product and it shall in no event include incidental or consequential commercial damages of any kind.

This warranty is an exclusive warranty and TNT Rescue Systems, Inc. makes no other warranties of any kind or nature whatsoever, expressed, or implied, with respect to the products manufactured and/or sold by it. TNT Rescue Systems, Inc. specifically disclaims any warranties of fitness for a particular purpose or merchantability.

No distributor, agent, employee or representative of TNT Rescue Systems, Inc. may alter this warranty in any way.



City of Bartlett Fire Department
First Responders Rescue Equipment
FY2026-05-027



GENESIS
RESCUE SYSTEMS

Darrell Templeton

615.974.4911

Darrell.templeton@hightechrescue.com



ONE STOP SHOPPING FOR PUBLIC SAFETY EQUIPMENT

Rescue Equipment
Bartlett Fire Department
Sealed Bid: FY2026-05-027
Due Date: June 25, 2026

BID PRICING SHEET

(One original, clearly marked, and two copies, must include the Public Acts 109 form)

Item No.	Product No.	Description Storm Surge or Equivalent	Unit	Qty.	Unit Price	Total Amount
1	1101469GRS	28 Inch Spreader Battery Operated extrication tool with Milwaukee 18V 8AMP platform	Ea.	2	\$20,480.00	\$40,960.00
2	1101549GRS	7 3/8 Inch Cutter Battery Operated Rescue Tool With 3-Stage Pump and Milwaukee M18V 8AMP Platform	Ea.	2	\$17,780.00	\$35,560.00
3	1100145GRS	Milwaukee M18 55" Telescoping Ram	Ea.	2	\$14,645.00	\$29,290.00
4	K5026SA K5081SA K1022SA	Apparatus mounting brackets for the requested tools	Ea.	2	\$112.00 \$145.00 \$160.00	\$224.00 \$290.00 \$320.00
		Estimated Freight				\$425.00
Total Bid					\$107,069.00	

Time required for delivery: 120 days

Total Bid in Words:

One hundred seven thousand, sixty nine dollars.

High Tech Rescue

NAME OF FIRM

darrell.templeton@hightechrescue.com

Email

Darrell Templeton

Authorized Representative
(Typed or Printed)

615-974-4911

Telephone Number

Darrell Templeton

Authorized Representative Signature

06/03/2026

Date

PUBLIC ACTS 109 FORM
PUBLIC ACTS 2017, CHAPTER 817

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Acts of 2017, Chapter 817 can be found on the Tennessee Secretary of State's website:

<https://tnsos.org/acts/PublicActs.109.php>

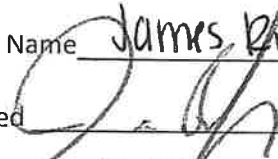
High Tech Rescue Inc

Company Name (Proposer/Contractor)

Print Name

James Biddle Jr

Signed



Title

owner

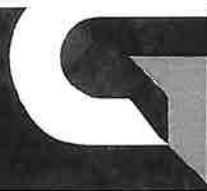
Subscribed and sworn before me this 19 day of June, 2026.

Signed Kayla Wiley Print Name Kayla Wiley

Title public notary

My commission expires: 7/27, 2026.

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.



S49-SLi

Rev: 3
06.26.25

Part Number: 1101469GRS

SLi



18V BATTERY



SUBMERSIBLE



GEOFENCE



SERVICE MODE



TRAINING MODE



WIRELESS



LED LIGHTS

TECHNICAL SPECS

METRIC

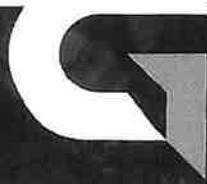
STANDARD

Length (mm/in)	1020	40.2
Width (mm/in)	282	11.1
Height (mm/in)	228	9
Weight (kg/lbs)	20.5	45.2
Spreading Width (mm/in)	735	28.9
Pulling Distance (mm/in)	620	24.4
Highest Spreading Force (kN/lbf)	76	17,086
Lowest Spreading Force (kN/lbf)	51	11,465
Highest Pulling Force (kN/lbf)	54	12,139
Lowest Pulling Force (kN/lbf)	30	6,744
Nominal Pressure (bar/psi)	700	10,000
Ingress Protection Rating	IP68*	

*IP 68 if the closed battery cover is used. IP 54 if the open battery cover is used.

Images and Specifications are subject to change without notice

Genesis Rescue Systems | 2780 Culver Ave. | Kettering, Ohio 45429 | info@genesishrescue.com | www.genesishrescue.com



SC198-SLi

Part Number: 1101547GRS

Rev: 4
06.02.25

SLi



18V BATTERY



SUBMERSIBLE



GEOFENCE



SMOOTH CUT



SERVICE MODE



TRAINING MODE



WIRELESS



HANDLE



LED LIGHTS

TECHNICAL SPECS

METRIC

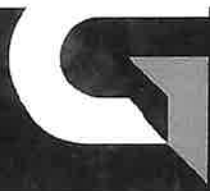
STANDARD

Length (mm/in)	928	36.5
Width (mm/in)	236	9.3
Height (mm/in)	228	9
Weight (kg/lbs)	19.0	41.9
Cutting Opening (mm/in)	182	7.2
Nominal Pressure (bar/psi)	700	10,000
NFPA Cut Rating	A7-B8-C6-D8-E9-F4	
Ingress Protection Rating	IP68*	

*IP 68 if the closed battery cover is used. IP 54 if the open battery cover is used.

Images and Specifications are subject to change without notice.

Genesis Rescue Systems | 2780 Culver Ave. | Kettering, Ohio 45429 | info@genesishrescue.com | www.genesishrescue.com



22-54 SLi Telescopic Ram

Rev:3
04.23.25

Part Number: 1100145GRS

SLi



18V BATTERY



SUBMERSIBLE



GEOFENCE



SERVICE MODE



TRAINING MODE



WIRELESS



LED LIGHTS

TECHNICAL SPECS

	METRIC	STANDARD
Closed Length - Retracted (mm/in)	586	22
Final Length - Extended (mm/in)	1,386	54.6
Width (mm/in)	156	6.1
Height (mm/in)	345	13.6
Weight (kg/lbs)	21.6	47.6
Stroke Stage 1/Stage 2 (mm/in)	428/372	16.9/14.6
Force Stage 1/Stage 2 (kN/lbf)	108/62	24,279/13,938
Operating Pressure (bar/psi)	550	8,000
Ingress Protection Rating	IP68*	

*IP 68 if the closed battery cover is used. IP 54 if the open battery cover is used.

Images and Specifications are subject to change without notice.



ONE STOP SHOPPING FOR PUBLIC SAFETY EQUIPMENT

HIGH TECH RESCUE, INC. is dedicated to ensuring that customer satisfaction remains our top priority. With over 25 years as a trusted Genesis Rescue Systems dealer, we ensure continuous access to essential extrication equipment for our valued customers.

As part of our service commitment, we guarantee that you will never be without proper extrication equipment. We provide a 24-hour replacement or loaner tool service exclusively for our customers. Should any piece of our extrication equipment malfunction, simply contact our office or your local rep, and we will promptly deliver a replacement or loaner tool to your department within 24 hours. If our service technicians are unable to repair your tool on-site, you will receive an equivalent piece of equipment while your tool is transported to our facility for comprehensive repairs.

We value your business and remain dedicated to providing the highest standards of service excellence. Should you have any questions or require further assistance, please do not hesitate to contact us.

With your local representative being in Gallatin, TN, you will typically only be down for his drive time. He is equipped with all of the tools and equipment to provide immediate service.

James Riddle

Owner/CEO
High Tech Rescue, Inc.



Genesis Rescue Systems Warranty

(This is a Limited Warranty. Please read it carefully)

WHO IS PROTECTED

The Genesis Limited Warranty provides, with few exceptions, that all Genesis Rescue Tools and parts are warranted against defects in materials and workmanship for the lifetime of the tools. If we determine that one of the Rescue Tools is defective, we will, at our option, repair or replace any of the components.

EXCLUSIONS

This Warranty is limited and protects only the original owner and covers all defects in material and workmanship with exceptions specified as follows: (1) damage caused by accident, any unreasonable use or neglect (including the lack of periodic and necessary maintenance), deterioration, wear and tear, or mishandling; (2) damage occurring during shipment (claims should be presented to the carrier); (3) damage to or deterioration of any accessory other than Genesis accessories; (4) damage and breakages from failure to follow instructions contained in your owner's manual and use of tools in operations other than reasonable extrication and other rescue; (5) damage resulting from repairs or alterations by someone other than Genesis, or an authorized Genesis Service Center.

HOW TO OBTAIN WARRANTY PERFORMANCE

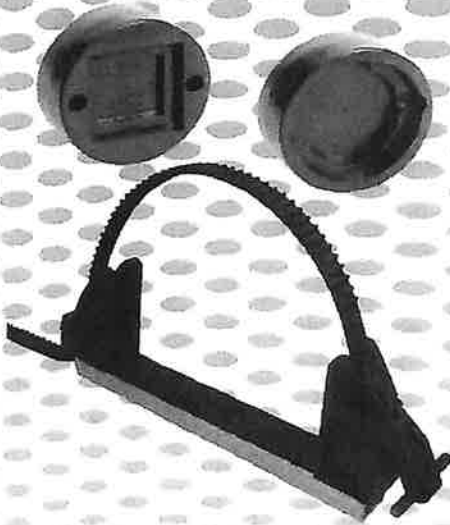
If your Genesis product ever needs service, write or call your Genesis Service Center. You may be asked to send your unit to the factory for repair. Please do not ship your product without prior authorization. This warranty is exclusive and Genesis makes no other warranty of any kind whatsoever, expressed or implied, with respect to the products sold by it, whether as to merchantability, fitness for a particular purpose or any matter. No distributor, agent, employee, or representative of Genesis has any authority whatsoever, to bind to any affirmation, representation or warranty concerning Genesis products or parts, except as stated herein.

WHO PAYS FOR WHAT

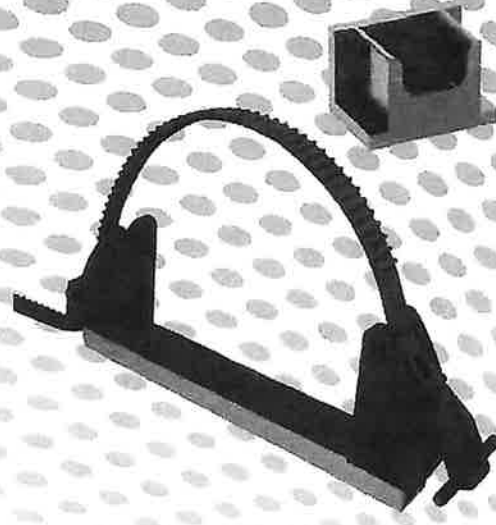
Genesis will pay labor and material for a period of one year and thereafter all material expense for all repairs covered by this warranty, for the lifetime of the equipment, as long as you own and properly maintain and handle the equipment subject to the discussed exclusions. If necessary repairs are not covered by this warranty, or if a unit is examined which is not in need of repair, you will be charged for the repairs or the examination. You must pay any shipping charges incurred in getting your Genesis products to and from an Genesis Service Center, or to the factory.

EXCLUSION OF CERTAIN DAMAGES

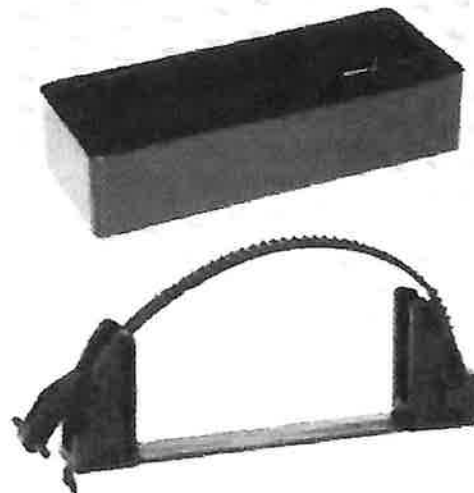
Genesis liability is limited to the replacement at our option, of any defective product and shall in no event include incidental or consequential commercial damages of any kind. Some states do not allow limitations on how long an implied warranty lasts and/or do not allow the exclusion of incidental or consequential damages, so the above limitations and exclusions may not apply to you. This warranty gives you specific legal rights and you may also have other rights which may vary from state to state. The purpose of this exclusive remedy shall be to provide the buyer with repair or replacement of products or parts sold by Genesis which have been found to be defective in materials or workmanship. This exclusive remedy shall not be deemed to have failed of its essential purpose so long as Genesis is willing and able to repair or replace said defective products or parts in the prescribed manner.



K1022SA
Ram Mount



K5026SA
Spreader Mount



K5081SA
Cutter Mount





Bid Proposal

1009 Mt Vernon Drive
Shelbyville KY 40065

Date	Estimate #
6/3/2026	42458

Name / Address

Bartlett Fire Dept
2939 Altruria Rd
Bartlett, TN 38134

Rep	Project
DAT	

Item	Description	Qty	Cost	Total
1101469GRS	GENESIS S49-SLi 28' SPREADER W/ ONE M18 MILWAUKEE 8AH FORGE BATTERY	2	20,480.00	40,960.00
1101549GRS	GENESIS SC240-SLi CUTTER, SMOOTH CUT BLADES, W/ ONE M18 MILWAUKEE 8AH FORGE BATTERY	2	17,780.00	35,560.00
1100145GRS	GENESIS 22-54 SLi TELESCOPIC RAM W/ ONE M18 MILWAUKEE 8AH FORGE BATTERY	2	14,645.00	29,290.00
K5026SA-B	SPREADER BASE POCKET KIT W/SUPER ADJUSTAMOUNT	2	112.00	224.00
K5081SA	Cutter Mount RECTANGULAR BASE SUPER ADJUSTAMOUNT KIT	2	145.00	290.00
K1022SA	Ram base mount kit with super adjustamount	2	160.00	320.00
BILLING ACTU...	THIS IS AN ESTIMATED SHIPPING COST. SHIPPING WILL BE BILLED AT ACTUAL COST FROM FACTORY TO HIGH TECH RESCUE, INC. DELIVERY TO CUSTOMER IS NO CHARGE.	1	425.00	425.00
Any questions? Call Darrell Templeton at 615-974-4911. Thank You for your business!!			Total	\$107,069.00

Thank you for the opportunity to bid on your battery rescue tools. High Tech Rescue takes great pride in representing top-tier manufacturers and is eager for the opportunity to provide you with the highest quality solutions. We welcome the chance to further discuss our offerings and demonstrate any of the products included in our bid. Please do not hesitate to reach out with any questions or to arrange a product presentation. We appreciate your time and consideration and look forward to the possibility of working with you soon.



Darrell Templeton

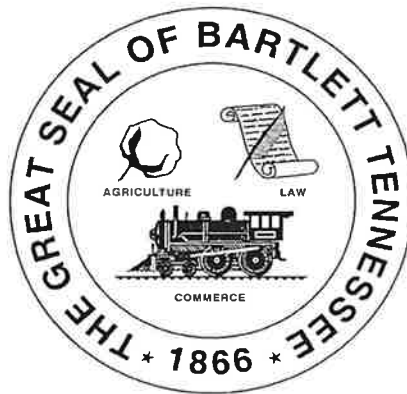
615.974.4911

darrell.templeton@hightechrescue.com

CITY OF BARTLETT

***6400 STAGE ROAD
BARTLETT, TENNESSEE 38134***

David Parsons, Mayor
Steve Sones, Chief Administrator Officer
Dick Phebus, Finance Director
Tommy Gately, Fire Chief



REQUEST FOR SEALED BIDS

SB # FY2026-05-027

DUE: Thursday, June 25, 2026, no later than 2:00 p.m. (CST)

FIRST RESPONDERS RESCUE EQUIPMENT

BARTLETT FIRE DEPARTMENT

The City of Bartlett Fire Department is seeking to purchase multiple items of **rescue equipment** as per the written specifications.

Rescue Equipment
Bartlett Fire Department
Sealed Bid: FY2026-05-027
Due Date: June 25, 2026

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Thursday, June 25, 2026**. All bid packets, with an original, clearly identified, and two copies, must be labeled **"FY2026-05-027 "FIRST RESPONDERS RESCUE EQUIPMENT"** and addressed as follows:

**MAYOR DAVID PARSONS
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134**

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer. If further information is desired, please contact Training Chief Jeremy Herring at 901-385-6413 or email jherring@cityofbartlett.org

Please quote prices on attached bid sheet.

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

Taza Supplies Inc

NAME OF FIRM

tariq@tazasupplies.com

EMAIL

16940 Vincennes Ave, South Holland, IL 60473

ADDRESS

630-635-7404

PHONE



SIGNATURE OF AUTHORIZED
REPRESENTATIVE

Hussain Ezzy

PRINT NAME



DATE

Rescue Equipment
Bartlett Fire Department
Sealed Bid: FY2026-05-027
Due Date: June 25, 2026

INTENT

The intent of these specifications is to provide sufficient specified information to permit prospective bidders to submit proposals for multiple items of First Responder Rescue Equipment for the Bartlett Fire Department, as per the written specifications. The awarded supplier will be required to deliver the items to the City of Bartlett Fire Department, located at 2939 Altruria Road, Bartlett, TN 38134.

STATEMENT OF INTENT – EQUALITY AND FAIRNESS

The City of Bartlett will not discriminate against any individual of any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The City is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender or political affiliation.

SPECIFICATIONS

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make his equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his product fails to meet these specifications. It is the intention of the City to purchase quality products and not necessarily the products with the lowest initial cost.

A. General Requirements

1. All bidders must clearly identify any and all deviations from these specifications that their products may have; however, bids must meet or exceed specifications.
2. Bidder shall include the signed pricing sheet along with a signed and notarized Public Acts 109 form (page 6). **Note: An original, clearly marked, and two copies shall be included in the bid package.**
3. All prices are to be firm for **120** days from bid due date.
4. The bid should state the manufacturer's warranty, along with owner's manuals.
5. The City reserves the right to reject any and all bids.
6. An Award Letter and purchase order will be issued to the successful vendor.
7. All products are to be delivered F.O.B. to the City of Bartlett Fire Department, 2939 Altruria Road, Bartlett, TN 38134.

Rescue Equipment
Bartlett Fire Department
Sealed Bid: FY2026-05-027
Due Date: June 25, 2026

B. Firm Pricing and Renewals

Note: Please see Bid Pricing Sheet for individual items and pricing. Include one original, clearly identified and one copy.

All prices are to remain firm for 120 days from award date.

C. Equal or Equivalent Products

Preferred brand of equipment listed in the pricing sheet attached. However, bidders may bid an “or equal” or equivalent product (s) to the product specified. All items must be covered by full-life warranty.

D. Award

The City of Bartlett reserves the right to award this bid on the basis of individual items, groups of items or the entire list of items, whichever is in the best interest of the City and Bartlett Fire Department and budget. The City reserves the right to cancel this bid for failure to provide items as per the bid specifications. Cancellation will be subject to not less than thirty (30) day notification.

End of Specifications

Rescue Equipment
Bartlett Fire Department
Sealed Bid: FY2026-05-027
Due Date: June 25, 2026

BID PRICING SHEET

(One original, clearly marked, and two copies, must include the Public Acts 109 form)

Item No.	Product No.	Description Storm Surge or Equivalent	Unit	Qty.	Unit Price	Total Amount
1		28 Inch Spreader Battery Operated extrication tool with Milwaukee 18V 8AMP platform	Ea.	2	\$14,803.00	\$29,606.00
2		7 3/8 Inch Cutter Battery Operated Rescue Tool With 3-Stage Pump and Milwaukee M18V 8AMP Platform	Ea.	2	\$2,049.00	\$4,098.00
3		Milwaukee M18 55" Telescoping Ram	Ea.	2	\$3,279.00	\$6,558.00
4		Apparatus mounting brackets for the requested tools	Ea.	2	\$69.00	\$136.50
Total Bid					\$40,400.00	

Time required for delivery: 60 days

Total Bid in Words:

Forty thousand four hundred dollars

Taza Supplies Inc

NAME OF FIRM

tariq@tazasupplies.com

Email

Hussain Ezzy

Authorized Representative
(Typed or Printed)

630-635-7404

Telephone Number


Authorized Representative Signature

6/18/26
Date

Rescue Equipment
Bartlett Fire Department
Sealed Bid: FY2026-05-027
Due Date: June 25, 2026

PUBLIC ACTS 109 FORM
PUBLIC ACTS 2017, CHAPTER 817

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Acts of 2017, Chapter 817 can be found on the Tennessee Secretary of State's website:

<https://tnsos.org/acts/PublicActs.109.php>

Taza Supplies Inc

Company Name (Proposer/Contractor)

Print Name Hussain Ezzy

Signed _____

Title President

Subscribed and sworn before me this 18th day of June, 2026.

Signed _____

Print Name Arriel Lockett

Title President

My commission expires: November 29, 2026.



NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.



Phone: 833-858-3715
Email: Sales@RATools.com
Web: www.RATools.com

Hydraulic Rebar Cutter: HRC625

Features

- Lightweight and portable
- Guillotine style cutter offers higher performance with less risk of jams
- Large cutting capacity, wire rope and rebar up to .63"

The HRC625 integrates into any Rapid Assault Tools 10,000psi hydraulic power unit (*manual or electro-hydraulic*). The tool features a hinged head allowing for quick cable or bar insertion. The replaceable blade cuts materials cleanly. Suitable for rebar and wire rope (steel cable). When pressure is released the internal spring quickly re-sets the tool allowing for multiple cuts back to back. The cutting blade is user replaceable.

Tech Specs

Weight: 2.8kg // 6.3lbs

Size: 235x86x64mm // 9.25x3.375x2.50in

Cutting Diameter: 16mm // .625in

Cut Power: 7.8 Ton // 15,600 lbs

Working Pressure: 690 Bar // 10,000 PSI





□ **ELECTRO-HYDRAULIC POWER UNIT
GEN4 | HRP-BAT-4**



The GEN4 Hydraulic Power Unit delivers 10,000psi of hydraulic pressure, powered by DeWalt 60V FLEXVOLT batteries for up to 300 breaches per charge. MIL-STD 810G tested and field-proven by the USMC, USAF and NYPD ESU, the GEN4 power unit offers unmatched reliability, performance, and safety for any mission.



Laser cut MOLLE

The custom FirstSpear backpack design allows high, tight wear for enhanced mobility without interfering with other tactical gear

Noise-canceling enclosure reduces sound output to just 57dB at full pressure

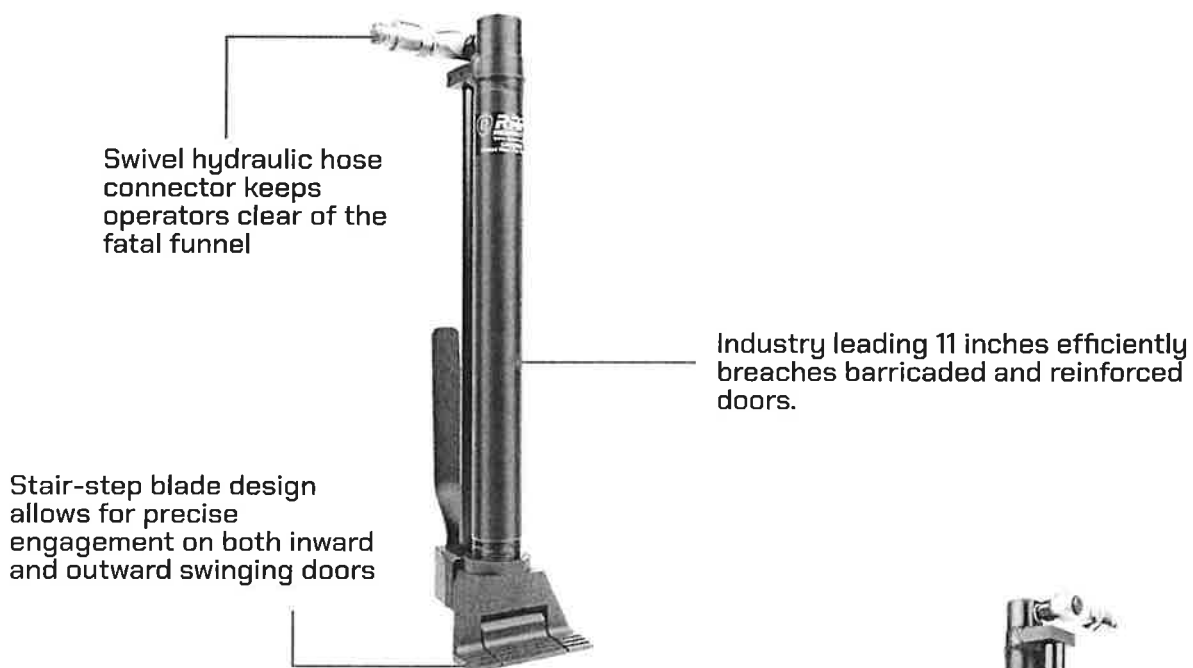
WEIGHT W BATTERY	9.75 KG 21.5 LBS
DIMENSIONS	6.75" x 10" x 13.5"
	17.1CM x 25.4CM x 34.3CM
REMOTE	HOSE MOUNTED
BATTERY	60V LI-ION
WORKING PRESSURE	690 BAR 10,000 PSI

* Pictured with optional HDP11 Tool Head



□ LONG STROKE HYDRAULIC DOOR PUSHER | HDP11

The HDP11 Long Stroke Door Pusher is a powerful hydraulic breaching tool designed for tactical operations. Compact, lightweight, and built for speed, the HDP11 offers reliable performance in high-stakes breaching scenarios.



Features:

- Ultra-Thin Gapping Blades (0.1 inches / 2.5 mm)
- Stair-Step Blade Design
- 11-Inch Stroke
- Gas Spring Retraction Mechanism
- Swivel Hydraulic Hose Connector
- Ergonomic Foam-Covered Grab Handle

HDP11

WEIGHT	12.34LBS 5.6 KG
DIMENSIONS	5 x 4 x 18 IN 127.0 x 101.6 x 457.2 MM
STROKE	11 IN 279.4 MM
PUSHING POWER	10,000 LBS 4535KG
WORKING PRESSURE	690 BAR 10,000 PSI





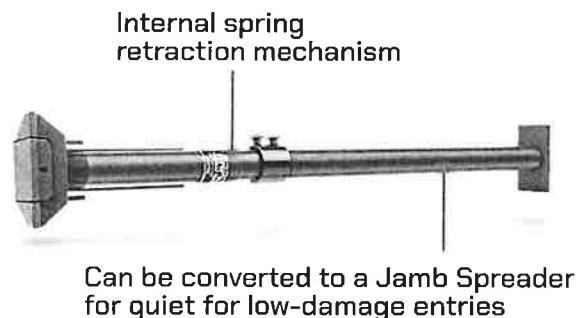
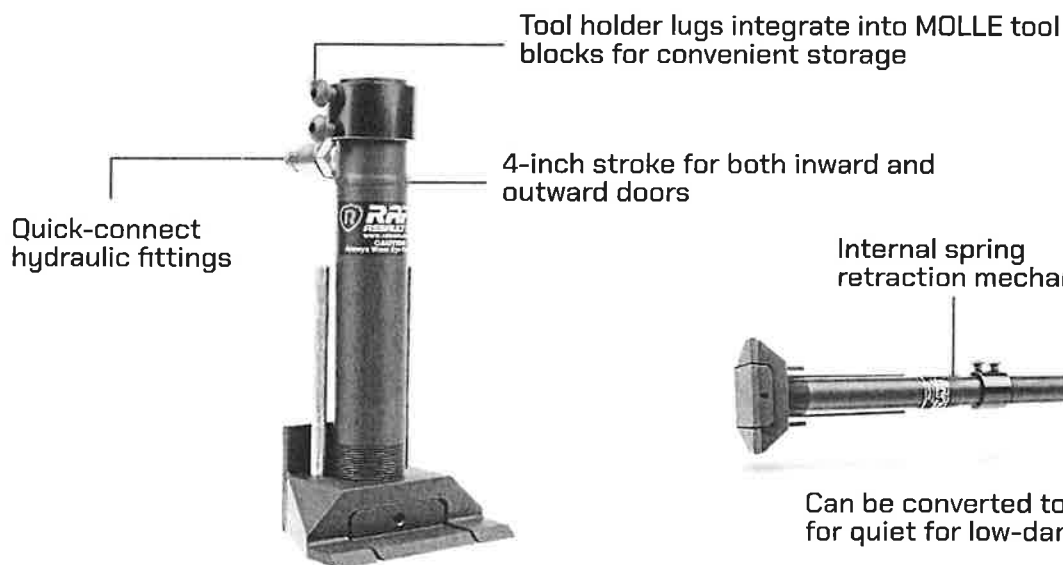
HRP-BAT GEN 4

ELECTRO-HYDRAULIC BREACHING KIT

□ 4" DOOR PUSHER | HDP4

□ JAMB SPREADER BAR | JS41

The HDP4+JS41 Hydraulic Door Pusher and Jamb Spreader is a versatile 2-in-1 breaching tool designed for heavier breaching applications. Built from heat treated steel and featuring quick-connect hydraulic fittings, the HDP4+JS41 is compact, durable, and ideal for both inward and outward swing doors.



Features:

- 2-in-1 Tool: Door Pusher and Jamb Spreader
- Door Pusher (HDP4): Delivers 4 inches of stroke for inward and outward swing doors
- Jamb Spreader (JS41): Ideal for wellness checks or covert missions requiring minimal noise and little structural damage.
- Internal Spring Retraction Mechanism
- Quick-Connect Hydraulic Fittings
- MOLLE-Compatible Storage and Hands-Free Operation

HDP4 (Part #1 of 2-in-1 Ratspreader)

WEIGHT	7 LBS 3.2 KG
DIMENSIONS	10.4 x 4.9 x 3.7 IN 264 x 114 x 98 MM
STROKE	4 IN 102 MM
PUSHING POWER	10,000 LBS 4535KG
WORKING PRESSURE	690 BAR 10,000 PSI

JS41 (Part #2 of 2-in-1 Ratspreader)

WEIGHT	5.7 LBS 2.6 KG
LENGTH MIN	660 MM 26 IN
LENGTH MAX	1041 MM 41 IN
PUSHING POWER	10,000 LBS 4545 KG
WORKING PRESSURE	690 BAR 10,000 PSI

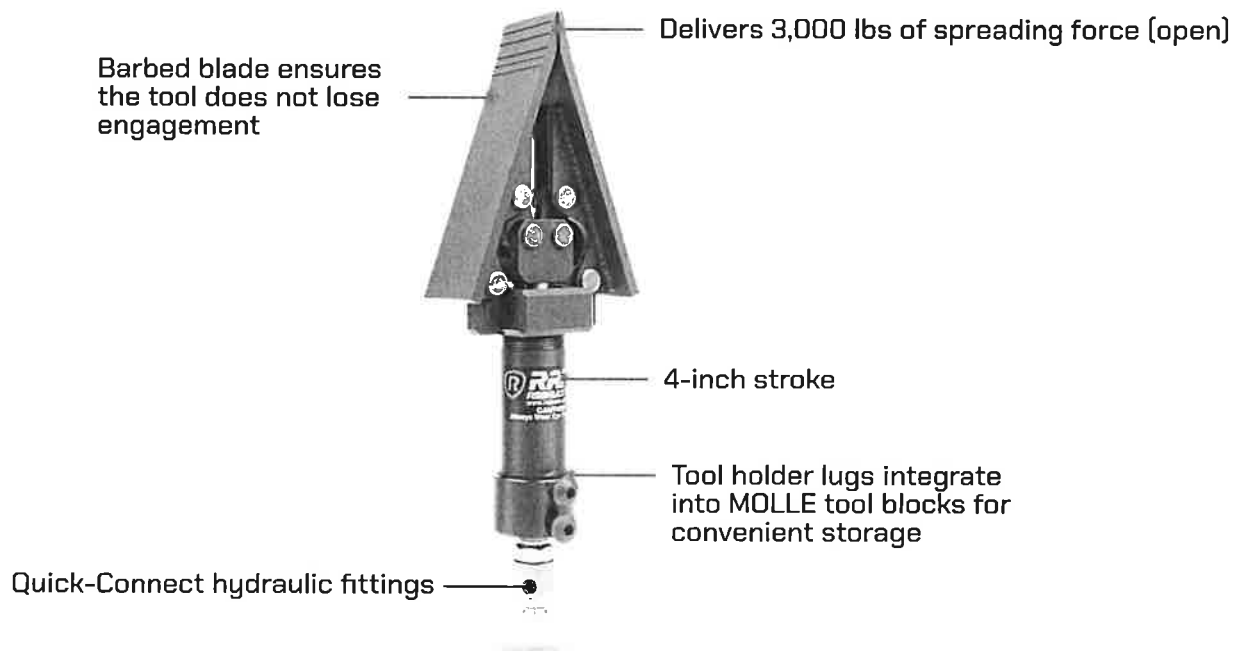


HRP-BAT GEN 4

ELECTRO-HYDRAULIC BREACHING KIT

☐ **3 TON SPREADER | HS4** (INCLUDED IN HRP4)

The HS4 Three Ton Hydraulic Spreader is a compact yet powerful breaching tool designed for tasks such as light vehicle extrication, sliding door removal, and window grill dismantling. Built from durable steel and compatible with GEN4, GEN3, and manual pump power units, the HS4 is highly maneuverable and perfect for medium-gap breaches in both tactical and rescue operations.



Features:

- Powerful 3-Ton Spreading Force
- 4-Inch Stroke
- Compact and Lightweight Design
- Durable Steel Construction
- Quick-Connect Hydraulic Fittings
- Lossless Hydraulic Fittings Design

WEIGHT	7 LBS 3.0 KG
LENGTH	13.2 IN 33.6 CM
ARM WIDTH	2 IN 5.08 CM
WORKING PRESSURE	10,000 PSI 700 BAR
CLOSED BLADE HEIGHT	0.16 IN 4 MM
EXT. BLADE HEIGHT	4.33 IN 10.9 CM
RATED LOAD AT BLADE TIPS	3,000 lbs 1,360 KG

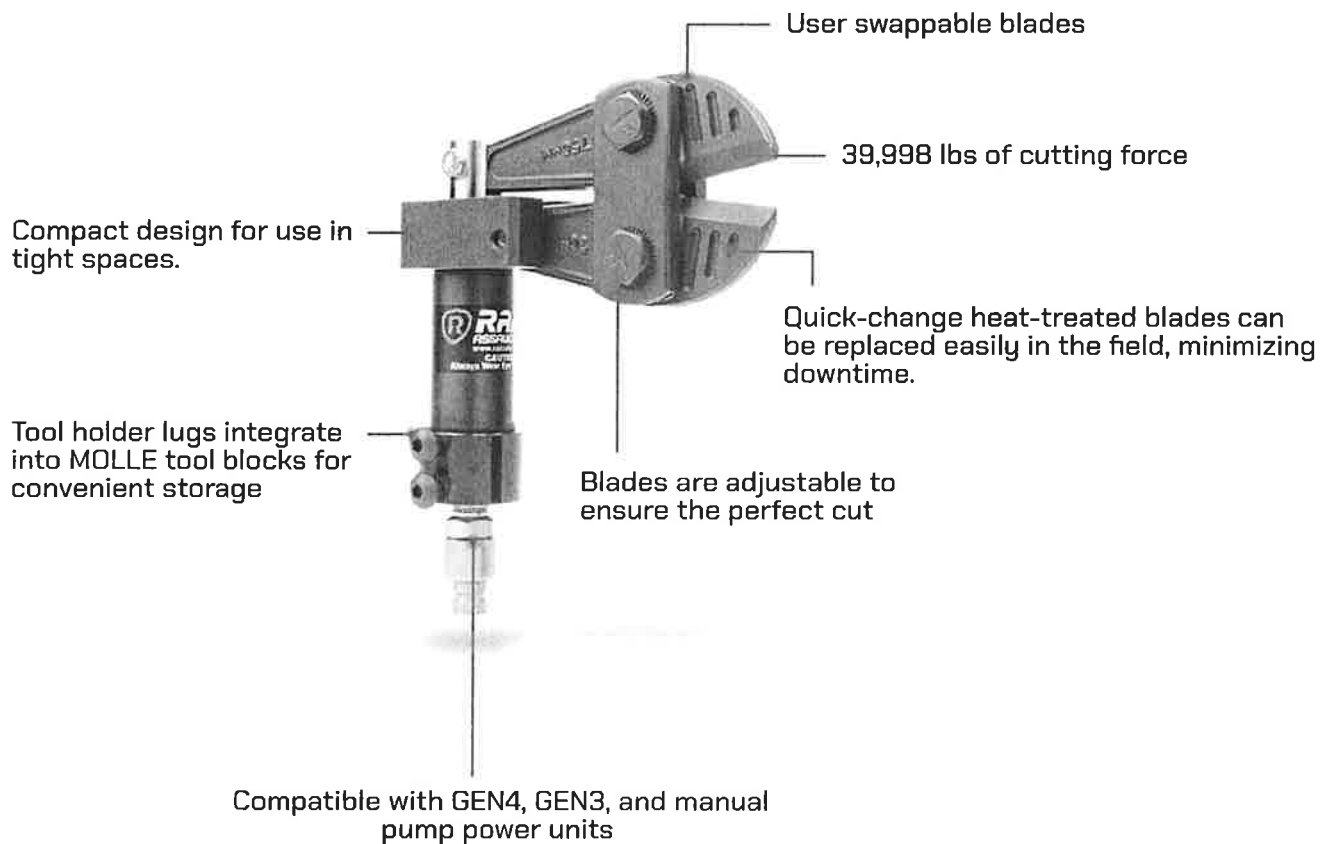


HRP-BAT GEN 4

ELECTRO-HYDRAULIC BREACHING KIT

□ HYDRAULIC BOLT CUTTER | HBC30

The HBC30 Hydraulic Bolt Cutters deliver powerful cutting performance in a compact design. Features quick-change heat-treated steel blades with a safety mechanism to prevent fractures, ensuring durability and efficiency in the field. Ideal for tactical and industrial applications, these cutters are perfect for cutting locks, fences, and rebar in high-pressure situations where reliability is key.



Features:

- *Powerful Cutting Force*
- *Compact and Lightweight Design*
- *Quick-Change Heat-Treated Blades*
- *10,000 PSI power unit required*
- *Seamless Integration*

WEIGHT	6.8 LBS 3.1 KG
DIMENSIONS	8.3 X 7.2 X 2.4 IN 213 X 184 X 59 MM
CUTTING CAPACITY	.27 IN 7 MM with High Harness HRC40 .51 IN 13 MM with Low Harness HRC20
CUTTING FORCE	39,998 LBS 18143 KG
WORKING PRESSURE	10,000 PSI 690 BAR

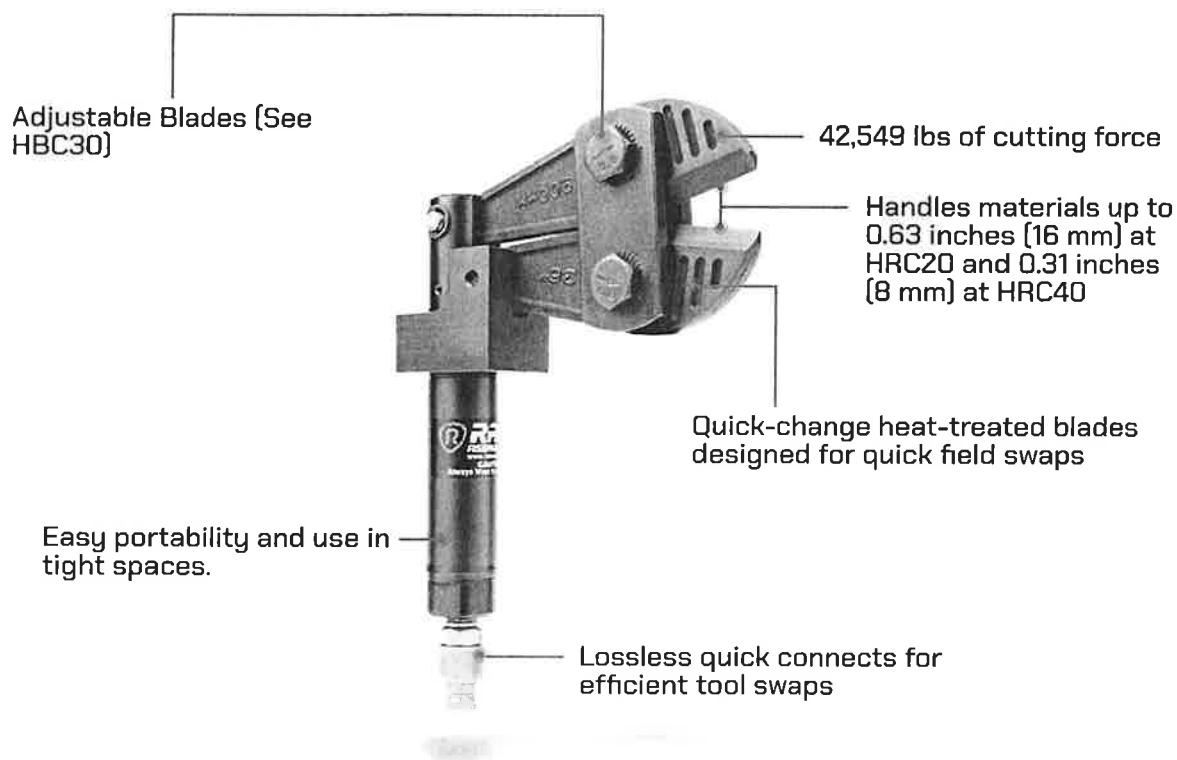


HRP-BAT GEN 4

ELECTRO-HYDRAULIC BREACHING KIT

LARGE HYDRAULIC BOLT CUTTER | HBC36

The HBC36 Hydraulic Bolt Cutters deliver powerful cutting performance in a compact design. Features quick-change heat-treated steel blades with a safety mechanism to prevent fractures, ensuring durability and efficiency in the field. Ideal for tactical and industrial applications, these cutters are perfect for cutting locks, fences, and rebar in high-pressure situations where reliability is key.



Features:

- Enhanced Cutting Power
- Larger Cutting Capacity
- Quick-Change Heat-Treated Blades
- Compact and Maneuverable

WEIGHT	9.92 LBS 4.5 KG
DIMENSIONS	10.6 X 7.87 X 2 IN 69 X 200 X 51 MM
CUTTING CAPACITY	.31 IN 8 MM with High Harness HRC40 .63 IN 16 MM with Low Harness HRC20
CUTTING FORCE	42,549 LBS 9,300 KG
WORKING PRESSURE	10,000 PSI 690 BAR

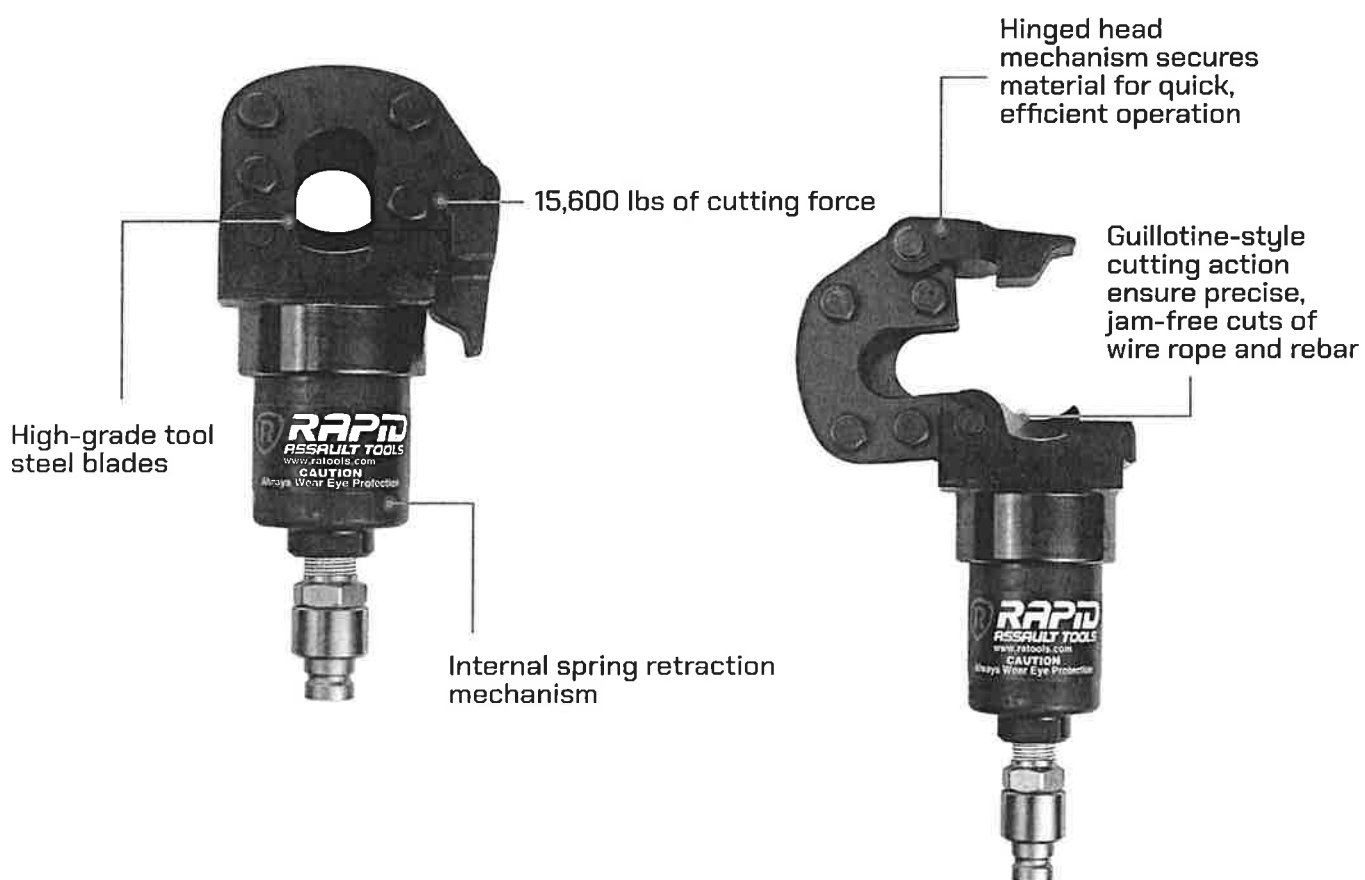


HRP-BAT GEN 4

ELECTRO-HYDRAULIC BREACHING KIT

□ HYDRAULIC REBAR CUTTER | HRC625

The HRC625 Hydraulic Rebar Cutter delivers 15,600 lbs [7.8 tons] of cutting force in a lightweight, 6.3 lbs [2.8 kg] design. With high-grade tool steel blades and a guillotine-style cutting action, it ensures precise, jam-free cuts on wire rope, rebar, and steel cable. The hinged head mechanism captures material easily, while the internal spring retraction allows for rapid consecutive cuts. Compatible with GEN3, GEN4, and manual pumps, it offers quick-connect fittings for seamless operation. The field-replaceable blade can be replaced in seconds, making it an ideal tool for tactical, rescue, and industrial use.



Features:

- Durable Tool Steel Blades
- Guillotine-Style Cutting
- 15,600 lbs Cutting Force
- Hinged Head Mechanism: Secures material for efficient cutting with no engagement issues.
- Lightweight and Portable, ideal for confined spaces and easy transport

WEIGHT	2.8 KG 6.3 LBS
DIMENSIONS	235 x 86 x 64 MM 9.25 x 3.75 x 2.5 IN
CUTTING DIAMETER	16 MM .625 IN
CUT POWER	7.8 TON 15,600 LBS
WORKING PRESSURE	690 BAR 10,000 PSI

❑ REMOTE CONTROL | HRP-BAT-4-REMOTE-OPTION

The optional Remote Control System enhances operator safety and flexibility by enabling standoff operation of the GEN4 Electro-Hydraulic Breaching Kit without changing established workflows. The compact, ruggedized transmitter features dedicated ADVANCE and RETRACT buttons that mirror the two-button control interface on the GEN4 Power Unit, ensuring intuitive operation under stress.



Ruggedized transmitter

Features:

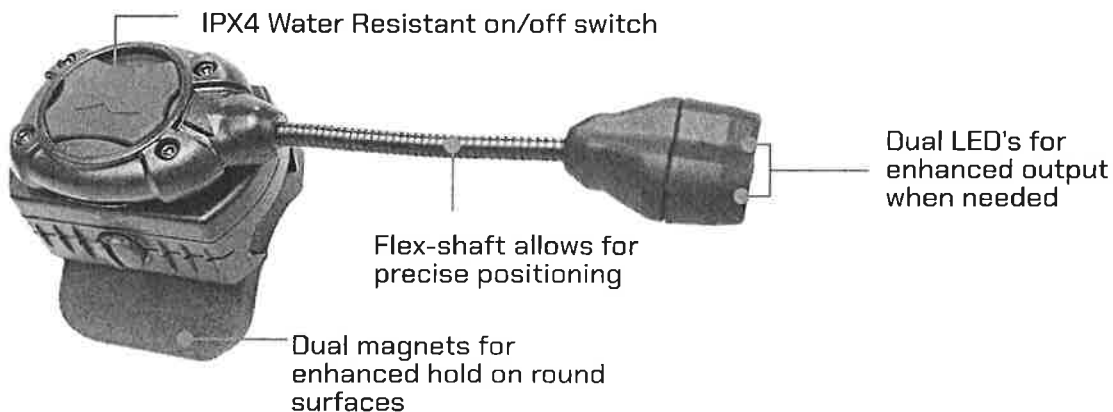
- Enables operators to maintain distance from the breach point while retaining precise control
- Reliable operating range of up to 100 meters for enhanced standoff capability
- Factory pre-paired system for immediate deployment
- Compatible with previously fielded GEN4 power units



Receiver fully integrated within power unit

❑ TOOL LIGHT | HTL-1

The HTL-1 Tool Light integrates seamlessly with Rapid Assault Tools breaching equipment, providing hands-free illumination in low-light environments. Featuring the Princeton Tech MPLS light, available in white, red, or IR, it attaches via a custom picatinny magnetic mount, allowing for easy repositioning without interfering with tool operation. Compact and versatile, the HTL-1 ensures optimal visibility during tactical operations while maintaining tool efficiency.





HRP-BAT GEN 4 ELECTRO-HYDRAULIC BREACHING KIT

The Rapid Assault Tools Hydraulic Breaching Tool Cases by Pelican are rugged, waterproof, and dustproof storage solutions featuring custom-cut foam to securely hold the complete GEN4 Hydraulic Breaching Kit. Built for durability and mobility, these cases protect your tools in transit and on-site, ensuring your equipment stays mission-ready in the toughest environments.



☐ HYDRAULIC TOOL CASE 1 HTC-1

Holds:

- Gen4 Power Unit 60V fast charger
- Qty 2 60V 6Ah Dewalt Batteries
- HDP11 - Long Stroke Door Pusher or HRC-625



☐ HYDRAULIC TOOL CASE 2 HTC-2

Holds:

- HDP11 - Long Stroke Door Pusher
- HDP4 + JS41 - Door pusher Jamb spreader Combo
- HS4 - 3 Ton Spreader
- HBC30 - Hydraulic Bolt Cutter
- HBC36 - Large Hydraulis Bolt Cutter
- * HRC-625 can be stored in place of HDP11

*Tools not included



SCAN FOR
MORE INFO



HRP-BAT GEN 4

ELECTRO-HYDRAULIC BREACHING KIT

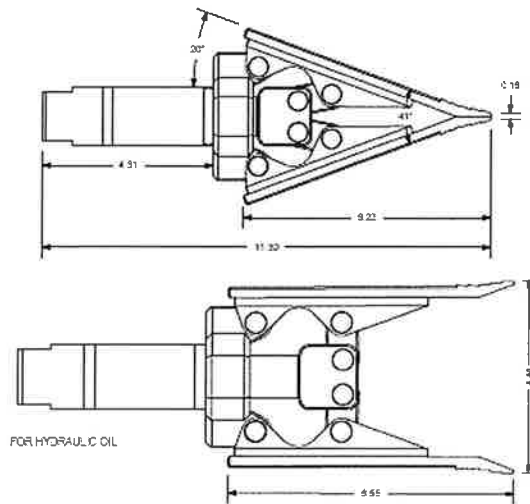
The below kits offer varied configurations of the power unit and tool attachments to best fit your mission.

KIT	DESCRIPTION	INCLUDED PART NUMBERS	
HRP-BAT-4	GEN 4 Pump in backpack, 2 batteries, Charger, Hose assembly. No Tools.	HRP-BAT-4	
HRP1-BAT-4	11" Door Pusher w/ GEN 4 battery pump in Backpack	HRP-BAT-4 HDP11	
HRP2-BAT-4	2 in 1 RatSpreader™ w/ GEN4 battery pump, in Backpack	HRP-BAT-4 HDP4+JS41	
HRP3-BAT-4	2 in 1 RatSpreader™ w/ GEN4 battery pump, HBC30 in Backpack	HRP-BAT-4 HDP4+JS41	HBC30
HRP4-BAT-4	2in1 RatSpreader w/ GEN4 battery pump, HBC30 and 4" RatWedge in Backpack	HRP-BAT-4 HDP4+JS41	HBC30 HS4
HRP-BAT-4-PRO	GEN4 Electro-Hydraulic Breaching Kit Pro Model: seven standard hydraulic tool heads, remote control system, carry cases, and spare blades.	HRP-BAT-4 HDP11 HD4 +JS41 HBC30 HBC36 HS4 HRC625 HRP-BAT-4- REMOTE- OPTION	HTC-1 HTC-2 HTL-1 HBC30- BLADES HBC36- BLADES HRC625- BLADES



SCAN FOR
MORE INFO

HS4 - 3 Ton Spreader



This powerful hydraulic spreader quickly and quietly opens security doors, window grills, vehicle doors, etc. Compact and easy to use, this tool provides 3 tons of spreading force and has a 4" stroke. The HS4 Three Ton Hydraulic Spreader is the perfect balance of size, opening force and value.

This remote spreader requires a hydraulic pump to operate. The HS4 Three Ton Spreader can be ordered separately, with an Electro-Hydraulic pump or with a manual pump.

Spreader specifications:

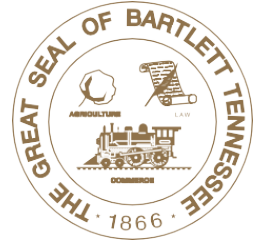
Rated Load:	3 tons (2,720 Kg) at blade tips
Closed blade height:	0.16 inch (4 mm)
Extended blade height:	4.29 inch (10.9 cm)
Arm Width:	2 inch (5.08 cm)
Length:	13.2 inch (33.6 cm)
Working Pressure:	10,000psi (700 bar)
Weight:	7 lbs (3.1 Kg)

HS4 (RatWedge only)
HS4-P (Includes hydraulic pump and 6' hose)



Board of Mayor and Aldermen
July 14, 2026

Item Memo



Consent Summary:

Request to purchase two 2026 Dodge Durango police pursuit patrol vehicles at \$41,327.00 each and four 2026 Dodge Durango police pursuit supervisor vehicles at \$41,177.00 each from Alan Jay Fleet Sales for a total of \$247,362.00. This purchase would be made via the State of Tennessee Contract SWC #209. Funds are available in Account 110.42100.935.

Formal Body:

Attachments:

FY27 - BPD - Durangos



BARTLETT POLICE DEPARTMENT

Police Vehicles



Project Description:

- The Bartlett Police Department requests approval to purchase six (6) 2026 Dodge Durango Police Pursuit Vehicles to replace existing fleet vehicles that have been removed from service due to mechanical failures, collision damage, and age. Replacing these vehicles is necessary to maintain a reliable fleet, support daily law enforcement operations, and ensure officer safety.

State of Tennessee Contract:

- The proposed purchase will be made utilizing the State of Tennessee Vehicle Contract (SWC #209). The State contract was competitively solicited and establishes approved pricing and sources of supply for Tennessee governmental entities. Utilizing this contract ensures compliance with applicable purchasing requirements, provides the City with pre-negotiated, discounted pricing, and eliminates the need for a separate competitive bidding process.

Vendor Selection:

- Department representatives contacted multiple authorized fleet vendors to evaluate vehicle availability, pricing, and delivery schedules. Due to ongoing fleet supply constraints, most vendors can no longer provide 2026 model-year police vehicles. Instead, they are only accepting orders for 2027 model vehicles, which are still awaiting production by the manufacturer, resulting in significantly longer delivery times and higher purchase prices.
- Alan Jay Fleet Sales can currently provide 2026 Dodge Durango Police Pursuit Vehicles at the State of Tennessee contract pricing. Purchasing the available 2026 models allows the City to replace out-of-service vehicles sooner, avoid the anticipated price increases associated with the 2027 model year, and minimize disruptions to police operations.
- Based on current market conditions, vehicle availability, contract pricing, and delivery schedules, Alan Jay Fleet Sales offers the City the best overall value by providing the lowest total cost and the earliest available delivery through an approved State purchasing contract.

Equipment and Cost:

- Alan Jay Fleet Sales has provided the following State contract pricing:
 - 2026 Dodge Durango Police Pursuit Patrol Vehicles at \$41,327.00 each.
 - 2026 Dodge Durango Police Pursuit Supervisor Vehicles at \$41,177.00 each.

Request:

- The Police Department respectfully requests approval to purchase two (2) 2026 Dodge Durango Police Pursuit Patrol Vehicles and four (4) 2026 Dodge Durango Police Pursuit Supervisor Vehicles from Alan Jay Fleet Sales for \$247,362.00. Funding is available in Account #110.42100.935 – Vehicles.

Respectfully,

Jeff Cox, Chief of Police



SWC # 209 Vehicles

THIS DOCUMENT CONTAINS SEPARATE SECTIONS ON INSTRUCTIONS FOR BOTH 2025 MODELS AND A NEW SECTION FOR THE 2026/27 MODELS.

Contract Period:

This is a one (1) model year contract with no options to renew.

Start date: October 10, 2024

Final End Date: June 28, 2026

Summary/Background Information:

SWC 209 was created to provide state agencies, local governments, and private non-profit institutions of higher education, and eligible non-profit agencies for the purchase and delivery of new vehicles. The contracts below cover multiple dealers/manufacturers and each contract awarded covers delivery within the state of TN.

State Contact Information

Contract Administrator:

Mike Neely

Category Specialist

Central Procurement Office

(615) 741-5971

Michael.T.Neely@tn.gov

Vendor Contact Information:

TT of Columbia (d.b.a Chrysler, Dodge, and Jeep, Ram of Columbia) (All Regions)

Edison Contract Number: 84817 (2025 Models)

Chris Wojnar

615-478-8902

cwojnar@cdjrcolumbia.com

106 S. James Campbell Blvd

Columbia, TN 38401

Chrysler, Dodge, Jeep, Ram-Please refer to price sheet for available models

Wilson County Motor Co. (All Regions)

Edison Contract Number: 84707 (2025 models)

Shelby Walsh

(615) 444-9642

shelby@wilsoncountyauto.com

903 South Hartmann Drive

Lebanon, TN 37090

Chevrolet, Buick, Hyundai, GMC- Please refer to price sheet for available models

Central Procurement Office • Tennessee Tower, 3rd Floor

312 Rosa L. Parks Avenue, Nashville, TN 37243

Tel: 615-741-1035 • Fax: 615-741-0684 Website: tn.gov/generalservices/



Alan Jay Automotive Management Inc. (All Regions)

Edison Contract Number: 84697 **(2025 Models)**

Matt Forte

(863) 402-4216

matt.forte@alanjay.com

5330 US Highway 27 S

Sebring, FL 33870

Chevy, Nissan, Toyota, GMC - Please refer to price sheet for available models

Ford of Murfreesboro (All Regions)

Edison Contract Number: 84713 **(2025 models)**

Jason McCullough

(615) 893-4121 ext. 1312 (Office)

jmccullough@fordofmurfreesboro.com

1550 NW Broad Street

Murfreesboro, TN 37129

Ford- Please reference price sheet for available models

Lonnie Cobb, LLC (All Regions)

Edison Contract Number: 84711 **(2025 models)**

Steven Blackstock

731-989-2121

Lcag.fleet@gmail.com

1618 U.S. Hwy 45 North

Henderson, TN 38340

Ford- Please reference price sheet for available models

Helms Motors (All Regions)

Edison Contract Number: 84866 **(2025 models)**

Clint Allen

731-968-2012

clintallen@helmsmotor.com

694 East Church St

Lexington TN 38351

Chrysler, Dodge, Jeep, Ram-Please refer to price sheet for available models.

Cumberland International (All Regions)

Edison Contract Number: 84747 **(2025 models)**

Erick Creasey

615-767-8681

ecreasey@cltte.com

1901 Lebanon Pike

Central Procurement Office • Tennessee Tower, 3rd Floor

312 Rosa L. Parks Avenue, Nashville, TN 37243

Tel: 615-741-1035 • Fax: 615-741-0684 Website: tn.gov/generalservices/



Nashville, TN 37210

International- Please reference price sheets for available models

Blue Sky DBA Carville CDJR (All Regions)

Edison Contract Number: 84865 (2025 models)

Carl Reinhart

717-471-8108

Carl@carvillecdjr.com

300 Bachman Dr

Greenville TN 37745

Chrysler, Dodge, Jeep, Ram-Please refer to price sheet for available models

Ted Russell Ford (All Regions)

Edison Contract Number: 84719 (2025 models)

Joe Chamblee

865-693-7611

jchamblee@tedrussell.com

8551 Kingston Pike

Knoxville, TN 37919

Ford- Please reference price sheet for available models

Roberts Toyota (All Regions)

Edison Contract Number: 85427 (2025 models)

Jon Vestrheim

954-709-5157

Jonv@robertstoyota.com

1207 Nashville Hwy

Columbia, TN 38401

Toyota- Please reference price sheet for available models

CONTRACTS AND DEALERS FOR 2026/27 MODEL YEAR VEHICLES

Contract Period:

This is a two (2) model year contract with no options to renew.

Start date: October 24, 2025

Final End Date: June 30, 2028

Roberts Toyota (All Regions)

Edison Contract Number: 88751 (2026/27 models)

Jon Vestrheim

954-709-5157

Jonv@robertstoyota.com

1207 Nashville Hwy

Central Procurement Office • Tennessee Tower, 3rd Floor

312 Rosa L. Parks Avenue, Nashville, TN 37243

Tel: 615-741-1035 • Fax: 615-741-0684 Website: tn.gov/generalservices/



Columbia, TN 38401

Toyota- Please reference price sheet for available models

Blue Sky DBA Carville CDJR (All Regions)

Edison Contract Number: 88761 **(2026/27 models)**

Carl Reinhart

717-471-8108

Carl@carvillecdjr.com

300 Bachman Dr

Greenville TN 37745

Chrysler, Dodge, Jeep, Ram-Please refer to price sheet for available models

Cumberland International (All Regions)

Edison Contract Number: 88754 **(2026/27 models)**

Erick Creasey

615-767-8681

ecreasey@cltte.com

1901 Lebanon Pike

Nashville, TN 37210

International- Please reference price sheets for available models

Lonnie Cobb, LLC (All Regions)

Edison Contract Number: 88764 **(2026/27 models)**

Steven Blackstock

731-989-2121

Lcag.fleet@gmail.com

1618 U.S. Hwy 45 North

Henderson, TN 38340

Ford- Please reference price sheet for available models

Ford of Murfreesboro (All Regions)

Edison Contract Number: 88762 **(2026/27 models)**

Jason McCullough

(615) 893-4121 ext. 1312 (Office)

jmccullough@fordofmurfreesboro.com

1550 NW Broad Street

Murfreesboro, TN 37129

Ford- Please reference price sheet for available models

Alan Jay Automotive Management Inc. (All Regions)

Edison Contract Number: 88753 **(2026/27 Models)**

Matt Forte

Central Procurement Office • Tennessee Tower, 3rd Floor

312 Rosa L. Parks Avenue, Nashville, TN 37243

Tel: 615-741-1035 • Fax: 615-741-0684 Website: tn.gov/generalservices/



(863) 402-4216

matt.forte@alanjay.com

5330 US Highway 27 S

Sebring, FL 33870

Chevy, Ford, CDJR, Nissan, Toyota, GMC - Please refer to price sheet for available models

Wilson County Motor Co. (All Regions)

Edison Contract Number: 88746 **(2026/27 models)**

Shelby Walsh

(615) 444-9642

shelby@wilsoncountyauto.com

903 South Hartmann Drive

Lebanon, TN 37090

Chevrolet, Buick, GMC- Please refer to price sheet for available models

TT of Columbia (d.b.a Chrysler, Dodge, and Jeep, Ram of Columbia) (All Regions)

Edison Contract Number: 88750 **(2026/27 Models)**

Chris Wojnar

615-478-8902

cwojnar@cdjrcolumbia.com 106 S. James Campbell Blvd

Columbia, TN 38401

Chrysler, Dodge, Jeep, Ram-Please refer to price sheet for available models

Donohoo Chevy (All Regions)

Edison Contract Number: 88784 **(2026/27 models)**

Don Fisher

256-854-3525 x4121

fleet@donohoochevrolet.com

1000 Greenhill Blvd NW

Ft Payne AL 35967

Chevrolet - Please refer to price sheet for available models

Carl Black Chevy (All Regions)

Edison Contract Number: 88785 **(2026/27 models)**

Danielle Rodriguez

888-509-5199

drodriguez@carlblack.com

535 Murfreesboro Pike

Nashville, TN 37210

Chevrolet, Buick, GMC- Please refer to price sheet for available models

Two River Ford(All Regions)

Edison Contract Number: 88786 **(2026/27 models)**

Central Procurement Office • Tennessee Tower, 3rd Floor

312 Rosa L. Parks Avenue, Nashville, TN 37243

Tel: 615-741-1035 • Fax: 615-741-0684 Website: tn.gov/generalservices/



Andy Knight

615-400-0437

aknight@tworiverford.com

76 Belinda Way

Mt Juliet, TN 37122

Ford- Please refer to price sheet for available models

Gallatin CDJR (Gallatin Motors LLC) (All Regions)

Edison Contract Number: 88787 (2026/27 models)

Jim Morgan

615-305-0147

jim.m@gallatinford.com

1290 Nashville Pike

Gallatin, TN 37066

CDJR- Please refer to price sheet for available models

Serra GMC, Buick (Nashville Automotive LLC)

(All Regions)

Edison Contract Number: 88788 (2026/27 models)

Coble Shearon

615-851-8000 x2113

Coble.shearon@serranashville.com

2340 Gallatin Pike N

Madison, TN 37115

GMC, Buick- Please refer to price sheet for available models

Usage Instructions:

All documents needed to purchase a vehicle off the contract can be found on the Statewide Contract 209: Vehicles web page, located here:

<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/state-agencies-/statewide-contract-instruction--swc-/swc-209-vehicles.html>Instructions

- Delivery times will vary, but the dealer will give an estimated date
- Please contact the selected dealer for an exact quote.
- The option clause can be used for both factory and aftermarket equipment installed at the time of purchase. It can also be used to delete or add any factory installed equipment.
- **Authorized Users.** This Contract establishes a source or sources of supply for all Tennessee State Agencies. "Tennessee State Agency" refers to the various departments, institutions, boards, commissions, and agencies of the executive branch of government of the State of Tennessee with exceptions as addressed in Tenn. Comp. R. & Regs. 0690-

Central Procurement Office • Tennessee Tower, 3rd Floor

312 Rosa L. Parks Avenue, Nashville, TN 37243

Tel: 615-741-1035 • Fax: 615-741-0684 Website: tn.gov/generalservices/



03-01-.01. The Contractor shall provide all goods or services and deliverables as required by this Contract to all Tennessee State Agencies. The Contractor shall make this Contract available to the following entities, who are authorized to and who may purchase off of this Statewide Contract ("Authorized Users"):

- a) all Tennessee State governmental entities (this includes the legislative branch; judicial branch; and, commissions and boards of the State outside of the executive branch of government);
- b) Tennessee local governmental agencies;
- c) members of the University of Tennessee or Tennessee Board of Regents systems;
- d) any private nonprofit institution of higher education chartered in Tennessee; and,
- e) any corporation which is exempted from taxation under 26 U.S.C. Section 501(c)(3), as amended, and which contracts with the Department of Mental Health and Substance Abuse to provide services to the public (Tenn. Code Ann. § 33-2-1001).

These Authorized Users may utilize this Contract by purchasing directly from the Contractor according to their own procurement policies and procedures. The State is not responsible or liable for the transactions between the Contractor and Authorized Users.

All documents needed to purchase a vehicle off the contract can be found on the Statewide Contract 209: Vehicles web page, located here:

<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/state-agencies-/statewide-contract-instruction--swc-/swc-209-vehicles.html>Instructions

Requisition and Purchase Order Generation:

For information on how to create a requisition and/or purchase order please use the "Agency Upgrade User Guide" link on our [reference material webpage](#).



Tennessee State Wide Contract # 209

DATE:	Jun 24, 2026	QUOTE	JOBQ6608-01
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PREPARED FOR:

Chris Golden
City of Bartlett
6400 Stage Road
Bartlett, TN 38133

Phone (901)385-5539

CREATED BY:

Russell Moles
Regional Government Sales Manager

TENNESSEE FLEET SALES
2401 EAST LAMAR ALEXANDER PARKWAY
MARYVILLE, TN 37804
V. 865-285-0348
F. 865-681-4911
E. rmoles@tnfleetsales.net

AJ #	Payment Terms	Valid Through
	NET 15	Jul 25, 2026

VEHICLES ARE INVOICED AT TIME OF ARRIVAL TO CDJR
EQUIPMENT WILL BE INVOICED AT TIME OF COMPLETION
INVOICE DUE 30 DAYS FROM INVOICE DATE

Qty	Description	Manufacturer	Part Number	Unit Price	Ext. Price
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DURANGO AWD - AZ1

1	DURANGO AWD - AZ1 - MARKED SWC LINE # 1		WDEE75-AZ1 - MARKED	\$40,377.00	\$40,377.00
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POWERTRAIN OPTIONS

—	2BZ - QUICK ORDER PACKAGE (Optional - SELECTED)	STELLANTIS	2BZ		
—	3.6L V6 24V VVT ENGINE UPG I W/ESS (ERC) (Optional - SELECTED)	STELLANTIS	ERC		
—	8-SPD AUTO 850RE TRANS (MAKE) (DFT) (Optional - SELECTED)	STELLANTIS	DFT		
	22Z - QUICK ORDER PACKAGE (V8 ENGINE UPGRADE) SWC LINE # 3 - (Optional) Not Included in Price	STELLANTIS	22Z	\$2,931.00	\$2,931.00
	5.7L V8 HEMI MDS VVT ENGINE (EZH) • 160 MPH PRIMARY CERT. SPEEDOMETER (JCJ) • 230MM REAR AXLE (DR1) • 2 SPEED ON DEMAND TRANSFER CASE (DKA) • 3.09 REAR AXLE RATIO (DPM) • 800 AMP MAINTENANCE FREE BATTERY (BCF) • DUAL REAR EXHAUST W/BRIGHT TIPS (NEX) • ENGINE OIL COOLER (NHA)				

Qty	Description	Manufacturer	Part Number	Unit Price	Ext. Price
	• GVW RATING - 7100# (Z6J) - (Optional) Not Included in Price	STELLANTIS	EZH		
	8-SPD AUTO 8HP70 TRANS (BUY) (DFD) - (Optional) Not Included in Price	STELLANTIS	DFD		

LINE # 5 OPTIONAL EQUIPMENT - FACTORY INSTALLED

1	CLOTH BUCKET SEATS W/REAR VINYL - #7 SEAT FOAM CUSHION (C1J) - VINYL 2ND ROW SEAT (CDS) (Optional - SELECTED)	STELLANTIS	A7X9	\$160.00	\$160.00
1	DEACTIVATE REAR DOORS/WINDOWS (Optional - SELECTED)	STELLANTIS	CW6	\$95.00	\$95.00
1	BLACK LEFT LED SPOT LAMP (Optional - SELECTED)	STELLANTIS	LNF	\$695.00	\$695.00

EXTERIOR COLOR

1	WHITE KNUCKLE CLEAR COAT - (Optional) Not Included in Price	STELLANTIS	PW7	\$0.00	\$0.00
1	DB BLACK CLEAR COAT (Optional - SELECTED)	STELLANTIS	PXJ	\$0.00	\$0.00
1	DESTROYER GREY CLEAR COAT - (Optional) Not Included in Price	STELLANTIS	PDN	\$395.00	\$395.00
1	MICHIGAN STATE POLICE BLUE Hang on parts are black w/ Police Special Paints - (Optional) Not Included in Price	STELLANTIS	P79	\$600.00	\$600.00
1	NIGHT MOVES - (Optional) Not Included in Price	STELLANTIS	PCQ	\$395.00	\$395.00
1	OCTANE RED PEARL COAT - (Optional) Not Included in Price	STELLANTIS	PRV	\$395.00	\$395.00
1	RED OXIDE - (Optional) Not Included in Price	STELLANTIS	PHC	\$395.00	\$395.00
1	TRIPLE NICKEL - (Optional) Not Included in Price	STELLANTIS	PSE	\$395.00	\$395.00
1	VAPOR GREY - (Optional) Not Included in Price	STELLANTIS	PAS	\$395.00	\$395.00

LINE # 5 OPTIONAL EQUIPMENT - DEALER INSTALLED

1	DURANGO RUNNING BOARDS - CHROME - (Optional) Not Included in Price		2051031	\$949.00	\$949.00
1	60 Day TN Department of Revenue Temp Tag - (Optional) Not Included in Price	STATE OF TN	TEMP	\$8.25	\$8.25

This quotation is valid as long as the manufacturer is accepting orders for the model year specified. Purchase orders received after factory order cutoff may not be honorable. The vehicle(s) offered on this quotation will be ordered in white unless another color(s) listed. Please contact your Alan Jay sales representative with any questions you have on this quote.

Tax	\$0.00
Shipping	\$0.00
TOTAL	\$41,327.00

Vehicles Subject to Production by Vehicle Manufacturer.



Tennessee State Wide Contract # 209

DATE:	Jun 24, 2026	QUOTE	JOBQ6615-01
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PREPARED FOR:

Chris Golden
City of Bartlett
6400 Stage Road
Bartlett, TN 38133

Phone (901)385-5539

CREATED BY:

Russell Moles

Regional Government Sales Manager

TENNESSEE FLEET SALES
2401 EAST LAMAR ALEXANDER PARKWAY
MARYVILLE, TN 37804
V. 865-285-0348
F. 865-681-4911
E. rmoles@tnfleetsales.net

AJ #	Payment Terms	Valid Through
	NET 15	Jul 25, 2026

VEHICLES ARE INVOICED AT TIME OF ARRIVAL TO CDJR
EQUIPMENT WILL BE INVOICED AT TIME OF COMPLETION
INVOICE DUE 30 DAYS FROM INVOICE DATE

Qty	Description	Manufacturer	Part Number	Unit Price	Ext. Price
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DURANGO AWD - AZ1 - POLICE ADMIN

1	DURANGO AWD - AZ1 - ADMIN SWC LINE # 2		WDEE75-AZ1 - MARKED	\$40,377.00	\$40,377.00
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ENGINE OPTIONS

—	2BZ - QUICK ORDER PACKAGE (Optional - SELECTED)	STELLANTIS	2BZ		
—	3.6L V6 24V VVT ENGINE UPG I W/ESS (ERC)	STELLANTIS	ERC		
—	8-SPD AUTO 850RE TRANS (MAKE) (DFT)	STELLANTIS	DFT		
	22Z - QUICK ORDER PACKAGE SWC LINE # 4 - (Optional) Not Included in Price	STELLANTIS	22Z	\$2,931.00	\$2,931.00
	5.7L V8 HEMI MDS VVT ENGINE (EZH) • 160 MPH PRIMARY CERT. SPEEDOMETER (JCI) • 230MM REAR AXLE (DR1) • 2 SPEED ON DEMAND TRANSFER CASE (DKA) • 3.09 REAR AXLE RATIO (DPM) • 800 AMP MAINTENANCE FREE BATTERY (BCF) • DUAL REAR EXHAUST W/BRIGHT TIPS (NEX) • ENGINE OIL COOLER (NHA) • GVW RATING - 7100# (Z6J) - (Optional) Not Included in Price				

Qty	Description	Manufacturer	Part Number	Unit Price	Ext. Price
		STELLANTIS	EZH		
	8-SPD AUTO 8HP70 TRANS (BUY) (DFD) - (Optional) Not Included in Price	STELLANTIS	DFD		
LINE # 5 OPTIONAL EQUIPMENT - FACTORY INSTALLED					
1	CLOTH BUCKET SEATS W/ SHIFT INSERT (Optional - SELECTED)	STELLANTIS	C5X9	\$0.00	\$0.00
1	18X8.0 PAINTED ALUMINUM WHEELS - Replaces Plastic Wheel Covers w/steel spare wheel w matching tire (Optional - SELECTED)	STELLANTIS	WP1	\$430.00	\$430.00
1	FULL LENGTH FLOOR CONSOLE • 115V AUXILIARY POWER OUTLET (JKV) • ILLUMINATED CUPHOLDERS (CWP) N/A W/CUG (Optional - SELECTED)	STELLANTIS	CUF	\$370.00	\$370.00
1	FLOOR CARPET - LUXURY FRONT & REAR FLOOR MATS (CLX) (Optional - SELECTED)	STELLANTIS	CKD	\$0.00	\$0.00
1	SKID PLATE GROUP • FRONT SUSPENSION SKID PLATE (XEU) • FUEL TANK SKID PLATE SHIELD (XEE) • TRANSFER CASE SKID PLATE SHIELD (XEF) • UNDERBODY SKID PLATE (XF3) - (Optional) Not Included in Price	STELLANTIS	ADL	\$370.00	\$370.00
EXTERIOR COLOR					
1	WHITE KNUCKLE CLEAR COAT - (Optional) Not Included in Price	STELLANTIS	PW7	\$0.00	\$0.00
1	DB BLACK CLEAR COAT (Optional - SELECTED)	STELLANTIS	PXJ	\$0.00	\$0.00
1	DESTROYER GREY CLEAR COAT - (Optional) Not Included in Price	STELLANTIS	PDN	\$395.00	\$395.00
1	MICHIGAN STATE POLICE BLUE Hang on parts are black w/ Police Special Paints Extended / Longer Lead Time - (Optional) Not Included in Price	STELLANTIS	P79	\$600.00	\$600.00
1	NIGHT MOVES - (Optional) Not Included in Price	STELLANTIS	PCQ	\$395.00	\$395.00
1	OCTANE RED PEARL COAT - (Optional) Not Included in Price	STELLANTIS	PRV	\$395.00	\$395.00
1	RED OXIDE - (Optional) Not Included in Price	STELLANTIS	PHC	\$395.00	\$395.00
1	TRIPLE NICKEL - (Optional) Not Included in Price	STELLANTIS	PSE	\$395.00	\$395.00
1	VAPOR GREY - (Optional) Not Included in Price	STELLANTIS	PAS	\$395.00	\$395.00
LINE # 5 OPTIONAL EQUIPMENT - DEALER INSTALLED					
1	DURANGO RUNNING BOARDS - CHROME - (Optional) Not Included in Price		2051031	\$949.00	\$949.00

Qty	Description	Manufacturer	Part Number	Unit Price	Ext. Price
LINE # 5 OPTIONAL EQUIPMENT - GOVERNMENT CHARGES					
1	60 Day TN Department of Revenue Temp Tag - (Optional) Not Included in Price	STATE OF TN	TEMP	\$8.25	\$8.25

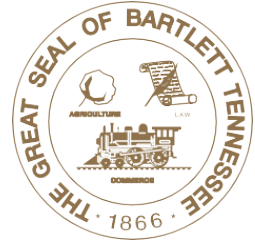
This quotation is valid as long as the manufacturer is accepting orders for the model year specified. Purchase orders received after factory order cutoff may not be honorable. The vehicle(s) offered on this quotation will be ordered in white unless another color(s) listed. Please contact your Alan Jay sales representative with any questions you have on this quote.

Vehicles Subject to Production by Vehicle Manufacturer.

Tax	\$0.00
Shipping	\$0.00
TOTAL	\$41,177.00

Board of Mayor and Aldermen
July 14, 2026

Item Memo



Consent Summary:

Request to purchase a 2026 Chevrolet 1500 Crew Cab 4x4 truck for \$49,148.20 from Wilson County Motors. This purchase would be made via the State of Tennessee Contract SWC #209. Funds are available in Account 124.48124.935

Formal Body:

Attachments:

FY27 - BPD - Chevy Truck



BARTLETT POLICE DEPARTMENT

Police Vehicles



Project Description:

- The Bartlett Police Department requests approval to purchase one (1) 2026 Chevrolet 1500 Crew Cab 4x4 Custom to replace existing fleet vehicles that have been removed from service due to mechanical failure, collision damage, and age. Replacing this vehicle is necessary to maintain a reliable fleet, support daily law enforcement operations, and ensure officer safety.

State of Tennessee Contract:

- The proposed purchase will be made utilizing the State of Tennessee Vehicle Contract (SWC #209). This contract was competitively solicited and establishes approved pricing and sources of supply for Tennessee governmental entities. Utilizing the State contract ensures compliance with applicable purchasing requirements, provides the City with guaranteed discounted pricing, and eliminates the need for a separate competitive bidding process.

Vendor Selection:

- Representatives from our organization have been in contact with numerous vendors regarding this purchase. Due to global supply chain issues, the vast majority of dealers are unable to fulfill this purchase. In addition, vendors who may have this type of vehicle in stock require a sale price at or above the manufacturer's suggested retail price. As a result, we respectfully request to purchase these vehicles utilizing the State of Tennessee Vehicle Contract. This contract, SWC #209, establishes a source of supply for all Tennessee State Agencies and provides guaranteed discounted pricing.
- Based on current market conditions, vehicle availability, contract pricing, and delivery schedules, purchasing through the State of Tennessee Vehicle Contract from Wilson County Motors provides the City with the best overall value and the earliest available delivery.

Equipment and Cost:

- Wilson County Motors has provided the State of Tennessee contract price of \$49,148.20 for one (1) 2026 Chevrolet 1500 Crew Cab 4x4 Custom.

Request:

- The Bartlett Police Department respectfully requests approval to purchase one (1) 2026 Chevrolet 1500 Crew Cab 4x4 Custom from Wilson County Motors for \$49,148.20 utilizing the State of Tennessee Vehicle Contract (SWC #209). Funding is available in Account #124.48124.935 – Vehicles.

Respectfully,

Jeff Cox, Chief of Police

3730 Appling Road Bartlett, TN 38133
901-385-5502



SWC # 209 Vehicles

THIS DOCUMENT CONTAINS SEPARATE SECTIONS ON INSTRUCTIONS FOR BOTH 2025 MODELS AND A NEW SECTION FOR THE 2026/27 MODELS.

Contract Period:

This is a one (1) model year contract with no options to renew.

Start date: October 10, 2024

Final End Date: June 28, 2026

Summary/Background Information:

SWC 209 was created to provide state agencies, local governments, and private non-profit institutions of higher education, and eligible non-profit agencies for the purchase and delivery of new vehicles. The contracts below cover multiple dealers/manufacturers and each contract awarded covers delivery within the state of TN.

State Contact Information

Contract Administrator:

Mike Neely

Category Specialist

Central Procurement Office

(615) 741-5971

Michael.T.Neely@tn.gov

Vendor Contact Information:

TT of Columbia (d.b.a Chrysler, Dodge, and Jeep, Ram of Columbia) (All Regions)

Edison Contract Number: 84817 (2025 Models)

Chris Wojnar

615-478-8902

cwojnar@cdjrcolumbia.com

106 S. James Campbell Blvd

Columbia, TN 38401

Chrysler, Dodge, Jeep, Ram-Please refer to price sheet for available models

Wilson County Motor Co. (All Regions)

Edison Contract Number: 84707 (2025 models)

Shelby Walsh

(615) 444-9642

shelby@wilsoncountyauto.com

903 South Hartmann Drive

Lebanon, TN 37090

Chevrolet, Buick, Hyundai, GMC- Please refer to price sheet for available models

Central Procurement Office • Tennessee Tower, 3rd Floor

312 Rosa L. Parks Avenue, Nashville, TN 37243

Tel: 615-741-1035 • Fax: 615-741-0684 Website: tn.gov/generalservices/



Alan Jay Automotive Management Inc. (All Regions)

Edison Contract Number: 84697 **(2025 Models)**

Matt Forte

(863) 402-4216

matt.forte@alanjay.com

5330 US Highway 27 S

Sebring, FL 33870

Chevy, Nissan, Toyota, GMC - Please refer to price sheet for available models

Ford of Murfreesboro (All Regions)

Edison Contract Number: 84713 **(2025 models)**

Jason McCullough

(615) 893-4121 ext. 1312 (Office)

jmccullough@fordofmurfreesboro.com

1550 NW Broad Street

Murfreesboro, TN 37129

Ford- Please reference price sheet for available models

Lonnie Cobb, LLC (All Regions)

Edison Contract Number: 84711 **(2025 models)**

Steven Blackstock

731-989-2121

Lcag.fleet@gmail.com

1618 U.S. Hwy 45 North

Henderson, TN 38340

Ford- Please reference price sheet for available models

Helms Motors (All Regions)

Edison Contract Number: 84866 **(2025 models)**

Clint Allen

731-968-2012

clintallen@helmsmotor.com

694 East Church St

Lexington TN 38351

Chrysler, Dodge, Jeep, Ram-Please refer to price sheet for available models.

Cumberland International (All Regions)

Edison Contract Number: 84747 **(2025 models)**

Erick Creasey

615-767-8681

ecreasey@cltte.com

1901 Lebanon Pike

Central Procurement Office • Tennessee Tower, 3rd Floor

312 Rosa L. Parks Avenue, Nashville, TN 37243

Tel: 615-741-1035 • Fax: 615-741-0684 Website: tn.gov/generalservices/



Nashville, TN 37210

International- Please reference price sheets for available models

Blue Sky DBA Carville CDJR (All Regions)

Edison Contract Number: 84865 (2025 models)

Carl Reinhart

717-471-8108

Carl@carvillecdjr.com

300 Bachman Dr

Greenville TN 37745

Chrysler, Dodge, Jeep, Ram-Please refer to price sheet for available models

Ted Russell Ford (All Regions)

Edison Contract Number: 84719 (2025 models)

Joe Chamblee

865-693-7611

jchamblee@tedrussell.com

8551 Kingston Pike

Knoxville, TN 37919

Ford- Please reference price sheet for available models

Roberts Toyota (All Regions)

Edison Contract Number: 85427 (2025 models)

Jon Vestrheim

954-709-5157

Jonv@robertstoyota.com

1207 Nashville Hwy

Columbia, TN 38401

Toyota- Please reference price sheet for available models

CONTRACTS AND DEALERS FOR 2026/27 MODEL YEAR VEHICLES

Contract Period:

This is a two (2) model year contract with no options to renew.

Start date: October 24, 2025

Final End Date: June 30, 2028

Roberts Toyota (All Regions)

Edison Contract Number: 88751 (2026/27 models)

Jon Vestrheim

954-709-5157

Jonv@robertstoyota.com

1207 Nashville Hwy

Central Procurement Office • Tennessee Tower, 3rd Floor

312 Rosa L. Parks Avenue, Nashville, TN 37243

Tel: 615-741-1035 • Fax: 615-741-0684 Website: tn.gov/generalservices/



Columbia, TN 38401

Toyota- Please reference price sheet for available models

Blue Sky DBA Carville CDJR (All Regions)

Edison Contract Number: 88761 (2026/27 models)

Carl Reinhart

717-471-8108

Carl@carvillecdjr.com

300 Bachman Dr

Greenville TN 37745

Chrysler, Dodge, Jeep, Ram-Please refer to price sheet for available models

Cumberland International (All Regions)

Edison Contract Number: 88754 (2026/27 models)

Erick Creasey

615-767-8681

ecreasey@cltte.com

1901 Lebanon Pike

Nashville, TN 37210

International- Please reference price sheets for available models

Lonnie Cobb, LLC (All Regions)

Edison Contract Number: 88764 (2026/27 models)

Steven Blackstock

731-989-2121

Lcag.fleet@gmail.com

1618 U.S. Hwy 45 North

Henderson, TN 38340

Ford- Please reference price sheet for available models

Ford of Murfreesboro (All Regions)

Edison Contract Number: 88762 (2026/27 models)

Jason McCullough

(615) 893-4121 ext. 1312 (Office)

jmccullough@fordofmurfreesboro.com

1550 NW Broad Street

Murfreesboro, TN 37129

Ford- Please reference price sheet for available models

Alan Jay Automotive Management Inc. (All Regions)

Edison Contract Number: 88753 (2026/27 Models)

Matt Forte

Central Procurement Office • Tennessee Tower, 3rd Floor

312 Rosa L. Parks Avenue, Nashville, TN 37243

Tel: 615-741-1035 • Fax: 615-741-0684 Website: tn.gov/generalservices/



(863) 402-4216

matt.forte@alanjay.com

5330 US Highway 27 S

Sebring, FL 33870

Chevy, Ford, CDJR, Nissan, Toyota, GMC - Please refer to price sheet for available models

Wilson County Motor Co. (All Regions)

Edison Contract Number: 88746 (2026/27 models)

Shelby Walsh

(615) 444-9642

shelby@wilsoncountyauto.com

903 South Hartmann Drive

Lebanon, TN 37090

Chevrolet, Buick, GMC- Please refer to price sheet for available models

TT of Columbia (d.b.a Chrysler, Dodge, and Jeep, Ram of Columbia) (All Regions)

Edison Contract Number: 88750 (2026/27 Models)

Chris Wojnar

615-478-8902

cwojnar@cdjrcolumbia.com 106 S. James Campbell Blvd

Columbia, TN 38401

Chrysler, Dodge, Jeep, Ram-Please refer to price sheet for available models

Donohoo Chevy (All Regions)

Edison Contract Number: 88784 (2026/27 models)

Don Fisher

256-854-3525 x4121

fleet@donohoochevrolet.com

1000 Greenhill Blvd NW

Ft Payne AL 35967

Chevrolet - Please refer to price sheet for available models

Carl Black Chevy (All Regions)

Edison Contract Number: 88785 (2026/27 models)

Danielle Rodriguez

888-509-5199

drodriguez@carlblack.com

535 Murfreesboro Pike

Nashville, TN 37210

Chevrolet, Buick, GMC- Please refer to price sheet for available models

Two River Ford(All Regions)

Edison Contract Number: 88786 (2026/27 models)

Central Procurement Office • Tennessee Tower, 3rd Floor

312 Rosa L. Parks Avenue, Nashville, TN 37243

Tel: 615-741-1035 • Fax: 615-741-0684 Website: tn.gov/generalservices/



Andy Knight
615-400-0437
aknight@tworiverford.com
76 Belinda Way
Mt Juliet, TN 37122

Ford- Please refer to price sheet for available models

Gallatin CDJR (Gallatin Motors LLC) (All Regions)

Edison Contract Number: 88787 (2026/27 models)

Jim Morgan
615-305-0147
jim.m@gallatinford.com
1290 Nashville Pike
Gallatin, TN 37066

CDJR- Please refer to price sheet for available models

**Serra GMC, Buick (Nashville Automotive LLC)
(All Regions)**

Edison Contract Number: 88788 (2026/27 models)

Coble Shearon
615-851-8000 x2113
Coble.shearon@serranashville.com
2340 Gallatin Pike N
Madison, TN 37115

GMC, Buick- Please refer to price sheet for available models

Usage Instructions:

All documents needed to purchase a vehicle off the contract can be found on the Statewide Contract 209: Vehicles web page, located here:

<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/state-agencies-/statewide-contract-instruction--swc-/swc-209-vehicles.html>Instructions

- Delivery times will vary, but the dealer will give an estimated date
- Please contact the selected dealer for an exact quote.
- The option clause can be used for both factory and aftermarket equipment installed at the time of purchase. It can also be used to delete or add any factory installed equipment.
- **Authorized Users.** This Contract establishes a source or sources of supply for all Tennessee State Agencies. "Tennessee State Agency" refers to the various departments, institutions, boards, commissions, and agencies of the executive branch of government of the State of Tennessee with exceptions as addressed in Tenn. Comp. R. & Regs. 0690-



03-01-.01. The Contractor shall provide all goods or services and deliverables as required by this Contract to all Tennessee State Agencies. The Contractor shall make this Contract available to the following entities, who are authorized to and who may purchase off of this Statewide Contract ("Authorized Users"):

- a) all Tennessee State governmental entities (this includes the legislative branch; judicial branch; and, commissions and boards of the State outside of the executive branch of government);
- b) Tennessee local governmental agencies;
- c) members of the University of Tennessee or Tennessee Board of Regents systems;
- d) any private nonprofit institution of higher education chartered in Tennessee; and,
- e) any corporation which is exempted from taxation under 26 U.S.C. Section 501(c)(3), as amended, and which contracts with the Department of Mental Health and Substance Abuse to provide services to the public (Tenn. Code Ann. § 33-2-1001).

These Authorized Users may utilize this Contract by purchasing directly from the Contractor according to their own procurement policies and procedures. The State is not responsible or liable for the transactions between the Contractor and Authorized Users.

All documents needed to purchase a vehicle off the contract can be found on the Statewide Contract 209: Vehicles web page, located here:

<https://www.tn.gov/generalservices/procurement/central-procurement-office--cpo-/state-agencies-/statewide-contract-instruction--swc-/swc-209-vehicles.html>Instructions

Requisition and Purchase Order Generation:

For information on how to create a requisition and/or purchase order please use the "Agency Upgrade User Guide" link on our [reference material webpage](#).



Wilson County Motors SWC# 209 Contract # 88746

Shelby Walsh | 615.444.9642 ext. 1282 | shelby@wilsoncountyauto.com

City of Bartlett 2026 Silverado 1500 4WD CC Custom

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom





Wilson County Motors SWC# 209 Contract # 88746

Shelby Walsh | 615.444.9642 ext. 1282 | shelby@wilsoncountyauto.com

Wilson County Motors SWC# 209 Contract # 88746

Prepared By:

Shelby Walsh

Wilson County Motors SWC# 209 Contract # 88746

615.444.9642 ext. 1282

shelby@wilsoncountyauto.com

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Data Version: 28876. Data Updated: Jul 1, 2025 1:51:00 AM UTC.



Wilson County Motors SWC# 209 Contract # 88746

Shelby Walsh | 615.444.9642 ext. 1282 | shelby@wilsoncountyauto.com

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)

Price Summary

PRICE SUMMARY

	VQ2	MSRP
Base Price	\$48,720.90	\$52,900.00
Total Options	(\$2,367.70)	\$3,140.00
Vehicle Subtotal	\$46,353.20	\$56,040.00
Destination Charge	\$2,795.00	\$2,795.00
Grand Total	\$49,148.20	\$58,835.00

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Wilson County Motors SWC# 209 Contract # 88746

Shelby Walsh | 615.444.9642 ext. 1282 | shelby@wilsoncountyauto.com

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)

Weight Ratings

WEIGHT RATINGS

Front Gross Axle Weight Rating:	3800 lbs
Rear Gross Axle Weight Rating:	3800 lbs
Gross Vehicle Weight Rating:	7100.00 lbs

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Data Version: 28876. Data Updated: Jul 1, 2026 1:51:00 AM UTC.

Jul 1, 2026

Page 4



Wilson County Motors SWC# 209 Contract # 88746

Shelby Walsh | 615.444.9642 ext. 1282 | shelby@wilsoncountyauto.com

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)

Technical Specifications

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Data Version: 28876. Data Updated: Jul 1, 2026 1:51:00 AM UTC.



Wilson County Motors SWC# 209 Contract # 88746

Shelby Walsh | 615.444.9642 ext. 1282 | shelby@wilsoncountyauto.com

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)

Selected Model and Options

MODEL

CODE	MODEL	VQ2	MSRP
CK10543	2026 Chevrolet Silverado 1500 4WD Crew Cab 147" Custom Trail Boss	\$48,720.90	\$52,900.00

COLORS

CODE	DESCRIPTION
GBA	Black

EMISSIONS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
FE9	Emissions, Federal requirements	0.00 lbs	0.00 lbs	\$0.00	\$0.00

ENGINE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
L84	Engine, 5.3L EcoTec3 V8 (355 hp [265 kW] @ 5600 rpm, 383 lb-ft of torque [518 Nm] @ 4100 rpm); featuring available Dynamic Fuel Management that enables the engine to operate in 17 different patterns between 2 and 8 cylinders, depending on demand, to optimize power delivery and efficiency	0.00 lbs	0.00 lbs	\$1,579.60	\$1,795.00

TRANSMISSION

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
MHT	Transmission, 10-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (Included and only available with (L84) 5.3L EcoTec3 V8 engine.)	0.00 lbs	0.00 lbs	Inc.	Inc.

GVWR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
C5Y	GVWR, 7100 lbs. (3221 kg) (Requires (L84) 5.3L EcoTec3 V8 engine.)	0.00 lbs	0.00 lbs	Inc.	Inc.

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Jul 1, 2026

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Wilson County Motors SWC# 209 Contract # 88746

Shelby Walsh | 615.444.9642 ext. 1282 | shelby@wilsoncountyauto.com

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)

AXLE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
GU5	Rear axle, 3.23 ratio (Included and only available with (L84) 5.3L EcoTec3 V8 engine or (LZ0) Duramax 3.0L Turbo-Diesel I6 engine.)	0.00 lbs	0.00 lbs	Inc.	Inc.

PREFERRED EQUIPMENT GROUP

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
2CX	Custom Trail Boss Preferred Equipment Group includes standard equipment	0.00 lbs	0.00 lbs	\$0.00	\$0.00

WHEELS

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
RD1	Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) High gloss Black painted aluminum (STD)	0.00 lbs	0.00 lbs	\$0.00	\$0.00

TIRES

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
R30	Tires, LT275/65R18C blackwall Goodyear Wrangler Territory MT (STD)	0.00 lbs	0.00 lbs	\$0.00	\$0.00

SPARE TIRE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
XCQ	Tire, spare 265/70R17SL all-season, blackwall (STD)	0.00 lbs	0.00 lbs	Inc.	Inc.

PAINT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
GBA	Black	0.00 lbs	0.00 lbs	\$0.00	\$0.00

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Wilson County Motors SWC# 209 Contract # 88746

Shelby Walsh | 615.444.9642 ext. 1282 | shelby@wilsoncountyauto.com

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)

SEAT TYPE

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
AZ3	Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)	0.00 lbs	0.00 lbs	\$0.00	\$0.00

SEAT TRIM

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
H0U	Jet Black, Cloth seat trim	0.00 lbs	0.00 lbs	\$0.00	\$0.00

RADIO

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
IOR	Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)	0.00 lbs	0.00 lbs	\$0.00	\$0.00

ADDITIONAL EQUIPMENT - MECHANICAL

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
KC4	Cooling, external engine oil cooler (Included and only available with V8 engines.)	0.00 lbs	0.00 lbs	Inc.	Inc.
KNP	Cooling, auxiliary external transmission oil cooler (Included and only available with V8 engines.)	0.00 lbs	0.00 lbs	Inc.	Inc.
KW7	Alternator, 170 amps (Included and only available with (L84) 5.3L EcoTec3 V8 engine. Not available with (L3B) TurboMax engine.)	0.00 lbs	0.00 lbs	Inc.	Inc.
N10	Exhaust, dual with polished outlets (Included and only available with (L84) 5.3L EcoTec3 V8 engine or (LZ0) Duramax 3.0L Turbo-Diesel I6 engine.)	0.00 lbs	0.00 lbs	Inc.	Inc.

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Wilson County Motors SWC# 209 Contract # 88746

Shelby Walsh | 615.444.9642 ext. 1282 | shelby@wilsoncountyauto.com

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)

ADDITIONAL EQUIPMENT - EXTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
B1J	Wheelhouse liners, rear	0.00 lbs	0.00 lbs	\$123.20	\$140.00
CGN	Chevytec spray-on bedliner, Black (does not include spray-on liner on tailgate due to Black composite inner panel) (Included with (WJP) Midnight Edition or (CWK) Dark Appearance Package. Available with Ship Thru codes (VCO), (VDT), (VYC), (VYS), (A6T), (TW3), (V11), (VDJ), (VKZ), (VUH), (WEZ) or (TFA).)	0.00 lbs	0.00 lbs	\$479.60	\$545.00
VK3	License plate kit, front (will be shipped to orders with ship -to states that require front license plate)	0.00 lbs	0.00 lbs	\$0.00	\$0.00

ADDITIONAL EQUIPMENT - INTERIOR

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
9L7	Upfitter switch kit, (5) Provides 3-30 amp and 2-20 amp configurable circuits to facilitate installation of aftermarket electrical accessories. Kit with all required parts will be shipped loose with the truck for installation by the dealer or upfitter at customer expense. Installation instructions and technical assistance available at www.gmupfitter.com .	0.00 lbs	0.00 lbs	\$132.00	\$150.00

ADDITIONAL EQUIPMENT - OTHER

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
—	Bid assistance	0.00 lbs	0.00 lbs	\$0.00	\$0.00
VQ2	Fleet Processing Option	0.00 lbs	0.00 lbs	\$0.00	\$0.00

CUSTOM EQUIPMENT

CODE	DESCRIPTION	FRONT WEIGHT	REAR WEIGHT	VQ2	MSRP
Assist	Assistance	0.00 lbs	0.00 lbs	(\$4,900.00)	\$0.00
Federal	Federal Tire Fee	0.00 lbs	0.00 lbs	\$10.00	\$10.00
Svc	Svc Fee	0.00 lbs	0.00 lbs	\$500.00	\$500.00
SWC	SWC Pricing Adjustment	0.00 lbs	0.00 lbs	(\$292.10)	\$0.00
Options Total		0.00 lbs	0.00 lbs	(\$2,367.70)	\$3,140.00

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Wilson County Motors SWC# 209 Contract # 88746

Shelby Walsh | 615.444.9642 ext. 1282 | shelby@wilsoncountyauto.com

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)

Standard Equipment

Package

Trailer Package includes trailer hitch, 7-pin and 4-pin connectors and (CTT) Hitch Guidance

Chevy Safety Assist includes (UHY) Automatic Emergency Braking, (UKJ) Front Pedestrian Braking, (UHX) Lane Keep Assist with Lane Departure Warning, (UE4) Following Distance Indicator, (UEU) Forward Collision Alert and (TQ5) IntelliBeam

Custom Convenience Package includes (BTV) Remote Start with (UTJ) content theft alarm, (C49) rear-window defogger, (UF2) bed LED cargo area lighting and (QT5) EZ Lift power lock and release tailgate

Mechanical

Durabed, pickup bed

Engine, TurboMax (310 hp [231 kW] @ 5600 rpm, 430 lb-ft of torque [583 Nm] @ 3000 rpm) (STD)

Transmission, 8-speed automatic, electronically controlled with overdrive and tow/haul mode. Includes Cruise Grade Braking and Powertrain Grade Braking (STD) (Included and only available with (L3B) TurboMax engine. Requires (AZ3) front 40/20/40 split-bench seats.)

Rear axle, 3.42 ratio

GVWR, 7000 lbs. (3175 kg) (STD) (Requires (L3B) TurboMax engine.)

Push Button Start

Automatic Stop/Start

Hill Descent Control

Transfer case, two-speed electronic Autotrac with push button control (4WD models only)

Auto-locking rear differential

Four wheel drive

Air filter, heavy-duty

Battery, heavy-duty 730 cold-cranking amps/80 Amp-hr, maintenance-free with rundown protection and retained accessory power

Alternator, 220 amps (Included and only available with (L3B) TurboMax engine or (LZ0) Duramax 3.0L Turbo-Diesel I6 engine.)

Recovery hooks, performance Red

Skid Plates

Frame, fully-boxed, hydroformed front section

Suspension Package, Z71 Off-Road equipment with 2" lift. Includes (Z7X) Off-Road suspension with 2" lift and monotube shocks, (JHD) Hill Descent Control, (NZZ) skid plates, (K47) heavy-duty air filter and Z71 hard badge

Steering, Electric Power Steering (EPS) assist, rack-and-pinion

Brakes, 4-wheel antilock, 4-wheel disc with DURALIFE rotors

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Wilson County Motors SWC# 209 Contract # 88746

Shelby Walsh | 615.444.9642 ext. 1282 | shelly@wilsoncountyauto.com

Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)

Mechanical

Brake lining wear indicator
Capless Fuel Fill
Exhaust, single outlet

Exterior

Wheels, 18" x 8.5" (45.7 cm x 21.6 cm) High gloss Black painted aluminum (STD)
Tires, LT275/65R18C blackwall Goodyear Wrangler Territory MT (STD)
Tire, spare 265/70R17SL all-season, blackwall (STD)
Wheel, 17" x 8" (43.2 cm x 20.3 cm) full-size, steel spare
Tire carrier lock, keyed cylinder lock that utilizes same key as ignition and door
Bumper, front (High gloss black.)
Bumper, rear (High gloss black.)
CornerStep, rear bumper
Cargo tie downs (12), fixed rated at 500 lbs per corner
Headlamps, halogen reflector with halogen Daytime Running Lamps
IntelliBeam, automatic high beam on/off
Lamps, cargo area, cab mounted integrated with center high mount stop lamp, with switch in bank on left side of steering wheel (incandescent on Regular Cab models, LED on Crew Cab and Double Cab models)
LED Cargo Area Lighting located in pickup bed, activated with switch on center switch bank or key fob
Taillamps with incandescent tail, stop and reverse lights
Mirrors, outside heated power-adjustable
Glass, deep-tinted
Door handles, Black
Tailgate and bed rail protection cap, top
Tailgate, standard
Tailgate, gate function manual with EZ Lift includes power lock and release

Entertainment

Audio system, Chevrolet Infotainment 3 system 7" diagonal HD color touchscreen, AM/FM stereo, Bluetooth audio streaming for 2 active devices, voice command pass-through to phone, Wireless Apple CarPlay and Wireless Android Auto compatibility (STD)

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Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)

Entertainment

SiriusXM Trial Subscription (IMPORTANT: The SiriusXM trial subscription is not provided on vehicles that are ordered for Fleet Daily Rental ("FDR") use. Trial subscription is subject to the SiriusXM Customer Agreement and privacy policy, visit siriusxm.com which includes full terms and how to cancel. All fees, content, features, and availability are subject to change.)

Audio system feature, 6-speaker system

Wireless phone projection for Apple CarPlay and Android Auto

Bluetooth for phone, connectivity to vehicle infotainment system

Wi-Fi Hotspot capable (Terms and limitations apply. See onstar.com or dealer for details.)

Interior

Seats, front 40/20/40 split-bench with covered armrest storage and under-seat storage (lockable) (STD)

Seat trim, Cloth

Seat adjuster, driver 10-way power including lumbar

Seat adjuster, passenger 4-way manual

Seat, rear 60/40 folding bench (folds up), 3-passenger (includes child seat top tether anchor)

Floor covering, color-keyed carpeting

Floor mats, rubberized vinyl, front (Deleted when LPO floor liners are ordered.)

Floor mats, rubberized-vinyl rear (Deleted when LPO floor liners are ordered.)

Steering wheel, urethane

Steering column, Tilt-Wheel, manual with wheel locking security feature

Steering column lock, electrical

Instrument cluster, 6-gauge cluster featuring speedometer, fuel level, engine temperature, tachometer, voltage and oil pressure

Driver Information Center, 3.5" diagonal monochromatic display

Exterior Temperature Display located in radio display

Compass located in instrument cluster

Window, power front, drivers express up/down

Window, power front, passenger express down

Windows, power rear, express down

Door locks, power

Remote Keyless Entry, with 2 transmitters

Remote vehicle starter system

Cruise control, electronic with set and resume speed, steering wheel-mounted

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Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)

Interior

Theft-deterrent system, unauthorized entry
Power outlet, front auxiliary, 12-volt
Power outlet, interior power outlet, 120-volt (400 watts shared with (KC9) bed mounted power outlet)
USB Ports, 2, Charge/Data ports located on instrument panel
USB ports, rear, dual, charge-only
Power outlet, bed mounted, 120-volt (400 watts shared with (K14) interior power outlet)
Air conditioning, single-zone manual
Air vents, rear, heating/cooling
Defogger, rear-window electric
Mirror, inside rearview, manual tilt
Assist handles front A-pillar mounted for driver and passenger, rear B-pillar mounted

Safety-Mechanical

Automatic Emergency Braking
Front Pedestrian Braking
StabiliTrak, stability control system with Proactive Roll Avoidance and traction control, includes electronic trailer sway control and hill start assist

Safety-Exterior

Daytime Running Lamps with automatic exterior lamp control

Safety-Interior

Airbags, Dual-stage frontal airbags for driver and front outboard passenger; Seat-mounted side-impact airbags for driver and front outboard passenger; Head-curtain airbags for front and rear outboard seating positions; Includes front outboard Passenger Sensing System for frontal outboard passenger airbag (Always use seat belts and child restraints. Children are safer when properly secured in a rear seat in the appropriate child restraint. See the Owner's Manual for more information.)

OnStar services capable (See onstar.com for details and limitations. Services vary by model. Service plan required.)

OnStar Basics (OnStar Fleet Basics for Fleet) Drive confidently with core OnStar services including remote commands, built-in voice assistance, real-time traffic and navigation, and Automatic Crash Response to help if you're in need. (Requires (UE1) OnStar. OnStar Basics includes remote commands, Navigation, Voice Assistance, and Automatic Crash Response, for eligible vehicles with compatible software. OnStar Basics is standard for 8 years; OnStar plan, working electrical system, cell reception and GPS signal required. OnStar links to emergency services. Service coverage varies with conditions and location. Service availability, features and functionality vary by device and software version. See onstar.com for details and limitations.)

HD Rear Vision Camera

Hitch Guidance dynamic single line to aid in trailer alignment for hitching

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Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)

Safety-Interior

Lane Keep Assist with Lane Departure Warning

Following Distance Indicator

Forward Collision Alert

Rear Seat Reminder

Rear Seat Belt Indicator

Teen Driver a configurable feature that lets you activate customizable vehicle settings associated with a key fob, to help encourage safe driving behavior. It can limit certain available vehicle features, and it prevents certain safety systems from being turned off. An in-vehicle report card gives you information on driving habits and helps you to continue to coach your new driver

Buckle to Drive prevents vehicle from being shifted out of Park until driver seat belt is fastened; times out after 20 seconds and encourages seat belt use, can be turned on and off in Settings menu

Tire Pressure Monitoring System, auto learn includes Tire Fill Alert (does not apply to spare tire)

WARRANTY

Warranty Note: <<< Preliminary 2026 Warranty >>>

Basic Years: 3

Basic Miles/km: 36,000

Drivetrain Years: 5

Drivetrain Miles/km: 60,000

Drivetrain Note: Silverado TurboMaxTM engines, 3.0L & 6.6L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Corrosion Years (Rust-Through): 6

Corrosion Years: 3

Corrosion Miles/km (Rust-Through): 100,000

Corrosion Miles/km: 36,000

Roadside Assistance Years: 5

Roadside Assistance Miles/km: 60,000

Roadside Assistance Note: Silverado TurboMaxTM engines, 3.0L & 6.6L Duramax® Turbo-Diesel engines, and certain commercial, government, and qualified fleet vehicles: 5 years/100,000 miles

Maintenance Note: First Visit: 12 Months/12,000 Miles

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Vehicle: [Fleet] 2026 Chevrolet Silverado 1500 (CK10543) 4WD Crew Cab 147" Custom Complete)



Note:Photo may not represent exact vehicle or selected equipment.

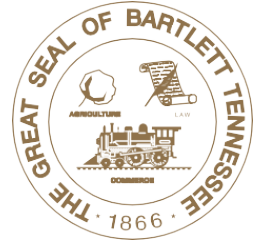
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Jul 1, 2026

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Board of Mayor and Aldermen
July 14, 2026

Item Memo



Consent Summary:

Recommend purchase of two Hustler Hyper Drive Kawasaki FX1000 with 60" decks from Hustler Turf through Sourcewell Contract #112624-HTE for \$29,998.62 with Bartlett Small Engines serving as the local dealer. These new mowers will replace two 2017 Hustler mowers in the daily operational fleet and move the older mowers into a reserve role. Funds are available in Account 110.44300.939.

Formal Body:

Attachments:

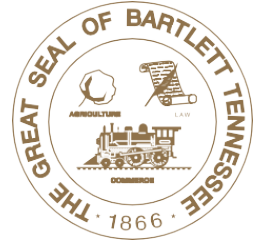
COB Sourcewell26



Board of Mayor and Aldermen

July 14, 2026

Item Memo



Consent Summary:

We recommend awarding a contract to SOLitude Lake Management, LLC as their proposal best satisfies the needs of the City of Bartlett and meets all the requirements of the erosion repairs as specified in the published RFP. Funds are available in Account 125.48125.923.

Formal Body:

On Friday, May 1, 2026, an ad was placed in *The Daily News* for written proposals from qualified companies or professionals to provide a solution to repair the erosion and stabilize the banks along the side slopes of Stoneridge Pond by installing a geosynthetic shoreline stabilization system. A mandatory pre-bid on-site meeting was held at Stoneridge Park at 11:00am on Tuesday, May 12, 2026, and proposals were due by 2 p.m. on May 28, 2026. The City of Bartlett received two proposals which were reviewed and graded independently on a 100-point scale by members of the Parks Department using the following scoring system: technical approach (25%), experience and qualifications (25%), project methodology (20%), cost (20%), and schedule (10%).

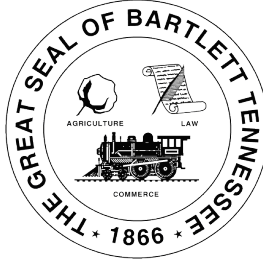
We recommend awarding a contract to SOLitude Lake Management, LLC as their proposal best satisfies the needs of the City of Bartlett and meets all the requirements of the erosion repairs as specified in the published RFP. Total cost of the project is \$588,212.00 and funds are available in Account 125.48125.923.

Thank you for your consideration.

Attachments:

RFP FY2026-05-021 STONERIDGE POND EROSION REPAIRS advertising, RFP FY2026-05-021 STONERIDGE POND EROSION REPAIRS, RFP FY2026-05-021 STONERIDGE POND EROSION REPAIRS pre-bid sign in sheet, RFP FY2026-05-021 STONERIDGE POND EROSION REPAIRS evaluation sheet composite, RFP FY2026-05-021 STONERIDGE POND EROSION REPAIRS_SOLitude Lake Management Proposal

City of Bartlett, TN



REQUEST FOR PROPOSALS

The City of Bartlett, Parks and Recreation Department is seeking bids to repair the erosion and stabilize the banks along the side slopes of Stoneridge Pond by installing a geosynthetic shoreline stabilization system (e.g., SOX Erosion Solutions™, Filtrexx®, or equivalent system). The Project also includes erosion control, sod, and all associated work. Although this project does not require a TDEC SWPPP, the Proposer shall implement Erosion Prevention and Soil Conservation (EPSC) Best Management Practices (BMP's) as required by the City of Bartlett and the TN Department of Environment and Conservation (TDEC).

RFP Information and documents are posted on the City's website at www.cityofbartlett.org.

Sealed proposals are to be received no later than **2:00 pm on Thursday, May 28, 2026.**

All packets, with an original and three (3) copies, must be labeled **“RFP FY2026-05-021
“STONERIDGE POND EROSION REPAIRS”** and addressed as follows:

**MAYOR DAVID PARSONS
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TN 38134**

*Contractors/proposers must attend a **MANDATORY** pre-bid on-site meeting at Stoneridge Park, 3525 Altruria Road, Bartlett, TN 38135 at 11:00 a.m. on Tuesday, May 12, 2026. This site visit is to familiarize the contractors/proposers of the site and conditions, address any questions, and provide any additional information. Failure to attend this on-site meeting will result in the rejection of your proposal. If you plan to attend, please provide a company name, representative and contact number via email to Tracy Herring, Administrative Secretary, at therring@cityofbartlett.org. A confirmation email will be returned with specific information concerning the conference.*

RFP contractors/proposers may direct inquiries for additional information to Paul Wright, CPRE, Director of Parks and Recreation, by email at pwright@cityofbartlett.org and received no later than 2:00pm on Tuesday, May 19, 2026. Questions and answers of significance will be posted on the City website no later than 2:00pm on Thursday, May 21, 2026.

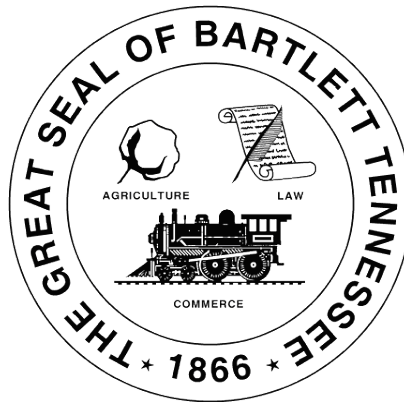
The City reserves the right to reject any and all bids and to waive any informality in the bidding process.

The City of Bartlett is an equal opportunity employer, and will not discriminate against any individual for any reason.

CITY OF BARTLETT

***FINANCE DEPARTMENT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134***

David Parsons, Mayor
Steve Sones, Chief Administrative Officer
Dick Phebus, Finance Director
Paul Wright, Parks Director



REQUEST FOR PROPOSAL

RFP # FY2026-05-021

DUE: May 28, 2026, no later than 2:00 p.m. (CDT)

STONERIDGE POND EROSION REPAIRS

The City of Bartlett is soliciting written proposals, on a competitive basis, from qualified companies or professionals to repair erosion and stabilize the side slopes at Stoneridge Park in accordance with the written specifications.

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I.	PURPOSE
II.	MINIMUM PROPOSER REQUIREMENTS
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STONERIDGE POND EROSION REPAIRS

RFP: FY2026-05-021

DUE: May 28, 2026, 2:00 PM

I. PURPOSE

The City of Bartlett, Tennessee seeks proposals from qualified Firms or Companies (Proposers) to repair the erosion and stabilize the banks along the side slopes of Stoneridge Pond by installing a geosynthetic shoreline stabilization system. The Project also includes erosion control, sod, and all associated work. Although this project does not require a TDEC SWPPP, the Proposer shall implement Erosion Prevention and Soil Conservation (EPSC) Best Management Practices (BMP's) as required by the City of Bartlett and the TN Department of Environment and Conservation (TDEC). The successful Proposer will enter into a contractual relationship with the City for the services outlined in this RFP.

II. MINIMUM CONTRACTOR/PROPOSER REQUIREMENTS

All Contractors/Proposers must:

1. Hold a valid Tennessee business license and be authorized to do business in the State of Tennessee.
2. Proposer must demonstrate successful completion of at least ten (10) similar geosynthetic slope stabilization projects within the past five (5) years.
3. Proposer must provide three client references who can verify the Proposer's qualifications and past performance record. Proposer must have successfully completed a project for the client reference within the past 10 years.
4. Submit copies of manufacturer's warranties of geosynthetic system to be used (minimum five (5) years on materials).
5. Have all appropriate licenses and certifications required in the State of Tennessee to perform the Services and procure all permits, pay all charges, taxes, and fees.
6. Provide proof of required insurance coverage (see Section VIII).
7. Have sufficient, competent, and skilled staff to perform the Services as required.
8. Be an equal employment opportunity employer and abide by Title VI guidelines.
9. Sign and enclose the Public Acts 109 and Public Acts 775 Forms (Exhibits D & E).

Inspection of Site:

Contractors/proposers must attend a MANDATORY pre-bid on-site visit at Stoneridge Park located at 3525 Altruria Road, Bartlett, TN 38135 at 11:00 a.m. on Tuesday, May 12, 2026. This site visit is to familiarize the contractors/proposers of the site and conditions, address any questions, and provide any additional information. Failure to attend this on-site visit will result in the rejection of your proposal.

III. CORRESPONDENCE

Any Contractors/Proposers requesting additional information or clarification are to contact Paul Wright, CPRE, Director of Parks and Recreation, **by email** at pwright@cityofbartlett.org

Questions should reference the section of the RFP to which the question pertains and all contact information for the person submitting the questions. ***IN ORDER TO PREVENT AN UNFAIR ADVANTAGE TO ANY CONTRACTOR/PROPOSER, ALL QUESTIONS WILL ONLY BE ACCEPTED IN WRITTEN FORM BY EMAIL. The deadline for submitting questions will be May 19, 2026, by 2:00 p.m.*** Questions and answers of significance will be posted on the City website no later than 2:00 p.m. on May 21, 2026. These guidelines for communication have been established to ensure a fair and equitable process for all Contractors/Proposers.

IV. PROPOSAL SCHEDULE

All proposals (**one (1) original (clearly identified as original) and three (3) copies**) must be received at the address listed in Section IX.4. no later than **May 28, 2026 at 2:00 p.m.** Facsimile or e- mailed proposals will not be accepted since they do not contain original signatures. Postmarks will not be accepted in lieu of actual receipt. Late or incomplete proposals will not be opened or considered.

- The City of Bartlett, Tennessee, is issuing this RFP on April 30, 2026
- Deadline to submit additional written questions – Contractors/Proposers may submit written questions via email as to the intent or clarity of this RFP until 2:00 p.m. on May 19, 2026. Responses will be given within two business days or no later than 2:00 p.m. on May 21, 2026.
- Submission of Proposal – **All Proposals Must Be Received For Review And Evaluation No Later Than Thursday, May 28, 2026, at 2:00 P.M.** Proposals received after this deadline will not be accepted. The date and time received will be recorded on each proposal. Proposals must be addressed and delivered to the address listed within this RFP packet.
- Evaluation of Proposal and Notification of Award – An evaluation team will review and make a selection as described in Section X: Evaluation and Award.
- Services to Commence – Immediately upon the execution of the signed contract.

The City may reproduce any of the Contractor/Proposer proposal and supporting documents for internal use or for any other purpose permitted by law.

V. PROPOSAL CONDITIONS

- A. Contingencies** - This RFP does not commit the City to award a contract. The City reserves the right to accept or reject any or all proposals if the City determines it is in the best interest of the City to do so. The City will notify each Contractor/Proposer, in writing, if its proposal is rejected.
- B. Addenda/Amendments** - The City reserves the right to issue an addenda or amendments to this proposal.
- C. Proposal Submission** - To be considered, all proposals must be submitted in the manner set forth in this RFP. It is the Contractor/Proposer's responsibility to ensure that its proposal arrives on or before the specified time.
- D. Incurred Costs** - This RFP does not commit the City to pay any costs incurred by any contractor/proposer in the preparation of a proposal in response to this RFP, and each Contractor/Proposer agrees that all costs incurred in developing this RFP are the Contractor/Proposer's responsibility.
- E. Final Authority** – The final authority to award a contract rests with the City of Bartlett Finance/Purchasing Department, subject to the Mayor's approval.

VI. GENERAL REQUIREMENTS

- A. Background** - The city of Bartlett has been awarded a Local Park and Recreation Fund (LPRF) Grant through the State of Tennessee to complete this project of which the inclusive playground is a phase of the whole project. All proposals must be the requirements of the grant as outlined in Section VII. Scope of Work.
- B. Project Time Frame** - The Contractor/Proposer/Proposer must be prepared to begin immediately upon receipt of a Notice to Proceed.
- C. Reservation of Rights** -The City reserves the right, for any reason, to accept or reject any one or more proposals, to negotiate the terms and specifications for the services provided, to modify any part of the RFP, or to issue a new RFP.
- D. Selection Criteria** - Each response will be evaluated on the criteria outlined in Section VII of this document. Each contractor/proposer should set out in its response to this RFP to clearly identify the qualifications of its company and each individual who will work on this project.

VII. SCOPE OF WORK

The Purpose of this Project is to repair approximately 17,000 square feet and approximately 2,000 linear feet of shoreline at Stoneridge Pond by creating a living shoreline using a geosynthetic shoreline stabilization system. The installation of this system shall include all necessary geosynthetic, technical grade mesh material with ripstop technology, wooden stakes, diamond braid rope and/or steel anchors, fresh fill material imported to the site, and installation of Bermuda sod once the system has been installed. It is the responsibility of the Proposer to properly size the geosynthetic material for this project and calculate the amount of fresh fill material required. Extra fill material will be required for washout repairs. Dewatering of the site is not required.

- **Inspection of Site** – The Proposer should thoroughly examine and familiarize himself with the work site, the City of Bartlett Technical Specifications (available online at <https://www.cityofbartlett.org/DocumentCenter/View/3875>), and all other contract documents. The successful Proposer, by the execution of the Contract, shall in no way be relieved of any obligation under it due to his failure to receive or examine any form or legal instrument or to visit the site and acquaint himself with the conditions there existing and the City of Bartlett (City) will be justified in rejecting any claim based on facts regarding which he should have been on notice as a result thereof.
- **Successful Proposer's Responsibilities** –
 - Provide specifications for geosynthetic material to be used.
 - Provide installation methodology to include but not limited to: schematic of in-place product, anchoring system, seaming of adjacent panels and end sections, how fill material to be placed to obtain minimum 2:1 slope.
 - Conduct a preconstruction meeting with City staff no less than 2 weeks in advance of mobilizing to site.
 - Mobilize to site and provide all labor, equipment, and material to complete this project
 - Install and anchor geosynthetic shoreline stabilization system per manufacturer's recommendations.
 - Sod all disturbed areas. Sod placed on slopes greater than 3:1 shall be pinned with U-shaped pins and installed in a staggered pattern to minimize erosion potential.
 - Demobilize from site. The Proposer shall take care to protect all existing structures, paved paths and parking areas, utilities, and other improvements from damage. All property disturbed or damaged during execution of the work shall be restored to its former condition or better at no additional expense to the City.
- **Timeframes and Deliverables** – All construction activities outlined in the Scope of Work shall be completed by September 30, 2026.

VIII. CONTRACT REQUIREMENTS

The successful Contractor/Proposer will be expected to enter into a written contract incorporating the following terms and conditions, and such additional terms and conditions standard to services of this type.

A. General Requirements

1. Control. All services by the Contractor/Proposer will be performed in a manner satisfactory to the City, and in accordance with the generally accepted business practices and procedures of the City.
2. Contractor/Proposer's Personnel. The Contractor/Proposer certifies that it presently has adequate qualified personnel to perform all services required under this Contract. The Contractor/Proposer will supervise all work under this Contract. The Contractor/Proposer further certifies that all of its employees assigned to serve the City shall have such knowledge and experience as required to perform the duties assigned to them. Any employee of the Contractor/Proposer who, in the opinion of the City, is incompetent, or whose conduct becomes detrimental to the work, shall immediately be removed from association with services under this Contract.
3. Independent Status. (a) Nothing in this Contract shall be deemed to represent that the Contractor/Proposer, or any of the Contractor/Proposer's employees or agents, are the agents, representatives, or employees of the City. The Contractor/Proposer will be an independent Contractor/Proposer over the details and means for performing its obligations under this Contract. Anything in this Contract which may appear to give City the right to direct the Contractor/Proposer as to the details of the performance of its obligations under this Contract or to exercise a measure of control over the Contractor/Proposer is solely for purposes of compliance with local, state and federal regulations and means that the Contractor/Proposer will follow the desires of the City only as to the intended results of the scope of this Contract. (b) It is further expressly agreed and understood by Contractor/Proposer that neither it nor its employees or agents are entitled to any benefits which normally accrue to employees of the City; that the Contractor/Proposer has been retained by the City to perform the services specified herein (not hired) and that the remuneration specified herein is considered fees for services performed (not wages) and that invoices submitted to the City by the Contractor/Proposer for services performed shall be on the Contractor/Proposer's letterhead.
4. Termination or Abandonment. (a) It shall be cause for the immediate termination of this Contract if, after its execution, the City determines that either the Contractor/Proposer or any of its principals, partners or corporate officers, if a corporation, including the corporation itself, has plead nolo contendere, or has plead or been found guilty of a criminal violation, whether state or federal, involving, but not limited to, governmental sales or purchases, including but not limited to the rigging of bids, price fixing, or any other collusive or illegal activity pertaining to bidding and governmental contracting. (b) The City may terminate the Contract upon five (5) days written notice by the City or its authorized agent to the Contractor/Proposer for Contractor/Proposer's failure to provide the services specified under this Contract. (c) This Contract may be terminated by either party by giving thirty (30) days written notice to the other, before the effective date of termination. In the event of such termination, the Contractor/Proposer shall be entitled to receive just and equitable compensation for any satisfactory work performed as of the termination date; however, the

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Contractor/Proposer shall not be reimbursed for any anticipatory profits as of the date of termination. (d) All work accomplished by Contractor/Proposer prior to the date of such termination shall be recorded and tangible work documents shall be transferred to and become the sole property of the City prior to payment for services rendered.

5. Subcontracting, Assignment or Transfer. Any subcontracting, assignment, delegation or transfer of all or part of the rights, responsibilities, or interest of either party to this Contract is prohibited unless by written consent of the other party. No subcontracting, assignment, delegation or transfer shall relieve the Contractor/Proposer from performance of its duties under this contract. The City shall not be responsible for the fulfillment of the Contractor/Proposer's obligations to its transferors or sub-Contractor/Proposers. Upon the request of the other party, the subcontracting, assigning, delegating or transferring party shall provide all documents evidencing the assignment.
6. Conflict Of Interest. The Contractor/Proposer covenants that neither the Mayor, nor any Alderman, nor any other City official or employee holds a direct or indirect interest in the Contract. The Contractor/Proposer also covenants that it has no public or private interest, and will not acquire, directly or indirectly, any interest which would conflict in any manner with the performance of its services. The Contractor/Proposer warrants that no part of the total contract amount provided herein shall be paid, directly or indirectly, to any officer or employee of the City as wages, compensation, or gifts in exchange for acting as officer, agent, employee, sub-Contractor/Proposer to the Contractor/Proposer in connection with any work contemplated or performed relative to this Contract.
7. Covenant Against Contingent Fees. The Contractor/Proposer warrants that it has not employed or retained any company or person other than a bona fide employee working solely for the Contractor/Proposer, to solicit or secure this Contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Contractor/Proposer, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, the City will have the right to recover the full amount of such fee, commission, percentage, brokerage fee, gift, or other consideration.
8. Employment of City Workers. The Contractor/Proposer will not engage, on a full or part-time, or other basis during the period of the Contract, any professional or technical personnel who are or have been at any time during the period of the Contract in the employ of the City.
9. Arbitration. Any dispute concerning a question of fact in connection with the work not disposed of by agreement between the Contractor/Proposer and the City will be referred to the Director of Finance or his/her duly authorized representative, whose decision regarding it will be final.
10. General Compliance With Laws. (a) If required, the Contractor/Proposer shall certify that it is qualified and duly licensed to do business in the State of Tennessee

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and that it will take such action as, from time to time, may be necessary to remain so qualified and it shall obtain, at its expense, all licenses, permits, insurance, and governmental approvals, if any, necessary to the performance of its obligations under this Contract.

(b) The Contractor/Proposer is assumed to be familiar with and agrees that at all times it will observe and comply with all federal, state, and local laws, ordinances, and regulations in any manner affecting the conduct of the work. The preceding shall include, but is not limited to, compliance with all Equal Employment Opportunity laws, the Fair Labor Standards Act, Occupational Safety and Health Administration (OSHA) requirements, the Americans with Disabilities Act (ADA), and all state and local laws, rules and regulations pertaining to electrical requirements of residential construction and renovation. (c) This Contract will be interpreted in accordance with the laws of the State of Tennessee. By execution of this contract the Contractor/Proposer agrees that all actions, whether sounding in contract or in tort, relating to the validity, construction, interpretation and enforcement of this contract will be instituted and litigated in the courts of the State of Tennessee, located in Shelby County, Tennessee, and in no other. In accordance herewith, the parties to this contract submit to the jurisdiction of the courts of the State of Tennessee, located in Shelby County, Tennessee.

11. Nondiscrimination. The Contractor/Proposer hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Contract or in the employment practices of the Contractor/Proposer on the grounds of handicap and/or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Contractor/Proposer shall, upon request, show proof of such nondiscrimination, and shall post in conspicuous places available to all employees and applicants notices of nondiscrimination.
12. Entire Agreement. This Contract contains the entire Contract of the parties and there are no other promises or conditions in any other Contract whether oral or written. This Contract supersedes any prior written or oral Contracts between the parties.
13. Amendment. This Contract may be modified or amended only if the amendment is made in writing and is signed by both parties.
14. Severability. If any provision of this Contract is held to be unlawful, invalid or unenforceable under any present or future laws, such provision shall be fully severable; and this Contract shall then be construed and enforced as if such unlawful, invalid or unenforceable provision had not been a part hereof. The remaining provisions of this Contract shall remain in full force and effect and shall not be affected by such unlawful, invalid or unenforceable provision or by its severance here from. Furthermore, in lieu of such unlawful, invalid, or unenforceable provision, there shall be added automatically as a part of this Contract a provision as similar in terms to such unlawful, invalid or unenforceable provision as may be possible, and be legal, valid and enforceable.

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15. No Waiver Of Contractual Right. No waiver of any term, condition, default, or breach of this Contract, or of any document executed pursuant hereto, shall be effective unless in writing and executed by the party making such waiver; and no such waiver shall operate as a waiver of either (a) such term, condition, default, or breach on any other occasion or (b) any other term, condition, default, or breach of this Contract or of such document. No delay or failure to enforce any provision in this Contract or in any document executed pursuant hereto shall operate as a waiver of such provision or any other provision herein or in any document related hereto. The enforcement by any party of any right or remedy it may have under this Contract or applicable law shall not be deemed an election of remedies or otherwise prevent such party from enforcement of one or more other remedies at any time.
16. Matters To Be Disregarded. The titles of the several sections, subsections, and paragraphs set forth in this contract are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of the provisions of this contract.
17. Subject To Funding. This Contract is subject to annual appropriations of funds by the City. In the event sufficient funds for this Contract are not appropriated by the City of Bartlett for any of its fiscal periods during the term hereof, then this Contract will be terminated. In the event of such termination, the Contractor/Proposer shall be entitled to receive just and equitable compensation for any satisfactory work performed as of the termination date.
18. Travel Expenses. All travel expenses payable under this Contract shall be in accordance with the City Travel Policy and Procedures. This includes advance written travel authorization, submission of travel claims, documentation requirements, and reimbursement rates. No travel advances will be made by the City.
19. Incorporation of Other Documents. (a) Contractor/Proposer shall provide services pursuant to this Contract in accordance with the terms and conditions set forth within the City of Bartlett Request for Proposal and incorporated herein by reference. (b) It is understood and agreed between the parties that, in the event of a variance between the terms and conditions of this Contract and any amendment thereto and the terms and conditions contained either within the Request for Proposal or the Response thereto, the terms and conditions of this Contract, as well as any amendment, shall take precedence and control the relationship and understanding of the parties.
20. Waiver Of Proprietary Interest. Notwithstanding anything to the contrary contained herein or within any other document supplied to the City by the Contractor/Proposer, Contractor/Proposer understands and acknowledges that the City of Bartlett is a governmental entity subject to the laws of the State of Tennessee and that any reports, data or other information supplied to City by the Contractor/Proposer due to services performed pursuant to this Contract is subject to being disclosed as a public record in accordance with the laws of the State of Tennessee.

21. Organization Status And Authority. (a) Contractor/Proposer represents and warrants that it is a corporation, limited liability company, partnership, or other entity duly organized, validly existing and in good standing under the laws of the state of Tennessee; it has the power and authority to own its properties and assets and is duly qualified to carry on its business in every jurisdiction wherein such qualification is necessary.
(b) The execution, delivery and performance of this Contract by the Contractor/Proposer has been duly authorized by all requisite action and will not violate any provision of law, any order of any court or other agency of government, the organizational documents of the Contractor/Proposer, any provision of any indenture, agreement or other instrument to which the Contractor/Proposer is a party, or by which the Contractor/Proposer's respective properties or assets are bound, or be in conflict with, result in a breach of, or constitute (with due notice or lapse of time or both) a default under any such indenture, agreement or other instrument, or result in the creation or imposition of any lien, charge or encumbrance of any nature whatsoever upon any of the properties or assets.
22. Warranty. Contractor/Proposer warrants to the City that all Services shall be in strict compliance with the terms of this Contract, and all applicable governmental laws, rules and regulations.
23. Rights in Data. The City of Bartlett shall become the owner, and the Contractor/Proposer shall be required to grant to the City, or its successors, a perpetual, non-exclusive, non-transferable, royalty-free right, in the City's name, to use any deliverables provided by the Contractor/Proposer under this Contract, regardless of whether they are proprietary to the Contractor/Proposer or to any third parties.

B. Indemnification and Insurance Requirements.

1. Responsibilities For Claims And Liabilities. (a) Contractor/Proposer shall indemnify, defend, save and hold harmless the City, and its elected officials, officers, employees, agents, assigns, and instrumentalities from and against any and all claims, liability, losses or damages—including but not limited to Title VII and 42 USC §1983 prohibited acts—arising out of or resulting from any conduct; whether actions or omissions; whether intentional, unintentional, or negligent; whether legal or illegal; or otherwise that occur in connection with or in breach of this Contract or in the performance of the duties hereunder, whether performed by the Contractor/Proposer its sub-Contractor/Proposers, agents, employees or assigns. This indemnification shall survive the termination or conclusion of this Contract.
(b) Contractor/Proposer expressly understands and agrees that any insurance protection required by this Contract or otherwise provided by the Contractor/Proposer shall in no way limit the responsibility to indemnify, defend, save and hold harmless the City or its elected officials, officers, employees, agents, assigns, and instrumentalities herein provided. (c) The City has no obligation to provide legal counsel or defense to the Contractor/Proposer or its

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sub-Contractor/Proposers in the event that a suit, claim or action of any character is brought by any person not party to this Contract against Contractor/Proposer as a result of or relating to obligations under this Contract.

(d) Except as expressly provided herein, the City has no obligation for the payment of any judgment or the settlement of any claims against the Contractor/Proposer as a result of or relating to obligations under this Contract.

(e) Contractor/Proposer shall immediately notify the City, c/o City of Bartlett Finance Department, 6400 Stage Road, Bartlett, TN 38134, of any claim or suit made or filed against the Contractor/Proposer or its sub-Contractors/Proposers regarding any matter resulting from or relating to Contractor/Proposer's obligations under this Contract and will cooperate, assist and consult with the City in the defense or investigation thereof.

(f) The Contractor/Proposer shall immediately notify the City of Bartlett, Finance Office, 6400 Stage Road, Bartlett, TN 38134 of cancellation or changes in any of the insurance coverages provided. Evidence of replacement coverage must be provided to the Finance Office, with no lapse in coverage.

2. Insurance Requirements. The contractor/Proposer will provide evidence of insurance coverage as required and shall provide and maintain the following:

The contractor/Proposer shall maintain coverage with limits no less than:

- *Commercial General Liability and Professional Liability Insurance* – \$1,000,000 limit per occurrence bodily injury and property damage/\$1,000,000 personal and advertising injury/\$2,000,000 General Aggregate/\$2,000,000 Products-Completed Operations Aggregate. City of Bartlett, its elected officials, appointees, employees, and members of boards, agencies or commissions shall be named as additional insured. The insurance shall include coverage for the following:
 - a) Premises/Operations
 - b) Explosion, Collapse, & Underground, if applicable
 - c) Products/Completed Operations
 - d) Contractual Liability
 - e) Independent Contractors
 - f) Broad Form Property Damage
 - g) Personal Injury
 - h) Jobsite Pollution Coverage
 - i) Professional Liability
- *Business Automobile Liability Insurance* - \$1,000,000 each accident for property damage and bodily injury. Pollution coverage is to be included. Coverage is to be provided on all:
 - a) Owned/Leased Autos
 - b) Non-owned Autos
 - c) Hired Autos
- *Workers Compensation and Employers' Liability Insurance* with minimum limits of \$1,000,000 each accident. Coverage is to include sole proprietors, partners, and officers regardless of requirement by statute. Certificate of

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Insurance shall indicate that these individuals are covered. Contractor/Proposer waives its right of subrogation against City of Bartlett for any and all workers' compensation claims.

- *Employee Dishonesty Coverage* –Coverage for Contractor/Proposer and its employees for dishonest acts against the City and its elected officials, appointees, employees, and members of boards, agencies or commissions – minimum of \$10,000 per occurrence.
- *Performance Bond* – Amounts determined by project as appropriate
- *Labor and Materials Bond* – Amounts determined by project as appropriate.
- *Installation Floater in the amount of the project.*

Should the City's insurance carrier be involved in any claims for damages that require the Contractor/Proposers' services, the estimates and billing for these services shall be reviewed by the insurance carrier prior to payment.

All insurance policies maintained by the Contractor/Proposer/Proposer shall provide that insurance as applying to the City of Bartlett shall be primary and non-contributing, irrespective of such insurance or self-insurance as the City of Bartlett may maintain in its own name and on its own behalf. All sub-contractors performing work for the Contractor/Proposer are required to maintain the same coverage and limits as the Contractor/Proposer, with the same additional insured requirements. All coverage will be written through insurance companies rated A- or better by A.M. Best.

C. Right to Monitor and Audit

Access To Records. During all phases of the work and services to be provided hereunder the Contractor/Proposer agrees to permit duly authorized agents and employees of the City to enter Contractor/Proposer's offices for the purpose of inspections, reviews and audits during normal working hours. Reviews may also be accomplished at meetings that are arranged at mutually agreeable times and places. The Contractor/Proposer will maintain all books, documents, papers, accounting records, and other evidence pertaining to the fee paid under this Contract and make such materials available at their offices at all reasonable times during the period of this Contract and for three (3) years from the date of payment under this Contract for inspection by the City or by any other governmental entity or agency participating in the funding of this Contract, or any authorized agents thereof; copies of said records to be furnished if requested.

IX. PROPOSAL SUBMISSION

A. General

1. All interested and qualified Contractors/Proposers are invited to submit a proposal for consideration. Submission of a proposal indicates that the Contractor/Proposer has read and understands this entire RFP, including all

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attachments, exhibits, schedules, and addenda (as applicable) and all concerns regarding this RFP have been satisfied.

2. Proposals must be submitted in the format described below. Proposals are to be prepared in such a way as to provide a straightforward, concise description of capabilities to satisfy the requirements of this RFP. Expensive bindings, colored displays, promotional materials, etc. are neither necessary nor desired. Emphasis should be concentrated on conformance to the RFP instructions, responsiveness to the RFP requirements, and on completeness and clarity of content.
3. Proposals must be complete in all respects as required in this section. Note: A proposal may not be considered if it is conditional or incomplete.
4. **Hard copy proposals must be received by no later than 2:00 pm on May 28, 2026, at the City of Bartlett, Attn: Mayor David Parsons, 6400 Stage Road, Bartlett, TN 38134.**
5. Contractor/Proposer agrees to provide City with any additional information it deems necessary to accurately determine ability to perform the services proposed. Furthermore, submission of this proposal constitutes permission by Contractor/Proposer for the City to verify all information contained in the proposal. Failure to comply with any request for additional information may disqualify Contractor/Proposer from further consideration. Such additional information may include evidence of financial ability to perform.

B. Proposal Presentation

1. **One (1) original (clearly identified as original) and three (3) copies** of the proposal are required. The package containing the original must be sealed and marked with the Contractor/Proposer's name and **"RFP #FY2026-05-021 STONERIDGE POND EROSION REPAIRS" with the due date and time indicated.**
3. Proposals must be in ink. Erasures and "white-out" are not permitted. Mistakes may be crossed out, corrections typed adjacent and initialed in ink by the person signing the proposal. Please identify all attachments, literature and samples, etc., with your firm name and our bid number.
4. Proposals must be verified before submission, as they cannot be corrected after being opened. The City will not be responsible for errors or omissions on the part of bidders in making up their proposals. A responsible officer or employee must sign proposals. Tennessee sales tax shall not be included in the Contractor/Proposer's proposal.

C. Proposal Format

Response to this RFP must be in the form of a proposal package that must be submitted in the following format:

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1. Comprehensive Response

- a. Outline of how Contractor/Proposer can meet or exceed the minimum requirements.
- b. Detail of how the Contractor/Proposer is qualified to provide the services required.
- c. A detailed description of the approach for accomplishing the services (include a time schedule for completion of each element).

2. Cost and Fees (*Include the Pricing Sheet, Exhibit A in your proposal response in a separate sealed envelope.*)

- a. Provide exact cost amounts proposed in the appropriate spaces as required in the Scope of Work. Explain any assumptions or constraints in a price proposal to perform the services.
- b. There shall be no additional charges or fees in the proposal except as designated on the pricing sheet.

3. References

- a. References must list the business name, a contact person with email address phone number. (**Include the Reference Sheet, Exhibit C**)

X. PROPOSAL EVALUATION AND AWARD

A. Evaluation Process

1. Initial Review – All proposals will be initially evaluated to determine if they meet the following minimum requirements:
 - a. The proposal must be complete, in the required format, and be in compliance with all the requirements of the RFP.
 - b. Contractors/Proposers must meet the Minimum Contractor/Proposer Requirements outlined in Section II of this RFP.
 - c. All proposals submitted in response to this RFP will be evaluated based on the following criteria:
 - Technical approach (25%)
 - Experience and qualifications (25%)
 - Project methodology (20%)
 - Cost (20%)
 - Schedule (10%)
2. Selection will be based on a determination of which proposal best meets the needs of the City of Bartlett and the requirements of this RFP and not solely on price.
3. Oral Presentation - The City of Bartlett may require an oral presentation from, any Contractor/Proposer for clarification of information set forth in the response. In this regard, at the discretion of the evaluation committee, some or all Contractors/Proposers who submit

STONERIDGE POND EROSION REPAIRS

RFP: FY2026-05-021

DUE: May 28, 2026, 2:00 PM

a response to this RFP may be asked to submit to an interview or give an oral presentation of their respective Proposals to the evaluation committee.

B. Award of Contract

Contractors/Proposers are advised that the lowest cost proposal will not necessarily be awarded the contract, as the selection will be based upon qualification criteria as deemed by the City, determined by the overall evaluation of the review panel and approval by the Mayor and Board of Aldermen, to be in the best interest of the City.

Contract(s) will be awarded based on a competitive selection of proposals received. The contents of the proposal of the successful Contractor/Proposer will become contractual obligations and failure to accept these obligations in a contractual agreement may result in cancellation of the award. The City reserves the right to negotiate any portions of the successful Contractor/Proposer's fees and scope of work or utilize their own resources for such work.

End of RFP Requirements

EXHIBIT A**PRICING SHEETS****(Place in a separate sealed envelope within the response packet)**

Item	Cost (Lump Sum)
Site preparation and related work (e.g., grading, excavation, traffic control)	\$
Erosion control	\$
Geosynthetic stabilization system	\$
Fresh fill material	\$
Landscaping and site restoration (include Bermuda sod)	\$
Other costs (please list below):	
	\$
	\$
Contingency allowance (calculate at 5% of subtotal)	\$
TOTAL COST OF PROPOSAL	\$

TOTAL COST OF PROPOSAL IN WORDS: _____

Show dollar amount in both words and figures. In case of discrepancy, the amount in words shall govern.

Signatures on Pricing Sheet, page 2.

Initials, page 1

STONERIDGE POND EROSION REPAIRS

RFP: FY2026-05-021

DUE: May 28, 2026, 2:00 PM

CONTRACTOR/PROPOSER/NAME OF FIRM

EMAIL

ADDRESS

PHONE

AUTHORIZED REPRESENTATIVE
(Signature – Required)

EMAIL
(Print)

AUTHORIZED REPRESENTATIVE
(Print name)

DATE

EXHIBIT B

DRUG AND ALCOHOL TESTING ACKNOWLEDGMENT STATEMENT AND AFFIDAVIT

Comes, _____ for and on
(Printed name of Principal Officer of Company)

behalf of _____,
(The "Company") and makes oath that:

(A) The Company understands that it must have a drug and alcohol testing policy at least as stringent as that of the City of Bartlett; and

(B) The Company has, in effect, a drug and alcohol testing policy at least as stringent as that of the City of Bartlett.

Attached hereto is a summary of the relevant portions of the Company's drug and alcohol testing program or a complete copy thereof.

Signature (Principal Officer)

Title:

Sworn to and subscribed before me, a Notary Public, this _____ day of
_____, 2026.

Notary Public

My Commission Expires: _____

EXHIBIT C

REFERENCES

Company Name (Proposer/Contractor)

References for three similar-sized and type of systems previously installed:

1. Company/Reference Name: _____

Project Name and Type of System Installed: _____

Contact Name: _____

Address: _____

Phone: _____ Email: _____

2. Company/Reference Name: _____

Project Name and Type of System Installed: _____

Contact Name: _____

Address: _____

Phone: _____ Email: _____

3. Company/Reference Name: _____

Project Name and Type of System Installed: _____

Contact Name: _____

Address: _____

Phone: _____ Email: _____

Note: This Qualifications & References sheet must be returned with the Proposal.

EXHIBIT D

PUBLIC ACTS 109

“By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.”

Full text of Public Chapters can be found on the Tennessee Secretary of State’s website: <http://tnsos.org/acts/PublicActs.109.php>.

Company Name (Proposer/Contractor/Proposer)

Print Name _____

Signed _____

Title _____

Subscribed and sworn before me this _____ day of _____, 20____.

Signed _____ Print Name _____

Title _____

My commission expires: _____, 20____.

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.

EXHIBIT E

PUBLIC ACTS 775

(Boycott of Israel Act)

“By submission of this bid, each bidder and each person signing on behalf of any supplier certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each supplier is not engaged in, and will not for the duration of the contract engage in, a boycott of Israel as provided pursuant to Tennessee Code Annotated, Title 12, Chapter 4, Part 1.” (Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.)

Full text of Public Chapters can be found on the Tennessee Secretary of State’s website: <http://tnsos.org/acts/PublicActs.775.php>

Print Name _____

Signed _____

Title _____

Subscribed and sworn before me this _____ day of _____,
20__.

Signed _____ Print Name _____ Title _____

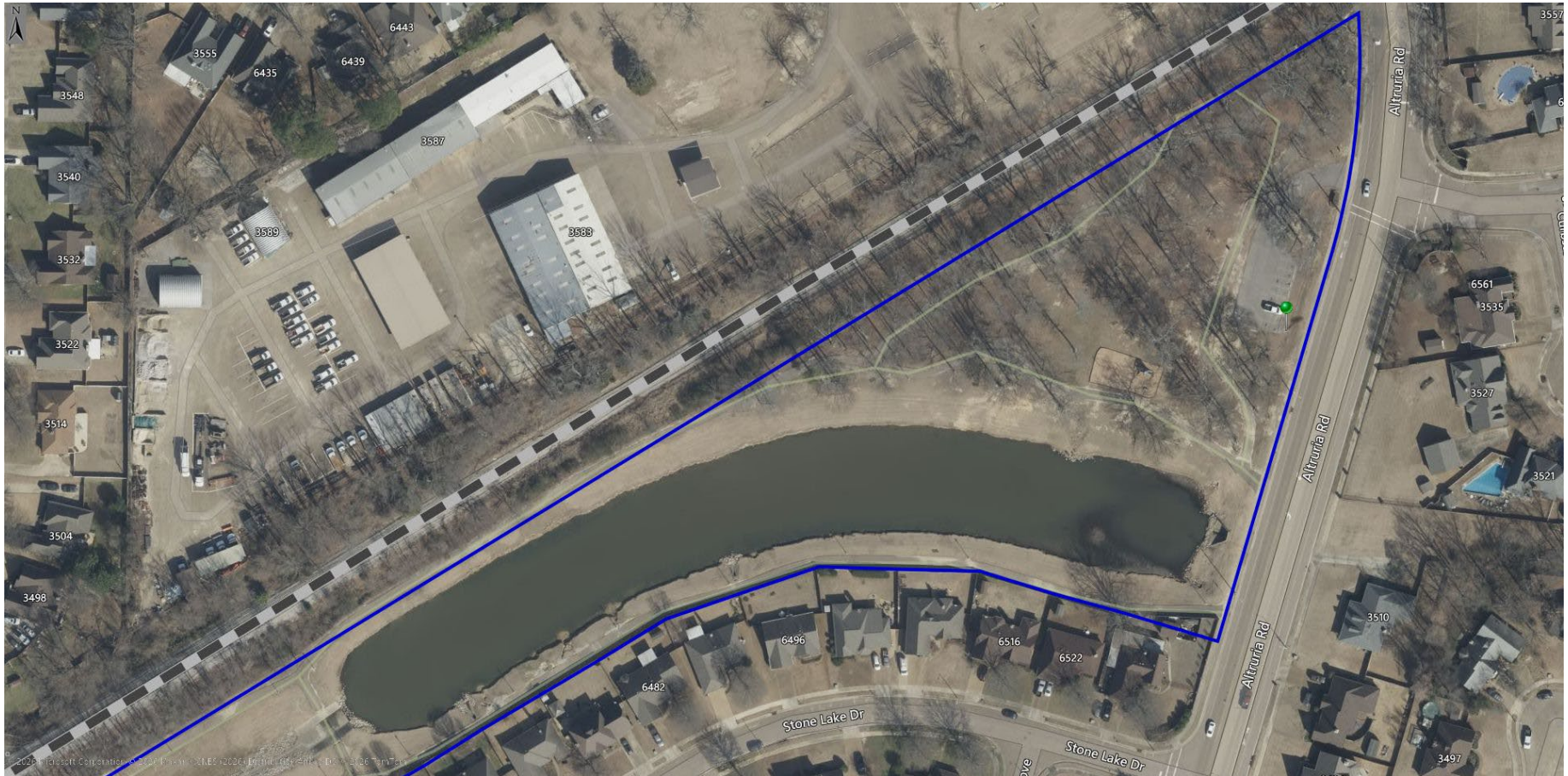
My commission expires: _____, 20_____.

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.

STONERIDGE POND EROSION REPAIRS
RFP: FY2026-05-021
DUE: May 28, 2026, 2:00 PM

EXHIBIT F

STONERIDGE POND AERIAL VIEW



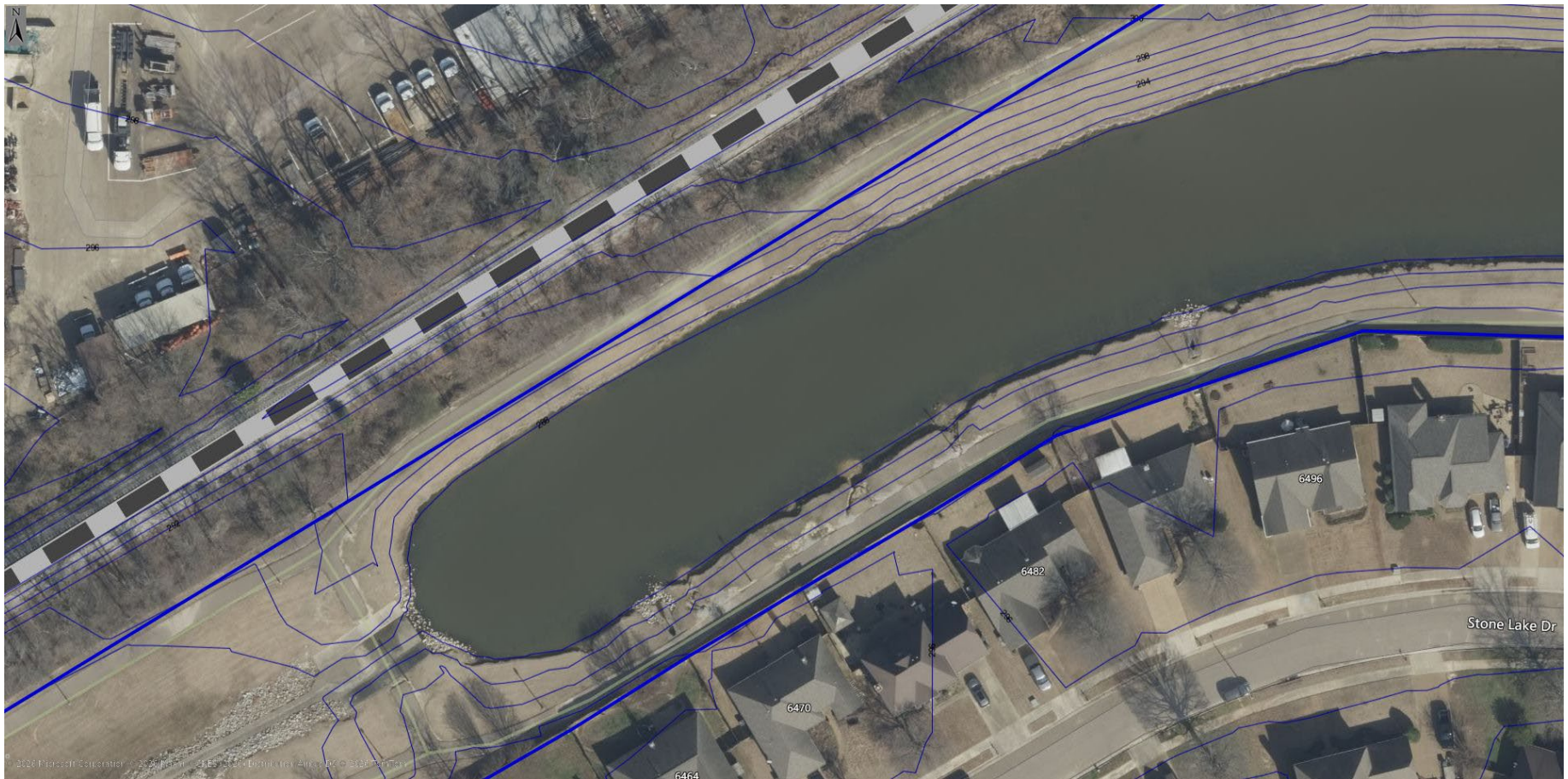
STONERIDGE POND EROSION REPAIRS
RFP: FY2026-05-021
DUE: May 28, 2026, 2:00 PM

EXHIBIT F

STONERIDGE POND AERIAL VIEW – East Section



EXHIBIT F
STONERIDGE POND AERIAL VIEW – West Section



FY2026-05-021 STONERIDGE POND EROSION REPAIRS

[PLEASE PRINT]		[PLEASE PRINT]		[PLEASE PRINT]	
NAME	SIGNATURE	COMPANY NAME	PHONE	EMAIL	
KENDRA LUNNET		TRY CONST.	901-942-3158	Kendra@tryconstructioninc.com	
MAR KLAG		TRY CONST.	901-942-3158	"	
Debbie Lindsay		ERS Inc.	662-681-982-7111	debbie@ersinc.com	
Jay Barker		Slide Lot Legal	615-415-5717	jbarker@slidelegal.com	
Daniel Szynanski		Viktor Hall Construction	901-550-7544	daniel@viktorhall.com	
PAUL WRIGHT		CITY OF BARTLETT	901-385-5590	pwright@cityofbartlett.org	
JAMES DRAFFIN		CITY OF BARTLETT	901-385-5590	jdraffin@cityofbartlett.org	
JUSTIN WALL		CITY OF BARTLETT	901-385-5590	jwall@cityofbartlett.org	



Bartlett
PARKS & RECREATION
EXPLORE • PLAY • GATHER • GROW

**TREY CONSTRUCTION,
INC.**

**SOLITUDE LAKE
MANAGEMENT**

RFP: FY2026-05-021 STONERIDGE POND EROSION REPAIRS

Due Date: 2pm, May 28, 2026

Cumulative Totals for Evaluation Team

Maximum Possible Score = 100

Paul Wright, Director of Parks & Recreation

81.00

95.00

Jimbo Draffin, Assistant Director of Parks & Recreation

78.00

94.00

Justin Wall, Parks Maintenance Division Manager

80.00

79.50

Total Cost of Proposal

\$ 522,772.00

\$ 588,212.00

Highest Score Selected Vendor (100 point scale)

79.50

94.50

 Bartlett PARKS & RECREATION EXPLORE • PLAY • GATHER • GROW		TREY CONSTRUCTION, INC.	SOLITUDE LAKE MANAGEMENT
RFP: # FY2026-05-021 STONERIDGE POND EROSION			
Due: May 28, 2026			
Dept: Parks Reviewer: Paul Wright	Weights	(0 = did not meet requirement)	
Technical approach	25.00	20.00	25.00
Experience and qualifications	25.00	25.00	25.00
Project methodology	20.00	10.00	20.00
Cost	20.00	18.00	15.00
Schedule	10.00	8.00	10.00
TOTAL	100.00	81.00	95.00



Bartlett
PARKS & RECREATION
EXPLORE • PLAY • GATHER • GROW

RFP: # FY2026-05-021 STONERIDGE POND EROSION

Due: May 28, 2026

Dept: Parks Reviewer: Jimbo Draffin

Weights (0 = did not meet requirement)

Technical approach	25.00	18.00	25.00
Experience and qualifications	25.00	25.00	25.00
Project methodology	20.00	8.00	20.00
Cost	20.00	20.00	14.00
Schedule	10.00	7.00	10.00
TOTAL	100.00	78.00	94.00

**TREY
CONSTRUCTION,
INC.**

**SOLITUDE LAKE
MANAGEMENT**



RFP: # FY2026-05-021 STONERIDGE POND EROSION

Due: May 28, 2026

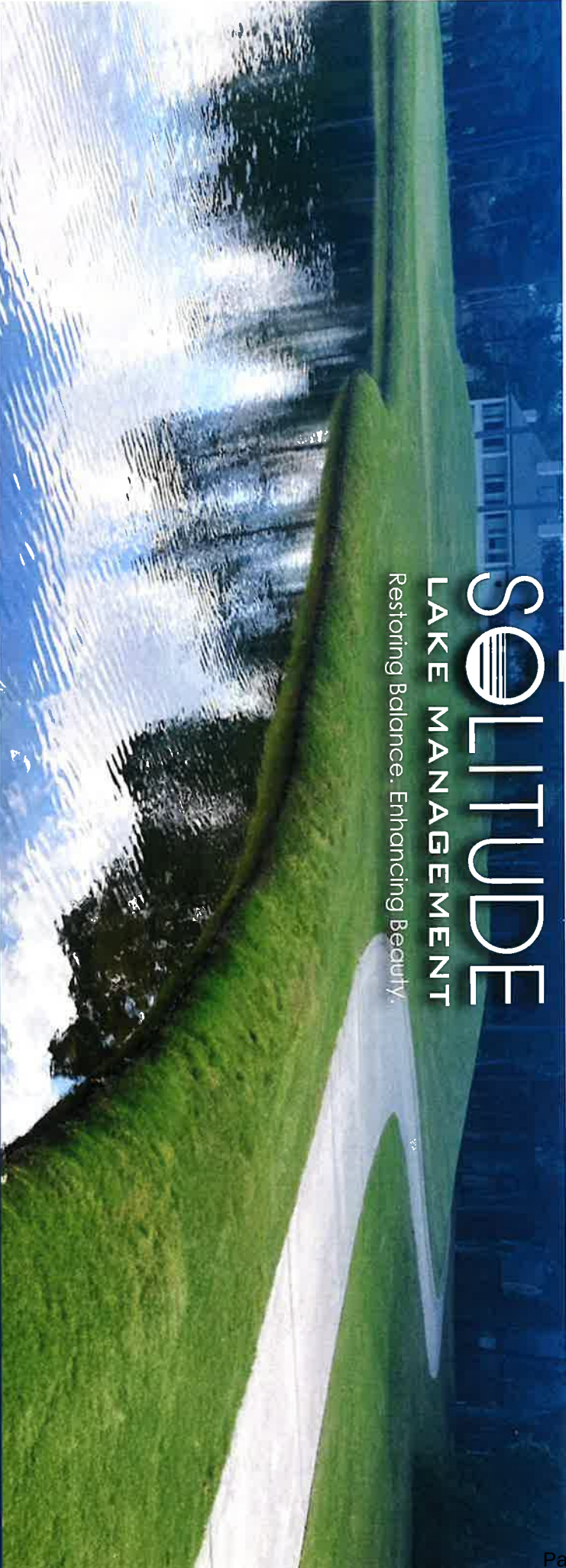
Dept: Parks Reviewer: Justin Wall

Weights (0 = did not meet requirement)

Technical approach	25.00	15.00	20.00
Experience and qualifications	25.00	20.00	15.00
Project methodology	20.00	15.00	15.00
Cost	20.00	20.00	19.50
Schedule	10.00	10.00	10.00
TOTAL	100.00	80.00	79.50

**TREY
CONSTRUCTION,
INC.**

**SOLITUDE LAKE
MANAGEMENT**



SOLITUDE
LAKE MANAGEMENT
Restoring Balance. Enhancing Beauty.

SHORELINE EROSION REPAIR for

Stoneridge Pond Erosion Repairs RFP #2026-05-021

PROPOSAL FOR:
City of Bartlett
6400 Stage Road
Bartlett, Tennessee 38134

PROPOSAL BY:
Jay Bagley, Business Development Consultant &
Qualified Stormwater Management Consultant
(615) 415-5717
jbagley@solitudelake.com

WHO WE ARE

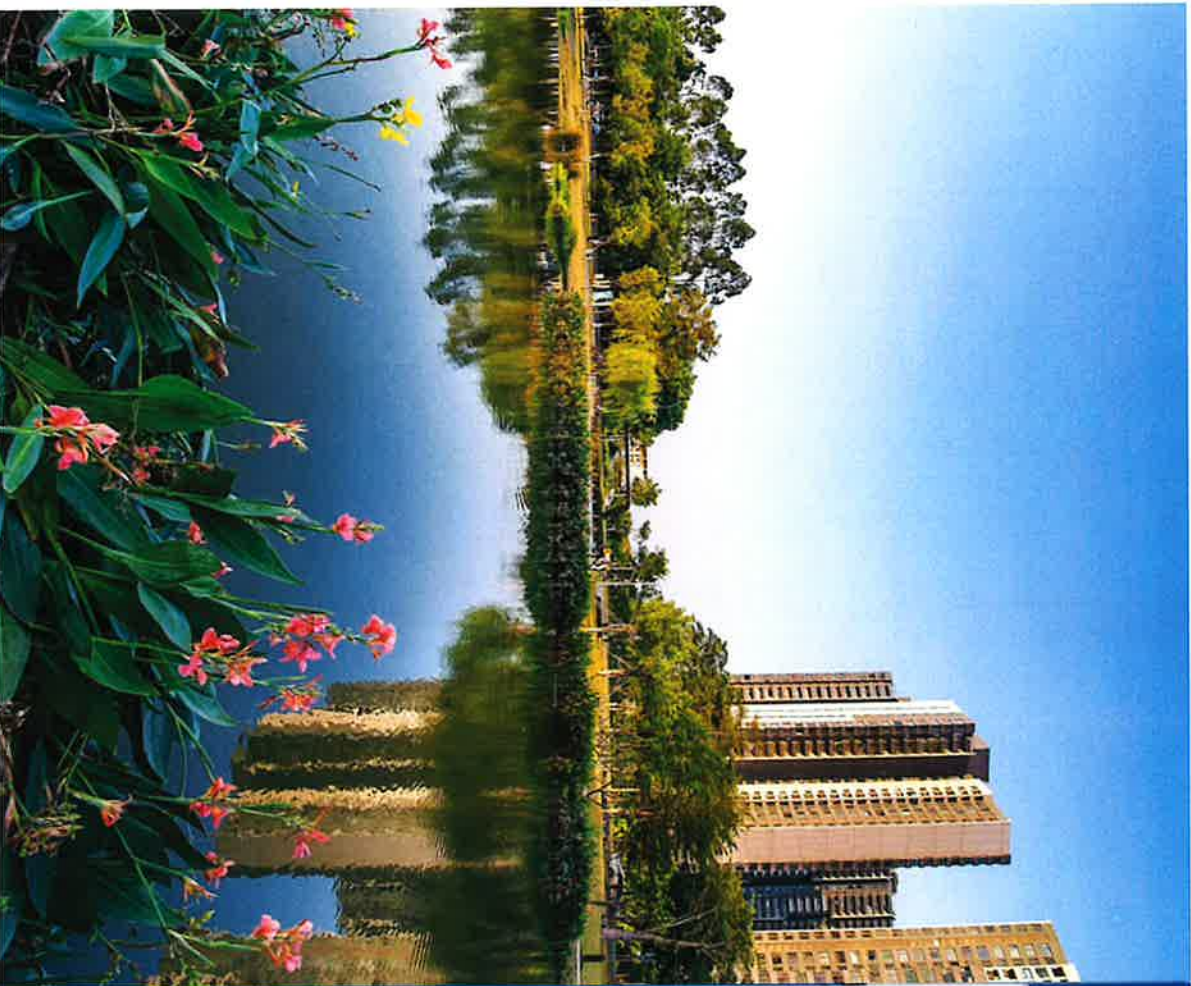
We believe clean, beautiful waterbodies promote good health, happiness and meaningful experiences.

OUR MISSION

We've made it our mission to restore water quality, maintain functionality, and enhance the beauty of lakes and ponds. That's why our dedicated team provides best-in-class service using the most environmentally responsible methods that are tailored for each client we serve.

OUR EXPERIENCE

- Managing lakes and ponds since 1975
- 41 Service States & 59 Offices
- Degreed scientists and experts
- Safety culture
- Measurable results



YOUR ONE-STOP SHOP PARTNER



We Repair It

- Restore shorelines and regain lost land
- Bioengineered solutions tailored to each bank



We Restore It

- Introduce vegetation: sod and native plantings
- Creates long-term, self-sustaining living shorelines



We Improve It

- Implement proactive lake and pond management solutions to reduce water quality issues and future erosion damage



We Maintain It

- Ongoing shoreline and water quality care
- Long-term monitoring to preserve stability and appearance



We Customize It

- Site-specific assessments
- Solutions built around the waterbody's long-term goals

OUR SERVICES



Algae & Weed Control

Use environmentally-responsible solutions to keep weeds, algae, and toxic cyanobacteria at bay.



Nutrient Remediation

Incorporate naturally occurring products to support healthy, balanced water.



Fountains & Aeration

Promote well-circulated, oxygen-rich water with a touch of elegance.



Water Quality Testing

Proactively monitor and intercept water quality problems before they get out of hand.



OUR SERVICES



Invasive Species Control

Swiftly identify and remove non-native plants, fish, mollusks, and wildlife.



Sediment & Muck Removal

Remove muck and detritus to restore depth, prevent flooding, and protect your assets



Fisheries Management

Apply comprehensive strategies to build the fishery of your dreams.



Shoreline Erosion Management

Safeguard against erosion with natural vegetative and bioengineering solutions.

WHAT IS A BIOENGINEERED SHORELINE?

- A bioengineered shoreline is a soft-armoring erosion repair system that uses mesh materials and vegetation to stabilize shoreline banks.
- Unlike hard armoring methods like riprap or bulkheads, these systems use structural mesh filled with organic material.
- Mesh materials are anchored to stable shoreline areas, filled with organic material, and reshaped to restore the bank.
- The system is finished with sod, seed, or native plantings to establish a vegetated living shoreline.



SOX EROSION SOLUTIONS



WHAT IS A SOX EROSION REPAIR SYSTEM?

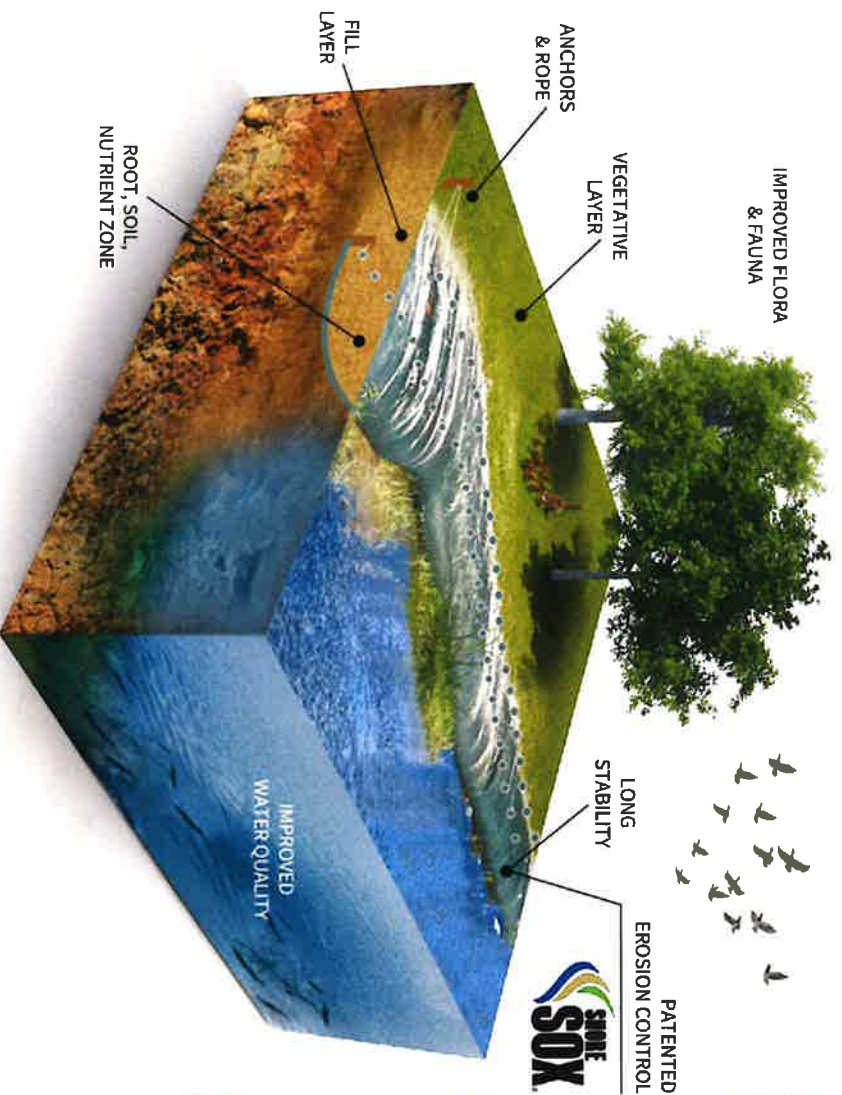
SOX Erosion Solutions designs, manufactures, and distributes patented bioengineered erosion control systems that immediately stop and repair shoreline and hillside erosion, while promoting vegetation growth.

SOX Erosion Solutions offers two systems to help restore lake and pond shoreline erosion: DredgeSOX and ShoreSOX.

WHY CHOOSE SOX?

- Fast, stable results
- Strong, customizable shoreline protection
- Proven, long-lasting performance
- Eco-friendly
- Cost-effective when paired with muck removal

HOW SOX REPAIRS SHORELINE EROSION



CREATE A STABLE FOUNDATION

- Double layer of knitted high-density mesh
- Anchored securely to the embankment

REGAIN LOST LAND

- Filled with sand, soil, or reclaimed sediment and shaped to desired slope

ACHIEVE A LIVING SHORELINE

- Sealed and secured to the bank with anchors
- Ready for sod, seed, or native vegetation

May 22, 2026

Attn: Mayor David Parsons
City of Bartlett
Stoneridge Park
6400 Stage Road
Bartlett, TN 38134

Re: Response for RFP #FY2026-05-021 Stoneridge Pond Erosion Repairs

Dear Mr. Parsons:

Thank you for giving us an opportunity to provide the City of Bartlett (COB) with a bid to remediate the shoreline erosion using the SOX Erosion Solutions™ system. SOLitude is a full service lake management company that operates nationwide. We believe that the SOX system is the premier solution for lake bank erosion and the right solution for the slope in question.

We have carefully reviewed RFP #FY2026-05-021 and we attended the on-site pre-bid conference on May 12, 2026. We have a complete understanding of the project and what is required to make the installation be efficient and effective. We believe our bid to be complete and that our extensive experience installing the SOX system makes us uniquely qualified for this project.

Again, we thank you for this opportunity. Please do not hesitate to contact me directly if you have any questions or need additional information. We look forward to working with you on this important project.

Sincerely,

Jay Bagley

Jay Bagley
Business Development Consultant

General Qualifications

SOLitude Lake Management, LLC

Local Office: 802 North Cumberland Street, Ste. B, Lebanon, TN 37087

Phone: (888) 480-5253

FEIN: 54-1940110

Proposal Contact:

Jay Bagley, Business Development Consultant

Mobile: 615-415-5717

Email: jbagley@solitudelake.com

SOLitude Lake Management is a dedicated aquatic management firm servicing over 15,000 customers nationwide. SOLitude's team of aquatic resource management professionals specialize in the development and execution of customized lake, pond, wetland and fisheries management programs. The majority of our work is focused on applied, in-lake management of nuisance vegetation and algae. Presently, SOLitude employs over 500 professionals dedicated to lake management, wetlands management and shoreline erosion throughout the country. Our aquatic biologists, technicians, and mechanical equipment operators are distributed across 59 offices throughout the country. SOLitude has multiple full time SOX installation crews, and 3 layers of leadership dedicated to SOX installation. SOLitude is a medium-sized business that is owned by Rentokil-Terminix, which is a publicly-traded company.

SOX Erosion Solutions: System Installation Experience

One of the predecessors of SOLitude Lake Management, Lake and Wetland Management, helped introduce the SOX Erosion Solutions system to Florida more than a decade ago. SOLitude is now the largest and most experienced Certified Service Provider (CSP) of the SOX system in Florida and throughout the country. Our teams have restored hundreds of thousands of feet of lake shorelines with the SOX system. We have developed many of the installation techniques and continue to find new ways to use this innovative technology.

From 2020-2025 SOLitude Lake Management has installed 205,178' of SOX erosion solution systems within 344 projects. We maintain a dedicated team of 17 colleagues that work on the erosion line with 87 years of combined experience.

Understanding of Project:

We understand that the area in question is occurring along the entire bank perimeter, as well as the upper banks along the sidewalk for approximately 2,000 linear feet.

Our Business Development team inspected the area during the May 12, 2026 Pre-Bid Conference. After the current inspection, we believe that both the 12-foot wide and 18-foot wide ShoreSOX system will work best for this project. Our recommendations are for 800' x 12' SOX, and 1,200' x 18' SOX systems.

- The SOX System / ShoreSOX ® shall consist of either a 12-foot or 18-foot wide material that is:
 - an open containment system with reinforced structural rope channels on all four sides, manufactured as a double layered high-density polyethylene knitted mesh (not woven and not a closed tube);
 - a modular system that can accept dredge material or locally sourced approved fill, sand, soils;
 - conducive to be fully vegetated, supporting roots within the body of the system by placing sod over the top, seeding within, or planting directly into the system; and
 - to be integrated with stable substrate upland from the area of eroded instability and designed to transfer stability from stable ground behind the system to the newly formed shoreline.
 - available in varying single unit sizes of 50-200 foot lengths and 6-24 foot widths. Must be able to maintain any shape or size to create a continuous connected shoreline system.
- The SOX system will be backfilled with highly-compactable fill (sand and soil). The fill material provided by SOL as part of the project
- The top and bottom of the SOX system will be anchored into a firm substrate using 2"x2"x24" and 2"x2"x36" wooden stakes as required. Anchoring will occur a minimum of 3 feet on center, or more as required. Anchor rope will be 1/4" Diamond Braid or equivalent.

- Once the top row is tied off to anchors, 2-inch water pumps will be used to pack and set the sand and soil substrate in place.
- After the ShoreSOX system is partially installed, SOL will start sodding the completed installation areas as we move forward with the balance of installation (Bermuda).
- The estimated duration of the construction phase will be approximately 3 weeks (7 days per week).

We also understand that the washouts along the bank will need to be backfilled, graded and resodded as part of the erosion control project. Due to several severe washouts along the sidewalk, our team feels it's best to add six (6) 12" x 12" drain boxes with drainage pipe from the top of the slope down under the SOX system to reduce future water flow problems in those areas. Access easements, and staging areas will be restored to their original condition.

EXHIBIT B

DRUG AND ALCOHOL TESTING ACKNOWLEDGMENT STATEMENT AND AFFIDAVIT

Comes, Keith Gazaille for and on
(Printed name of Principal Officer of Company)

behalf of Solitude Lake Management, LLC,
(The "Company") and makes oath that:

(A) The Company understands that it must have a drug and alcohol testing policy at least as stringent as that of the City of Bartlett; and

(B) The Company has, in effect, a drug and alcohol testing policy at least as stringent as that of the City of Bartlett.

Attached hereto is a summary of the relevant portions of the Company's drug and alcohol testing program or a complete copy thereof.

Keith Richard Gazaille
Signature (Principal Officer)

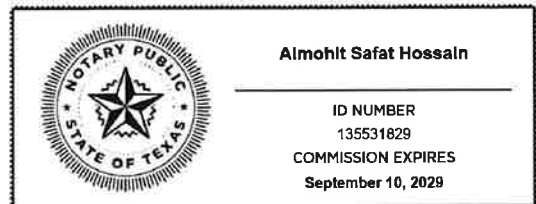
Director of Technical Services

Title:

Sworn to and subscribed before me, a Notary Public, this 22nd day of

May, 2026.

Almohit S. Hossain
Notary Public



My Commission Expires: 09/10/2029

Electronically signed and notarized online using the Proof platform.

EXHIBIT C

REFERENCES Solitude Lake Management, LLC
Company Name (Proposer/Contractor)

References for three similar-sized and type of systems previously installed:

1. Company/Reference Name: Valencia Reserve HOA

Project Name and Type of System Installed: 2021 Project: 1,640' x 6' SOX, 2022 Project: 2,150' x 6' SOX
2023 Project: 940' x 12' & 990' x 6' SOX, 2024 Project: 1,982' x 12' SC
2025 Project: 2,134' x 12' SOX, 2026 Project: 1,500' x 12' SOX

Contact Name: Mr. David Beattie, Property Manager

Address: 9275 Lake Royal Road, Boynton Beach, FL 3347

Phone: (561) 880-3469 x 202

Email: dbeattie@castlegroup.com

2. Company/Reference Name: St. Johns Water Management District

Project Name and Type of System Installed: 2022 Lake Apopka (Pilot Project) - 500' x 12' SOX
2024 Lake Apopka (AB Canal) - 3,095' x 12', & 338' x 18' SO
2024 Lake Apopka (Welland Road)) - 3,200' x 12' SOX
2025 Lake Apopka (Roach Road) - 3,875' x 12' SOX

Contact Name: Mr. "Woody" Boynton, Jr

Address: 4049 Reid Street, Palatka, FL 3217

Phone: (386) 546-1833

Email: WBoynton@sjrwmd.com

3. Company/Reference Name: Superior Golf Concepts

Project Name and Type of System Installed: 2022 Trump Doral Golf Course - 5,800' x 6'-12' SOX
2023 Trump Doral Golf Course - 1,000' x 6'-12' SO
2023 Royal Palm Yacht & Golf - 686' x 6' SOX
2024 Trump Doral Golf Course - 1,500' x 6'-12' SO
2025 Trump Doral Golf Course - 1,600' x 6'-12' SO
2025 Abacoa - 700' x 12' SOX

Contact Name: Mr. John Copelanc

Address: 131 Timber Lane, Jupiter, FL 3345

Phone: (561) 758-6562

Email: john@superiorgolfconcepts.com

Note: This Qualifications & References sheet must be returned with the Proposal.

EXHIBIT D

PUBLIC ACTS 109 FORM PUBLIC ACTS 2017, CHAPTER 817

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Acts of 2017, Chapter 817 can be found on the Tennessee Secretary of State's website:

<https://tnsos.org/acts/PublicActs.109.php>

Solitude Lake Management, LLC

Company Name (Proposer/Contractor/Proposer)

Print Name Keith Gazaille

Signed Keith Richard Gazaille

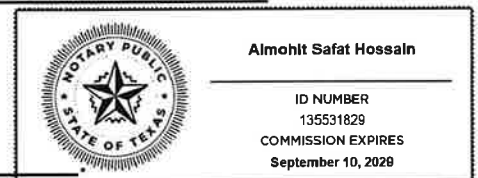
Title Director of Technical Services

Subscribed and sworn before me this 22nd day of May, 2026.

Signed Almohit S. Hossain Print Name Almohit Safat Hossain

Title Notary Public, State of Texas

My commission expires: 09/10/2029, 20



Electronically signed and notarized online using the Proof platform.

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.

EXHIBIT E
PUBLIC ACTS 775
(Boycott of Israel Act)

“By submission of this bid, each bidder and each person signing on behalf of any supplier certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each supplier is not engaged in, and will not for the duration of the contract engage in, a boycott of Israel as provided pursuant to Tennessee Code Annotated, Title 12, Chapter 4, Part 1.” (Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.)

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: [http://tnsos.org/acts/](http://tnsos.org/acts/PublicActs.775.php) PublicActs.775.php.

Print Name Keith Gazaille
Signed Keith Richard Gazaille
Title Director of Technical Service

Subscribed and sworn before me this 22nd day of May,
2026

Signed Almohit S. Hossain

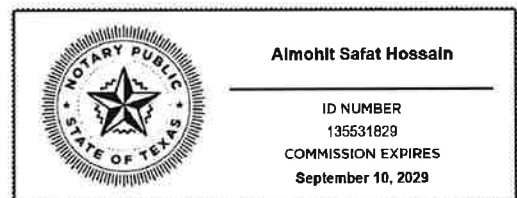
Print Name Almohit Safat Hossain

Title Notary Public, State of Texas

My commission expires: 09/10/2029, 20 .

Electronically signed and notarized online using the Proof platform.

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.



**SOX LLC
LIMITED PRODUCT WARRANTY
(the “Limited Warranty”)**

All capitalized terms used in this Limited Warranty and not otherwise defined shall have the same meanings assigned to such terms in that certain Service Provide Agreement (the “Agreement”) by and between Sox and the Service Provider to which this Limited Warranty is attached.

FIVE (5) YEAR GENERAL PRODUCT WARRANTY.

Subject to the terms contained in this Limited Warranty, Sox warrants to the Service Provider that the Products shall be free from material defects in material for five (5) years after the date of purchase of said Products. This Limited Warranty does not apply to Products which may be specifically sold subject to any other written limited warranty terms or which are specifically identified as being sold “as is.” This Limited Warranty is available to the Service Provider and may be passed on, without any modification thereto, to the end customer of the Service Provider.

LIMITD WARRANTY PROCEDURES AND RESOLUTION.

Any claim under this Limited Warranty must be reported in writing by the Service Provider to Sox as soon as practicable after the Service Provider becomes aware (whether actual, implied and/or constructive knowledge) of the same or such claim (and/or recourse under this Limited Warranty) shall be forever waived. Any notice of claim under this Limited Warranty must be in writing and sent by registered mail, postage prepaid, return receipt requested, to: Sox, LLC, 950 Peninsula Corp Blvd Suite 3010 Boca Raton, Fl 33487 and must contain the following information: (i) the original purchaser’s name, address, and telephone number; (ii) a description of the Products; (iii) proof of original purchase of the Product; (iv) proof of date of shipment by Sox; and (v) a reasonably detailed description of the claimed defect and the date of first discovery of the claimed defect, along with any and all supporting evidence with respect thereto.

Except as otherwise provided in this Limited Warranty, in the event the Product fails to conform to the express warranties described above within the stated time period, the Service Provider’s sole and exclusive remedy is that Sox, at its sole option and discretion, either repair or provide replacement Product, part or parts, for any defective Product or part thereof, or refund the original purchase price of the defective Product or part thereof (the “Sole and Exclusive Remedy”). Current design may be substituted for the original and the provision of replacement parts does not extend the warranted time period for any Products.

Notwithstanding anything in this Limited Warranty to the contrary, as a condition precedent to any obligation of Sox under this Limited Warranty, Sox must be given a reasonable opportunity to inspect any claimed defective Products and as such, Sox may, in its sole and absolute discretion, (i) require the Service Provider to return the Products to Sox for inspection and/or (ii) require the Service Provider to obtain the necessary consents and/or authorizations from all applicable third parties to enable Sox to inspect the Products at the point of application; and in connection therewith, the Service Provider grants Sox the right, during customary business hours, to inspect the books and records of the Service Provider with respect to the warehousing, shipping and/or installation of the Products. Furthermore, and in connection therewith, the Service Provider expressly understands that materials, availability and response times may vary from time to time, and Sox does not make any representations and warranties as to the timing of any repairs and/or replacements to be made, if appropriate, under this Limited Warranty.

LIMITATIONS AND DETAILS OF THE EXPRESS WARRANTY.

Notwithstanding anything in this Limited Warranty to the contrary, Sox shall not be liable for, and the express warranty set forth above shall not apply to or cover problems, costs or losses caused by, arising from, or related to, any of the following: (i) any installation, misapplication, use and/or care of the Products that does not strictly follow the installation, use and/or care guidelines provided by Sox to the Service Provider (either provided during any such training provided by Sox and/or otherwise provided thereafter); (ii) cosmetic damage (including but not limited to scratches, dents and broken pieces that does not otherwise affect the functionality of the Products or materially impair the use thereof); (iii) any damage caused by misuse, abuse, neglect, accident (including, but not limited to flood, fire, earthquake, acts of God, vandalism or other external causes), on-site construction, structural movement and/or settling; (iv) abnormal temperature conditions or corrosive matter; (v) and alterations to the Products by the Service Provider and/or a third party not expressly authorized in writing in advance by Sox; (vi) parts, products, accessories, or

attachments which are not manufactured or provided Sox and/or (vii) normal wear and tear which does not affect the intended use of the Products.

Moreover, and without limiting the generality of the foregoing, (i) the Service Provider expressly understands and agrees that the Sole and Exclusive Remedy is the Service Provider's only remedy for a breach of the express warranties described above, regardless of whether any claim by the Service Provider (and/or any end customer of the Service Provider) is characterized as arising out of breach of warranty, contract, tort, strict liability, statutory liability, indemnity or otherwise and (ii) in no event shall Sox be responsible for any costs and/or expenses of handling labor, removal, disassembly, assembly, refinishing, or reinstallation of any defective, repaired, or replacement Products or finishing of any reinstallation work and the Service Provider expressly waives and releases Sox, to the fullest extent permitted by law, from any and all claims, actions, damages and/or losses of any kind whatsoever arising from and/or related thereto.

Notwithstanding anything to the contrary contained in this Limited Warranty:

TO THE EXTENT PERMITTED BY LAW, THIS LIMITED WARRANTY AND THE SOLE AND EXCLUSIVE REMEDY SET FORTH ABOVE ARE THE EXCLUSIVE REMEDY OF THE SERVICE PROVIDER AND IS IN LIEU OF ALL OTHER WARRANTIES, REMEDIES AND CONDITIONS, WHETHER ORAL OR WRITTEN, STATUTORY, EXPRESS AND/OR IMPLIED. TO THE EXTENT PERMITTED BY LAW, THE SERVICE PROVIDER RELINQUISHES AND WAIVES, AND SOX SPECIFICALLY AND EXPRESLY DISCLAIMS, ANY AND ALL STATUTORY OR IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND WARRANTIES AGAINST HIDDEN OR LATENT DEFECTS. IF SOX CANNOT LAWFULLY DISCLAIM STATUTORY OR IMPLIED WARRANTIES, THEN TO THE EXTENT PERMITTED BY LAW, ALL SUCH WARRANTIES SHALL BE LIMITED IN DURATION TO THE DURATION OF THIS LIMITED WARRANTY AND TO REPAIR OR REPLACE THE PRODUCTS AS DETERMINED BY SOX IN ITS SOLE DISCRETION.

TO THE FULL EXTENT PROVIDED BY LAW, AND NOTWITSTANDING ANTHING IN THE AGREEMENT AND/OR THIS LIMITED WARRANTY TO THE CONTRATY, IN NO EVENT SHALL (I) SOX BE LIABLE, WHETHER IN CONTRACT OR TORT, INCLUDING NEGLIGENCE OR STRICT LIABILITY THEORIES, FOR ANY INDIRECT,SPECIAL, EXEMPLARY, PUNITIVE, INCIDENTAL OR CONSEQUENTIAL DAMAGES OF ANY KIND (INCLUDING, BUT NOT LIMITED TO ATTORNEYS FEES RELATING THERETO), OR LOSS OF REVENUE OR PROFITS, LOSS OF BUSINESS, LOSS OF GOODWILL, LOSS OF OPPORTUNITY, LOSS OF INFORMATION OR ANY OTHER FINANCIAL LOSS ARISING OUT OF, RELATED TO, OR IN CONNECTION WITH THE BREACH OF THIS LIMITED WARRANTY, THE ABILITY OR INABILITY TO USE THE PRODUCTS AND/OR ANY LOSSES AND/OR DAMAGES INCURRED IN CONNECTION THEREWITH AND/OR (II) SOX'S TOTAL AGGREGATE LIABILITY UNDER THIS LIMITED WARRANTY EXCEED THE REPAIR OR REPLACEMENT OF DEFECTIVE PARTS COVERED BY THIS LIMITED WARRANTY, AT A COST NOT TO EXCEED THE ORIGINAL PURCHASE PRICE OF THE DEFECTIVE PRODUCT,OR THE REFUND OF THE ORIGINAL PURCHASE PRICE OF THE DEFECTIVE PRODUCT, AT THE SOLE DISCRETION OF SOX.

SOX RESERVES THE RIGHT TO DISCONTINUE OR MAKE CHANGES IN ANY OF ITS PRODUCTS. IF THE PRODUCTS COVERED BY THIS LIMITED WARRANTY ARE NOT AVAILABLE, SOX SHALL HAVE THE RIGHT TO SUBSTITUTE A PRODUCT THAT IN SOX'S SOLE DISCRETION IS OF EQUAL QUALITY OR VALUE.

NO MODIFICATIONS.

No manager, member, employee, agent, and/or representative of Sox, acting alone, is authorized to alter or modify any provision of this Limited Warranty or to make any guarantee, warranty, or representation, express or implied, orally or in writing, which is contrary to this Limited Warranty.

CHOICE OF LAW; VENUE.

This Limited Warranty shall be governed by, construed and enforced according to the laws of the State of Florida notwithstanding any conflicts of law or choice of law principle to the contrary. Sox and the Service Provider submits to the jurisdiction of any state or federal court sitting in Palm Beach County, Florida, in any action or proceeding arising out of or relating to this Limited Warranty and agrees that all claims in respect of such action or proceeding may be heard and determined in any such court. Each party agrees that a final judgment in any action or proceeding so brought shall be conclusive and may be enforced by suit on the judgment or in any other manner provided by law or at equity. Each party also agrees not to bring any action or proceeding arising out of or relating to this Limited Warranty in any other court. Each of the parties waives any defense of inconvenient forum to the maintenance of any

action or proceeding so brought and waives any bond, surety, or other security that might be required of any other party with respect thereto.

WAIVER OF JURY TRIAL.

THE PARTIES HERETO RECOGNIZE AND AGREE THAT ANY CLAIM, DISPUTE OR OTHER CONTROVERSY BETWEEN THE PARTIES UNDER THIS LIMITED WARRANTY WOULD INVOLVE DIFFICULT AND COMPLEX ISSUES THAT WOULD BE MORE APPROPRIATE TO TRY BEFORE A JUDGE WITHOUT A JURY. THE PARTIES DESIRE TO MINIMIZE THE DELAYS, TIME AND EXPENSES THAT ARE INHERENT IN JURY TRIALS AND TO EXPEDITE THE RESOLUTION OF ANY SUCH CLAIMS, DISPUTES AND CONTROVERSIES. THE PARTIES HEREBY KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVE ANY RIGHT THEY MAY HAVE TO A TRIAL BY JURY IN RESPECT TO ANY LITIGATION BASED ON THIS LIMITED WARRANTY.



STATE OF TENNESSEE
DEPARTMENT OF REVENUE

Business Tax Filing Status Certificate

April 4, 2026

SOLITUDE LAKE MANAGEMENT, LLC
1320 BROOKWOOD DR STE H
LITTLE ROCK AR 72202-1412

Letter ID: L1374002624
Account ID: 1000731557-BUS
Account Type: Business Tax

Dear SOLITUDE LAKE MANAGEMENT, LLC:

This certificate confirms the business tax filing status of Retailer for the above-named taxpayer. The certificate is valid beginning April 15, 2026 and expiring on April 15, 2027 for the following location:

Location ID: 1001789146
Location Address: SOLITUDE LAKE MANAGEMENT, LLC
802 N CUMBERLAND ST
LEBANON TN 37087-2340

According to Tenn. Code Ann. § 67-4-720, a vendor that receives a certificate from a customer shall not owe additional tax, nor be refunded tax, based on a retroactive change in the customer's filing status as a wholesaler or retailer during the certificate's effective period.

The taxpayer may furnish its supplier(s) with a **COPY** of the enclosed certificate upon vendor(s) request. Vendors may rely on the certificate for transactions occurring during the certificate's effective period for the purpose of determining their business liability. The original certificate should be retained **for the taxpayer's records**. The vendor must maintain a file copy as evidence of their business tax filings.

Tennessee Department of Revenue

Business Tax Filing Status Certificate

Location Address:
SOLITUDE LAKE MANAGEMENT, LLC
802 N CUMBERLAND ST
LEBANON TN 37087-2340

Effective Period Begin: April 15, 2026
Effective Period End: April 15, 2027
Filing Status: Retailer
Location ID: 1001789146



Mailing Address:

Solitude Lake Management, LLC
590 Lake St
Shrewsbury MA 1545

Physical Address:

Solitude Lake Management, LLC
802 N Cumberland Ave
Lebanon TN 37087

This Pesticides Charter license is issued on 07/01/2025 and is conditioned on the faithful observance of the applicable laws and rules of the Tennessee Department of Agriculture.

Pesticides Charter

Expires: 06/30/2027

License # 5029

Commissioner Charlie Hatcher, D.V.M.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/23/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Edgewood Partners Insurance Center 5909 Peachtree Dunwoody Road, Suite 800 Atlanta GA 30328	CONTACT NAME: Certificate Unit	PHONE (A/C, No, Ext): 404-781-1700	FAX (A/C, No):
	E-MAIL ADDRESS: certificate@epicbrokers.com		
INSURED SOLitude Lake Management, LLC. (SOL808) 1320 Brookwood Drive, Suite H Little Rock, AR 72202-1412	INSURER(S) AFFORDING COVERAGE		NAIC #
	INSURER A : ACE American Insurance Company		22667
	INSURER B : ACE Property and Casualty Insurance Co		20699
	INSURER C : AXIS Insurance Company		37273
	INSURER D : Old Republic Insurance Company		24147
	INSURER E : Fireman's Fund Indemnity Corporation		11380
INSURER F :			

License#: 0B29370

RENTNOR1

COVERAGES**CERTIFICATE NUMBER:** 987298140**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☒ PRO-JECT ☒ LOC OTHER:		OGLG27240331	10/1/2025	10/1/2026	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
D	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY		MWTB 318783 25	10/1/2025	10/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 8,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ \$10,000		XOOG27239420	10/1/2025	10/1/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
D	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	MWC 318781 25	10/1/2025	10/1/2026	☒ PER STATUTE ☐ OTH-ER E L EACH ACCIDENT \$ 2,000,000 E L DISEASE - EA EMPLOYEE \$ 2,000,000 E L DISEASE - POLICY LIMIT \$ 2,000,000
A E C	Errors & Omissions Liability CPL (Excluding Aerial Ops) Crime/Client Coverage	N N	OGLG27240331 USL03016525 P-001-000968899-04	10/1/2025 10/1/2025 10/1/2025	10/1/2026 10/1/2026 10/1/2026	Each Incident/Agg \$5,000,000 Each Incident/Agg \$5,000,000 Each Occurrence \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CPL = Contractor's Pollution Liability

CERTIFICATE HOLDER**CANCELLATION**

Evidence of Insurance

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Solitude Lake Management, LLC	
	2 Business name/disregarded entity name, if different from above. Solitude Lake Management, LLC	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☒ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) C Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions)	
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ <i>(Applies to accounts maintained outside the United States.)</i>	
5 Address (number, street, and apt. or suite no.). See instructions. 1320 Brookwood Drive Suite H		Requester's name and address (optional)
6 City, state, and ZIP code Little Rock AR 72202		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number										
			-				-			
or										
Employer identification number										
5	4	-	1	9	4	0	1	1	0	

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person	<i>Mrs. C. Duncan, Business Manager</i>	Date	<i>01/02/2026</i>

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

EXHIBIT A
PRICING SHEETS

(Place in a separate sealed envelope within the response packet)

Item	Cost (Lump Sum)
Site preparation and related work (e.g., grading, excavation, traffic control)	\$ 18,000.00
Erosion control	\$ 18,000.00
Geosynthetic stabilization system 800' x 12' and 1,200' x 18' SOX	\$ 306,747.00
Fresh fill material	\$ 152,311.00
Landscaping and site restoration (include Bermuda sod)	\$ 63,759.00
Other costs (please list below):	
(6) 12" x 12" Drain Boxes with Drainage Pipe for areas along the sidewalk side	\$ 1,385.00
	\$
Contingency allowance (calculate at 5% of subtotal)	\$ 28,010.00
TOTAL COST OF PROPOSAL	\$ 588,212.00

TOTAL COST OF PROPOSAL IN WORDS: Five Hundred Eighty-Eight Thousand
Two Hundred Twelve Dollars

Show dollar amount in both words and figures. In case of discrepancy, the amount in words shall govern.

Signatures on Pricing Sheet, page 2.

KRG
Initials, page 1

STONERIDGE POND EROSION REPAIRS

RFP: FY2026-05-021

DUE: May 28, 2026, 2:00 PM

Solitude Lake Management, LLC
CONTRACTOR/PROPOSER/NAME OF FIRM

jbagley@solitudelake.com
EMAIL

1253 Jensen Drive, Ste. 103
Virginia Beach, VA 23451
ADDRESS

(615) 415-5717
PHONE

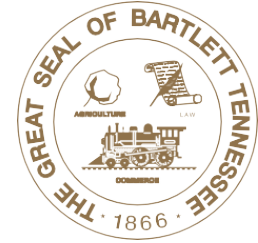

AUTHORIZED REPRESENTATIVE
(Signature – Required)

kgazaille@solitudelake.com
EMAIL
(Print)

Keith Gazaille
AUTHORIZED REPRESENTATIVE
(Print name)

May 22, 2026
DATE

Board of Mayor and Aldermen
July 14, 2026



Item Memo

Consent Summary:

We recommend the temporary employment services contract be awarded to ED Business Solutions, LLC.

Formal Body:

On June 10, 2026, an advertisement was placed in *The Daily News* soliciting responses for temporary employment services for the City of Bartlett. On June 25, 2026, the city received five (5) proposals, which were opened at City Hall and subsequently evaluated by City of Bartlett staff. The results of the evaluations and related scoring are presented in the table below. The average score is out of a maximum of 100.

Responses were received from the following businesses:

Company	Average Score-all evaluators
PSC Staffing (Current vendor)	24.00
ED Business Solutions Capital	98.00
Marathon	95.00
Corporate Temp, Inc	92.50
NOOR Staffing	88.00

We recommend the temporary employment services contract be awarded to ED Business Solutions, LLC. The company will establish an office within 25 miles of the city upon awarding of the contract.

Funds are available in various accounts with object code 125.

Attachments:

Temporary Employment - ED Business Solutions Capital Response

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Edward Berlin Fox III	
	2 Business name/disregarded entity name, if different from above. ED Business Solutions, LLC	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☒ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐	
	5 Address (number, street, and apt. or suite no.). See instructions. 6605 Abercorn St Suite 101D	Requester's name and address (optional)
6 City, state, and ZIP code Savannah, GA 30326		
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-					
or								
Employer identification number								
3	3	-	5	0	4	7	7	2 8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person 

Date 5/31/2026

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

ED Business Solutions, LLC

Date: June 23rd, 2026

To:

City of Bartlett Mayor's Office
6400 Stage Road
Bartlett, TN 38134

RE: Proposal for Temporary Employment Services (Citywide)
RFP# FY2026-06-028

Dear Members of the Evaluation Committee,

ED Business Solutions is pleased to submit this proposal in response to RFP# FY2026-06-028 for Temporary Employment Services. We understand the City of Bartlett's need for reliable, thoroughly screened, and hardworking seasonal and temporary employees for grounds maintenance, yard waste, and solid waste collection. We are uniquely positioned to provide prompt, on-demand staffing solutions. We have over 8 years of experience providing similar temporary employment services to municipal and commercial clients.

Enclosed please find our Comprehensive Response, Cost and Fees, References, and all required Appendices (A through E), along with our W-9 and Certificates of Insurance. Sincerely,

Edward B. Fox III

CEO

ED Business Solutions, LLC

912-224-5477

edwardfox@edbussnessolutions.com

Edward B. Fox III Manager of ED Business Solutions, LLC

SECTION 1: COMPREHENSIVE RESPONSE

1A. Outline of How We Meet or Exceed Minimum Requirements

ED Business Solutions meets and exceeds all minimum proposer requirements outlined in Section II of the RFP:

1. Experience: We have 8 years of experience providing temporary employment services of similar scope, specifically supplying general laborers for outdoor, physical roles.
2. Local Presence: We will establish an office within 25 miles of the city upon winning the contract.
3. Staffing Capacity: We maintain a robust, pre-screened local talent pool of general laborers capable of performing physical work in extreme temperatures.
4. References: We have provided three (3) municipal/business references for installations of similar size and scope (See Appendix B).
5. EEO & Title VI: We are a strict Equal Employment Opportunity employer and fully comply with Title VI guidelines.
6. Insurance: Proof of our mandatory insurance requirements is enclosed.
7. Public Acts 109 & W-9: Signed and notarized forms are enclosed.

1B. Detailed Description of Approach and Backup Plan

Our Approach to Accomplishing the Services:

1. Requisition & Sourcing: Upon receiving a request from the City, we will immediately tap into our local database of pre-screened laborers.
2. Thorough Screening: Before any candidate is dispatched, we verify their identity (I-9), conduct criminal background checks (including National Sex Offender Registry for applicable roles), and administer drug/alcohol screening. Negative test results and background clearances will be faxed to HR (901-385-5514) before the end of their first day.
3. Deployment & Orientation: We ensure all temps understand the City's dress code (shirts with sleeves, belted pants at waist, no offensive logos) and safety requirements (safety shoes, ear/eye protection).

4. Ongoing Management: We provide physical timecards for City supervisors to sign. We handle all payroll, payroll taxes, and workers' compensation. We also provide monthly usage reports to HR.

Backup Plan in Case of Malfunction (Operational/Staffing Disruptions):

- **Staffing Shortages/No-Shows:** We maintain an "On-Call Standby Pool" of cross-trained laborers equal to 15% of our active deployed workforce. If a temp calls out or fails to show, we dispatch a replacement from this pool within [e.g., 2 hours].
- **IT/System Malfunction:** In the event our digital timekeeping or dispatch systems fail, we immediately revert to manual, pre-printed physical timecards and utilize our offline emergency dispatch roster to ensure no disruption to the City's waste or grounds operations.
- **Extreme Weather Surges:** During peak seasons (e.g., heavy leaf collection or storm cleanup), we activate our secondary recruiting pipeline, partnering with local community centers and job boards to rapidly scale our labor pool within 24 hours.

SECTION 2: COST AND FEES

2A. Cost Sheet for Services

Note: The contractor shall specify the hourly bill rate. Overtime is defined as anything over 40 hours in a workweek.

Service Category	Employee Hourly Pay	Overtime Hourly Pay (1.5x)	Agency Hourly Bill Rate to City	Overtime Bill Rate to City
General Laborer (Grounds Maintenance, Solid Waste, etc.)	\$	\$	\$ 18.60	\$ 27.90

2B. Assumptions or Constraints

- Bill rates are based on a standard 40-hour workweek.
- The City will not be billed for City-observed holidays as outlined in Compliance Item #15.
- Hours may be cut at the City's discretion due to inclement weather without penalty.

2C. Additional Charges or Fees

- Background Checks & Drug Screening: Included in the hourly bill rate. No separate pass-through fees.
- Workers' Compensation & Payroll Taxes: Included in the hourly bill rate.
- Additional Fees: There are NO additional hidden fees, setup fees, or conversion fees if the City chooses to directly hire a temporary employee after 90 consecutive days.

APPENDIX A

COMPLIANCE REQUIREMENTS

Vendor is to mark each section below by marking comply or giving a brief explanation of the exception taken.
(Proposal Package to include original and four (4) copies)

1. Agency can provide general laborers for Grounds Maintenance landscape services such as mulching, trimming, weed eating, blowing and other required yard maintenance, and Solid Waste laborers for loose leaf collection and general labor **NOTE: Employee must be able to perform physical labor outside in extreme temperatures.**

Employee Hourly Pay: \$ 18.60 Overtime Hourly Bill Rate: \$ 27.90

Explanation of other potential fees: _____

2. All temporary personnel assigned to the City will be required to follow the rules and regulations of City regular paid employees, including dress code. Temporary employee must be neat in appearance, shirts with sleeves, pants belted and worn at the waist at all times (no undergarments visible). **Note: No clothing with symbols, designs, logos or slogans that are vulgar, offensive or otherwise inappropriate will be acceptable. City has the right to refuse any employee inappropriately dressed.**

Comply: Yes Exception: _____

3. Agency employees may be required to wear safety shoes; the requesting department will notify the Agency that this is a requirement of the job. The temporary employee will be responsible for supplying his/her own safety shoes. **NOTE: Requesting department will provide ear and eye protection.**

Comply: Yes Exception: _____

4. All temporary personnel assigned to the city will have been appropriately drug screened. A written notice attesting to negative test results will be forwarded to the Human Resources Department via fax (901-385-5514) before the end of the first day of work.

Comply: Yes Exception: _____

5. Agency will comply with EEO requirements. (Provide statement with bid submittal.)

Comply: Yes Exception: _____

6. Agency will comply with all State and Federal laws pertaining to hiring all employees. The agency will also be responsible for the completion and verification of an I-9 form for all employees and maintain such records on file to be inspected on an "as needed" basis.

Comply: Yes Exception: _____

TEMPORARY EMPLOYMENT SERVICES
RFP FY2026-06-028
DUE: June 25, 2026

7. Agency will comply with Title VI requirements. (Provide statement with bid submittal.)

Comply: Yes Exception: _____

8. Agency will be responsible for verifying all professional requirements, certificates or endorsements required by the city prior to placement of temporary employee. These items will be submitted to the Human Resources Department upon supplying such a temporary employee.

Comply: Yes Exception: _____

9. Agency shall provide a timecard for the temporary personnel to bring with them to the City requested position. The temporary employee will fill out the time card and a Supervisor for City will sign the timecard.

Comply: Yes Exception: _____

10. Agency will provide upon request, to the Human Resources Department, a usage report including each personnel category, total number of days filled and costs charged to the City.

Comply: Yes Exception: _____

11. Agency employees assigned to the City shall be considered an employee of the Agency. The Agency shall be responsible for all payroll, payroll taxes etc. for the employee.

Comply: Yes Exception: _____

12. The City reserves the right to refuse any personnel sent by the Agency and request alternate personnel. **NOTE: The refused employee will not be eligible to work for any other division of the City.**

Comply: Yes Exception: _____

13. The City reserves the right to cut the work hours of any personnel sent by the Agency due to lack of work, such as inclement weather and pay only for those hours actually worked by the employee.

Comply: Yes Exception: _____

14. The agency will conduct a criminal background check for all positions, and for positions that require contact with anyone under the age of 18 a national sex offender registry background check must also be completed. A written notice attesting that a criminal and/or sex offender national registry background check was obtained and a copy of the findings sent to the Human Resources Department via fax (901-385-5514) before the end of the first day of work.

Comply: Yes Exception: _____

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DUE: June 25, 2026

15. The city will not pay Agency for any time missed due to city holiday closings:

New Year's Day	January 1 (as observed)
Martin Luther King, Jr. Day	Third Monday in January
President's Day	Third Monday in February
Good Friday	Friday before Easter Sunday
Memorial Day	Last Monday in May
Juneteenth	June 19 (as observed)
Independence Day	July 4 (as observed)
Labor Day	First Monday in September
Veterans Day	November 11 (as observed)
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Fourth Friday in November
Christmas Eve	December 24 (as observed)
Christmas Day	December 25 (as observed)
Any other holiday/closing as approved by the Mayor and Board of Aldermen	
Comply: <u>Yes</u> Exception: _____	

16. The City, at its discretion, may hire temporary employees for the position they are working in or other position deemed appropriate by the City. The City agrees that it will not hire the temporary employee until they have been in placement with the City for ninety (90) consecutive calendar days, without penalty.

Comply: Yes Exception: _____

17. The City, at its discretion, may directly hire temporary employees to fill any vacancy without using the contracted Temporary Agency through the City's normal posting process.

Comply: Yes Exception: _____

18. If the temporary employee works thirty (30) or more hours a week, the agency must provide health insurance to the temporary employee in accordance with Patient Protection and Affordable Care Act (PPACA) guidelines.

Comply: Yes Exception: _____

Authorized Signature  Date: 6-23-2026

End of Compliance Requirements (Must be included in response.)

APPENDIX B

REFERENCES

List references for three similar-sized and type of TEMPORARY EMPLOYMENT SERVICES installed in the last two years.

1. Reference Name: City Of Atlanta, Georgia

Contact Name: Taranda Hamilton email THamilton@atlantaga.gov

Address: 128 Claire Dr. Atlanta, GA 30303

Telephone: (770) 694-4168

2. Reference Name: City of Savannah, Georgia

Contact Name: Fonda S. Mason email fmason@savannahga.gov

Address: 2 East Bay St, Savannah, GA 31401

Telephone: 912-665-5171

3. Reference Name: Chatham County, Georgia

Contact Name: Ahibylah Middleton email ahmiddleton@chathamcounty.org

Address: 7226 Varnedoe Dr, Savannah, GA 31406

Telephone: 912-461-0682

Note: Qualifications & References sheet must be returned with the proposal.

APPENDIX C

**DRUG AND ALCOHOL TESTING ACKNOWLEDGMENT STATEMENT
AND AFFIDAVIT**

Comes, Edward B. Fox III for and on
(Printed name of Principal Officer of Company)

behalf of ED Business Solutions LLC
(The "Company") and makes oath that:

- (A) The Company understands that it must have a drug and alcohol testing policy at least as stringent as that of the City of Bartlett*; and
- (B) The Company has, in effect, a drug and alcohol testing policy at least as stringent as that of the City of Bartlett.

Attached hereto is a summary of the relevant portions of the Company's drug and alcohol testing program or a complete copy thereof.

Edward B. Fox III
Signature

CEO
Title:

Sworn to and subscribed before me, a Notary Public, this 23 day of June,
~~2016~~ 2026

[Signature]
Notary Public

My Commission Expires:

9/3/2029



*The City of Bartlett Drug Testing Policy can be found on the City's website.

APPENDIX D

Contract Monitoring and Title VI

All contractors, consultants, and suppliers that receive funds from state or federal projects (through Bartlett) must comply with Title VI guidelines. All contractors/consultants/suppliers will have to follow many of the same guidelines that apply to the City of Bartlett. The City's Title VI coordinator will perform compliance reviews of each entity as the selection for the award to receive funds and then reviews will be performed a minimum of every 3 years during the life of the contract while they are receiving funds.

The following self-survey will be the tool used by the City of Bartlett to ensure the selected contractor/consultant/supplier compliance; if found to be non-compliant, the City's Title VI Coordinator will attempt to bring into compliance. If continues to be non-compliant, the contract will be cancelled and the City's association with the contractor/consultant/supplier will be discontinued.

Title VI Self Survey for Contractors/Consultants/Suppliers

Name of Contractor: ED Business Solutions, LLC Date Completed: _____

Address: 6605 Abercorn St, Suite 101D

City: Savannah State: Georgia Zip: 31405

Phone: 912-224-5477 Fax: _____

This should be completed annually while the contract is active and submitted to the sub-recipient's Title VI Coordinator for review.

1. Are Title VI posters visible to staff? If yes, where? _____

Yes. Posters are visible in the main breakroom and the primary HR/Onboarding office.

2. Are all Physical Areas (i.e. restrooms, dining rooms, waiting rooms, etc.) provided without regard to race, color, or national origin? Yes.

3. How is Title VI information disseminated to new/current employees? _____

During new hire orientation, via the employee handbook, and through posted signage in all branch offices.

4. Describe how certified Disadvantaged Business Enterprises (DBEs), other small, minority and women-owned businesses are solicited to participate on contracts.

We actively outreach to local minority and women-owned business networks in the Memphis/Shelby County

area for subcontracting and vendor opportunities.

5. What process has been established to track and monitor ethnicity and gender of any contractors awarded contracts/sub-contracts?

We utilize our HRIS system to voluntarily collect and track EEO-1 demographic data to monitor diversity in our hiring and subcontracting.

6. Provide documentation to show that contracts contain non-discrimination assurance language.

7. Provide complaint procedures and attach complaint log form.

8. Provide Limited English Proficiency Communications Plan (i.e. how do you communicate with persons that speak a language other than English.)

The Title VI Assurance (below) is to **be submitted on Company (selected bidder's) Letterhead:**

Contractor/Consultant Name assures that no person on the grounds of race, color, national origin, or sex, as provided by the Title VI of the Civil Rights Act of 1964 and from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Tennessee Department of Transportation (TDOT).

DECLARATION OF RESPONDENT: I declare that I have completed this form to the best of my knowledge and believe it to be true and correct.

Signature of Authorized Official

Date

PUBLIC NOTICE

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

“No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

The State Department of Military provides benefits and services such as emergency management assistance, National Guard protection services and facility construction and maintenance, and disaster assistance following a major Presidential declaration. The federal assistance administered by the Military Department are pass-through funds to local governments, other state agencies, and certain private non-profit organizations.

Anyone who believes that an agency or local government receiving the federal funding mentioned above has discriminated against someone on the basis of race, color or national origin has a right to file a complaint within 180 days of the alleged discrimination.

Local Title VI Coordinator:

Lori Von Bokel-Amin,
City of Bartlett; 901-385-6430

**MILITARY DEPARTMENT
TITLE VI COMPLAINT HOTLINE:
1-800-367-9635**

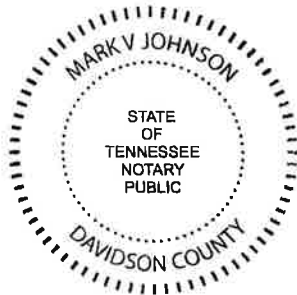
APPENDIX E

PUBLIC ACTS 109 FORM
PUBLIC ACTS 2017, CHAPTER 817

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Acts of 2017, Chapter 817 can be found on the Tennessee Secretary of State's website:

<https://tnsos.org/acts/PublicActs.109.php>



Print Name Edward B. Fox III

Signed Edward B. Fox III

Title CEO

Subscribed and sworn before me this 23 day of June, 2026.

Signed [Signature] Print Name Mark V. Johnson

Title Notary Public

My commission expires: September 3, 2029.

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.

CITY OF BARTLETT

**6400 STAGE ROAD
BARTLETT, TENNESSEE 38134**

David Parsons, Mayor
Steve Sones, Chief Administrative Officer
Dick Phebus, Finance Director
Matt Crenshaw, Director of Public Works



REQUEST FOR PROPOSALS

RFP #FY2026-06-028

DUE: Thursday, June 25, 2026, no later than 4:00 p.m. (CDT)

TEMPORARY EMPLOYMENT SERVICES (CITYWIDE)

The City of Bartlett is seeking proposals from qualified employment agencies to provide seasonal and/or temporary employees as per the detailed requirements.

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I. INTRODUCTION

The City of Bartlett (“City”) is seeking proposals from qualified employment agencies for the purpose of providing **Temporary Employment Services** as described in this RFP as the “Services”. This Request for Proposal (“RFP”) is being released to invite professional and qualified companies to prepare and submit proposals in accordance with instructions provided where the successful candidate(s) will be selected and invited to enter a contractual relationship with City of Bartlett for the Services outlined in this RFP. In this RFP, the terms Proposer and Agency are used interchangeably unless the context indicates otherwise.

II. MINIMUM PROPOSER REQUIREMENT

All Proposers must:

1. Have at least three (3) years previous experience (minimum) of providing Temporary Employment Services of similar requirements.
2. Temporary Employment Services of similar requirements.
3. Have sufficient, competent and skilled staff to perform the Services as required.
4. Have business or municipal references for installations similar to the size and scope of this RFP.
5. Be an equal employment opportunity employer and abide by Title VI guidelines.
6. Provide proof of the minimum insurance requirements (MANDATORY, please review closely).
7. Sign and enclose the Public Acts 109 Form. (Appendix E)
8. Include a current, signed W-9 form

III. CORRESPONDENCE

Respondents requesting additional information or clarification are to contact Aaron Davidson, Assistant Public Works Director, via email at adavidson@cityofbartlett.org or City of Bartlett, 3585 Altruria Road, Bartlett, TN 38135.

Questions should reference the section of the RFP to which the question pertains and all contact information for the person submitting the questions. ***IN ORDER TO PREVENT AN UNFAIR ADVANTAGE TO ANY RESPONDENT, VERBAL QUESTIONS WILL NOT BE ANSWERED. The deadline for submitting questions will be Tuesday, June 17, 2026, by noon. (CDT).*** These guidelines for communication have been established to ensure a fair and equitable process for all respondents.

IV. PROPOSAL SCHEDULE

All proposals must be received at the address listed above no later than June 25, 2026 **@ 4:00 p.m. (CDT).** Facsimile or e-mailed proposals will not be accepted since they do not contain original signatures. Postmarks will not be accepted in lieu of actual receipt; proposals received after this deadline will not be accepted.

The City may reproduce any of the Proposer's proposal and supporting documents for internal use or for any other purpose required by law.

V. PROPOSAL CONDITIONS

A. Contingencies - This RFP does not commit the City to award a contract. The City reserves the right to accept or reject any or all proposals if the City determines it is in the best interest of the City to do so. The City will notify all Proposers, in writing, if all proposals are rejected.

A. Modifications - The City reserves the right to issue addenda or amendments to this proposal.

C. Proposal Submission - To be considered, all proposals must be submitted in the manner set forth in this RFP. It is the Proposer's responsibility to ensure that its proposals arrive on or before the specified time.

D. Incurred Costs - This RFP does not commit the City to pay any costs incurred in the preparation of a proposal in response to this RFP and Proposers agree that all costs incurred in developing this RFP are the Proposer's responsibility.

E. Final Authority – The final authority to award a contract rests solely with the City of Bartlett and the approval by the Mayor and Board of Aldermen.

VI. GENERAL REQUIREMENTS

A. Background – The City of Bartlett has multiple locations throughout the City for grounds maintenance, yard waste, and household solid waste collection that require seasonal, part-time employees.

B. Project Time Frame - The initial three-year contract term will begin immediately upon execution of the contract through June 30, 2029, with the option to renew for two (2) additional three-year periods beginning July through June with the same terms and conditions. Renewal is contingent on an agreement of both parties, satisfactory performance of all criteria, and subject to the availability of funds for each renewal period. The Contractor must be prepared to begin immediately upon receipt of a Notice to Proceed.

C. Reservation of Rights -The City reserves the right, for any reason, to accept or reject any one or more proposals, to negotiate the terms and specifications for the services provided, to modify any part of the RFP, or to issue a new RFP.

D. Selection Criteria - Each response will be evaluated on the criteria outlined in Section VII of this document. Each proposer should set out in its response to this RFP to clearly identify the qualifications of its company and each individual who will work on this project.

VII. SCOPE OF WORK

The City of Bartlett is seeking to establish a service agreement with the best qualified temporary employment agency(s) that can provide and perform the Services as described in this RFP. The selected Contractor(s) shall be expected to promptly provide the City with temporary employees to perform general labor that are available on short notice and have been thoroughly screened.

A. General Requirements

The Agency will have to meet all of the following general requirements of the contract:

1. Use of Premises - The Agency(s) shall coordinate the work with the hiring department director or supervisor.
2. All proposers must clearly identify any deviations from these specifications; however, proposals must meet or exceed specifications.
3. The City reserves the right to reject any and all bids. Failure to respond to the compliance sheets may cause the bid to be rejected.

B. Specific Requirements

The Agency will have to meet all the following specific requirements of the contract. The Proposer must submit the following detailed specification compliance sheets in the response, **an original and four (4) copies. (Appendix A)**

VIII. CONTRACT REQUIREMENTS

The successful Proposer will be expected to enter into a contract incorporating the following terms and conditions, and such additional terms and conditions standard to services of this type.

A. General Requirements

1. Control. All services by the Agency will be performed in a manner satisfactory to the City, and in accordance with the generally accepted business practices and procedures of the City.
2. Agency's Personnel. The Agency certifies that it presently has adequate qualified personnel to perform all services required under this Contract. All work under this Contract will be supervised by the Agency and the City. The Agency further certifies that all of its employees assigned to serve the City shall have such knowledge and experience as required to perform the duties assigned to them. Any employee of the Agency who, in the opinion of the City, is incompetent, or whose conduct becomes detrimental to the work, shall immediately be removed from association with services under this Contract.
3. Independent Status. (a) Nothing in this Contract shall be deemed to represent that the Agency, or any of the Agency's employees or agents, are the agents, representatives, or

employees of the City. The Agency will be an independent administrator over the details and means for performing its obligations under this Contract. Anything in this Contract which may appear to give City the right to direct the Agency as to the details of the performance of its obligations under this Contract or to exercise a measure of control over the Agency is solely for purposes of compliance with local, state and federal regulations and means that the Agency will follow the desires of the City only as to the intended results of the scope of this Contract. (b) It is further expressly agreed and understood by Agency that neither it nor its employees or agents are entitled to any benefits which normally accrue to employees of the City; that the Agency has been retained by the City to perform the services specified herein (not hired) and that the remuneration specified herein is considered fees for services performed (not wages) and that invoices submitted to the City by the Agency for services performed shall be on the Agency's letterhead.

4. Termination Or Abandonment. (a) It shall be cause for the immediate termination of this Contract if, after its execution, the City determines that either the Agency or any of its principals, partners or corporate officers, if a corporation, including the corporation itself, has plead nolo contendere, or has plead or been found guilty of a criminal violation, whether state or federal, involving, but not limited to, governmental sales or purchases, including but not limited to the rigging of bids, price fixing, or any other collusive and illegal activity pertaining to bidding and governmental contracting. (b) The City may terminate the Contract upon five (5) days written notice by the City or its authorized agent to the Agency for Agency's failure to provide the services specified under this Contract. (c) This Contract may be terminated by either party by giving thirty (30) days written notice to the other, before the effective date of termination. In the event of such termination, the Agency shall be entitled to receive just and equitable compensation for any satisfactory work performed as of the termination date; however, the Agency shall not be reimbursed for any anticipatory profits that have not been earned as of the date of termination. (d) All work accomplished by Agency prior to the date of such termination shall be recorded and tangible work documents shall be transferred to and become the sole property of the City prior to payment for services rendered.
5. Subcontracting, Assignment Or Transfer. Any subcontracting, assignment, delegation or transfer of all or part of the rights, responsibilities, or interest of either party to this Contract is prohibited unless by written consent of the other party. No subcontracting, assignment, delegation or transfer shall relieve the Agency from performance of its duties under this contract. The City shall not be responsible for the fulfillment of the Agency's obligations to its transferors or sub-Agency's. Upon the request of the other party, the subcontracting, assigning, delegating or transferring party shall provide all documents evidencing the assignment.
6. Conflict Of Interest. The Agency covenants that neither the Mayor, nor any Alderman, nor any other City official or employee holds a direct or indirect interest in the Contract. The Agency also covenants that it has no public or private interest, and will not acquire directly or indirectly any interest which would conflict in any manner with the performance of its services. The Agency warrants that no part of the total contract amount provided herein shall be paid directly or indirectly to any officer or employee of the City as wages, compensation, or gifts in exchange for acting as officer, agent, or

employee to the Agency in connection with any work contemplated or performed relative to this Contract.

7. Covenant Against Contingent Fees. The Agency warrants that it has not employed or retained any company or person other than a bona fide employee working solely for the Agency, to solicit or secure this Contract, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the Agency any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this Contract. For breach or violation of this warranty, the City will have the right to recover the full amount of such fee, commission, percentage, brokerage fee, gift, or other consideration.
8. Employment Of City Workers. The Agency will not employ, on a full or part-time, or other basis during the period of the Contract, any City employee.
9. Arbitration. Any dispute concerning a question of fact in connection with the work not disposed of by agreement between the Agency and the City will be referred to the City Contract Administrator or his/her duly authorized representative, whose decision regarding same will be final.
10. General Compliance With Laws. (a) If required, the Agency shall certify that it is qualified and duly licensed to do business in the State of Tennessee and that it will take such action as, from time to time, may be necessary to remain so qualified and it shall obtain, at its expense, all licenses, permits, insurance, and governmental approvals, if any, necessary to the performance of its obligations under this Contract. (b) The Agency is assumed to be familiar with and agrees that at all times it will observe and comply with all federal, state, and local laws, ordinances, and regulations in any manner affecting the conduct of the work. The preceding shall include, but is not limited to, compliance with all Equal Employment Opportunity laws, the Fair Labor Standards Act, Occupational Safety and Health Administration (OSHA) requirements, the Americans with Disabilities Act (ADA), and all state and local laws, rules and regulations. (c) This Contract will be interpreted in accordance with the laws of the State of Tennessee. By execution of this contract the Agency agrees that all actions, whether sounding in contract or in tort, relating to the validity, construction, interpretation and enforcement of this contract will be instituted and litigated in the courts of the State of Tennessee, located in Bartlett, Tennessee, and in no other. In accordance herewith, the parties to this contract submit to the jurisdiction of the courts of the State of Tennessee located in Bartlett, Tennessee.
11. Nondiscrimination. The Agency hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Contract or in the employment practices of the Agency on the grounds of handicap and/or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. The Agency shall upon request show proof of such nondiscrimination, and shall post in conspicuous places available to all employees and applicants notices of nondiscrimination.

12. Entire Agreement. This Contract contains the entire Contract of the parties and there are no other promises or conditions in any other Contract whether oral or written. This Contract supersedes any prior written or oral Contracts between the parties.
13. Amendment. This Contract may be modified or amended, only if the amendment is made in writing and is signed by both parties.
14. Severability. If any provision of this Contract is held to be unlawful, invalid or unenforceable under any present or future laws, such provision shall be fully severable; and this Contract shall then be construed and enforced as if such unlawful, invalid or unenforceable provision had not been a part hereof. The remaining provisions of this Contract shall remain in full force and effect and shall not be affected by such unlawful, invalid or unenforceable provision or by its severance here from. Furthermore, in lieu of such unlawful, invalid, or unenforceable provision, there shall be added automatically as a part of this Contract a provision as similar in terms to such unlawful, invalid or unenforceable provision as may be possible, and be legal, valid and enforceable.
15. No Waiver Of Contractual Right. No waiver of any term, condition, default, or breach of this Contract, or of any document executed pursuant hereto, shall be effective unless in writing and executed by the party making such waiver; and no such waiver shall operate as a waiver of either (a) such term, condition, default, or breach on any other occasion or (b) any other term, condition, default, or breach of this Contract or of such document. No delay or failure to enforce any provision in this Contract or in any document executed pursuant hereto shall operate as a waiver of such provision or any other provision herein or in any document related hereto. The enforcement by any party of any right or remedy it may have under this Contract or applicable law shall not be deemed an election of remedies or otherwise prevent such party from enforcement of one or more other remedies at any time.
16. Matters To Be Disregarded. The titles of the several sections, subsections, and paragraphs set forth in this contract are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of the provisions of this contract.
17. Subject To Funding. This Contract is subject to annual appropriations of funds by the City. In the event sufficient funds for this Contract are not appropriated by the City of Bartlett for any of its fiscal periods during the term hereof, then this Contract will be terminated. In the event of such termination, the Agency shall be entitled to receive just and equitable compensation for any satisfactory work performed as of the termination date.
18. Travel Expenses. All travel expenses payable under this Contract shall be in accordance with the City Travel Policy and Procedures. This includes advance written travel authorization, submission of travel claims, documentation requirements, and reimbursement rates. No travel advances will be made by the City.
19. Incorporation Of Other Documents. (a) Agency shall provide services pursuant to this Contract in accordance with the terms and conditions set forth within the City of Bartlett Request for Proposal Finance/Purchasing Department and incorporated herein by

reference. (b) It is understood and agreed between the parties that in the event of a variance between the terms and conditions of this Contract and any amendment thereto and the terms and conditions contained either within the Request for Proposal or the Response thereto, the terms and conditions of this Contract as well as any amendment shall take precedence and control the relationship and understanding of the parties.

20. Waiver Of Proprietary Interest. Notwithstanding anything to the contrary contained herein or within any other document supplied to City by the Agency, Agency understands and acknowledges that the City of Bartlett is a governmental entity subject to the laws of the State of Tennessee and that any reports, data or other information supplied to City by Agency due to services performed pursuant to this Contract is subject to being disclosed as a public record in accordance with the laws of the State of Tennessee.
21. Organization Status And Authority. (a) Agency represents and warrants that it is a corporation, limited liability company, partnership, or other entity duly organized, validly existing and in good standing under the laws of the state of Tennessee; it has the power and authority to own its properties and assets and is duly qualified to carry on its business in every jurisdiction wherein such qualification is necessary. (b) The execution, delivery and performance of this Contract by the Agency has been duly authorized by all requisite action and will not violate any provision of law, any order of any court or other agency of government, the organizational documents of the Agency, any provision of any indenture, agreement or other instrument to which the Agency is a party, or by which the Agency's respective properties or assets are bound, or be in conflict with, result in a breach of, or constitute (with due notice or lapse of time or both) a default under any such indenture, agreement or other instrument, or result in the creation or imposition of any lien, charge or encumbrance of any nature whatsoever upon any of the properties or assets.
22. Warranty. Agency warrants to the City that all Services shall be in strict compliance with the terms of this Contract, and all applicable governmental laws, rules and regulations.
23. Rights in Data. The City of Bartlett shall become the owner, and the Agency shall be required to grant to the City, or its successors, a perpetual, non-exclusive, non-transferable, royalty-free right, in the City's name, to use any deliverables provided by the Agency under this Contract, regardless of whether they are proprietary to the Agency or to any third parties.

B. Indemnification and Insurance Requirements.

1. General Requirements - The contractor shall be responsible from the time of signing the contract or from the time of the beginning of the first work, whichever shall be earlier, for all injury or damage of any kind resulting from this work to persons or property. In addition to the liability imposed upon the contractor on account of bodily injury (including death) or

property damage suffered through the Contractor's negligence, which liability is not impaired or otherwise affected hereby, the Contractor assumes the obligation to protect, defend, indemnify and hold the **City of Bartlett and the State of Tennessee**, its officers, employees and agents free and harmless from and against any and all losses, penalties, damages, settlements, cost, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of any kind and character in connection with or arising directly or indirectly out of this Contract and/or the performance hereof by act or omission of the Contractor or Subcontractor, or anyone either (a) directly or indirectly employed or (b) under the supervision of any of them in the prosecution of the Work included in this Contract.

2. In addition to the indemnification provided in paragraph A.1, the Contractor, upon award of the Contract, shall provide, at his own cost and expense, the following insurance to the City of Bartlett with insurance companies acceptable to the City and licensed in the State of Tennessee, which insurance shall be evidenced by certificates and/or policies as determined by the City. All policies will provide for thirty (30) days written notice to the City of Bartlett of cancellation of coverage provided. **Note: A ten (10) day notice applicable to non-payment of premium.** If insurer is not required by the policy terms and conditions to provide written notice of cancellation to the City of Bartlett, the Contractor is responsible and must provide immediate notice to the City, in writing, of cancellation or material change in the policies and evidence of replacement coverage with no lapse in coverage. The notice thereof shall be "by registered mail, return receipt requested," for all the following stated insurance policies. If any of the Property and Casualty Insurance requirements are not complied with at their renewal dates, payments to the Contractor may be withheld until those requirements have been met, or at the option of the City may pay the renewal premiums and withhold such payments from any monies due the Contractor.
3. Workers' Compensation - Contractor shall maintain in force Worker's Compensation coverage in accordance with the Statutory Requirements and Limits of the State of Tennessee and shall require all Subcontractors to do likewise. ALL STATE ENDORSEMENT IS REQUIRED OR a Certificate of the State Worker's Compensation Board showing proof of ability to pay compensation directly.
4. Business Automobile Liability Insurance - \$1,000,000 each accident for bodily injury and property damage. Coverage is to be provided on all Owned/Leased autos, non-owned autos and hired autos. The City of Bartlett, its elected officials, aldermen, appointees, employees and members of boards, agencies and commissions shall be named as additional insureds.

5. Contractor's General Liability Insurance - a) Insurance is to be taken out in the name of the Contractor as named insured. With minimum limits of \$1,000,000 limit per occurrence bodily injury (including death) and Property Damage/\$1,000,000 personal and advertising injury/\$2,000,000 General Aggregate/\$2,000,000 Products-Completed Operations Aggregate. The City of Bartlett, its elected officials, appointees, employees and members of boards, agencies and commissions shall be named as additional insureds. b) Insurance coverage shall include a) Premises/Operations, b) Products/Completed Operations, c) Contractual, d) Independent Contractors, e) Broad Form Property Damage, f) Personal Injury and Advertising Liability, g) Comprehensive Form; XCU (Explosion, Collapse, and underground)

C. Right to Monitor and Audit

Access To Records. During all phases of the work and services to be provided hereunder the Agency agrees to permit duly authorized agents and employees of the City, to enter Agency's offices for the purpose of inspections, reviews and audits during normal working hours. Reviews may also be accomplished at meetings that are arranged at mutually agreeable times and places. The Agency will maintain all books, documents, papers, accounting records, and other evidence pertaining to the fee paid under this Contract and make such materials available at their offices at all reasonable times during the period of this Contract and for three (3) years from the date of payment under this Contract for inspection by the City or by any other governmental entity or agency participating in the funding of this Contract, or any authorized agents thereof; copies of said records to be furnished if requested.

IX. PROPOSAL SUBMISSION

A. GENERAL

1. All interested and qualified Proposers are invited to submit a proposal for consideration. Submission of a proposal indicates that the Proposer has read and understands this entire solicitation of proposals, including all attachments, exhibits, schedules, and addenda (as applicable) and all concerns regarding this RFP have been satisfied.
2. Proposals must be submitted in the format described below. Proposals are to be prepared in such a way as to provide a straightforward, concise description of capabilities to satisfy the requirements of this RFP. Expensive bindings, colored displays, promotional materials, etc. are neither necessary nor desired. Emphasis should be concentrated on conformance to the RFP instructions, responsiveness to the RFP requirements, and on completeness and clarity of content.

3. Proposals must be complete in all respects as required in this section. A proposal may not be considered if it is conditional or incomplete.
4. **Hard copy proposals must be received by no later than 4:00 pm (CST) on June 25, 2026, at the City of Bartlett Mayor's Office, 6400 Stage Road, Bartlett, TN 38134.**
5. Proposer agrees to provide City with any additional information it deems necessary to accurately determine the ability to perform the services proposed. Furthermore, submission of this proposal constitutes permission by this organization for the City to verify all information contained in the proposal. Failure to comply with any request for additional information may disqualify this organization from further consideration. Such additional information may include evidence of financial ability to perform.

B. PROPOSAL PRESENTATION

1. **One (1) original** copy (clearly identified as original) and **four (4) copies** of the proposal are required.
2. The package containing the original must be sealed and marked with the Proposer's name and **"TEMPORARY EMPLOYMENT SERVICES, RFP #FY2026-06-028" with due date and time indicated.**
3. Proposals must be in ink. Erasures and "white-out" are not permitted. Mistakes may be crossed out, corrections typed adjacent and initialed in ink by the person signing the proposal. Please identify all attachments, literature and samples, etc., with your firm name and our bid number.
4. Proposals must be verified before submission as they cannot be corrected after being opened. The City will not be responsible for errors or omissions on the part of Proposers in making up their proposals. A responsible officer or employee must sign proposals. Tennessee sales tax shall not be included in the Agency's proposal.

C. PROPOSAL FORMAT

Response to this RFP must be in the form of a proposal package that must be submitted in the following format:

1. Comprehensive Response
 - a. Outline of how respondent can meet or exceed the minimum requirements
 - b. A detailed description of the approach for accomplishing the services. The proposal must include a back-up plan in case of malfunction.
 - c. Proposer Detailed Specifications. Compliance sheets must be submitted with the original and all copies of the proposal. Appendix A
2. Cost and Fees -

- a. Include a cost sheet for the Services for each element in the scope of work (this includes a break-down of the cost proposed for any sub-Contractor working in conjunction with your organization on the project).
Note: Must include hourly bill rates and fees. The contractor shall specify the hourly bill rate for services under this agreement. Any overtime rates, premium rates, or additional fees must be listed separately and approved by the City of Bartlett in advance (Include Pricing on Appendix A)
 - b. Explain any assumptions or constraints in a price proposal to perform the services.
 - c. Explain any additional charges or fees in the proposal.
3. References - (three required) **Appendix B** must be submitted with the proposal.
 4. Drug and Alcohol Testing Acknowledgment Statement and Affidavit – **Appendix C** must be submitted with the proposal.
 5. Title VI Forms – **Appendix D** – must be submitted with the proposal.
 6. Public Acts 109 Form – **Appendix E** – must be submitted with the proposal.

IX. PROPOSAL EVALUATION AND AWARD

A. EVALUATION Process

1. Initial Review – All proposals will be initially evaluated to determine if they meet the following minimum requirements:
 - a. The proposal must be complete, in the required format, and be in compliance with all the requirements of the RFP.
 - b. Proposers must meet the Minimum Proposer Requirements outlined in Section II of this RFP.
 - c. All proposals submitted in response to this RFP will be evaluated based on the following criteria:
 - Qualifications of personnel.
 - Eligible proposers must be locally established and headquartered as evidenced by maintaining a primary office within 25 miles of Bartlett, TN.
 - Ability to present a clear understanding of the nature and scope of the project.
 - Previous experience with similar or larger size projects.
2. During the selection process, significant weight is given to the level of satisfaction expressed by the references provided and based on the City's own inquiries regarding the proposer's perceived industry reputation.
3. An oral presentation may be requested for the evaluation and selection.
4. Final selection will be based on determination of which proposal best meets the needs of the City of Bartlett and the requirements of this RFP and the set price.

B. Award of Contract

The selection and award will be based upon qualification criteria as deemed by the City, determined by the overall evaluation and approval by the Mayor and Board of Alderman.

A contract will be awarded based on a competitive selection of proposals received. The contents of the proposal of the successful Proposer will become contractual obligations and failure to accept these obligations in a contractual agreement may result in cancellation of the award. The City reserves the right to negotiate any portions of the successful Proposer's fees and scope of work or utilize their own resources for such work.

End of Proposal Requirements

APPENDIX A

COMPLIANCE REQUIREMENTS

Vendor is to mark each section below by marking comply or giving a brief explanation of the exception taken.
(Proposal Package to include original and four (4) copies)

1. Agency can provide general laborers for Grounds Maintenance landscape services such as mulching, trimming, weed eating, blowing and other required yard maintenance, and Solid Waste laborers for loose leaf collection and general labor **NOTE: Employee must be able to perform physical labor outside in extreme temperatures.**

Employee Hourly Pay: \$ _____ **Overtime Hourly Bill Rate:** \$ _____

Explanation of other potential fees: _____

2. All temporary personnel assigned to the City will be required to follow the rules and regulations of City regular paid employees, including dress code. Temporary employee must be neat in appearance, shirts with sleeves, pants belted and worn at the waist at all times (no undergarments visible). **Note: No clothing with symbols, designs, logos or slogans that are vulgar, offensive or otherwise inappropriate will be acceptable. City has the right to refuse any employee inappropriately dressed.**

Comply: _____ Exception: _____

3. Agency employees may be required to wear safety shoes; the requesting department will notify the Agency that this is a requirement of the job. The temporary employee will be responsible for supplying his/her own safety shoes. **NOTE: Requesting department will provide ear and eye protection.**

Comply: _____ Exception: _____

4. All temporary personnel assigned to the city will have been appropriately drug screened. A written notice attesting to negative test results will be forwarded to the Human Resources Department via fax (901-385-5514) before the end of the first day of work.

Comply: _____ Exception: _____

5. Agency will comply with EEO requirements. (Provide statement with bid submittal.)

Comply: _____ Exception: _____

6. Agency will comply with all State and Federal laws pertaining to hiring all employees. The agency will also be responsible for the completion and verification of an I-9 form for all employees and maintain such records on file to be inspected on an "as needed" basis.

Comply: _____ Exception: _____

7. Agency will comply with Title VI requirements. (Provide statement with bid submittal.)

Comply:____Exception: _____

8. Agency will be responsible for verifying all professional requirements, certificates or endorsements required by the city prior to placement of temporary employee. These items will be submitted to the Human Resources Department upon supplying such a temporary employee.

Comply:____Exception: _____

9. Agency shall provide a timecard for the temporary personnel to bring with them to the City requested position. The temporary employee will fill out the time card and a Supervisor for City will sign the timecard.

Comply:____Exception: _____

10. Agency will provide upon request, to the Human Resources Department, a usage report including each personnel category, total number of days filled and costs charged to the City.

Comply:____Exception: _____

11. Agency employees assigned to the City shall be considered an employee of the Agency. The Agency shall be responsible for all payroll, payroll taxes etc. for the employee.

Comply:____Exception: _____

12. The City reserves the right to refuse any personnel sent by the Agency and request alternate personnel. **NOTE: The refused employee will not be eligible to work for any other division of the City.**

Comply:____Exception: _____

13. The City reserves the right to cut the work hours of any personnel sent by the Agency due to lack of work, such as inclement weather and pay only for those hours actually worked by the employee.

Comply:____Exception: _____

14. The agency will conduct a criminal background check for all positions, and for positions that require contact with anyone under the age of 18 a national sex offender registry background check must also be completed. A written notice attesting that a criminal and/or sex offender national registry background check was obtained and a copy of the findings sent to the Human Resources Department via fax (901-385-5514) before the end of the first day of work.

Comply:____Exception: _____

15. The city will not pay Agency for any time missed due to city holiday closings:

New Year's Day	January 1 (as observed)
Martin Luther King, Jr. Day	Third Monday in January
President's Day	Third Monday in February
Good Friday	Friday before Easter Sunday
Memorial Day	Last Monday in May
Juneteenth	June 19 (as observed)
Independence Day	July 4 (as observed)
Labor Day	First Monday in September
Veterans Day	November 11 (as observed)
Thanksgiving Day	Fourth Thursday in November
Day after Thanksgiving	Fourth Friday in November
Christmas Eve	December 24 (as observed)
Christmas Day	December 25 (as observed)
Any other holiday/closing as approved by the Mayor and Board of Aldermen	
Comply: ____ Exception: _____	

16. The City, at its discretion, may hire temporary employees for the position they are working in or other position deemed appropriate by the City. The City agrees that it will not hire the temporary employee until they have been in placement with the City for ninety (90) consecutive calendar days, without penalty.

Comply: ____ Exception: _____

17. The City, at its discretion, may directly hire temporary employees to fill any vacancy without using the contracted Temporary Agency through the City's normal posting process.

Comply: ____ Exception: _____

18. If the temporary employee works thirty (30) or more hours a week, the agency must provide health insurance to the temporary employee in accordance with Patient Protection and Affordable Care Act (PPACA) guidelines.

Comply: ____ Exception: _____

Authorized Signature _____ **Date:** _____

End of Compliance Requirements (Must be included in response.)

APPENDIX B

REFERENCES

List references for three similar-sized and type of TEMPORARY EMPLOYMENT SERVICES installed in the last two years.

1. Reference Name: _____

Contact Name: _____ email _____

Address: _____

Telephone: _____

2. Reference Name: _____

Contact Name: _____ email _____

Address: _____

Telephone: _____

3. Reference Name: _____

Contact Name: _____ email _____

Address: _____

Telephone: _____

Note: Qualifications & References sheet must be returned with the proposal.

APPENDIX C

**DRUG AND ALCOHOL TESTING ACKNOWLEDGMENT STATEMENT
AND AFFIDAVIT**

Comes, _____ for and on
(Printed name of Principal Officer of Company)

behalf of _____,
(The "Company") and makes oath that:

- (A) The Company understands that it must have a drug and alcohol testing policy at least as stringent as that of the City of Bartlett*; and
- (B) The Company has, in effect, a drug and alcohol testing policy at least as stringent as that of the City of Bartlett.

Attached hereto is a summary of the relevant portions of the Company's drug and alcohol testing program or a complete copy thereof.

Signature

Title:

Sworn to and subscribed before me, a Notary Public, this _____ day of _____,
2016.

Notary Public

My Commission Expires: _____

*The City of Bartlett Drug Testing Policy can be found on the City's website.

APPENDIX D

Contract Monitoring and Title VI

All contractors, consultants, and suppliers that receive funds from state or federal projects (through Bartlett) must comply with Title VI guidelines. All contractors/consultants/suppliers will have to follow many of the same guidelines that apply to the City of Bartlett. The City's Title VI coordinator will perform compliance reviews of each entity as the selection for the award to receive funds and then reviews will be performed a minimum of every 3 years during the life of the contract while they are receiving funds.

The following self-survey will be the tool used by the City of Bartlett to ensure the selected contractor/consultant/supplier compliance; if found to be non-compliant, the City's Title VI Coordinator will attempt to bring into compliance. If continues to be non-compliant, the contract will be cancelled and the City's association with the contractor/consultant/supplier will be discontinued.

Title VI Self Survey for Contractors/Consultants/Suppliers

Name of Contractor: _____ Date Completed: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

This should be completed annually while the contract is active and submitted to the sub-recipient's Title VI Coordinator for review.

1. Are Title VI posters visible to staff? If yes, where? _____

2. Are all Physical Areas (i.e. restrooms, dining rooms, waiting rooms, etc.) provided without regard to race, color, or national origin? _____
3. How is Title VI information disseminated to new/current employees? _____

4. Describe how certified Disadvantaged Business Enterprises (DBEs), other small, minority and women-owned businesses are solicited to participate on contracts.

5. What process has been established to track and monitor ethnicity and gender of any contractors awarded contracts/sub-contracts?

6. Provide documentation to show that contracts contain non-discrimination assurance language.

7. Provide complaint procedures and attach complaint log form.

8. Provide Limited English Proficiency Communications Plan (i.e. how do you communicate with persons that speak a language other than English.)

The Title VI Assurance (below) is to **be submitted on Company (selected bidder's) Letterhead:**

Contractor/Consultant Name assures that no person on the grounds of race, color, national origin, or sex, as provided by the Title VI of the Civil Rights Act of 1964 and from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance from the Tennessee Department of Transportation (TDOT).

DECLARATION OF RESPONDENT: I declare that I have completed this form to the best of my knowledge and believe it to be true and correct.

Signature of Authorized Official

Date

PUBLIC NOTICE

TITLE VI OF THE 1964 CIVIL RIGHTS ACT

“No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.

The State Department of Military provides benefits and services such as emergency management assistance, National Guard protection services and facility construction and maintenance, and disaster assistance following a major Presidential declaration. The federal assistance administered by the Military Department are pass-through funds to local governments, other state agencies, and certain private non-profit organizations.

Anyone who believes that an agency or local government receiving the federal funding mentioned above has discriminated against someone on the basis of race, color or national origin has a right to file a complaint within 180 days of the alleged discrimination.

Local Title VI Coordinator:

Lori Von Bokel-Amin,
City of Bartlett; 901-385-6430

**MILITARY DEPARTMENT
TITLE VI COMPLAINT HOTLINE:
1-800-367-9635**

APPENDIX E

PUBLIC ACTS 109 FORM
PUBLIC ACTS 2017, CHAPTER 817

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Acts of 2017, Chapter 817 can be found on the Tennessee Secretary of State's website:

<https://tnsos.org/acts/PublicActs.109.php>

Print Name _____

Signed _____

Title _____

Subscribed and sworn before me this ____ day of _____, 20____.

Signed _____ Print Name _____

Title _____

My commission expires: _____, 20____.

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.



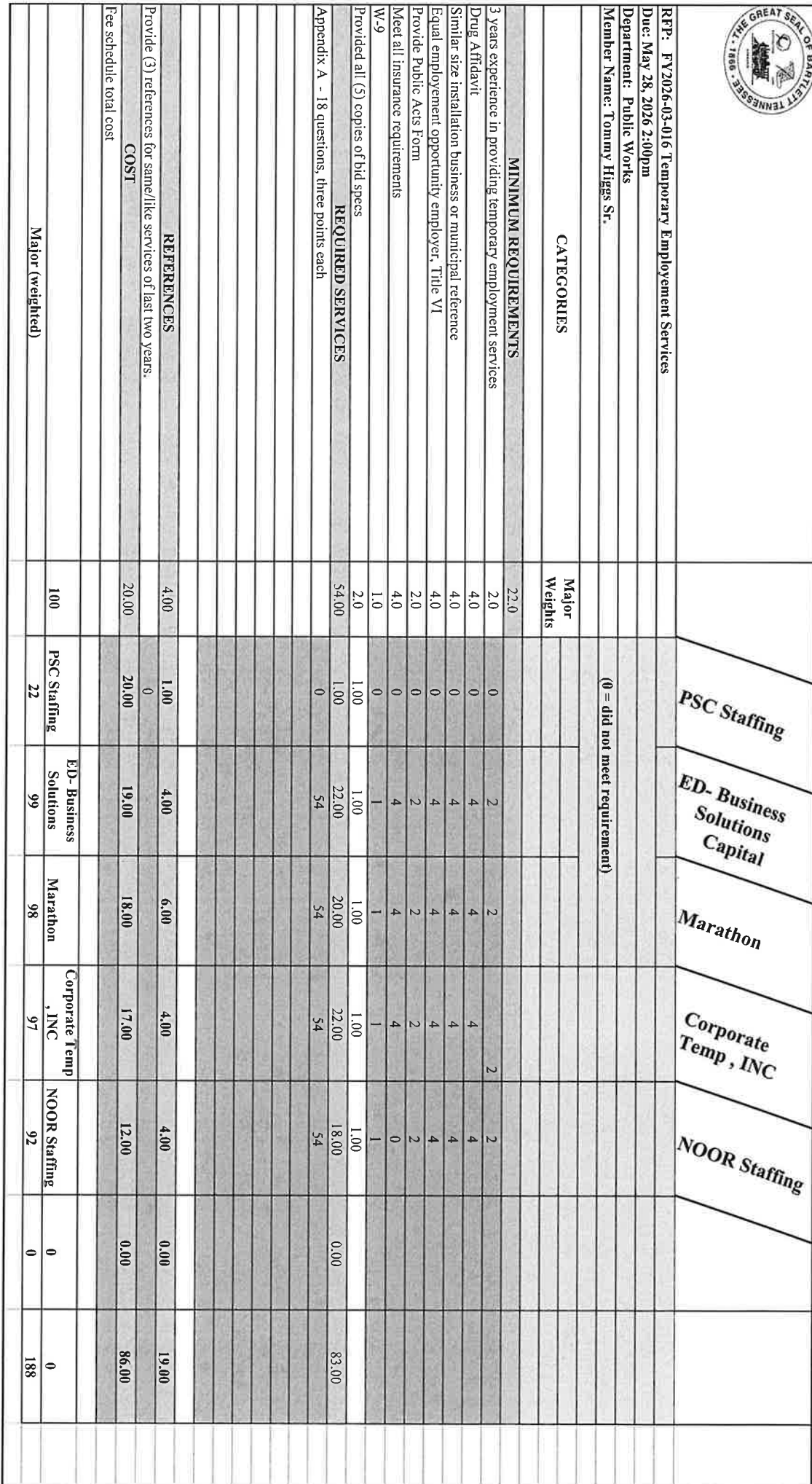
RFP: FY206-06-028 Temporary Employment Services

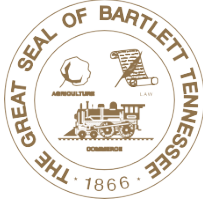
						
RFP: FY206-06-028 Temporary Employment Services						
Cumulative Totals for Evaluation Team	(Minor weight=maximum score for each requirement (0 = did not meet requirement))					
CATEGORIES						
Totals						
#1 Pat Segarra	22.00	99.00	98.00	97.00	92.00	
#2 Domino Moody	22.00	96.00	90.00	88.00	80.00	
#3 Jonathan Walker	30.00	98.00	94.00	88.00	88.00	
#4 Tommy Higgs	22.00	99.00	98.00	97.00	92.00	
Total	96.00	392.00	380.00	370.00	352.00	
Highest Score Selected Vendor	24.00	98.00	95.00	92.50	88.00	

[illegible]

[illegible]

[illegible]





**Board of Mayor and Aldermen
City Hall Council Chambers
Bartlett, TN 38134**

Resolution 26-26

**Meeting: 7/14/2026 6:00 PM
Department: Finance
Category: Resolution
Prepared By: Kristi Francavilla,
Director of Finance
Initiator:
Sponsors:**

Resolution 26-26, a resolution to amend the Fiscal Year 2026 General Fund Budget to appropriate \$11,500 for qualified law enforcement officers funded by the State of Tennessee Recruitment and Retention Grant Program.

WHEREAS, the State of Tennessee Peace Officer Standard and Training Commission has provided funding for its Recruitment and Retention Grant program for eligible Bartlett Police Department law enforcement officers in the amount of \$11,500 and the funds have been received by the City; and

WHEREAS, to distribute the funds to the eligible police personnel it is necessary to amend the Fiscal Year 2026 Operating Budget for the Police Department to appropriate the revenues and expenditures; and

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that, the Fiscal Year 2026 General Fund budget is amended to appropriate \$11,500 in revenues and expenditures for the Recruitment and Retention Grant program for qualified law enforcement officers.

Adopted this 14th day of July 2026

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk

ATTACHMENT B



**Tennessee Law Enforcement Hiring, Training, and Recruitment
Program Cost Sharing- Recruitment Grant Invoice**



Complete for each officer who met the designated benchmarks
and anniversary dates.

Attach additional copies or a spreadsheet if necessary.

Officer Name	Officer PSID	Category (Experienced or No Previous Experience)	Date of Hire	Anniversary Date	Anniversary Period (6,12,24 or 36) Months
Robert White	0376-3077	Y	6/1/2023	6/1/2026	36
Amy Lewis	9192-2164	N	6/1/2024	6/1/2026	24
Blake Champion	7915-5839	N	4/16/2025	4/16/2026	12
Kyle Irwin	0691-2351	N	4/16/2025	4/16/2026	12

Name of Law Enforcement Agency: Bartlett Police Department

Print Name of Chief: Jeff Cox

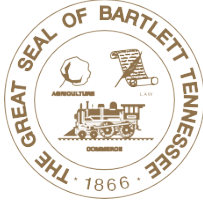
Date: 6/1/2026

Signature of Chief: 

For Internal Use Only:

Grantee Edison ID:		Contract No.:					Invoice No.:
Recruitment/Retention Category	Payment Upon Completion of Longevity Period/Anniversary Below					Date sent to Fiscal:	
	6 Months	12 Months	24 Months	36 Months	Total Bonus		
Category 1 Officers - Experienced	\$1,000	\$3,000	\$3,000	\$3,000		Grantee Mailing Address: Total Amount to be Paid:	
Category 2 Officers - No Previous Certified Experience		\$3,000	\$2,500	\$2,500			

PAYABLE UPON RECEIPT



Board of Mayor and Aldermen
City Hall Council Chambers
Bartlett, TN 38134

Resolution 27-26

Meeting: 7/14/2026 6:00 PM
Department: Finance
Category: Resolution
Prepared By: Kristi Francavilla,
Director of Finance
Initiator:
Sponsors:

Resolution 27-26, a resolution to amend the Fiscal Year 2026 Bartlett City Schools General Purpose School Fund, Federal Projects Fund, Discretionary Grant Fund, Private Purpose Scholarships Fund, and General Fund Balance.

WHEREAS, the Bartlett City Board of Mayor and Aldermen is required to approve the Bartlett City Board of Education (BOE) General Purpose School Fund budget, as amended; and

WHEREAS, the Bartlett City BOE, using Resolution 13-09, approved a budget amendment on June 25, 2026, which makes an adjustment for State and Federal Grants managed by the Tennessee Department of Education. Included in the resolution is a re-allocation of medical insurance across functions; and

WHEREAS, resolution 13-09 of the Bartlett City BOE is hereby attached and made a part of this resolution by reference;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the amendment itemized in resolution 13-09 to the FY2026 General Purpose School Fund, Federal Projects Fund, Discretionary Grant Fund, Private Purpose Scholarships Fund, and General Fund of the Bartlett City BOE is approved.

Adopted this day of July 14, 2026

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk



RESOLUTION 13-9

A RESOLUTION TO AMEND THE 2025-2026 FISCAL YEAR GENERAL PURPOSE FUND BUDGET, FEDERAL PROJECTS FUND BUDGETS, DISCRETIONARY GRANT FUND BUDGETS, PRIVATE PURPOSE SCHOLARSHIPS FUND BUDGET, CAPITAL PROJECTS FUND BUDGET, AND THE GENERAL FUND BALANCE OF THE BARTLETT CITY SCHOOLS.

WHEREAS, Tennessee Code Annotated §49-2-203(a)(10)(A)(i) requires the Bartlett City Board of Education to direct the Superintendent and the Chair to prepare a budget on forms furnished by the Commissioner, and when the budget has been approved by the Board, to then submit that budget to the Bartlett Board of Mayor and Aldermen for their approval; and

WHEREAS, these amendments change the total amount of the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BARTLETT CITY BOARD OF EDUCATION:

Section 1. That the annual General Purpose Fund, Federal Projects Fund, Discretionary Grant Funds, Private Purpose Scholarships Fund, and Capital Projects Fund Budgets for the Bartlett City Schools as presented in official budget documents are hereby amended by reference in the following amounts and within the following grants as referenced below:

Fund 141 - General Fund								
Fund	Function	Object	Project	Description	Budget	Add	Subtract	Amended Budget
141	72120	13100	0000	Medical Personnel	\$690,540.00	\$20,000.00		\$710,540.00
141	72130	20700	0000	Medical Insurance	\$229,600.00	\$102,000.00		\$331,600.00
141	72230	20700	0000	Medical Insurance	\$8,200.00	\$11,000.00		\$19,200.00
141	72250	20700	0000	Medical Insurance	\$139,400.00	\$110,000.00		\$249,400.00
141	71100	11600	0000	Teachers	\$36,126,773.00		\$20,000.00	\$36,106,773.00
141	71100	20700	0000	Medical Insurance	\$4,291,674.00		\$200,000.00	\$4,091,674.00
141	72410	20700	0000	Medical Insurance	\$795,400.00		\$23,000.00	\$772,400.00

141	49315	00000	0000	SBITA Issued (Revenue)	\$0.00	\$110,000.00		\$110,000.00
141	76100	59900	0000	Other Charges - SBITA	\$0.00	\$110,000.00		\$110,000.00
Totals					\$42,281,587.00	\$463,000.00	\$243,000.00	\$42,501,587.00

Fund 142 - Federal Projects Fund

Fund	Function	Object	Project	Description	Budget	Add	Subtract	Amended Budget
142			0106	Consolidated Admin	\$109,427.00	\$214,073.00		\$323,500.00
142			1006	Title I Part A	\$694,914.00	\$885,995.34		\$1,580,909.34
142			1106	Title I Part A-Neglected	\$518,970.00	\$463,148.17		\$982,118.17
142			1606	Title I Part D LEA	\$71,500.00	\$69,888.70		\$141,388.70
142			2006	Title II Part A	\$249,582.00	\$171,057.03		\$420,639.03
142			3006	Title III	\$32,302.00	\$37,716.90		\$70,018.90
142			4400	Title IV	\$130,314.00	\$34,334.12		\$164,648.12
142			8010	CTE Perkins Basic	\$21,848.00	\$106,667.99		\$128,515.99
142			8940	Access for All Learning Network (AALN Preschool)	\$3,104.00	\$16,896.00		\$20,000.00
142			9006	IDEA Part B	\$1,444,600.00	\$1,256,052.72		\$2,700,652.72
142			9106	IDEA Preschool	\$61,703.00	\$33,515.69		\$95,218.69
Totals					\$3,338,264.00	\$3,289,345.66	\$0.00	\$6,627,609.66

Fund 145 - Discretionary Grant Fund

Fund	Function	Object	Project	Description	Budget	Add	Subtract	Amended Budget
145			8025	Battelle Education	\$14,358.00	\$14.72		\$14,372.72
145			8028	Battelle TVA AES	\$0.00	\$43.92		\$43.92
145			8029	Battelle TVA EMS	\$0.00	\$29.32		\$29.32
145			8030	Battelle Stem Rivercrest	\$0.00	\$5,000.00		\$5,000.00
145			8039	Public School Security	\$0.00	\$177,725.87		\$177,725.87
145			8046	Voluntary Pre-K	\$70,961.00	\$115,781.55		\$186,742.55
145			8050	TN Tutoring	\$0.00	\$74,600.00		\$74,600.00
145			8058	First 8 Pre-K	\$65,411.00	\$80,792.00		\$146,203.00
145			8061	Jobs For the Future	\$25,981.00		\$25,203.92	\$777.08
145			8062	TCCTE	\$0.00	\$2,820.00		\$2,820.00
145			8071	Tanger Kids	\$0.00	\$2.30		\$2.30
145			8072	LEADS	\$0.00	\$53.22		\$53.22

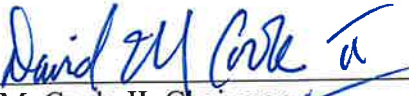
145			8073	NFL Play 60	\$0.00	\$250.00		\$250.00
145			8081	Tennessee Arts 360 Oaks	\$152.00	\$0.00		\$152.00
145			8099	Tennessee Arts Student Ticket Subsidy Oak	\$0.00	\$3,000.00		\$3,000.00
145			8101	Tennessee Arts Student Ticket Subsidy Rivercrest	\$0.00	\$1,680.00		\$1,680.00
145			8102	LEADERS Elmore Park	\$0.00	\$1,000.00		\$1,000.00
145			8103	LEADERS Bartlett High	\$0.00	\$1,000.00		\$1,000.00
145			8104	STEM Forward	\$0.00	\$1,760.00		\$1,760.00
145			8600	Summer Learning Camp	\$0.00	\$1,115,555.39		\$1,115,555.39
145			8930	State Special Education Preschool Grant	\$256,523.00		\$8,228.35	\$248,294.65
145			9500	Innovative School Models	\$1,068,971.00		\$121,371.96	\$947,599.04
145			9600	Preschool Development	\$0.00	\$125,000.00		\$125,000.00
Totals					\$1,502,357.00	\$1,706,108.29	\$154,804.23	\$3,053,661.06

Fund 333 - Private Purpose Scholarships								
Fund	Function	Object	Project	Description	Budget	Add	Subtract	Amended Budget
333			6100	Dr. Bryan Jackson Memorial Scholarship	\$0.00	\$27,000.00		\$27,000.00
333			6200	Phil Clark Memorial Scholarship	\$0.00	\$5,900.00		\$5,900.00
333			6400	Casual Day Funds	\$0.00	\$1,300.00		\$1,300.00
Totals					\$0.00	\$34,200.00	\$0.00	\$34,200.00
FY26 Amended General Fund Balance					Beginning Bal	Add	Subtract	Amended Fund Bal
					\$20,356,767.42	\$0.00	\$0.00	\$20,356,767.42

Section 2. That the budget documents required by law will be amended and submitted as required for approval to the Bartlett Board of Mayor and Aldermen, and, upon approval, shall be submitted as required to the State of Tennessee.

Section 3. That this resolution shall become effective June 25, 2026 from and after its adoption by the Bartlett City Board of Education.

Adopted this 26 day of June, 2026.



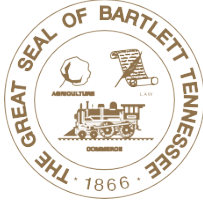
David M. Cook, II, Chairman
Bartlett City Board of Education



David A. Stephens, Superintendent
Bartlett City Board of Education



APPROVED AS TO FORM:
Kari Shoopman, General Counsel



Board of Mayor and Aldermen
City Hall Council Chambers
Bartlett, TN 38134

Resolution 28-26

Meeting: 7/14/2026 6:00 PM
Department: Administration
Category: Agreement
Prepared By: Penny Medlock, City
Clerk
Initiator:
Sponsors:

Resolution 28-26, a resolution to approve the assignment of the Quail Ridge Golf Course Management Agreement dated February 10, 2026 and to authorize the amendment and restatement of that Agreement to reflect that assignment.

WHEREAS, the City of Bartlett entered into the Quail Ridge Golf Course Management Agreement between City of Bartlett, Tennessee and Mallard Pointe Golf Management, Inc. on February 10, 2026 ("Agreement") for the operation, management, administration, and maintenance of the Quail Ridge Golf Course owned by the City of Bartlett; and

WHEREAS, the first-year capital improvements and other work required by the Agreement have been undertaken and are continuing; and

WHEREAS, in accordance with Section G(6) of the Agreement, the City of Bartlett has received a request to approve the assignment of the Agreement by Mallard Pointe Golf Management, Inc. to Aviary Golf Management, LLC; and

WHEREAS, the members of Aviary Golf Management, LLC are Maurice Hampton and Christopher Sparks, so the assignment of the Agreement will not change the managing service providers nor will it change any of the management personnel or the operational responsibilities; and

WHEREAS, the requested assignment will enable a clear differentiation and separation between the operation and management of the Quail Ridge Golf Course and the operation and management of another golf course in Mississippi that is managed by Mallard Pointe Golf Management, Inc.; and

WHEREAS, the assignment of the Agreement to Aviary Golf Management, LLC would subject Aviary Golf Management, LLC to all contractual duties, operational requirements, and compliance responsibilities that are applicable to Mallard Pointe Golf Management, Inc. under the Agreement and would entitle Aviary Golf Management, LLC to all rights, credits, and other benefits available to Mallard Pointe Golf Management, Inc. under the Agreement; and

WHEREAS, the City of Bartlett; Mallard Pointe Golf Management, Inc.; and Aviary Golf Management, LLC desire to amend and restate the Agreement to reflect the assignment from Mallard Pointe Golf Management, Inc. to Aviary Golf Management, LLC.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Bartlett that the assignment of the Agreement by Mallard Pointe Golf Management, Inc. to Aviary Golf Management, LLC is hereby approved.

BE IT FURTHER RESOLVED that any work on first-year capital improvements undertaken by Aviary Golf Management, LLC prior to the assignment of the Agreement shall be subject to the terms of the Agreement.

BE IT FURTHER RESOLVED that the Mayor is hereby authorized and directed to execute on behalf of the City of Bartlett an amended and restated management agreement to reflect the assignment from Mallard Pointe Golf Management, Inc. to Aviary Golf Management, LLC.

Adopted this 14th day of July, 2026.

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk

Dear Mayor Parsons,

On February 10, 2026, the City of Bartlett entered into a Management Services Agreement (“Agreement”) with Mallard Pointe Golf Management, Inc. for the operation, management, and maintenance of the City’s public golf course. This letter serves as a formal request under Section 6 (Non-Assignment) of the Agreement for approval of the assignment of the Agreement from Mallard Pointe Golf Management, Inc. to Aviary Golf Management, LLC. The members (owners) of Aviary Golf Management, LLC are Maurice Hampton and Christopher Sparks, so the assignment will not change the managing service providers nor will it change any of the management personnel or the operational responsibilities.

The purpose of the assignment is to clearly differentiate and separate the Bartlett golf course operation from the operation of another facility in Mississippi managed by Mallard Pointe Golf Management, Inc. and to avoid any potential confusion between the two operations. We understand that the assignment would not alter any of the terms of the Agreement and that, if the assignment is approved, Aviary Golf Management, LLC will be subject to all contractual duties, operational requirements, and compliance responsibilities applicable to Mallard Pointe Golf Management, Inc. under the Agreement.

We respectfully request that the City approve this requested assignment to Aviary Golf Management, LLC.

Please let me know if any additional documentation or verification is required to complete this process. We appreciate your consideration and continued partnership.

Thank you,



Maurice Hampton

Aviary Golf Management LLC



Christopher W Sparks

Aviary Golf Management LLC



David Parsons, *Mayor*
Paul Wright, *Parks Director*

Mayor Parsons,

The Quail Ridge Golf Course Ad Hoc Committee, which is a subcommittee of the Parks and Recreation Advisory Board, has reviewed the formal request submitted by Mallard Pointe Golf Management, Inc., seeking approval under Section 6 (Non-Assignment) of the Management Services Agreement dated February 10, 2026, to assign the agreement to Aviary Golf Management, LLC. The stated purpose of this assignment is to clearly differentiate and separate the Bartlett golf course operations from another golf facility in Mississippi managed by Mallard Pointe Golf Management, Inc., thereby avoiding any potential confusion between the two operations.

In accordance with the oversight responsibilities outlined in Section E of the Agreement, the Ad Hoc Committee has evaluated the request, the rationale provided, and the operational history to date. Based on our review, we note the following:

1. The proposed assignment does not alter ownership or management personnel. The members of Aviary Golf Management, LLC, Mr. Maurice Hampton and Mr. Christopher Sparks, are the same individuals currently providing management services under the existing Agreement.
2. All contractual responsibilities, staffing, reporting, and operational obligations remain unchanged. Approval of this assignment would not modify the terms, performance expectations, or compliance requirements of the Agreement.
3. The contractor has met all requirements to date. Mallard Pointe Golf Management, Inc. has fulfilled its obligations under the Agreement, including operational management, reporting, and financial compliance, with no deficiencies noted.
4. The assignment aligns with the intent of the Agreement. The purpose of the name change, to reduce confusion and clarify branding of the Bartlett municipal golf course, is reasonable and does not conflict with any provision of the Agreement.

Based on these findings, the Quail Ridge Ad Hoc Committee recommends approval of the requested assignment of the Management Services Agreement from Mallard Pointe Golf Management, Inc. to Aviary Golf Management, LLC.

Respectfully,

A handwritten signature in blue ink, appearing to read "P. Wright", is written over a blue horizontal line.

Paul Wright, CPRE
Director of Parks & Recreation

QUAIL RIDGE GOLF COURSE MANAGEMENT AGREEMENT

Between

**CITY OF BARTLETT,
TENNESSEE**

And

MALLARD POINTE GOLF MANAGEMENT INC.

THIS MANAGEMENT AGREEMENT (“Agreement”) is made and entered into as of the 10th day of February, 2026 (the “Effective Date”), by and between the **CITY OF BARTLETT, TENNESSEE**, a municipal corporation organized and existing under the laws of the State of Tennessee (hereinafter called “City”), which provides social services and recreation programming for its residents, and **MALLARD POINTE GOLF MANAGEMENT INC.** (hereinafter called “Contractor”).

RECITALS:

WHEREAS, the City currently owns the Quail Ridge Golf Course located in the City of Bartlett, Shelby County, Tennessee, bearing Tax Parcel ID Nos. B014800894 (102.14 ac.), B014800786 (33.91 ac.), B014800787 (8.67 ac.), and B014800856 (5.6 ac.), totaling approximately 150.32 acres, together with improvements including a clubhouse, golf cart storage building, well pump building, and a maintenance building (hereinafter called the “Premises”); and

WHEREAS, the City published a Request for Sealed Proposals, RFP #FY2026-10-012, seeking proposals for professional golf management services, and Contractor submitted a proposal in response to the request; and

WHEREAS, the City desires to hire a Contractor to manage the Premises for the purpose of operating, managing, administering, and maintaining a public golf course and related facilities; and

WHEREAS, Contractor represents that it has the requisite experience and qualifications to manage all aspects of golf course operations, including pro shop management, tee time coordination, starter and marshal services, food and beverage operations, tournament planning, instructional programs, special events, and landscape and facility maintenance; and

WHEREAS, the parties recognize that this Agreement will promote recreational opportunities, community engagement, and economic benefit to the City and its residents.

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City hereby agrees to allow the Contractor to manage the Premises, and Contractor hereby agrees to manage the Premises, subject to the following terms and conditions:

A. Term:

- 1. Initial Term:** The initial term of this Agreement shall be for ten (10) years, commencing on February 12, 2026 (“Commencement Date”), and terminating on January 31, 2036, unless sooner terminated in accordance with this Agreement.
- 2. Renewal Term:**
 - a) Upon satisfactory performance by Contractor, as determined by the City Administration, and upon the recommendations of the Parks and Recreation Advisory Board and the Mayor, and the approval by the Board of Mayor and Aldermen, this Agreement may be renewed for an additional ten (10) year term, beginning February 1, 2036, and terminating January 31, 2046.
 - b) Upon the termination of the Renewal Term, this Agreement is subject to renewal in ten (10) year terms, which shall immediately succeed the termination of each preceding renewal term, so long as Contractor continues to perform satisfactorily, as determined by the City Administration, and both the Parks and Recreation Advisory Board and the Mayor recommend the renewal of the Agreement and the Board of Mayor and Aldermen approves the renewal of the Agreement.
- 3. Notice of Non-Renewal:** If, prior to the expiration of the Initial Term, the Renewal Term, or any subsequent renewal term, a party intends not to renew the Agreement, the party shall provide the other party written notice of its intent not to renew the Agreement at least 180 days prior to the expiration of the then-current term.

B. Scope of Services:

- 1. General Obligations:**
 - a) Contractor shall be fully and solely responsible for the day-to-day operation, management, and maintenance of the Premises as a public golf course and daily, on-site management and administration of all golf-related activities at the Premises, including, without limitation, pro shop management, sale or rental of golf-related merchandise at the pro shop, tee time coordination, starter and marshal services, furnishing of golf carts and pull carts, golf lessons and instruction, operation of a driving range, tournament planning and coordination, special event planning and coordination, and provision of food and beverage services, at no cost to the City. Contractor shall provide all personnel, equipment, and support services necessary for operating, managing, administering, and maintaining the Premises and all golf-related activities at the Premises. Under no circumstances shall the City incur any financial burden, obligation, or liability for such operations, management, administration, and maintenance, nor shall City personnel or equipment be used for these purposes. Contractor shall assume these responsibilities as of 12:00 a.m. CST on February 12, 2026.

- b) Contractor shall comply with all applicable federal, state, and local laws, ordinances, regulations, and codes in the performance of this Agreement, including, but not limited to, Equal Employment Opportunity laws, the Fair Labor Standards Act, Occupational Safety and Health Administration (OSHA) and Tennessee Occupational Safety and Health Administration (TOSHA) requirements, the Americans with Disabilities Act (ADA), Tennessee environmental and safety regulations, and all applicable licensing requirements. Contractor shall be solely responsible for obtaining and maintaining all permits, licenses, and certifications necessary to operate the Premises as a public golf course and to provide all golf-related activities at the Premises. Contractor shall not use nor shall it permit use of the Premises for any unlawful purpose.
 - c) Contractor warrants that it presently has adequate qualified personnel to perform the scope of services required under this Agreement. All work under this Agreement shall be supervised by Contractor. Contractor further certifies that all of its employees assigned to serve the City shall have such knowledge and experience as required to perform the duties assigned to them. Any employee of Contractor who, in the opinion of the City, is incompetent, or whose conduct becomes detrimental to the work, shall immediately be removed from association with services under this Agreement.
- 2. Operational Guidelines:** Contractor shall develop a set of written guidelines ("Operational Guidelines") for the Premises. The Operational Guidelines shall include information necessary for the operation of the Premises, including, but not limited to, operation and maintenance of the golf course, the maintenance facility, the clubhouse, the pro shop, the carts, and other operations of the Premises, the hours of operation, and other policies relating to the operation of the Premises. The initial Operational Guidelines shall be submitted to the Parks and Recreation Advisory Board for review within 60 days of the Effective Date of this Agreement. Thereafter, Contractor shall submit the Operational Guidelines to the Parks and Recreation Advisory Board for review annually on or before December 1 of each year for the duration of this Agreement.
- 3. Annual Budgets and Financial and Accounting Records:**
- a) Within 30 days of February 10, 2026, Contractor shall prepare and submit a proposed annual budget (the initial proposed annual budget and each subsequent proposed annual budget shall be referred to as "Annual Budget") to the Parks and Recreation Advisory Board for the balance of calendar year 2026. The Annual Budget shall include all costs associated with the operation, maintenance, administration, and management of the Premises in accordance with golf industry standards, including, but not limited to, the following:
 - i) Employee wages, salaries, and legally required benefits;

- ii) Operational and administrative costs;
- iii) Recurring and non-recurring maintenance expenses;
- iv) Anticipated capital improvement costs;
- v) Utilities, insurance, licensing, and applicable taxes; and
- vi) Any other costs customarily associated with professional golf course management in accordance with golf industry standards.

Thereafter, Contractor shall prepare and submit an Annual Budget to the Parks and Recreation Advisory Board on or before December 1 of each year for the duration of this Agreement.

- b) Contractor shall prepare and maintain monthly financial reports and accounting statements, including, but not limited to, the following: income statement, cash flow statement, balance sheet, accounts receivable report, accounts payable report, cost of goods sold report, and any other report or statement necessary for the operation of the Premises prepared or maintained in accordance with generally accepted accounting principles. During the Initial Term, all renewal terms, and for a period of six (6) years after the termination of this Agreement, Contractor shall maintain all such reports and statements and, upon request by the City, shall provide all such reports and statements to the City.
- 4. Fee Schedule:** Contractor shall prepare and maintain a comprehensive fee schedule, phased to reflect the operational timeline of the golf facility. The fee schedule shall include, at a minimum:
- a) Greens fees, including daily rates, any seasonal rates, discounted rates for City employees and Bartlett City Schools employees, shall be established and approved by the Board of Mayor and Aldermen (BMA).
 - b) All other categories of fees, including golf cart rentals, memberships, tournaments, driving range, and instructional programs, shall be developed by Contractor and presented to the Parks and Recreation Board for review and recommendation prior to the course being fully open to the public. No such fees shall be implemented without the advance approval in accordance with this Agreement.

Golf Fee Schedule

Day Type	Type	Base Rate	Notes
Weekday	Senior	\$40	Fixed senior rate
Weekday	Standard	\$50	May be lowered based on demand
Weekend & Holiday	Standard	\$65	Standard weekend/holiday

			rate
Weekend & Holiday	Premier Tee Time	\$75	Maximum rate for premier tee time or special events

This Golf Fee Schedule establishes the current rates for weekday and weekend/holiday play at the course. Weekday rates include a \$40 fee for seniors and a \$50 fee for patrons, with flexibility to adjust the patron rate downward based on demand. Weekend and holiday play is set at \$65, with a maximum of \$75 for premier tee times or special events to reflect peak demand and premium access.

A 15% discount shall apply to active military personnel, police officers, firefighters, employees of the City of Bartlett, and Bartlett City School employees.

5. Capital Improvements:

- a) Mandatory First-Year Capital Improvements and Escrow Requirement:** Contractor shall complete the first-year capital improvements identified by the City's Code Department and Fire Marshal, together with the additional first-year capital improvements described in Exhibit A (collectively, "Mandatory First-Year Capital Improvements") and shall ensure that all such Mandatory First-Year Capital Improvements are performed and completed in compliance with all applicable municipal, county, and state codes, ordinances, regulations, and permitting requirements, including, without limitation, building, plumbing, electrical, heating, ventilating and air conditioning, fire, health and safety, and zoning codes. In the event it is determined that any Mandatory First-Year Capital Improvements performed by Contractor are not in compliance, or cause the Premises to be non-compliant, with any applicable municipal, county, and state codes, ordinances, regulations, and permitting requirements, Contractor shall take all necessary steps, at Contractor's sole cost, to bring the Mandatory First-Year Capital Improvement, or the Premises, or both into full compliance with such municipal, county, and state codes, ordinances, regulations, and permitting requirements. Contractor shall deposit the estimated cost of all Mandatory First-Year Capital Improvements reflected in Exhibit A into an escrow account or similar account ("Escrow Account") approved by the City as follows: \$650,000.00 shall be deposited into the Escrow Account prior to the Effective Date, and an additional \$350,000.00 shall be deposited into the Escrow Account on or before May 4, 2026. On the Effective Date, Contractor shall provide the City with bank records, including, but not limited to, an account statement verifying the opening of the Escrow Account and the required deposit balance of \$650,000.00 in the Escrow Account on the Effective Date, and, on or before May 4, 2026, Contractor shall provide the City with bank records, including, but not limited to, an account statement verifying the deposit of the additional \$350,000.00 in the Escrow Account. The funds deposited in the Escrow Account shall be used solely and exclusively to pay the costs of the Mandatory First-Year Capital Improvements, and, without prior written approval from the City, Contractor shall not cause or permit any funds to be debited from the

Escrow Account except to pay the costs of the Mandatory First-Year Capital Improvements. Contractor shall provide the City monthly account statements from the bank for the Escrow Account showing all debits to the Escrow Account and the balance of the Escrow Account and any other records requested by the City to demonstrate Contractor's continued compliance with this requirement. To establish its cost to complete the Mandatory First-Year Capital Improvements, Contractor shall provide the City with complete documentation of all expenditures made to complete the Mandatory First-Year Capital Improvements, including invoices, proof of payment, contracts, bank account statements for the Escrow Account, other bank records for the Escrow Account, and any other supporting materials or documents reasonably required by the City to verify the actual cost of the Mandatory First-Year Capital Improvements.

- b) **Future Capital Improvements and Escrow Requirement:** If, after completion of the Mandatory First-Year Capital Improvements, any future capital improvements are necessary, Contractor may provide the City written notice identifying any such necessary future capital improvement and may request approval from the City to undertake the identified capital improvement. Contractor shall not undertake any future capital improvement without the City's advance written approval. If the City approves Contractor's request to undertake a future capital improvement, Contractor shall deposit the estimated cost of the approved future capital improvement into an Escrow Account approved by the City prior to commencing work on the approved future capital improvement and shall comply with requirements of subsection (a) concerning the limited use of such deposited money and the documentation of compliance with those requirements. If approved in advance by the City, Contractor's cost to complete the approved future capital improvement may be eligible for credit toward Contractor's obligations under this Agreement to pay operating fees to the City during the Initial Term or any renewal term.
- i) For Contractor's cost to complete the approved future capital improvement to be eligible for credit toward Contractor's obligations to pay operating fees to the City, the approved future capital improvement must be performed and completed in compliance with all applicable municipal, county, and state codes, ordinances, regulations, and permitting requirements, including, without limitation, building, plumbing, electrical, heating, ventilating and air conditioning, fire, health and safety, and zoning codes. In the event it is determined that the approved future capital improvement is not in compliance, or causes the Premises to be non-compliant, with any applicable municipal, county, and state codes, ordinances, regulations, and permitting requirements, Contractor shall take all necessary steps, at Contractor's sole cost, to bring the approved future capital improvement, or the Premises, or both into full compliance with such municipal, county, and state codes, ordinances, regulations, and permitting requirements.
- ii) To establish its cost to complete the approved future capital improvement,

Contractor shall provide the City with complete documentation of all expenditures made to complete the approved future capital improvement, including invoices, proof of payment, contracts, bank account statements for the Escrow Account, other bank records for the Escrow Account, and any other supporting materials or documents reasonably required by the City to verify the actual cost of the approved future capital improvement. Only verified and approved expenditures shall be eligible for credit.

iii) Eligibility of Contractor's cost to complete the approved future capital improvement for credit toward Contractor's obligation to pay operating fees to the City shall require the recommendation of the Parks and Recreation Advisory Board and the approval of the Mayor or his or her designee. All credits recommended and approved under this subsection (b) shall be applied in a manner that allows Contractor to offset or defer its obligations under this Agreement to pay operating fees to the City until such time as Contractor has fully recouped the approved cost to complete the approved future capital improvement, as recoupment is defined below in Section C(1), subject to all other terms and conditions of this Agreement.

iv) Nothing in this subsection (b) shall obligate the City to approve any request by Contractor to undertake any future capital improvement identified by Contractor or to recommend, approve, or grant any credit to Contractor for any future capital improvement.

6. Food and Beverage Services: Contractor shall provide and operate food and beverage services at the Premises, including the clubhouse. These services shall include selling snacks, providing on-premises dining in the clubhouse, and providing catering for events at the Premises. Contractor may sell alcoholic beverages, provided that Contractor first obtains all licenses and permits required by state and local law and maintains compliance with all state and local laws, ordinances, and regulations governing the purchase, handling, inventory control, sale, and service of alcoholic beverages.

7. Grounds and Facilities Maintenance: Contractor shall maintain the Premises, including, but not limited to, greens, fairways, practice ranges, foliage, bridges, cart paths, parking lot, and all buildings, in accordance with golf industry standards and all applicable federal, state, and local laws, ordinances, codes, and regulations. Contractor shall be solely responsible for maintenance and repairs of the following:

- a) Plumbing, HVAC, electrical systems, roofs, windows, and foundations of the clubhouse and other buildings on the Premises;
- b) Golf course equipment, machinery, irrigation, and water delivery systems at the Premises; and
- c) Contractor shall utilize appropriate equipment necessary to support the operation

and maintenance of the Premises as a public golf course and employ a full-time staff member certified by the Golf Course Superintendents Association of America (GCSAA) or equivalent certifying organization, and a full-time pesticide applicator certified by the State of Tennessee.

With its submission of the Annual Budget on December 1 of each year, Contractor shall also submit an annual maintenance plan that shows compliance with the aforementioned responsibilities and all applicable Tennessee environmental and safety regulations and includes a detailed schedule of repairs, turf management, and equipment replacement occurring since December 1 of the prior year as well as a forecast of anticipated repairs, turf management, and equipment replacement for the upcoming calendar year.

8. Community Partnerships and Engagement: Contractor shall maintain positive working relationships with community groups, including Bartlett City Schools, the Parks and Recreation Advisory Board, and the Bartlett Area Chamber of Commerce. Contractor shall collaborate specifically with Bartlett City Schools to develop golf-related opportunities for students, aligning with the City's goals for youth development, community engagement, and educational enrichment. Such collaboration shall include, but not be limited to:

- a) Providing designated tee times for the Bartlett High School golf team and other school-sponsored programs.
- b) Working jointly with Bartlett City Schools to host local, regional, or state-wide matches and tournaments.
- c) Offering internships, mentorships, or college-related programs in fields such as entrepreneurship, golf management, turf management, and related disciplines.
- d) Supporting educational initiatives that integrate golf operations into broader student learning opportunities.

Contractor shall prepare and submit an annual plan outlining these partnerships and initiatives to the Parks and Recreation Advisory Board for review and approval.

9. Marketing and Promotions: Contractor shall actively market and promote the Premises and its amenities, including, but not limited to, golf programs, tournaments, instructional services, catering, clubhouse rentals, and food and beverage offerings. Contractor shall develop and implement a comprehensive marketing plan designed to maximize public use of the facility, attract new patrons, and enhance the reputation of the Premises as a premier golf destination. Contractor's marketing responsibilities shall include the following:

- a) Advertising through traditional and digital media channels;

- b) Promotion of tournaments, leagues, instructional programs, and special events;
- c) Marketing of catering services, clubhouse rentals, and other amenities for private and corporate events;
- d) Development of promotional materials and campaigns consistent with sound business practices for golf facilities of similar size; and
- e) Aggressive outreach to expand patronage while maintaining the quality of service and maintenance standards required by this Agreement.

The City may, at its discretion, collaborate with Contractor to expand the reach of marketing efforts through City-managed communication channels, including social media platforms, newsletters, and community engagement initiatives. Such collaboration shall be limited to promotional support and shall not impose any financial burden upon the City beyond the referenced collaborative effort. Contractor shall remain solely responsible for all costs associated with marketing, advertising, and promotional activities. Under no circumstances shall the City incur financial obligation or liability for Contractor's marketing operations.

C. Operating Fees and Financial Terms:

1. **Operating Fees During Initial Recoupment Period and Any Subsequent Recoupment Periods:** During the Initial Term, Contractor shall pay the City an operating fee of One Dollar (\$1.00) per year, payable on July 1 of each year, until such time as Contractor has fully recouped the documented and approved cost of all Mandatory First-Year Capital Improvements ("Initial Recoupment Period"). The documented and approved cost of all Mandatory First-Year Capital Improvements shall be deemed fully recouped by Contractor when the cumulative cash flow from operations of the Premises, as determined according to generally accepted accounting principles, equals the total documented and approved cost of all Mandatory First-Year Capital Improvements. The Initial Recoupment Period shall continue until the City verifies, in writing, that Contractor has fully recouped the documented and approved cost of all Mandatory First-Year Capital Improvements. If, prior to the end of the Initial Recoupment Period, Contractor undertakes any approved future capital improvement and Contractor's cost to complete the approved future capital improvement has been recommended and approved as a credit toward Contractor's obligation to pay operating fees to the City, the Initial Recoupment Period shall be extended until such time as the cumulative cash flow from operations of the Premises, as determined according to generally accepted accounting principles, equals the total documented and approved cost of all Mandatory First-Year Capital Improvements and the recommended and approved cost to complete the approved future capital improvement and the City verifies, in writing, that Contractor has fully recouped the documented and approved costs of all Mandatory First-Year Capital Improvements and the recommended and approved cost to complete the approved future capital improvement. To enable the City to review the progress of recoupment and to verify full recoupment, Contractor shall

provide the City all financial statements and accounting records necessary to determine the recoupment of the documented and approved cost of all Mandatory First-Year Capital Improvements and the recommended and approved cost to complete any approved future capital improvement on a quarterly basis.

a) If, after the end of the Initial Recoupment Period and the commencement of Contractor's obligation to pay operating fees based on a percentage of gross revenue as described below in Section C(2), Contractor undertakes an approved future capital improvement and Contractor's cost to complete the approved future capital improvement has been recommended and approved as a credit toward Contractor's obligation to pay operating fees to the City, a new recoupment period ("Subsequent Recoupment Period") shall begin upon the date of such approval of the credit ("Approval Date"). During any such Subsequent Recoupment Period, Contractor's obligation to pay operating fees based on a percentage of gross revenue shall again be suspended and reduced to One Dollar (\$1.00) per year until such time as the cumulative cash flow from operations of the Premises from and after the Approval Date, as determined according to generally accepted accounting principles, equals the recommended and approved cost to complete the approved future capital improvement and the City verifies, in writing, that Contractor has fully recouped the recommended and approved cost to complete the approved future capital improvement, at which time Contractor's obligation to pay operating fees based on a percentage of gross revenue shall resume. To enable the City to review the progress of recoupment and to verify full recoupment, Contractor shall provide the City all financial statements and accounting records necessary to determine the recoupment of the recommended and approved cost to complete the approved future capital improvement on a quarterly basis.

b) In the event the City sells the Premises and Contractor is the purchaser, any payments of operating fees based on a percentage of gross revenue made by Contractor to the City following the end of the Initial Recoupment Period or any Subsequent Recoupment Period may be credited toward Contractor's acquisition of the Premises if approved by the City and any necessary regulatory authorities and permitted by applicable state and local law. Any such credit shall be applied on a dollar-for-dollar basis unless otherwise required by applicable law or mutually agreed in writing by the City and Contractor.

2. Operating Fees Following the Recoupment Period and Any Subsequent Recoupment Period:

a) **Operating Fees Based on Gross Revenue:** At the end of the Recoupment Period and, if applicable, any Subsequent Recoupment Period, the operating fees to be paid by Contractor to the City shall be calculated based on a tiered percentage of gross revenue as follows:

- **Five percent (5%) of Gross Revenue** on the first One Million Dollars (\$1,000,000.00) of annual Gross Revenue; and

- **Seven percent (7%) of Gross Revenue** on all annual Gross Revenue in excess of One Million Dollars (\$1,000,000.00).

Contractor shall make operating fee payments under this Section in quarterly installments, based on actual Gross Revenue received during the preceding quarter, together with a year-end reconciliation to ensure accurate application of the tiered percentages. "Gross Revenue" shall mean all revenue of any kind or nature derived directly or indirectly from the operation, use, or management of the Premises, including but not limited to, all fees, charges, sales, receipts, proceeds, and other income generated from any activity, service, program, event, or transaction conducted on or from the Premises without deduction of any type. Gross Revenue shall include all amounts earned or received, whether paid in cash, credit, electronic payment, or other form of consideration, whether in the name of Contractor or not, and whether collected or uncollected. No exclusions shall apply unless expressly approved in writing by the City. To enable the City to verify the actual Gross Revenue received during the preceding quarter, Contractor shall provide the City a quarterly income statement and any other documents or information necessary to verify actual Gross Revenue within 15 days of the date of the end of the quarter.

- b) **Payment Method:** All operating fee payments shall be made payable to the City of Bartlett, Tennessee, and delivered to the City's Finance Department, or such other office as the City may designate in writing. All payments shall be deposited into a designated account established by the City for golf course operations and related purposes.
- c) **Quarterly Operating Fee Payment Due Dates:** Each quarterly operating fee payment shall be due within thirty (30) days of the date of the end of the quarter for which the payment is due. Any operating fee payment not received within thirty (30) days shall accrue interest at the rate of one percent (1%) per month until paid in full and may constitute grounds for termination under Section G of this Agreement.

D. Request to Consider Sale of Premises:

1. Beginning five (5) years after the Commencement Date, should Contractor wish to pursue purchasing the Premises from the City, Contractor may request that the City consider selling the Premises. Any consideration of such a request by the City shall take into account all applicable state and local laws, and any approval of such a request shall only be given under circumstances permitted by applicable state and local laws and in accordance with all applicable municipal ordinances, administrative regulations, and state and federal laws governing the conveyance, transfer, or disposition of real property acquired, constructed, or improved with Tax Increment Financing funds and shall be contingent upon the completion of all required external reviews, determinations, and approvals by the governing authorities having jurisdiction over the conveyance, transfer, or disposition of such real property. Contractor acknowledges

that the sale of the Premises during the term of the Tax Increment Financing obligations is subject to these mandatory statutory and regulatory reviews, and that the Premises may be required to continue serving the redevelopment objectives set forth in the approved Economic Impact Plan until the expiration of said obligations.

2. Provided that the sale of the Premises as requested by Contractor can be effected in accordance with applicable state and local laws and that all required governing authorities approve the potential sale of the Premises and that the City elects to consider a potential sale of the Premises, the City will obtain an appraisal of the Premises to assist the City in determining whether and for what price to offer the Premises for sale. The appraisal shall be performed by an appraiser licensed to practice in the State of Tennessee and experienced in valuing commercial and public-use properties. In evaluating any offer to purchase the Premises that Contractor may submit, the City may consider only those capital improvements by Contractor that have been documented, submitted for approval, and formally approved by the City in accordance with this Agreement, including the documented and approved cost of all Mandatory First-Year Capital Improvements and the recommended and approved cost to complete any approved future capital improvement, and may consider the extent to which such capital improvements may have contributed to any change in the appraised value of the Premises between the August 29, 2025 appraisal of the Premises by Valbridge Property Advisors and any subsequent appraisal of the Premises obtained pursuant to this subsection. Nothing in this Section shall be construed as obligating the City to approve Contractor's request to consider selling the Premises or obligating the City or any governing authority to approve a conveyance of the Premises, and no transfer shall occur unless such transfer complies with applicable state and local laws and unless and until all approvals required in accordance with all applicable laws governing the conveyance, transfer, or disposition of real property acquired, constructed, or improved with Tax Increment Financing funds have been obtained.

- E. **Oversight and Approval:** To ensure transparency, accountability, and alignment with the City's governance structure, the operation, management, administration, and maintenance of the Premises shall be subject to ongoing oversight and approval by designated City bodies. The Parks and Recreation Advisory Board, the Mayor or his or her designee, and the Board of Mayor and Aldermen shall each play defined roles in reviewing, recommending, and approving matters related to this Agreement. The chain of oversight and clarity of specific roles are as follows:

1. **Parks and Recreation Advisory Board:** The Parks and Recreation Advisory Board shall review all Annual Budgets, fee schedules, quarterly financial presentations, annual maintenance plans, community engagement plans, and any other proposals related to Contractor's operation, management, administration, and maintenance of the Premises. Such a review shall be mandatory prior to the submission of any written recommendations to the Mayor or his or her designee. Based on its mandatory review, the Parks and Recreation Advisory Board shall provide written recommendations to the Mayor or his or her designee.

2. Mayor or his or her designee: The Mayor or his or her designee shall review and approve all monthly, quarterly, and annual submittals as outlined in this Agreement and any future capital improvements identified by Contractor, which does not include the Mandatory First-Year Capital Improvements described in Exhibit A. The Mayor or his or her designee shall further review the written recommendations of the Parks and Recreation Advisory Board and may determine whether to endorse such recommendations before submission to the Board of Mayor and Aldermen.

3. Board of Mayor and Aldermen: The Board of Mayor and Aldermen shall have final approval authority over written recommendations submitted to it by the Parks and Recreation Advisory Board, the renewal or termination of this Agreement, amendments of this Agreement, matters described in this Agreement as requiring or involving the approval of the City, and matters for which applicable state or local law requires approval of the Board of Mayor and Aldermen.

F. Surrender of the Premises: Upon the expiration or termination of this Agreement, Contractor shall peacefully and quietly surrender the Premises to the City, including any improvements which may remain thereon. If Contractor is not in default at the time of the expiration or termination of the Agreement, Contractor shall arrange for the transfer of any required equipment to the City during the transition of services. Any damage resulting to the Premises or any part thereof from the removal of equipment shall be repaired by Contractor, at Contractor's sole cost, and Contractor shall fully restore the Premises to its condition immediately prior to the occurrence of such damage. All items not transferred to the City or promptly removed from the Premises by Contractor shall become the property of the City.

G. Termination and Breach of Contract:

1. Events of Default: The following shall constitute events of default by Contractor under this Agreement:

- a) Failure to complete the agreed-upon Mandatory First-Year Capital Improvements mandated by this Agreement and described in Exhibit A.
- b) Failure to submit the required Annual Budget, quarterly income statements, annual maintenance plans, or other required submittals.
- c) Failure to maintain or provide upon request the required monthly financial reports and accounting statements.
- d) Implementation of changes to fees or costs charged to patrons without prior approval of the Parks and Recreation Advisory Board, the Mayor or his or her designee, and the Board of Mayor and Aldermen.
- e) Failure to maintain required licenses, permits, or certifications (including beer, liquor, health, pesticide, or business licenses).

- f) Failure to make a quarterly installment payment of operating fees by the due date for such payment.
 - g) Failure to staff, operate, manage, administer, or maintain the Premises in accordance with the terms of this Agreement.
 - h) Failure to maintain insurance coverage as required by this Agreement or to comply with any covenant, agreement, or condition contained in this Agreement.
 - i) Failure to comply with any applicable federal, state, and local laws, ordinances, regulations, and codes in the performance of this Agreement.
 - j) An adjudication of bankruptcy against Contractor, or the appointment of a receiver for Contractor's property, or the passing by operation of law of Contractor's interest in this Agreement to any person or entity other than Contractor, unless such adjudication, appointment, or order is vacated, dismissed, or set aside within 60 days of its entry.
 - k) The filing of a lien, claim, or attachment against the Premises or any portion thereof arising out of any failure or alleged failure by Contractor to pay any sums due for labor or materials, where Contractor does not take necessary steps to release such lien, claim, or attachment within 60 days of the filing of such lien, claim, or attachment.
2. **Notice and Cure Period:** If Contractor defaults in the performance of any covenant, agreement, or condition herein contained, and such default continues for more than sixty (60) days after written notice is given by the City to Contractor, this Agreement may be terminated at the City's sole option.
 3. **Termination:** Excepting defaults in the performance of any covenant, agreement, or condition contained in this Agreement, for which Contractor has an opportunity to cure pursuant to Section G(2) before the City can terminate the Agreement, the City, at its sole option, may terminate this Agreement upon the occurrence of any other event of default specified in Section G(1).
 4. **City's Remedies:** Upon termination for default, the City shall have the right to re-enter or repossess the Premises and lawfully remove Contractor and its effects without liability. If the City exercises its option to terminate, Contractor shall enter into a Transfer of Services Agreement with the City for at least sixty (60) days after termination is exercised. The Transfer of Services Agreement shall require Contractor to maintain operations under the terms defined herein during the specified period to cause no service delay and to allow the City to conduct a full transition of services.
 5. **Liability for Damages:** Contractor shall remain liable for all loss or damage resulting from default or termination. Should this Agreement be placed in the hands of an

attorney for enforcement, Contractor agrees to pay all costs incident thereto, including reasonable attorneys' fees.

6. **Non-Assignment:** Neither the City nor Contractor may assign or transfer any of its rights or obligations under this Agreement without the prior written approval of the other party.
7. **Dispute Resolution:** Except for actions seeking injunctive relief or orders to compel compliance, either party may invoke the following dispute resolution procedures to resolve a controversy, claim, or breach arising under this Agreement.
 - a) **Initial Meeting:** At either party's written request, each party shall designate senior representatives to meet and negotiate in good faith to resolve a dispute.
 - b) **Executive Meeting:** If unresolved after thirty (30) days, the Mayor or his or her designee and a designated representative of Contractor shall meet to negotiate further. Mediation may be used if agreed in writing by both parties.
 - c) **Unresolved Dispute:** If unresolved thirty (30) days after the Executive Meeting, either party may invoke any legal means available, including enforcement of default and termination procedures.
 - d) **Governing Law and Venue:** This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee, without regard to its conflict of laws principles. Venue for any dispute, action, or proceeding arising out of or relating to this Agreement shall lie exclusively in the state courts located in Shelby County, Tennessee, or in the United States District Court for the Western District of Tennessee, as applicable. Contractor hereby consents to the jurisdiction of such courts and hereby knowingly and intentionally waives any objection to venue therein or the personal jurisdiction thereof.
 - e) **Services:** During any dispute resolution procedure or lawsuit, the parties shall continue providing services and performing their respective obligations under this Agreement.
- H. **Independent Contractor:** Contractor, in rendering performance under this Agreement, shall be an independent contractor, and nothing contained in this Agreement is intended nor shall it be construed as establishing an employment, joint venture, or partnership relationship between Contractor and the City. Contractor shall be solely responsible for and shall indemnify and hold harmless the City from any and all claims for any employee-related fees and costs, including, without limitation, employee insurance, employment taxes, workers' compensation benefits, withholding taxes, or income taxes.
- I. **Subcontractors:** Except as provided in this Section, Contractor shall be prohibited from subcontracting any of the services described in this Agreement. Upon recommendation by the Parks and Recreation Advisory Board and the approval of the Mayor or his or her

designee, Contractor shall have the right to hire subcontractors to provide the services described herein. Neither the recommendation of the Parks and Recreation Advisory Board and the approval of the Mayor or his or her designee nor the hiring of one or more subcontractors to provide services described in this Agreement shall relieve Contractor of any of its obligations under this Agreement. In the event Contractor exercises its right to hire subcontractors to provide services described in this Agreement, Contractor shall be responsible for the performance of services by all such subcontractors, and the City shall not be responsible for the fulfillment of any of Contractor's obligations or duties to such subcontractors. In the event Contractor exercises its right to hire subcontractors to provide services described in this Agreement, all such subcontractors shall be bound by the provisions of this Agreement governing the services for which the subcontractor was engaged to perform to the same extent as Contractor.

J. Indemnity:

1. Contractor shall indemnify, defend, save and hold harmless the City, and its elected officials, appointees, officers, employees, agents, volunteers, members of boards and committees, assigns, and instrumentalities from and against any and all claims, demands, causes of action, actions, lawsuits, losses, damages, liability, judgments, costs, and expenses (including reasonable attorneys' fees) arising out of or resulting from any conduct of Contractor or Contractor's officers, employees, agents, representatives, or subcontractors—whether acts or omissions; whether intentional, unintentional, or negligent; whether legal or illegal; or otherwise—that occurs in the operation, management, administration, or maintenance of the Premises; in the performance of or in connection with the performance of this Agreement; or in violation of this Agreement. Without limiting in any way the foregoing, Contractor's indemnification obligations shall include, but shall not be limited to, claims and actions asserted pursuant to the ADA, 42 U.S.C. § 2000e, and 42 U.S.C. § 1983 and all claims and actions asserted by Contractor's officers, employees, agents, representatives, and subcontractors. Contractor's indemnification obligations shall survive the termination of this Agreement.
2. Contractor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by Contractor shall in no way limit the responsibility to indemnify, defend, save and hold harmless the City or its elected officials, appointees, officers, employees, agents, volunteers, members of boards and committees, assigns, and instrumentalities as herein provided.
3. The City has no obligation to provide legal counsel or defense to Contractor, its subcontractors, agents, employees or assigns in the event that a suit, claim or action of any character is brought by any person not party to this Agreement against Contractor, its subcontractors, agents, employees or assigns as a result of or relating to obligations under this Agreement or the performance of this Agreement.
4. Except as expressly provided herein, the City has no obligation for the payment of any judgment or the settlement of any claims against Contractor, its subcontractors, agents,

employees or assigns as a result of or relating to obligations under this Agreement or the performance of this Agreement.

5. Contractor shall immediately notify the City, c/o City of Bartlett Finance Department, 6400 Stage Road, Bartlett, TN 38134, of any claim or suit made or filed against Contractor, its subcontractors, agents, employees or assigns regarding any matter resulting from or relating to Contractor's obligations under this Agreement or the performance of this Agreement and will cooperate, assist and consult with the City in the defense or investigation thereof.
6. The City is prohibited by law from indemnifying Contractor and/or any other third parties.

K. Insurance Requirements: Contractor will provide evidence of insurance coverage as required for and shall provide and maintain the following insurance coverages at all times for the duration of this Agreement:

1. **Coverage Limits (Minimum):** Commercial General Liability and Professional Liability Insurance – \$1,000,000 limit per occurrence bodily injury and property damage/\$1,000,000 personal and advertising injury/\$2,000,000 General Aggregate/\$2,000,000 Products-Completed Operations Aggregate. The City of Bartlett, its elected officials, appointees, employees, and members of boards, agencies or commissions shall be named as additional insureds. The insurance coverage shall include the following:
 - a) Premises/Operations;
 - b) Explosion, Collapse, & Underground, if applicable;
 - c) Products/Completed Operations;
 - d) Contractual Liability;
 - e) Independent Contractors;
 - f) Broad Form Property Damage;
 - g) Personal Injury;
 - h) Jobsite Pollution Coverage;
 - i) Sexual Abuse and Molestation; and
 - j) Liquor Liability – for sale or distribution.
2. **Business Automobile Liability Insurance:** Limit of no less than \$1,000,000 each accident for property damage and bodily injury. Coverage is to be provided on all:

- a) Owned/Leased Autos;
 - b) Non-owned Autos;
 - c) Hired Autos; and
 - d) Motorized vehicles customarily operated at golf course facilities, including but not limited to golf carts, utility carts, and maintenance vehicles.
3. **Workers Compensation and Employers' Liability Insurance:** Workers' compensation coverage limits shall comply with the Tennessee Workers' Compensation Law, and employer's liability coverage must have limits of no less than \$1,000,000 each accident. Coverage is to include sole proprietors, partners, and officers regardless of requirement by statute. An ACORD certificate of insurance shall indicate that these individuals are covered. Contractor waives its right of subrogation against City of Bartlett for any and all workers' compensation claims.
 4. **Commercial Property Insurance:** Contractor agrees to maintain Commercial Property Insurance on an all risk/special causes of loss form on the Premises and all buildings and improvements thereon, for its replacement cost value, naming the City as loss payee. Coverage is to include, but not limited to, equipment breakdown coverage, sprinklers and irrigation systems and pumps and related equipment, fencing, trees, shrubbery and landscaping, mobile equipment, carts and related equipment, bridges and path lighting, pollutant clean-up and removal, and any improvements and/or betterments made by Contractor. Coverage is to include loss of income due to a covered event. The maximum deductible per loss shall be no less than \$5,000.
 5. **Cyber Liability:** Cyber liability will be provided in a limit of no less than \$2,000,000 per occurrence.
 6. **Additional Liability Coverage:** Excess liability or umbrella liability coverage will be maintained in a limit of no less than \$2,000,000.
 7. **Proof of Insurance:** Within fifteen (15) of the Effective Date, Contractor shall provide ACORD certificates of insurance verifying all insurance coverages required by this Agreement and the City, its elected officials, appointees, employees, and members of boards, agencies or commissions' status as named additional insureds for all coverages required by this Agreement. Thereafter, on or before the expiration date for each insurance coverage required by this Agreement, Contractor shall provide an ACORD certificate of insurance for each such insurance coverage verifying its renewal, continued coverage in compliance with this Agreement, and the status of the City, its elected officials, appointees, employees, and members of boards, agencies or commissions as named additional insureds.
 8. **Insurance Policy Conditions:** All insurance policies maintained by Contractor shall provide that insurance as applying to the City shall be primary and non-contributory irrespective of such insurance or self-insurance as the City may maintain in its own name

and on its own behalf. Contractor agrees that a waiver of subrogation is applicable to the liability and workers' compensation coverages. If Contractor should have limits in excess of those listed above, the higher limits will apply to the additional insureds. The City will be provided a 30-day notice of cancellation of or changes in any coverage required by this Agreement, except a 10-day notice is applicable in the event of non-payment of premium. All insurance companies shall be rated A- or better by A.M. Best.

- 9. Notice of Cancellation or Changes and Replacement Coverage by Contractor:** Contractor shall immediately notify the City, c/o City of Bartlett Finance Office, 6400 Stage Road, Bartlett, TN 38134 of cancellation or changes in any of the insurance coverage required hereunder. In the event of such cancellation or changes in insurance coverage, Contractor shall provide evidence of replacement coverage with no lapse in coverage to the Finance Office.

- L. Right to Monitor and Audit:** During all phases of the work and services to be provided hereunder, Contractor agrees to permit duly authorized agents and employees of the City to inspect, review, and audit the Premises during normal working hours. Reviews may also be accomplished at meetings that are arranged at mutually agreeable times and places. Contractor shall maintain all books, documents, papers, accounting records, and other evidence pertaining to the operation, management, administration, and maintenance of the Premises for the duration of this Agreement and for six (6) years after the termination of this Agreement and shall make such materials available at their offices at all reasonable times for inspection by the City or by any other governmental entity or agency during the same time period.

M. General Provisions:

- 1. Nondiscrimination:** Contractor hereby agrees, warrants, and assures that no person shall be excluded from participation in, be denied benefits of, or be otherwise subjected to discrimination in the performance of this Agreement or in the employment practices of Contractor on the grounds of handicap and/or disability, age, race, color, religion, sex, national origin, or any other classification protected by Federal, Tennessee State constitutional, or statutory law. Upon request, Contractor shall show proof of such nondiscrimination and shall post in conspicuous places available to all employees and applicants notices of nondiscrimination.
- 2. Notices:** Any notice, demand, or request sent by electronic transmission shall be deemed given for all purposes under this Agreement when properly transmitted by telecommunication device. Any notice, demand, or request that is hand-delivered or sent by air or other courier shall be deemed given for all purposes under this Agreement when received. The parties' respective addresses for the purpose of notices are as follows:

The City:

Attn: Mayor's Office
Bartlett City Hall
6400 Stage Road
Bartlett, TN 38134

Contractor:

Attn: Chris Sparks
Mallard Pointe Golf Management Inc.
3037 State Park Road
Sardis, MS 383666

Either party may change its address for the purpose of notices, demands, and requests required or permitted under this Agreement by providing written notice of such change of address, which change of address shall only be effective upon receipt by the other party.

3. **Waiver of Proprietary Interest:** Notwithstanding anything to the contrary contained in this Agreement or within any other document supplied to the City by Contractor, Contractor understands and acknowledges that the City is a governmental entity subject to the laws of the State of Tennessee and that any reports, data or other information supplied to the City by Contractor due to services performed pursuant to this Agreement is subject to being disclosed as a public record in accordance with the laws of the State of Tennessee.
4. **Conflict of Interest:** Contractor covenants that neither the Mayor, nor any Alderman, nor any other City official, nor any other City Board member or employee holds a direct or indirect interest in the Agreement. Contractor also covenants that it has no public or private interest and will not acquire directly or indirectly any interest that would conflict in any manner with the performance of its obligations under this Agreement. Contractor warrants that no part of the total contract amount provided in this Agreement shall be paid directly or indirectly to any officer or employee of the City as wages, compensation, or gifts in exchange for acting as officer, agent, employee, subcontractor to the Contractor in connection with any work contemplated or performed relative to this Agreement.
5. **Covenant Against Contingent Fees:** Contractor warrants that it has not employed or retained any company or person other than a bona fide employee working solely for Contractor, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee working solely for Contractor any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the City will have the right to recover the full amount of such fee, commission, percentage, brokerage fee, gift, or other consideration.
6. **Employment of City Workers:** Contractor will not engage, on a full-time, part-time or other basis during the Initial Term or any renewal terms of this Agreement, any professional or technical personnel who are or have been at any time during the period of the Agreement in the employ of the City.
7. **Amendment or Modification:** Neither this Agreement nor any part of this Agreement may be modified or amended unless such modification or amendment is in writing, signed by authorized representatives of both parties.

- 8. No Waiver of Contractual Right:** No waiver of any term, condition, default, or breach of this Agreement, or of any document executed pursuant hereto, shall be effective unless in writing, signed by the party making such waiver. No such waiver shall operate as a waiver of either i) such term, condition, default, or breach on any other occasion; or ii) any other term, condition, default, or breach of this Agreement or of such document. No delay or failure to enforce any provision in this Agreement shall operate as a waiver of such provision or any other provision in this Agreement or in any document related hereto. The enforcement by any party of any right or remedy it may have under this Agreement or applicable law shall not be deemed an election of remedies or otherwise prevent such party from enforcement of one or more other remedies at any time.
- 9. Governing Law and Interpretation of Provisions:** This Agreement and all amendments relating hereto shall be governed by and construed under the laws of the State of Tennessee without regard to principles of conflicts of law. Each party has received and had the opportunity to review this Agreement, and each party has had the opportunity, whether exercised or not, to have each respective party's attorneys review this Agreement. Accordingly, the normal rule of construction to the effect that any ambiguities are resolved against the drafting party shall not be employed in the interpretation of this Agreement. The parties shall execute and deliver all other appropriate supplemental agreements and other instruments and take any other action necessary to make this Agreement fully and legally effective, binding, and enforceable as between the parties and as against third parties.
- 10. Matters To Be Disregarded:** The titles of the several sections, subsections, and paragraphs set forth in this Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of the provisions of this Agreement.
- 11. Binding Agreement:** All the terms and provisions of this Agreement shall be binding and inure to the benefit of the parties and their respective permitted successors and assigns. This Agreement is solely for the benefit of the parties hereto and nothing herein is intended to nor shall it be construed to benefit any third party.
- 12. Relationship of the Parties:** It is expressly agreed and understood that, in connection with this Agreement and any agreement contemplated herein or related hereto, the City shall not be construed or held to be a partner or associate of the Contractor in the conduct of its business and that the sole relationship between the City and the Contractor is that of landlord and tenant upon the terms provided herein.
- 13. Authority to Execute:** The persons executing this Agreement on behalf of the City and Contractor hereby personally represent and warrant that they have been duly authorized to execute and deliver this Agreement.
- 14. Counterparts:** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

15. Severability: If any of the provisions of this Agreement shall be held invalid or unenforceable, this Agreement shall be construed as if not containing those provisions, and the rights and obligations of the parties hereto shall be construed and enforced accordingly.

16. Incorporation of Other Documents: Contractor shall provide services pursuant to this Agreement in accordance with the terms and conditions set forth within the City of Bartlett Request for Sealed Proposals, RFP #FY2026-10-012, to which Contractor responded by providing a sealed proposal. Both the City's Request for Sealed Proposals, RFP #FY2026-10-012, and Contractor's seal proposal submitted in response are incorporated herein by reference. It is understood and agreed between the parties that, in the event of a variance between the terms and conditions of this Agreement and any amendment thereto and the terms and conditions contained either within the City's Request for Sealed Proposals, RFP #FY2026-10-012, or Contractor's Response thereto, the terms and conditions of this Agreement as well as any amendment shall take precedence and control the relationship and understanding of the parties.

17. Entire Agreement: This Agreement contains and embodies the entire understanding and agreement between the parties, and there are no other conditions, promises, representations, arrangements, or understandings, either oral or written, between the parties concerning the subject matter of this Agreement that are not expressly set forth in this Agreement. This Agreement supersedes any prior written or oral agreements between the parties.

[signature page follows]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the day and year first above written.

CITY OF BARTLETT, TENNESSEE

**MALLARD POINTE GOLF
MANAGEMENT INC.**

By: 
Signature

David Parsons

Printed Name

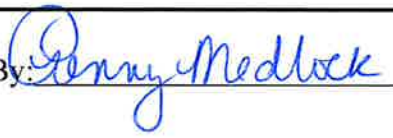

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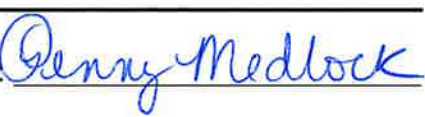
By: 
Signature

Christopher W. Sparks

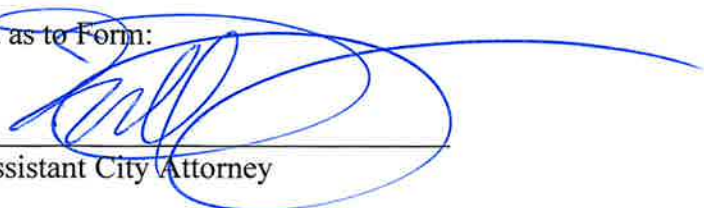
Printed Name

President
Title

Attested By: 

Attested By: 

Approved as to Form:

By: 
Assistant City Attorney

[INSERT PAGES FOR NOTARY]

36794918.2

INDIVIDUAL ACKNOWLEDGMENT

State/Commonwealth of Tennessee }
County of Shelby } ss.

On this the 10th day of February, 2026, before me,
Day Month Year

Jean Y. Underwood, the undersigned Notary Public,
Name of Notary Public

personally appeared David Parsons,
Name(s) of Signer(s)

☒ personally known to me – OR –

☐ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed
to the within instrument, and acknowledged to me
that he/she/they executed the same for the purposes
therein stated.

WITNESS my hand and official seal.



Place Notary Seal/Stamp Above

Jean Y. Underwood
Signature of Notary Public

JEAN Y. UNDERWOOD

My Commission Expires June 07, 2027

Any Other Required Information
(Printed Name of Notary, Expiration Date, etc.)

OPTIONAL

*This section is required for notarizations performed in Arizona but is optional in other states.
Completing this information can deter alteration of the document or fraudulent reattachment
of this form to an unintended document.*

Description of Attached Document

Title or Type of Document: Quail Ridge Golf Course management Agreement

Document Date: February 10, 2026 Number of Pages: 26

Signer(s) Other Than Named Above: _____

INDIVIDUAL ACKNOWLEDGMENT

State/Commonwealth of Tennessee
County of Shelby } ss.

On this the 10th day of February, 2026, before me,
Day Month Year

Jean Y. Underwood, the undersigned Notary Public,
Name of Notary Public

personally appeared Christopher W. Sparks,
Name(s) of Signer(s)

☒ personally known to me – OR –

☐ proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed
to the within instrument, and acknowledged to me
that he/she/they executed the same for the purposes
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WITNESS my hand and official seal.



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Jean Y. Underwood
Signature of Notary Public

Jean Y. Underwood

My Commission Expires June 07, 2027

Any Other Required Information
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Exhibit A

Mandatory First-Year Capital Improvements

Pursuant to Section B(5) of the Agreement, the Contractor shall complete all first-year capital improvements identified by the City's Code Department and Fire Marshal, together with the following additional specified first-year capital improvements (collectively defined in the Agreement as "Mandatory First-Year Capital Improvements"):

Year 1 Facility Improvements

Improvements	Estimated Costs
Green Renovation	\$475,000.00
Irrigation Pump Replacement	\$225,000.00
Clubhouse Renovation	\$100,000.00
Bridge Repairs	\$60,000.00
Required Code/Fire Marshall Repairs	\$50,000.00
Misc Improvements (Driving Range, irrigation system, cart leases, equipment rentals etc.)	\$30,000.00
Bunker Repairs	\$25,000.00
Tree Trimming	\$25,000.00
Spillway Erosion	\$10,000.00
Total:	\$1,000,000.00

Notwithstanding the estimated costs set forth in this Exhibit A, the Parties acknowledge and agree that the required escrowed amount for Mandatory First-Year Capital Improvements may be adjusted, upward or downward, upon receipt of bona fide written quotes or estimates from licensed contractors or vendors for construction, repair, or replacement work. Any such adjustment shall be made in good faith; shall be commercially reasonable; shall be consistent with all applicable municipal, county, and state codes, ordinances, regulations, and permitting requirements; and shall be subject to prior review and written approval by the City. The Contractor shall provide complete documentation of expenditures, including invoices, contracts, proof of payment, bank account statements for the Escrow Account, other bank records for the Escrow Account, and any other supporting materials or documents reasonably required by the City, to verify actual costs to complete the Mandatory First-Year Capital Improvements.

The Parties further agree that the Mandatory First-Year Capital Improvements shall be undertaken in phases. The funds for Phase 1 Improvements, in the amount of Six Hundred Fifty Thousand Dollars (\$650,000.00), shall be deposited into the Escrow Account approved by the City prior to the Effective Date of the Agreement. The funds for Phase 2 Improvements, in the amount of Three Hundred Fifty Thousand Dollars (\$350,000.00), shall be deposited into the Escrow Account on or before May 4, 2026. All such deposits shall be subject to the documentation, compliance, and adjustment requirements set forth herein and in the Agreement, and shall be administered in good faith and in accordance with all applicable laws of the State of Tennessee.

REPORT TO THE BOARD OF MAYOR & ALDERMEN

DATE: July 14, 2026

FROM: Steve Sones, Chief Administrative Officer

SUBJECT: Appointment of Mr. John Butler to the MLGW Board of Commissioners

INTRODUCTION:

The purpose of this agenda item is to appoint Mr. John Butler to the MLGW Board of Commissioners as a voting member for a three-year term.

BACKGROUND:

Memphis Light, Gas and Water is governed by a Board of Commissioners who up until recently have been nominated by the Mayor of the City of Memphis and confirmed by the Memphis City Council. The MLGW Board has consisted of five voting members and two non-voting Advisory Board members to represent suburban customers. Since 2023, the two non-voting Board seats have been filled by Mr. James Lewellen, former Town Administrator for the Town of Collierville, and Mr. John Butler, President Agricenter International.

The Tennessee General Assembly passed SB2102 last legislative session providing for additional voting members for utilities exceeding a certain customer threshold (130,000+ customers) to be appointed by the two municipalities with the largest utility customer base outside the City of Memphis. In this case, Collierville and Bartlett have the most MLGW customers outside of the City of Memphis and therefore, have the privilege of appointing representation. Mayor Fraser and Mayor Parsons consulted with the other suburban mayors during a recent suburban mayor's meeting and the group generally agreed to support the appointment of Mr. Lewellen and Mr. Butler to continue their MLGW Board service due to their familiarity with MLGW operations, budget, and projects.

Per the legislation, the appointment shall be made by the mayor subject to approval by a majority vote of the governing body.

BUDGET IMPACT:

None.

PROPOSED MOTION:

To appoint Mr. John Butler to the MLGW Board of Commissioners for a three-year term beginning July 2026.

