



# *City of Bartlett*

David Parsons, Mayor

## **BOARD OF MAYOR AND ALDERMEN MEETING MINUTES**

**TUESDAY, FEBRUARY 28, 2023 - BARTLETT CITY HALL - 6:00 PM**

### **ATTENDANCE**

Mayor David Parsons: Present Alderman Brad King: Present, Alderman Robert Griffin: Present, Alderman David Reaves: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

### **INVOCATION**

Opening Prayer by Lee Brand, Faith Baptist Church

### **FUTURE MEETINGS**

Bartlett Station Commission, March 1 at 7:30 a.m.

City Beautiful Commission, March 2 at 6:30 p.m.

Family Assistance Commission, March 6 at 6 p.m.

Planning Commission, March 6 at 7 p.m.

Parks and Recreation Advisory Board, March 9 at 6 p.m.

### **RECOGNITIONS**

The new 2023 Leadership Bartlett class was present and recognized.

**\*\*\*Official Business of the Day\*\*\***

### **MINUTES ACCEPTANCE**

**Minutes of the February 14, 2023 Board of Mayor and Aldermen Regular Meeting**

|                  |                                                                                 |
|------------------|---------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                                                     |
| <b>MOVER:</b>    | Jack Young, Vice Mayor                                                          |
| <b>SECONDER:</b> | Bobby Simmons, Alderman                                                         |
| <b>AYES:</b>     | Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn |

## **CONSENT AGENDA**

|                  |                                                                                 |
|------------------|---------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                                     |
| <b>MOVER:</b>    | Jack Young, Vice Mayor                                                          |
| <b>SECONDER:</b> | Bobby Simmons, Alderman                                                         |
| <b>AYES:</b>     | Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn |

- I Dispense with first Board of Mayor and Aldermen meeting in March. (David Parsons, Mayor)**  
To allow for travel time for the Tennessee Municipal League Legislative Conference, recommend dispensing with the March 14 Board of Mayor and Aldermen meeting.
- 2 Special event permit for Memphis Classic Chevys Club May Car Show. (Trey Arthur, Director of Code Enforcement)**  
The event will be held on Saturday, May 13 from 7 a.m. to 3 p.m. at W.J. Freeman Park.
- 3 Special event permit for Faith Family Fireworks. (Trey Arthur, Director of Code Enforcement)**  
The event will be held on Sunday, July 2 from 4:30 p.m. to 10 p.m. at 8300 Hwy 70 - Buckhead Creek Recreation (Faith Baptist Church). Rain date will be Wednesday, July 5 at same location.

## **NEW BUSINESS**

- I Architectural and engineering design services for Shadowlawn Park restrooms. (Shan Criswell, Director of Parks and Recreation)**

The Shadowlawn Park restrooms construction will be in two phases. The Parks Restrooms ADA Compliance project was approved in 2014 using Ross-Witt, LLC for engineering and design services. This construction will bring the total number of restrooms to nine. The funds for Phase I were appropriated in FY2023.

Phase I will consist of modifying the grade of the pathways from the bathroom location to the playing fields, pickleball courts and the parking lot. In addition, the retaining wall will be repaired by removing the railway ties that currently serve as the wall, re-grading the slope and adding a stone wall where necessary.

Director of Parks and Recreation Shan Criswell confirmed that additional fencing will be added during the construction process for safety reasons.

Phase II funds will be requested in the upcoming FY2024 budget. This phase will consist of the removal of the current bathrooms and reconstructed in accordance with current ADA requirements and recommendations.

|                  |                                                                                 |
|------------------|---------------------------------------------------------------------------------|
| <b>RESULT:</b>   | <b>APPROVED [UNANIMOUS]</b>                                                     |
| <b>MOVER:</b>    | David Reaves, Alderman                                                          |
| <b>SECONDER:</b> | Brad King, Alderman                                                             |
| <b>AYES:</b>     | Brad King, Robert Griffin, David Reaves, Bobby Simmons, Jack Young, Kevin Quinn |

**OPEN DISCUSSION****ADJOURNMENT**

Meeting adjourned at 6:12 PM