



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, FEBRUARY 27, 2018 - BARTLETT CITY HALL - 7:00 PM

ROLL CALL

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Absent.

INVOCATION

Opening Prayer by Vice Mayor Jack Young

FUTURE MEETINGS

City Beautiful Commission, March 1 at 6:30 p.m.

Family Assistance Commission, March 5 at 6 p.m.

Planning Commission, March 5 at 7 p.m.

Bartlett Station Commission, March 7 at 7:30 a.m.

Parks and Recreation Advisory Board, March 8 at 7 p.m.

Bartlett Historical Society, March 12 at 7 p.m.

RECOGNITIONS

Fire Department Badge Presentation

Ben White has been promoted to Driver. Chief Wiggins presented Mr. White with his badge.

Distinguished Budget Presentation Award

Mayor McDonald presented Finance Director Dick Phebus with the Government Finance Officers Association's Distinguished Budget Presentation Award for Fiscal Year 2018.

*****Official Business of the Day*****

MINUTES ACCEPTANCE**Minutes of the February 13, 2018 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

UNFINISHED BUSINESS

- I **Second Reading of Ordinance 18-01, an ordinance to delete Section 11-501 Return Check Service Fee from the codified ordinances. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED ON SECOND READING [UNANIMOUS]	Next: 3/13/2018 7:00 PM
MOVER:	Jack Young, Vice Mayor	
SECONDER:	David Parsons, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young	

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

- I **Site plan contract for The Aspen. (John Horne, Assistant Director of Engineering)**
The developer, Focus 3, LLC, will pay \$69,594.79 in City fees. The bond is set at \$353,370.00.
- 2 **Bid for two Ford F150 trucks. (Bill Yearwood, Director of Public Works)**
Recommend accepting the lowest bid from AutoNation at a total cost of \$40,958.32. Funds are available in Account 122.48122.935.
- 3 **Treasurer's Report for January 2018. (Dick Phebus, Director of Finance)**
- | | |
|---------------------------|--------------|
| Budgeted Expenditures | \$79,809,042 |
| Year-to-Date Expenditures | \$50,987,111 |
| Budgeted Revenues | \$79,809,042 |
| Year-to-Date Revenues | \$46,810,155 |

NEW BUSINESS

- I Resolution 05-18, a resolution to amend the Fiscal Year 2018 General Fund Budget to appropriate \$67,200 for peace officer supplement pay for police department certified personnel. (Dick Phebus, Director of Finance)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young

OPEN DISCUSSION

Chris Steele, 5746 Kristy Creek Cove in Arlington, is a teacher at Bartlett High School and invited the Board and the public to the school's production of Tarzan beginning Thursday, March 1.

ADJOURNMENT

Meeting adjourned at 7:11 PM



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, FEBRUARY 13, 2018 - BARTLETT CITY HALL - 7:00 PM

ROLL CALL

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Tommy Webster, Ellendale Baptist Church

FUTURE MEETINGS

Board of Education Work Session, February 15 at 7 p.m.
Historic Preservation Commission, February 19 at 7 p.m.
BPACC Advisory Board, February 20 at 6 p.m.
Bartlett Arts Council, February 20 at 6:30 p.m.
Design Review Commission, February 20 at 6:30 p.m.
Board of Education, February 22 at 7 p.m.

RECOGNITIONS

Certificate of Recognition for Dale Sanders

Mr. Sanders completed the Appalachian Trail in one year at 85 years old; he is the oldest person known to have achieved this feat.

Historic Preservation Commission presentation for Denise and John Suthoff

Historic Preservation Commission Chair Paul Kaiser presented Denise and John Suthoff with the Commercial Real Estate Preservation Award for purchasing and preserving Cedar Hall.

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the January 23, 2018 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

Minutes Acceptance: Minutes of Feb 13, 2018 7:00 PM (MINUTES ACCEPTANCE)

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

1 Special event permit for Panther Prowl 5K Run. (Jim Brown, Director of Code Enforcement)

The event will be held on Saturday, March 3 from 8:15 to 9:45 a.m. at Bartlett High School.

2 Subdivision Contract for Willow Ridge. (John Horne, Assistant Director of Engineering)

The developer, Blue Sky Communities, Inc., will pay \$313,058.36 in City fees. The bond is set at \$1,333,426.25.

This item was pulled from the agenda by the developer.

3 Water contract for Applying Ridge Commons Subdivision. (John Horne, Assistant Director of Engineering)

Developer, Pedro Ruiz, will pay \$3,774.00 in City Fees. The bond is set at \$15,725.00.

4 Planning Commission Report for January 2018. (Kim Taylor, Director of Planning and Economic Development)

Item 1 - Master plan for convenience store and fuel station, located at the northeast corner of North Germantown Road and Highway 70 was approved with conditions.

5 Planning Commission Report for February 2018. (Kim Taylor, Director of Planning and Economic Development)

Item 1 - Construction plan for convenience store and fuel station, located at the northeast corner of North Germantown Road and Highway 70, was approved with conditions.

Item 2 - Construction plan for Willow Ridge subdivision, located on the south side of Old Brownsville Road and the west side of Ellendale Road, was approved with conditions.

Item 3 - Final plan for convenience store and fuel station, located at the northeast corner of North Germantown Road and Highway 70, was approved with conditions.

Item 4 - Final plan for Willow Ridge subdivision, located on the south side of Old Brownsville Road and the west side of Ellendale Road, was approved with conditions.

Item 5 - Final plan for Eddie Lee Cross subdivision, located on the east side of Shadowlawn Road and south of Elpine Gray planned development, was approved with conditions.

Item 6 - Site plan for convenience store and fuel station, located at the northeast corner of North Germantown Road and Highway 70, was approved with conditions.

Item 7- Joe Walker was elected Chair, and Jim Lamb was elected Vice Chair.

Minutes Acceptance: Minutes of Feb 13, 2018 7:00 PM (MINUTES ACCEPTANCE)

NEW BUSINESS

- 1 Resolution 04-14, a resolution to accept the donation of a fully-trained police service dog from Shelby County, Tennessee to be used as dual purpose dog for patrol and explosives. (Dick Phebus, Director of Finance)**

Shelby County donated a fully-trained service dog to Bartlett's police department.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 2 First Reading of Ordinance 18-01, an ordinance to delete Section 11-501 Return Check Service Fee from the codified ordinances. (Dick Phebus, Director of Finance)**

Mr. Phebus explained that this ordinance is a matter of housekeeping. The returned check fee is currently both a codified ordinance and contained in the annual budget ordinance. All city fees are reviewed on an annual basis and amended, if necessary, in the budget ordinance, so this fee does not need to be codified. This ordinance will remove the returned check free from the Codified Ordinances.

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next: 2/27/2018 7:00 PM
MOVER:	Jack Young, Vice Mayor	
SECONDER:	Bobby Simmons, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

OPEN DISCUSSION

City Engineer Rick McClanahan announced that the CSX Railroad will be closing some roads at the railroad crossings in April to replace ties.

Alderman Simmons asked when the new Chick Fil A would open. Mayor McDonald said in the spring, which is what the company has told the City.

Keith Grant, a representative of Willow Ridge Subdivision, explained that he asked the item to be pulled from the Consent Agenda because he'd like to negotiate the contract fees with the City. He stated the development costs are too high for the developer to absorb.

ADJOURNMENT

Meeting adjourned at 7:18 PM

W.C. Pleasant, Register to the
Board of Mayor and Alderman

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of Feb 13, 2018 7:00 PM (MINUTES ACCEPTANCE)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 2284)

Meeting: 02/27/18 07:00 PM
Department: Finance
Category: Amendment
Prepared By: Stefanie McGee
Initiator: Dick Phebus
Sponsors:
DOC ID: 2284

Ordinance 18-01, an ordinance to delete Section 11-501 Return Check Service Fee from the codified ordinances.

WHEREAS, the City's returned check service fee is currently contained within the Codified Ordinances, and

WHEREAS, the City's returned check service fee is maintained and amended via the annual budget ordinances, and

WHEREAS, annual budget ordinances are not included in codification, therefore, the returned check service fee cannot be updated within the codified volumes, this specified fees should be removed from codification and be located and maintained solely within the City's annual fiscal year budget-adoption ordinance.

NOW THEREFORE BE IT HEREBY ORDAINED that the **Board of Mayor and Aldermen** remove the following section from the **Codified Ordinances**:

11-501. Return check service fee established. Any person, partnership, corporation or any other maker of a check, draft or instrument which is returned to the City of Bartlett for the reason of insufficient funds, a closed account or any other reason which results in non-payment of the tendered check, draft or instrument shall be charged by the City of Bartlett, a penalty in an amount equal to one percent (1%) of the amount of such check, except that if the amount of such check is less than two thousand dollars (\$2,000.00), a penalty in the amount of twenty-five dollars (\$25.00) or the amount of the check, whichever is less.

SEVERABILITY - Should any provision or part of this Ordinance be rendered void or unenforceable by any court of law, statute or other authority, the rest and remainder of this Ordinance shall remain in full force and effect.

EFFECTIVE DATE - This Ordinance shall be effective from and after its final passage, the public welfare requiring it.

First Reading: February 13, 2018

Second Reading: February 27, 2018

Third Reading: March 13, 2018

W. C. Pleasant, Register to
the Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Stefanie McGee, City Clerk

HISTORY:

02/13/18 Board of Mayor and Aldermen **APPROVED ON FIRST READING**
Next: 02/27/18

RESULT:	APPROVED ON SECOND READING [UNANIMOUS]	Next:
	3/13/2018 7:00 PM	
MOVER:	Jack Young, Vice Mayor	
SECONDER:	David Parsons, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young	

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

ADOPTED**AGENDA ITEM**

Meeting: 02/27/18 07:00 PM
Department: Engineering
Category: Contract
Prepared By: Erin Campbell
Department Head: John Horne

Site plan contract for The Aspen.

RESULT: **APPROVED BY CONSENT VOTE [UNANIMOUS]**

MOVER: Emily Elliott, Alderman

SECONDER: Jack Young, Vice Mayor

AYES: Pleasant, Elliott, Parsons, Simmons, Young

SITE PLAN, GRADING, AND EROSION CONTROL CONTRACT

THIS AGREEMENT, made and executed this _____ day of _____, _____
between the CITY OF BARTLETT, SHELBY COUNTY , TENNESSEE, hereinafter referred to
as the CITY and FOCUS 3, LLC hereinafter referred to as the DEVELOPER.

W I T N E S S E T H :

WHEREAS, the CITY PLANNING COMMISSION has by resolution of
November 6 , 2017, approved the Site Plan, Grading, and Erosion Control Plans for THE ASPEN
AT BARTLETT, and established certain conditions for approval of this Site Plan, Grading,
and Erosion Control Contract by the CITY BOARD OF MAYOR AND ALDERMEN; and

WHEREAS, the CITY and the DEVELOPER by the terms of this contract desire to
specify those detailed costs, division of responsibilities and maintenance and other conditions in
addition to the Subdivision Regulations and the Site Plan, Grading, and Erosion Control Plans
heretofore approved, according to Law by the CITY PLANNING COMMISSION, said additional
terms not to be considered as a variance from or modification to regulations, plans or plat, as
approved on the date of execution; and

WHEREAS, this Site Plan, Grading, and Erosion Control Contract is entered into by the
CITY at the insistence of the DEVELOPER upon the understanding that the DEVELOPER shall
remain fully responsible for specific compliance with the requirements of the Subdivision
Regulations, the Technical Specifications of the CITY, and the Site Plan, Grading, and Erosion
Control Plan, duly approved by the CITY PLANNING COMMISSION subject to review and
recommendation of the CITY ENGINEER, and

NOW, THEREFORE, in consideration of the promises and mutual covenants of the
parties herein contained, and other considerations herein recited, it is agreed and understood as

follows:

I

GENERAL PROVISIONS

1. That the DEVELOPER shall at its expense provide all improvements and installations to be constructed as set forth herein and on the approved Site Plan, Grading, and Erosion Control Plans, including construction of all off-site improvements and erosion control systems (pertaining to this development).
2. That the DEVELOPER shall pay the expenses of engineering inspection by the CITY ENGINEER, however, that the DEVELOPER shall remain fully responsible for construction to the approved design and quality control, and that the CITY ENGINEER is vested with the right of periodic inspections, final approval and stop work order as a measure of secondary or subsequent enforcement.
3. That the CITY in its proprietary function does not purport to specify the development layout nor the choice of available land uses; nor does the CITY PLANNER design, supervise, nor certify the adequacy, structural integrity, or capacity of improvements or installations within or without the limits of the development; neither is the CITY ENGINEER vested with any authority or responsibility for the design of any improvements or installations within or without the limits of the development; nor is the CITY ENGINEER required to determine the structural integrity, capacity, elevation, location, type or adequacy of any improvements or installations.
4. That in providing technical assistance, planning and review of the proposed grading and erosion control measures the CITY seeks to enforce its minimal governmental standards and does not relieve or accept any of the DEVELOPER'S liability and responsibility for proper design, construction and installation of improvements within or without the limits of the site plan.
5. That subject to the warranty provisions herein, after completion of the improvements, subject to final inspection and written approval of the CITY ENGINEER, the DEVELOPER does thereafter

Attachment: Aspen Contract 2018-2-07 (2291 : Site Plan Contract for The Aspen)

accept responsibility for all the maintenance of all improvements.

6. That the DEVELOPER shall haul all scrap building materials, debris, rubbish, and other de-gradable materials to a permitted landfill, and not bury any such materials within the limits of said site plan (except if they are permitted to burn by Shelby County Health Department and the Bartlett Fire Department).

7. That if a bond has been executed to secure the value of the improvements to be constructed and installed under this contract and said bond, due to inflation and/or rising costs, is inadequate to secure the cost of said improvements when an extension of the contract period is sought, the DEVELOPER shall provide the additional security to bring the bond amount in line with current cost projections by the CITY ENGINEER and approved by the CITY BOARD OF MAYOR AND ALDERMEN.

8. That the CITY and any of its agencies will not unreasonably withhold approval of time extensions where the DEVELOPER has provided the required notice to the CITY ENGINEER and such additional security as may be deemed necessary.

9. That the DEVELOPER understands that failure to follow this time extension procedure constitutes a breach of contract and places the DEVELOPER in violation of the Subdivision Regulations and subject to a declaration of default.

10. That the DEVELOPER will not transfer the property on which this subdivision is to be located without first providing the CITY ENGINEER with prior notice of when and to whom transfer is to be made. If the transferee intends to develop this site plan in accordance with the approved

Master Plan, the DEVELOPER shall provide the CITY ENGINEER and the CITY ATTORNEY an Assumption Agreement by which the transferee agrees to perform and complete all the requirements of this contract and to provide the surety needed to secure such performance. Said agreement shall be subject to approval of the CITY BOARD OF MAYOR AND ALDERMEN.

11. That the DEVELOPER understands that transfer of said property without providing the notice

of transfer and Assumption Agreement as required herein shall be a breach of contract and places the DEVELOPER in violation of the Subdivision Regulations and subject to a declaration of default.

12. That the DEVELOPER shall comply with all applicable Federal, State, and local laws, and it shall be the DEVELOPER'S responsibility to furnish proof of said compliance upon demand.

13. That should the DEVELOPER default in any part of this contract and it becomes necessary to engage an attorney to file necessary legal action to enforce the provisions of this contract or sue for any sums of money due and owing or liability arising incident to this contract, the DEVELOPER shall pay to the CITY reasonable attorney's fees.

14. That the Developer shall furnish, on demand of the CITY ATTORNEY, satisfactory evidence that the DEVELOPER has the lawful right to enter into this contract for the purpose herein contained.

II

FIXED IMPROVEMENTS

1. The construction of all required improvements by the DEVELOPER including but not limited to the sediment ponds, silt fence, rip-rap check dams, erosion control blankets, storm drain systems, sidewalk, driveway apron, landscape screen, and other related items, shall be in accordance with the subdivision regulations and specifications of the CITY OF BARTLETT, which are incorporated by reference herein and said fixed improvements required approval and acceptance by the CITY OF BARTLETT. Said plans shall bear the signature of approval by the CITY ENGINEER before construction may commence. The DEVELOPER will pay the expenses of engineering inspection by the CITY ENGINEER, the DEVELOPER shall remain primarily responsible for construction to approve design and quality control and the CITY ENGINEER is vested with the right of periodic inspections, final approval and stop work order as a measure of secondary or subsequent enforcement.

III

SEDIMENT AND DEBRIS

1. The DEVELOPER will hold the CITY OF BARTLETT and the CITY ENGINEER harmless and defend all claims, judgments and demands of all persons for damage caused by the deposit of more sediment or debris from drainage flowing from said site plan. Further, the DEVELOPER shall bear the expense of erosion and sediment control and dust abatement before, during and after construction during the warranty period.
2. That the DEVELOPER shall provide necessary erosion control in accordance with the CITY Subdivision Regulations and Technical Specifications and TDEC approval. All freshly excavated and embankment areas, not covered with satisfactory vegetation, shall be fertilized, mulched and seeded and/or sprigged and/or sodded as required by the CITY ENGINEER to prevent erosion. In event it is determined by the CITY ENGINEER that the necessary erosion control is not being provided by the DEVELOPER, the CITY ENGINEER shall officially notify the DEVELOPER of the problem. If the DEVELOPER fails to provide satisfactory erosion control within fifteen (15) days after notice, then the CITY shall make all necessary improvements to eliminate the erosion problem, documenting all expenses incurred performing the work. Prior to releasing any bonds or other securities covering said subdivision, all expenses incurred by the CITY shall be paid in full by the DEVELOPER.
3. That the DEVELOPER shall maintain work sites within and without the subdivision in a manner which will prevent increased sedimentation, debris and pollution from drainage flowing from said site. In the event of a stop work order issued by the CITY ENGINEER, the DEVELOPER shall be permitted a reasonable time to continue work required to comply with this Section. Further, the DEVELOPER shall bear the expense of erosion, sediment, and insect vector control before, during and after construction, and until termination of the warranty period. It is

noted that the warranty period shall run for an indefinite period until such time as the punch list is complete, or warranty period ends; whichever is later.

IV

DRAINAGE DESIGN RESPONSIBILITIES

1. That the DEVELOPER shall construct and install all erosion control measures, including swales, ditches, sedimentation ponds and etc. Said erosion control measures system shall be designed such that the amount and rate of water from all sources leaving the subdivision after full building development shall not be significantly different after than before said development unless approved by the CITY ENGINEER upon certification of a Professional Engineer registered in the State of Tennessee that the Drainage system design and improvements are sufficient to accept surface and ground water reasonably expected to flow onto the subdivision and discharge all waters reasonably expected to flow from the property so as not to damage or flood properties nor to increase the established base flood elevation of the upstream or downstream portion of Flood Way within or without the site. Further, that the adequacy of the drainage shall in all cases be certified by the DEVELOPER'S engineer by his signature and seal affixed upon the Site Plan, Grading, and Erosion Control Plans of said property prior to the final approval by the CITY PLANNING COMMISSION.

2. That in any development which alters or revises the Flood Plain or Flood Way shown on the Flood Hazard Boundary Map issued by the Federal Emergency Management Region Office, the DEVELOPER shall provide to the CITY FLOOD ADMINISTRATOR a Development Permit issued by the Federal Insurance Administration Regional Office accepting said alteration or revision of the Flood Plain or Flood Way. Further, until said Development Permit is provided the DEVELOPER shall not proceed with any work affecting the Flood Plain or Flood Way.

3. It is understood and agreed that the CITY OF BARTLETT in its proprietary function does not purport to specify the development layout nor the choice of available land uses; nor does the CITY

OF BARTLETT design, construct, supervise nor certify the adequacy of the drainage improvements.

4. Neither is the CITY ENGINEER vested with any responsibility for the design of drainage improvements nor is he required to determine drainage capacities, survey elevation, cross check adequacy nor specify the type and locations of drainage improvements; and in providing technical assistance, planning and review the CITY OF BARTLETT does not commit itself to the construction, improvements or modification of the drainage system within or without the development.

5. Rather it is the responsibility of the DEVELOPER to properly anticipate, survey, design and construct all grading and erosion control improvements so that the development will not increase, alter or affect the flow of surface waters or channelized waters from or onto any property so as to damage or flood any property nor contribute to the same.

6. In providing technical assistance, planning and review the CITY OF BARTLETT seeks to enforce its minimal governmental standards and does not relieve or accept any of the Developers liability and responsibility to properly design and construct the site plan, grading, and erosion control measures.

7. The DEVELOPER further agrees to hold harmless the CITY OF BARTLETT and the CITY ENGINEER from any loss or damage from any claim, cause of action or liability resulting in whole or part from the design, construction and/or installation of the grading and erosion control measures including reasonable costs, litigation expenses and attorneys fees for defense of same.

8. As long as the City of Bartlett holds security, be it bond, letter of credit or otherwise, the City of Bartlett reserves the right to use said security for completion or repair of the erosion control measures during the warranty period of the development or for routine maintenance not performed by the DEVELOPER.

WARRANTY PROVISIONS

1. That neither the final certificate of payment nor any provision of this contract or its incorporated documents shall constitute an approval or acceptance of any work not performed in accordance with the contract and its incorporated documents, nor relieve the DEVELOPER of liability with respect to any express warranty or responsibility for faulty materials or workmanship.
2. That the DEVELOPER shall remedy any defects in work and pay for any damage to other work resulting therefrom which shall appear within a period of one (1) year from the date of final written approval and acceptance. The CITY shall give notice of observed defects with reasonable promptness. Further, this Construction Warranty does not effect but is in addition to the rights and liabilities assessed herein unless a longer period is specified.
3. That throughout the warranty period beginning at final acceptance the DEVELOPER shall provide a bond or other surety securing such warranty for all improvements in a form, amount and with terms acceptable to the CITY BOARD OF MAYOR AND ALDERMEN. The warranty period is to extend to a minimum of one (1) year after the City's final acceptance.
4. That the DEVELOPER shall complete all improvements in this contract within 360 consecutive calendar days from the date hereof; however, if due to unforeseen circumstances, the DEVELOPER is unable to complete said work within the times specified, but desires to complete said contract to the satisfaction of the CITY, the DEVELOPER will submit a written request for extension of the contract period to the CITY ENGINEER at least sixty (60) days prior to the expiration date for such completion, but in no case shall such date exceed one (1) calendar year from the completion date specified in any Performance Bond, provided said bond can be extended

for the additional period.

VI

BONDING REQUIREMENTS

That prior to proceeding with any site preparation, construction or installation of improvements the DEVELOPER shall deposit with the CITY all required fees and assessments for said improvements in a form approved by the CITY BOARD OF MAYOR AND ALDERMEN.

Further, prior to proceeding as stated herein, the DEVELOPER shall deliver to the CITY a Certificate of Deposit, Letter of Credit, or cash bond in the amount identified on Page 12 of said contract and with terms stated in the CITY PLANNING COMMISSION RESOLUTION dated July 8, 1967 and amended to September 5, 1989. Further, prior to proceeding as stated herein, the DEVELOPER shall deliver to the City an approved N.O.I. (Notice of Intent), and SWPPP (Storm Water Pollution Prevention Plan) approved by TDEC (Tennessee Department of Environment and Conservation) as required by the Storm Water Phase 2 requirements.

VII

HOLD HARMLESS

That the DEVELOPER shall hold harmless the CITY and the CITY ENGINEER from any claim, cause of action or liability resulting in whole or in part from the design, construction or installation of the improvements within and without the limits of the subdivision, including reasonable costs, litigation expenses and attorney's fees for defense of same.

Attachment: Aspen Contract 2018-2-07 (2291 : Site Plan Contract for The Aspen)

XVII

PAYMENT AND SCHEDULE BARTLETT, TENNESSEE. THE DEVELOPER WILL PAY
TO THE CITY OF BARTLETT THE FOLLOWING AMOUNTS AS HEREINBEFORE
DETAILED FOR: **Focus 3, LLC**

I. Due at Execution of Site Plan, Grading, and Erosion Control Contract and before Construction Begins:

1.	Water Plant Expansion @ 15% of Water Main Cost (Water Main Cost = \$127,479.00)			<u>\$19,121.85</u>
2.	a. 'Water System Engineering and Subdivision Review @) 6% of Water Main Cost \$127,479.00			<u>\$7,648.74</u>
	b. Subdivision and Site Plan Review Fee @ \$175 per lot or 1.5% of Public Improvement Cost, whichever is greater \$175 x 1 = \$ 175.00 1.5% of \$353,370.00 \$5,300.55			<u>\$5,300.55</u>
3	Sewer Review Fee - \$10 per lot or \$25 per 250 feet of sewer line extension (whichever is greater) Minimum charge of \$25 per contract \$10.00 implies \$10.00 \$25.00 implies \$25.00			<u>\$25.00</u>
4	Water Connection Fee @ \$3,000.00 per service (1) Domestic, (1) Irrigation 2			<u>\$6,000.00</u>
5	City Site Plan Inspection @ A: 3% of Development Cost \$10,601.10 or B: \$300.00 per Lot, \$300.00 Whichever is greater Development Cost = \$353,370.00			<u>\$10,601.10</u>
6	Cost of Water and Sewer Mains to the Subdivision			
SEWER BASIN: SOUTH				
7	Sewer Connection Charge at Greater of either @ \$2333 per acre 7.35 Acres (Total Site) \$ 17,147.55 \$17,147.55 (or) \$33 per Front Foot x 410' \$13,530.00			<u>\$17,147.55</u>

DRAINAGE BASIN: SOUTH

- | | | |
|---|---|---------------------------|
| 8 | a. 'Drainage Control Fee for those lots
not served by a Detention Basin at \$500.00 per half acre or fraction thereof
(in multiples of \$500) | |
| | b. 'Drainage Control Fee for those lots
served by a Detention Basin at \$250 per half acre or fraction thereof
(in multiples of \$250) | |
| | 7.35 Acres Detained | <u>\$ 3,750.00</u> |

- | | | |
|---|------------------------------------|-----|
| 9 | City portion of Water Improvements | N/A |
|---|------------------------------------|-----|

TOTAL DUE CITY	<u>\$69,594.79</u>
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II. Due after date of Subdivision Contract and within 30 days
 after written request from the City's Department of Public Works.

- | | |
|---|--------------|
| 1. Asphalt Paving Cost (Estimated
Construction Cost) | \$ - |
| 2. Street Light (Estimated) | \$ 15,000.00 |

TOTAL DUE II	<u>\$ 15,000.00</u>
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III. Upon Execution of Subdivision Contract and Before Construction Begins 100% of Development Cost (BOND)	<u>\$353,370.00</u>
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Attachment: Aspen Contract 2018-2-07 (2291 : Site Plan Contract for The Aspen)

IN WITNESS WHEREOF, the parties hereto have affixed their hands and seals at

Bartlett, Tennessee, this _____ day of _____, _____.

A. Keith McDonald
MAYOR, CITY OF BARTLETT

DEVELOPER: FOCUS 3, LLC

By: _____

Printed Name: _____

ATTEST:

CITY CLERK

BONDING COMPANY

LETTER OF CREDIT, APPROVED BY CITY ATTORNEY

BY: _____
CITY ENGINEER

DATE APPROVED BY BOARD OF MAYOR AND ALDERMEN _____

Attachment: Aspen Contract 2018-2-07 (2291 : Site Plan Contract for The Aspen)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

ADOPTED

AGENDA ITEM

Meeting: 02/27/18 07:00 PM

Department: Public Works

Category: Bid

Prepared By: Jessica Vaughan

Department Head: Bill Yearwood

Bid for two Ford F150 trucks.

On July 25, 2017 an ad was placed in *The Daily News*. On August 17, 2017 the City of Bartlett received five bids, which were opened at City Hall.

Bids were received from the following companies:

Autonation	\$40,958.32
Country Ford	\$41,922.00
Lonnie Cobb Ford	\$42,174.00
Freeland Automotive	\$42,070.00
Landers DCJ	\$42,466.00

We recommend the bid be awarded to AutoNation for a total price of \$40,958.32.

Funds are available in Account 122.48122.935.

Thank you for your consideration.

RESULT: APPROVED BY CONSENT VOTE [UNANIMOUS]

MOVER: Emily Elliott, Alderman

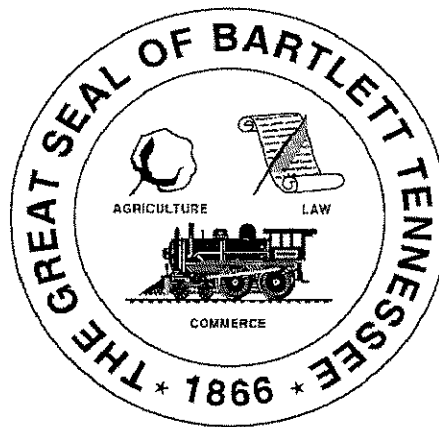
SECONDER: Jack Young, Vice Mayor

AYES: Pleasant, Elliott, Parsons, Simmons, Young

CITY OF BARTLETT

*6400 STAGE ROAD
BARTLETT, TENNESSEE 38134*

A. Keith McDonald, Mayor
Mark Brown, Chief Administrator Officer
Dick Phebus, Finance Director
Jim Brown, Code Enforcement Director



REQUEST FOR SEALED BIDS

SB # FY2018-07-007

DUE: Thursday, August 17, 2017, no later than 2:00 p.m. (CST)

PICK-UP TRUCKS

CODE ENFORCEMENT

The City of Bartlett Code Enforcement is seeking to purchase one (2) 2017/2018 Pick-up Trucks, 6700 GVWR Super cab with 6.5' bed, Ford F150 XL or equal as per the written specifications.

Attachment: Specs for two pick up trucks (2289 : Two 2018 F150 Pick Up Trucks)

PICK-UP TRUCKS - CODES
 Sealed Bid: FY2018-07-007
 Due Date: August 17, 2017

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Thursday, August 17, 2017**. All bid packets, with an original, clearly identified, and two copies, must be labeled **"FY2018-07-007"** **"PICK-UP TRUCKS"** and addressed as follows:

**MAYOR A. KEITH MCDONALD
 CITY OF BARTLETT
 6400 STAGE ROAD
 BARTLETT, TENNESSEE 38134**

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer. If further information is desired, please contact Debbie Cairncross, Purchasing Agent at 901-385-6416 or email dcairncross@cityofbartlett.org

Please quote prices on attached bid sheet.

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

 NAME OF FIRM

 EMAIL

 ADDRESS

 PHONE

 SIGNATURE OF AUTHORIZED
 REPRESENTATIVE

 PRINT NAME

 DATE

Attachment: Specs for two pick up trucks (2289 : Two 2018 F150 Pick Up Trucks)

PICK-UP TRUCKS - CODES
 Sealed Bid: FY2018-07-007
 Due Date: August 17, 2017

INTENT

The intent of these specifications is to provide sufficient specified information to permit prospective bidders to submit proposals **One (2 2017/2018 Pick-up Truck, 6700 GVWR Super Cab with 6.5' Bed.** The awarded supplier will be required to deliver the vehicle to the City of Bartlett Fleet Services located at 3583 Altruria Road, Bartlett, TN. 38135.

STATEMENT OF INTENT – EQUALITY AND FAIRNESS

The City of Bartlett will not discriminate against any individual of any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The City is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender or political affiliation.

GENERAL SPECIFICATIONS

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make his equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his product fails to meet these specifications. Unless otherwise stated, these specifications are not intentionally written to favor any one Manufacturer, and are only for the purpose of indicating generally the type of work required of said bid items. It is the intention of the City to purchase quality products and not necessarily the products with the lowest initial cost.

1. All bidders must clearly identify any and all deviations from these specifications that their products may have; however, bids must meet or exceed specifications.
2. Bidder shall include the specification check list, along with the signed pricing sheet and the signed and notarized Public Acts 109 form (page 8). **Note: An original, clearly marked, and two copies shall be included in the bid package.**
3. All prices are to be firm for **180** days from bid due date.
4. The City reserves the right to reject any and all bids.
5. The bid shall state the manufacturer's warranty, along with owner's manuals.
6. An Award Letter and purchase order will be issued to the successful vendor.
7. All charges for transportation and unloading are to be pre-paid by the successful bidder, and are not the responsibility of the City of Bartlett.
8. Unit delivered as a result of the award of this bid shall be a current year model, new and unused.

Note: Bidder may include any additional information or brochures on equipment being presented in the bid package.

PICK-UP TRUCKS - CODES
 Sealed Bid: FY2018-07-007
 Due Date: August 17, 2017

DETAILED SPECIFICATIONS

(Include one original and two copies with bid pricing sheet and Public Acts 109 form)

(2) Required 2017/2018 PICK-UP TRUCK, 6700 GVWR Super Cab with 6.5' Bed, Specifying Ford F150 XL 4X2 or equal

DESCRIPTION	COMPLIANCE ANSWER		
	<u>YES</u>	<u>NO</u>	<u>OFFER</u>
Fuel Unleaded or Flex Fuel (if available)	_____	_____	_____
Fuel Tank 23 Gallon Capacity	_____	_____	_____
Engine 3.5 L V6 Ti-VCT FFV or equal	_____	_____	_____
Transmission Electronic 6-speed automatic with OD	_____	_____	_____
Steering Tilt steering wheel with electric power assist	_____	_____	_____
Brakes Power 4-Wheel Disc with Anti-Lock	_____	_____	_____
Wheels Four (4) 17" Machined Silver Steel wheels	_____	_____	_____
Tires Four (4) P245-70R17 BSW All Season Tires	_____	_____	_____
One (1) P245-70R17 BSW All Season <u>Spare</u> Tire	_____	_____	_____
Bumpers (standard) Bumpers – Black or gray	_____	_____	_____
Grill – Black with bar style insert	_____	_____	_____
Exterior Color Oxford White	_____	_____	_____
Interior Color Medium Earth Gray	_____	_____	_____

Attachment: Specs for two pick up trucks (2289 : Two 2018 F150 Pick Up Trucks)

PICK-UP TRUCKS - CODES
 Sealed Bid: FY2018-07-007
 Due Date: August 17, 2017

DESCRIPTION**COMPLIANCE ANSWER****Seats (standard for extended cab)**

Front – Vinyl 40/20/40

Rear – 60/40 Folding seat

Floor Covering (standard)

Vinyl - black or gray

Gauges (standard package)

Speedometer

Volt-meter

Oil pressure with indicator lights

Coolant temperature

Fuel gauge

Display center

Mirrors

Dual manual side mirrors

Windshield Wipers

Interval Wipers

Accessories (standard package)

Manual Air Conditioning

Electronic AM-FM Stereo Radio with Clock

Fixed Rear Privacy Glass

Dual Inside Sun-visors

Advance Trac with Roll Stability

End of Detailed Specifications

Attachment: Specs for two pick up trucks (2289 : Two 2018 F150 Pick Up Trucks)

PICK-UP TRUCKS - CODES
 Sealed Bid: FY2018-07-007
 Due Date: August 17, 2017

OWNERS MANUALS

Furnish ALL manuals – DVD format preferred however, book format is acceptable

Service/Repair Manual

Parts Manual

Operators Manual

Specify ALL warranties available _____

ALL WARRANTY INFORMATION TO BE PROVIDED UPON DELIVERY OF VEHICLE.

ALL WARRANTY WORK TO BE DONE WITHIN 50 MILES OF BARTLETT CITY LIMITS

DELIVERY - Must be delivered to:

City of Bartlett – Fleet Services

3583 Altruria Rd.

Bartlett, TN 38135

Attachment: Specs for two pick up trucks (2289 : Two 2018 F150 Pick Up Trucks)

PICK-UP TRUCKS - CODES
 Sealed Bid: FY2018-07-007
 Due Date: August 17, 2017

BID PRICING SHEET

(Include one original, clearly marked, and two copies, the specification check list and the Public Acts 109 form)

"PICK-UP TRUCK"

- (2) Required - 2017/2018 PICK-UP TRUCK, 6700 GVWR SUPERCAB WITH 6.5' BED, Specifying Ford Super Cab F150 XL 4X2 or equal.

\$ _____
 Delivered Price Each

X2

\$ _____
 Total Delivered Price

Time required for delivery: _____ days.

Total Bid in Words:

NOTE: BID PRICING TO BE FIRM FOR 180 DAYS, WITH AN OPTION TO PURCHASE ADDITIONAL VEHICLES WITHIN ONE YEAR FROM BID DUE DATE AT THE SAME PRICE.

 NAME OF FIRM

 Email

 Authorized Representative
 (Typed or Printed)

 Telephone Number

 Authorized Representative Signature

 Date

PICK-UP TRUCKS - CODES
 Sealed Bid: FY2018-07-007
 Due Date: August 17, 2017

PUBLIC ACTS 109

“By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106.”

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: [http://tnsos.org/acts/ PublicActs.109.php](http://tnsos.org/acts/PublicActs.109.php).

Print Name _____

Signed _____

Title _____

Subscribed and sworn before me this ____ day of _____, 20____.

Signed _____ Print Name _____

Title _____

My commission expires: _____, 20____.

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.

Attachment: Specs for two pick up trucks (2289 : Two 2018 F150 Pick Up Trucks)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

ADOPTED

AGENDA ITEM

Meeting: 09/12/17 07:00 PM
Department: Code Enforcement
Category: Bid
Prepared By: Valerie Brandley
Department Head: Jim Brown

Bid for two 2018 Ford F150 trucks.

On July 25, 2017, an ad was placed in *The Daily News*. On August 17, 2017 the City of Bartlett received five bids, which were opened at City Hall.

Bids were received from the following companies:

AutoNation	\$20,479.16 each--2018 Ford F150
Country Ford	\$20,961.00 each--2018 Ford F150
Lonnie Cobb Ford	\$21,087.00 each--2018 Ford F150
Freeland Automotive	\$21,035.00 each--2018 Dodge Ram 1500
Landers DCJ	\$21,233.00 each--2018 Dodge Ram 1500

We recommend the bid be awarded to AutoNation for a total price of \$40,958.32.

Funds are available in Account 311.48311.785.29118.

Thank you for your consideration.

RESULT: APPROVED BY CONSENT VOTE [UNANIMOUS]
MOVER: Bobby Simmons, Alderman
SECONDER: W.C. Pleasant, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

ADOPTED**AGENDA ITEM**

Meeting: 02/27/18 07:00 PM

Department: Finance

Category: Report

Prepared By: Eric Phan

Department Head: Dick Phebus

Treasurer's Report for January 2018.**RESULT: APPROVED BY CONSENT VOTE [UNANIMOUS]****MOVER:** Emily Elliott, Alderman**SECONDER:** Jack Young, Vice Mayor**AYES:** Pleasant, Elliott, Parsons, Simmons, Young



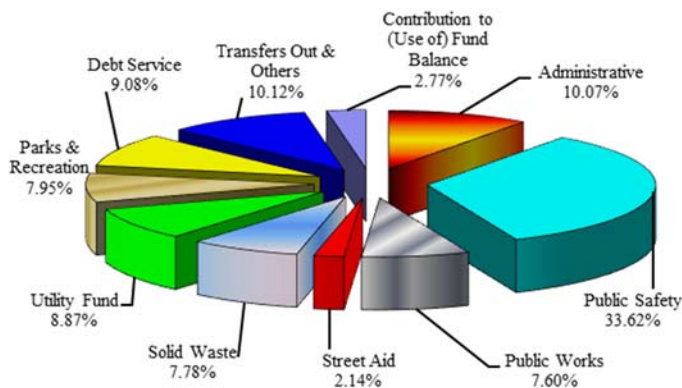
City of Bartlett

FINANCIAL REPORT

January 31, 2018

Total Expenditures, FY 2018 Budget: \$79,809,042

WHERE THE \$ GOES (Does not include School)

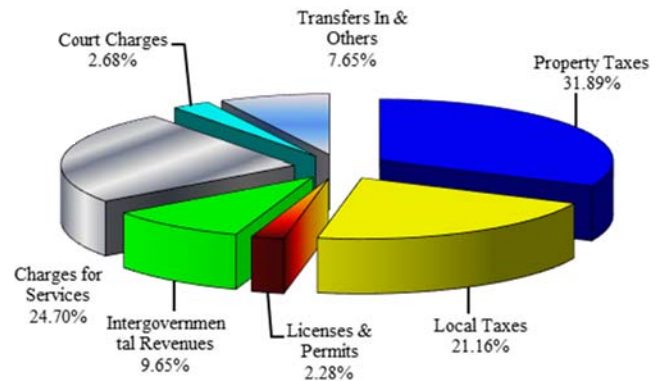


BUDGET HIGHLIGHTS

- June 30, 2017 year-to-date actual is audited.
- Property taxes are due February 28 and delinquent March 1.
- Delinquent 2016 property taxes were submitted to the Trustee for collection.
- Fiscal Year 2019 budgets are being prepared by the departments now.

Total Revenues, FY 2018 Budget: \$79,809,042

WHERE THE \$ COMES FROM (Does not include School)



FY 2018 YEAR-TO-DATE For The Period Ending January 31, 2018

	Adopted Budget	Year-to-Date Actual
General Fund Expenditures		
Administrative	\$ 7,468,105	\$ 4,140,703
Public Safety	26,168,688	15,445,856
Public Works	5,905,999	3,356,285
Parks and Recreation	5,696,967	3,269,348
Performing Arts	601,966	421,587
Transfers & Other Gen. Fund Items	6,874,318	6,457,522
Subtotal	\$ 52,716,043	\$ 33,091,301
General Fund Revenues		
Property Taxes	\$ 25,269,603	\$ 16,848,408
Local Taxes	13,388,618	5,289,398
Building and Development Fees	1,806,700	946,646
Intergovernmental	6,024,500	2,383,257
Charges for Services	4,006,884	2,163,856
Court Charges	1,770,000	1,068,536
Other Revenue	449,738	299,052
Subtotal	\$ 52,716,043	\$ 28,999,152
Special Rev. Funds - Expenditures	\$ 9,440,509	\$ 5,216,425
Special Rev. Funds - Revenues	\$ 9,440,509	\$ 4,879,059
Utility Expenses	\$ 9,056,090	\$ 5,815,361
Utility Revenues	\$ 9,056,090	\$ 4,999,172
Debt Service Expenditures	\$ 8,596,400	\$ 6,864,025
Debt Service Revenues	\$ 8,596,400	\$ 7,932,772
Total Expenditures	\$ 79,809,042	\$ 50,987,111
Total Revenues	\$ 79,809,042	\$ 46,810,155

Note: FY 2018 Adopted Budget includes use of fund balance in the Special Revenue Funds and the Utility Fund.

Attachment: Jan18FinRpt (2292 : Treasurer's Report for January 2018.)



City of Bartlett -- Financial Summary For The Period Ending January 31, 2018



	FY 2017 Actual	FY 2018 Adopted Budget	Increase/ Decrease in \$	Year-to-Date Actual FY 2017	Year-to-Date Actual FY 2018	Increase/ Decrease in \$	Percent of FY 2017 Actual	Percent of FY 2018 Budget	Increase/ Decrease in %
General Fund Expenditures									
Administrative	\$ 6,731,107	\$ 7,468,105	\$ 736,998	\$ 3,835,100	\$ 4,140,703	\$ 305,603	56.98%	55.45%	-1.53%
Public Safety	24,480,010	26,168,688	1,688,678	14,583,542	15,445,856	862,315	59.57%	59.02%	-0.55%
Public Works	5,712,816	5,905,999	193,183	3,271,757	3,356,285	84,528	57.27%	56.83%	-0.44%
Parks and Recreation	5,249,695	5,612,327	362,632	3,072,280	3,269,348	197,068	58.52%	58.25%	-0.27%
Performing Arts	587,864	686,606	98,742	347,170	421,587	74,417	59.06%	61.40%	2.35%
Transfers & Other Gen. Fund Items	4,979,609	6,874,318	1,894,709	3,818,169	6,457,522	2,639,353	76.68%	93.94%	17.26%
Total General Fund Expenditures	\$ 47,741,101	\$ 52,716,043	\$ 4,974,942	\$ 28,928,018	\$ 33,091,301	\$ 4,163,283	60.59%	62.77%	2.18%
General Fund Revenues									
Property Taxes	\$ 20,243,942	\$ 25,269,603	\$ 5,025,661	\$ 13,963,059	\$ 16,848,408	\$ 2,885,349	68.97%	66.67%	-2.30%
Local Taxes	13,026,438	13,388,618	362,180	5,360,553	5,289,398	(71,155)	41.15%	39.51%	-1.64%
Building and Development Fees	1,820,952	1,806,700	(14,252)	917,755	946,646	28,890	50.40%	52.40%	2.00%
Intergovernmental	6,012,640	6,024,500	11,860	2,325,691	2,383,257	57,565	38.68%	39.56%	0.88%
Charges for Services	4,067,276	4,006,884	(60,392)	2,016,011	2,163,856	147,845	49.57%	54.00%	4.44%
Court Charges	1,772,482	1,770,000	(2,482)	939,557	1,068,536	128,979	53.01%	60.37%	7.36%
Other Revenue	441,337	449,738	8,401	222,268	299,052	76,784	50.36%	66.49%	16.13%
Total General Fund Revenues	\$ 47,385,068	\$ 52,716,043	\$ 5,330,975	\$ 25,744,894	\$ 28,999,152	\$ 3,254,257	54.33%	55.01%	0.68%
Special Revenue Funds									
Street Aid Fund	\$ 2,161,362	\$ 1,695,000	\$ (466,362)	\$ 1,441,421	\$ 791,303	\$ (650,118)	66.69%	46.68%	-20.01%
Solid Waste Fund	5,855,458	6,329,310	473,852	3,497,098	3,644,775	147,677	59.72%	57.59%	-2.14%
General Improvement Fund	791,552	770,500	(21,052)	485,380	535,103	49,724	61.32%	69.45%	8.13%
Drug Enforcement Fund	172,808	399,000	226,193	107,977	136,363	28,385	62.48%	34.18%	-28.31%
DEA Enforcement Fund	2,909	74,400	(20,465)	54	782	60,136	1.86%	1.05%	-0.81%
Drainage Control Fund	94,865	117,299	117,299	59,599	60,191	(4,599)	62.83%	51.31%	-11.51%
Park Improvement Fund	0	55,000	52,091	0	55,000	782	0.00%	100.00%	100.00%
Grant Funds	2,277,325	0	(2,277,325)	4,044,344	(7,091)	(4,051,435)	177.59%	0.00%	-177.59%
Special Revenue Funds - Expenditures	\$ 11,356,279	\$ 9,440,509	\$ (1,915,770)	\$ 9,635,873	\$ 5,216,425	\$ (4,419,448)	84.85%	55.26%	-29.59%
Special Revenue Funds - Revenues	\$ 10,891,668	\$ 9,440,509	\$ (1,451,159)	\$ 8,787,900	\$ 4,879,059	\$ (3,908,842)	80.68%	51.68%	-29.00%
Utility Fund									
Total Utility Operations	\$ 8,272,744	\$ 7,699,588	\$ (573,156)	\$ 5,805,363	\$ 4,663,671	\$ (1,141,692)	70.17%	60.57%	-9.60%
Total Utility Debt Expenses	1,567,142	1,356,502	(210,640)	1,406,512	1,151,689	(254,823)	89.75%	84.90%	-4.85%
Total Utility Expenses	\$ 9,839,886	\$ 9,056,090	\$ (783,796)	\$ 7,211,875	\$ 5,815,361	\$ (1,396,515)	73.29%	64.21%	-9.08%
Total Utility Revenues	\$ 8,690,758	\$ 9,056,090	\$ 365,332	\$ 5,210,774	\$ 4,999,172	\$ (211,602)	59.96%	55.20%	-4.76%
Debt Service Fund									
Total Debt Service Expenditures	\$ 5,465,928	\$ 8,596,400	\$ 3,130,472	\$ 3,989,968	\$ 6,864,025	\$ 2,874,056	73.00%	79.85%	6.85%
Total Debt Service Revenues	\$ 5,170,067	\$ 8,596,400	\$ 3,426,333	\$ 2,266,010	\$ 7,932,772	\$ 5,666,762	43.83%	92.28%	48.45%
Total Expenditures	\$ 74,403,195	\$ 79,809,042	\$ 5,405,847	\$ 49,765,735	\$ 50,987,111	\$ 1,221,376	66.89%	63.89%	-3.00%
Total Revenues	\$ 72,137,561	\$ 79,809,042	\$ 7,671,481	\$ 42,009,579	\$ 46,810,155	\$ 4,800,576	58.24%	58.65%	0.42%

Attachment: Jan18FinRprt (2292 : Treasurer's Report for January 2018.)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

ADOPTED

RESOLUTION (ID # 2290)

Meeting: 02/27/18 07:00 PM

Department: Finance

Category: Budget

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2290

Resolution 05-18, a resolution to amend the Fiscal Year 2018 General Fund Budget to appropriate \$67,200 for peace officer supplement pay for police department certified personnel.

WHEREAS, the State of Tennessee Peace Officer Standard and Training Commission has approved the 2017 Peace Officer Supplement Pay for eligible Bartlett Police Department personnel in the amount of \$67,200 and the funds have been received by the City; and

WHEREAS, in order to distribute the funds to the eligible police personnel, it is necessary to amend the Fiscal Year 2018 Operating Budget for the Police Department to appropriate the revenues and expenditures; and

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that, the Fiscal Year 2018 General Fund Budget is amended to appropriate \$67,200 in revenues and expenditures for the 2017 Peace Officer Supplement Pay for police personnel.

Adopted this day of February 27, 2018

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Stefanie McGee, City Clerk

RESULT: **APPROVED [UNANIMOUS]**
MOVER: Bobby Simmons, Alderman
SECONDER: Emily Elliott, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young