



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, FEBRUARY 23, 2016 - BARTLETT CITY HALL - 7:00 PM

CALL TO ORDER

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Grant Nixon, Christ Church Bartlett

FUTURE MEETINGS

Beer Board, March 1 at 6 p.m.

Bartlett Station Commission, March 2 at 7:30 a.m.

City Beautiful Commission, March 3 at 7 p.m.

Family Assistance Commission, March 7 at 6 p.m.

Planning Commission, March 7 at 7 p.m.

RECOGNITIONS

Mayor McDonald and the Aldermen recognized a cub scout, who attended the meeting as part of earning his Webelos rank.

Swear-in Division I Judge Tim Francavilla

Mayor McDonald swore in Tim Francavilla as Division I Municipal Judge. Judge Francavilla's wife, Kristi, held the Bible. Judge Francavilla is filling the vacancy left by Freeman Marr's death in December 2015. The City will hold an election in November to determine who will fill the vacancy for the remainder of the eight-year term, which expires December 31, 2018.

Firefighter Promotion

Chief Wiggins promoted Andrew Mills to Paramedic Lieutenant with a badge presentation.

National Engineers Week Proclamation

Mayor McDonald proclaimed the week of February 21 to 27 as National Engineers Week.

*****Official Business of the Day*****

Mayor McDonald announced an emergency purchase made by the Bartlett Recreation Center to replace the pool filter system by Duffield Aquatics at a cost of \$65,511.76.

MINUTES ACCEPTANCE

Minutes of the February 9, 2016 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Paula Sedgwick, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 1 Special event permit for Crosstown 5K. (Jim Brown, Director of Code Enforcement)**
The event will be held on Saturday, April 2 from 8 a.m. to 12 p.m. at Bartlett United Methodist Church.
- 2 Special event permit for Oak Elementary 3rd Annual Running of the Rams 5K Run. (Jim Brown, Director of Code Enforcement)**
The event will be held on Friday, May 13 from 4 to 10 p.m. at Oak Elementary School.
- 3 Special event permit for Stanky Creek Mountain Bike Races. (Jim Brown, Director of Code Enforcement)**
The events will be held on Saturday August 20 and Sunday, August 21 from 7 a.m. to 7 p.m. at Nesbit Park. A second set of events will be held Saturday, September 24 and Saturday, October 8 from 7 a.m. to 7 p.m. at Nesbit Park.
- 4 Bid for to replace 18 jail toilets. (Gary Rikard, Chief of Police)**
Recommend accepting the lowest complete bid from Gipson Mechanical Contractors at a total cost of \$40,433.00. Funds are available in Account 311.48311.785.20316.
- 5 Shelby County Wellhead Protection annual maintenance fee. (Dick Phebus, Director of Finance)**
Recommend authorization to pay the Shelby County Health Department \$11,777.70.
This fee is based on the number of water meters in the City of Bartlett (21,414) multiplied by \$0.55 per meter. Funds are available in Account 510.51200.644.
- 6 Site Plan Contract for Krispy Kreme Doughnuts Corporation. (Wade Towles, Assistant Director of Engineering)**

The developer, Krispy Kreme Doughnuts Corporation, will pay \$12,058.25 in City fees. The bond is set at \$64,850.00.

7 Site Plan Contract for Kate Hyde-64, Lot 2. (Wade Towles, Assistant Director of Engineering)

The developer, 64 Kate Hyde Partners, will pay \$7,519.23 in City fees. The bond is set at \$59,405.00.

8 Treasurer's Report for January 2016. (Dick Phebus, Director of Finance)

Total Budget Expenditures	\$70,251,836
Year-to-date- Expenditures	\$43,478,479
Total Budget Revenues	\$70,251,836
Year-to-date Revenues	\$37,974,903

NEW BUSINESS

I Appoint Jonathon Smith to the Parks and Recreation Advisory Board. (A. McDonald, Mayor)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

2 Resolution 08-16, a resolution to request unclaimed balance of accounts remitted to State Treasurer under unclaimed property act. (Dick Phebus, Director of Finance)

The total amount of unclaimed property is \$1,352.76.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

3 Resolution 09-16, a resolution to amend the Fiscal Year 2016 General Fund and Capital Improvement Program Budgets to provide for additional funding for two-way radio communication system. (Dick Phebus, Director of Finance)

Mr. Phebus explained that this resolution will transfer \$1.4 million from the City's General Fund to the Capital Improvement Program Fund for the radio system. The project will cost \$4.4 million.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

4 Contract for installation of two-way radio communications system for public safety operations. (Dick Phebus, Director of Finance)

The Board held a work session prior to this meeting to discuss the two-way public radio system project. Both vendors, Motorola and Harris/AMK, were present.

Mayor McDonald asked Fire Chief Terry Wiggins and Police Chief Gary Rikard to explain why Harris/AMK was chosen to install the new two-way public radio system. A team of high ranking employees in the Fire, Police, and Public Works Departments reviewed both proposals. The Harris/AMK proposal scored higher than Motorola's. Chief Wiggins said he reviewed each proposal page-by-page. He said with the new loop system, if a radio tower stops working, the city will still have 90 percent coverage. Since portable radios are a must for the Fire Department, Chief Wiggins is comfortable with Harris as the radio provider. Chief Rikard said he agrees with Chief Wiggins. Harris will provide the best system for the safety of our police officers.

Alderman Young said the Aldermen should follow the recommendations of the professionals that have evaluated both systems. Alderman Sedgwick echoed this sentiment.

Alderman Simmons said after an hour-and-a-half work session, he doesn't have enough information to make a decision.

Alderman Elliott said that any system is fallible, but believes having two radio towers is worth every penny to protect our citizens and employees.

Alderman Pleasant said he still has questions and reservations, but will trust the staff's recommendation.

RESULT:	APPROVED [5 TO 1]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick
NAYS:	Simmons

OPEN DISCUSSION

Alderman Elliott announced plans to build a First Responders Monument in Bartlett. No taxpayer money will go toward this project. She asked that citizens purchase a t-shirt or make a donation through the project's Facebook page.

ADJOURNMENT

Meeting adjourned at 7:28 PM