



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, FEBRUARY 9, 2021 - CONFERENCE CALL - 6:00 PM

Due to the COVID-19 Global Pandemic, the Board of Mayor and Aldermen will meet electronically in February. This meeting will follow T.C.A. 8-44-102, and Governor Bill Lee's Executive Order No. 71, extending Order No. 16 regarding the Tennessee Open Meetings Act.

To submit a comment to be read at the meeting, please email Penny Medlock at pmedlock@cityofbartlett.org and provide your name and address by Monday, 5 p.m. prior to the Tuesday meeting. This meeting will be broadcast live on the City's Facebook page. Minutes and recordings will be posted within two days of the meeting on the City's website.

INVOCATION

Opening Prayer by Alderman Jack Young

FUTURE MEETINGS

Parks and Recreation Advisory Board, February 11 at 6 p.m.

Historic Preservation Commission, February 15 at 7 p.m.

Bartlett Arts Council, February 16 at 6 p.m.

BPACC Advisory Board, February 16 at 6 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the January 26, 2021 Board of Mayor and Aldermen Regular Meeting

NEW BUSINESS

- 1 Appoint Linda Booth to Parks and Recreation Advisory Board. (A. Keith McDonald, Mayor)**
- 2 Bid for Ellendale Park ADA Restroom Renovations. (Shan Criswell, Director of Parks and Recreation)**

Recommend accepting the lowest bid from York Construction at a total cost of \$410,888.00. Funds are available in Account 131.44000.780.04121.

- 3 Eighth year renewal of water tank maintenance project (10 Years). (Rick McClanahan, Director of Engineering)**

In 2019, the bid for water tank maintenance from Utility Service Company (Suez) was accepted. The project bid in 2013 was for maintenance during a 10 year period. Please award year eight of the project for a total amount of \$171,773.16. Funds are available in Account 510.51200.945.

OPEN DISCUSSION**ADJOURNMENT**



BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JANUARY 26, 2021 - CONFERENCE CALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Alderman Emily Elliott

FUTURE MEETINGS

Family Assistance Commission, February 1 at 6 p.m.

Beer Board, February 2 at 6 p.m.

Bartlett Station Commission, February 3 at 7:30 a.m.

City Beautiful Commission, February 4 at 6:30 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the January 12, 2021 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

NEW BUSINESS

I Appoint and re-appoint Members to City's Boards and Commissions. (A. Keith McDonald, Mayor)

Bartlett Station Commission

Appoint Nikia Johnson. Her term will expire December 31, 2025.

Beer Board

Minutes Acceptance: Minutes of Jan 26, 2021 6:00 PM (MINUTES ACCEPTANCE)

Reappoint Cordell Battles, Ryan Smith, and Deborah Williams. Their terms will expire December 31, 2022.

Board of Zoning Appeals

Reappoint David Hunt and Joe Walker. Their terms will expire December 31, 2023.

BPACC Advisory Board

Reappoint Anne Faulks, Shirley Smith, and Dale Willis. Their terms will expire December 31, 2023.

City Beautiful Commission

Reappoint Joni Bailey, Joe Bledsoe, Bill Browning, Kenneth Gilmer, Linda Howe, Mike Martin, Tommie Jean Moore, Kenneth Parks, Laurie Rieman, Tom Rieman, Kathleen Robertson, Danny Thompson, and Karen Winemiller. Their terms will expire December 31, 2021. Appoint Matt Ward. His term will expire December 31, 2021.

Code Appeals Board

Reappoint Brian Foshee and Marty Marbry. Their terms will expire December 31, 2022. Reappoint Wayne Ray and Warrie Williams. Their terms will expire December 31, 2021.

Design Review Commission

Reappoint Casper Briggs, Stan Burton, Nick Taylor, and Keith Whaley. Their terms will expire December 31, 2022. Appoint Jeffrey Parnell. His term will expire December 31, 2021.

Family Assistance Commission

Reappoint Michael Farley and Sherrell Lott. Their terms will expire December 23, 2023.

Grievance Review Board

Reappoint Michael Goldberg, Jonathan Jewell, Jeremy Maser, Charlene Mitchell, and Ted Rasbach. Their terms will expire December 31, 2021.

Historic Preservation Commission

Appoint Kevin Quinn as Board of Mayor and Alderman Member. His term will expire December 31, 2024. Appoint Beverly Harbin. Her term will expire December 31, 2021.

Industrial Development Board

Reappoint Stan Burton, Greg Evans, Kelly Price, Burk Renner, and Warrie Williams. Their terms will expire January 25, 2025.

Parks and Recreation Advisory Board

Reappoint Dennis Lyon and Claudia Tullos-Leonard. Their terms will expire December 31, 2023. Appoint Morgan Smith. Her term will expire December 31, 2021.

Pension Board

Reappoint Patrick Cici, Matt Crenshaw, and Candace Ward. Their terms will expire December 31, 2024.

Retirement Plan Committee

Reappoint Patrick Cici, Matt Crenshaw, and Candace Ward. Their terms will expire December 31, 2024.

Planning Commission

Reappoint James Caughman, III, Paul Kaiser, and James D. Lamb. Their terms will expire December 31, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

2 Treasurer's Report for December 2020. (Dick Phebus, Director of Finance)

Budgeted Expenditures	\$85,525,146
Year-to-date Expenditures	\$47,178,515
Budgeted Revenues	\$85,525,146
Year-to-date Revenues	\$46,481,254

Minutes Acceptance: Minutes of Jan 26, 2021 6:00 PM (MINUTES ACCEPTANCE)

RESULT: APPROVED [UNANIMOUS]
MOVER: Jack Young, Vice Mayor
SECONDER: W.C. Pleasant, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

3 Resolution 04-21, a resolution to amend the Fiscal Year 2021 Grant Fund budget to provide for appropriation of State of Tennessee Coronavirus Relief Funds. (Dick Phebus, Director of Finance)

Director of Finance, Dick Phebus, explained that the City received a grant totaling \$4,600.00 from the State to install ultraviolet lights in eight ambulances.

RESULT: APPROVED [UNANIMOUS]
MOVER: David Parsons, Alderman
SECONDER: Emily Elliott, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

4 Resolution 05-21, a resolution of the City of Bartlett, Tennessee, authorizing the issuance of interest bearing General Obligation Capital Outlay Notes, Series 2021, in an amount not to exceed \$2,000,000, and providing for the payment of said notes. (Dick Phebus, Director of Finance)

Mr. Phebus stated this Capital Outlay Note is for the continuation of FY21 Capital Improvement Projects. The funding will be used for paving, TDOT projects, and three Parks and Recreation projects which include roof replacement at the Senior Center and for walking trails.

RESULT: APPROVED [UNANIMOUS]
MOVER: W.C. Pleasant, Alderman
SECONDER: Jack Young, Vice Mayor
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

5 Resolution 06-21, a resolution to delete uncollectible accounts from ambulance customers' accounts receivable. (Dick Phebus, Director of Finance)

This resolution was amended to include the write-off amount of \$423,101.40. Alderman Young requested that when a write-off of any kind is submitted, to please include the amount in the heading and resolution.

Alderman Elliott asked for what year this includes and what factors contributed to the amount.

Mr. Phebus explained the write-offs are for 2017. The reason for the write-offs is that most transports involve Medicare or Medicaid patients. The billable amount is approximately \$800 per transport. Medicare only pays about \$380 with the balance due from a patient with fixed income. We bill three times, then it's forwarded to a collection agency. If the agency does not receive a response, authorization is given to file in court to collect the fees. In 2019, ambulance fees provided \$1.4 million in revenues, \$1.25 million in 2020 and over \$500,000 year-to-date.

Discussion was made between Fire Chief Wiggins and Alderman Elliott regarding billing if deductibles had not been met on Medicare. Chief Administrative Officer, Mark Brown, stated that we could follow up with our medical billing company to see how to bill if the deductible had not been met. Alderman Young stated that he believed Medicare notifies the billing company that the deductible hasn't been met.

Chief Wiggins stated that 54 percent of uncollectible fees from 2020 were from Medicare/Medicaid patients.

Alderman Parsons said he believed waiting three years was a long time, and asked if there could be a shorter window to determine if the billing is uncollectible. Mr. Phebus explained that billing delays, insurance denials, and

incorrect addresses slow the process. Alderman Parsons asked that we have a discussion with the billing company to see if the process can be improved. Mayor McDonald advised Chief Wiggins, Mark Brown, and Dick Phebus to follow up.

Alderman Elliott asked if the coding was updated regularly as Medicare changes coding frequently. Chief Wiggins stated that the billing company updates coding.

Mr. Phebus shared again the revenue amounts received from ambulance fees over the last few years which is approximately 70 percent of what is billed. Discussion was made of fees to the collection agency and that they are not paid on uncollected debt.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

OPEN DISCUSSION

Alderman Quinn asked if a COVID Vaccination Center would be near Bartlett. Mayor McDonald explained that there is a testing center at Appling and I-40. It will be both an inoculation and testing center for the time being. Eventually, it will be an inoculation center only. For the next three days, the center will only provide the second inoculation.

Alderman Simmons questioned Germantown having a center since we are larger, and if we had applied to have a location. The Mayor stated that Germantown and Collierville shared a location and that while the Appling and I-40 location is not in the Bartlett city limits, it is readily accessible to Lakeland, Arlington, and Bartlett, just off the interstate. Chief Wiggins mentioned that one drive-through site and one inside location have been identified in Bartlett for inoculations centers. The Health Department does not have enough vaccinations available at this time for more locations.

ADJOURNMENT

Meeting adjourned at 6:36 PM

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of Jan 26, 2021 6:00 PM (MINUTES ACCEPTANCE)

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 02/09/21 06:00 PM
Department: Board of Mayor and Aldermen
Category: Appointment
Prepared By: Jeanie Underwood
Department Head: A. Keith McDonald

Appoint Linda Booth to Parks and Recreation Advisory Board.

Linda Booth will fill the position formerly held by Jimmy Davis. Her term will expire December 31, 2021.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 02/09/21 06:00 PM
Department: Parks and Recreation
Category: Bid
Prepared By: Debbie Christopher
Department Head: Shan Criswell

Bid for Ellendale Park ADA Restroom Renovations.

On December 15, 2020, an ad was placed in the *Daily News*. On January 20, 2021 the City of Bartlett received eleven bids, which were opened at City Hall.

Bids were received from the following companies:

York Construction Services	\$410,888.00
Grinder Taber & Grinder, Inc.	\$428,638.00
Simpson Construction LLC	\$446,662.00
Jaycon Development	\$450,300.00
Terry Bell Construction	\$456,977.00
B&B Specialty Contractors	\$464,400.00
Wagner General	\$477,000.00
Barnes and Brower	\$482,668.00
Dan Walker Assoc. Inc.	\$487,670.00
Standard Builders, Inc.	\$517,500.00
A&B Construction Co.	\$530,083.00

We recommend the bid be awarded to York Construction Services for a total price of \$410,888.00.

We are receiving a grant for this project from CDBG for \$400,000.00.
Funds are available in Account 131.44000.780.04121

Thank you for your consideration.

BID RESPONSE SHEET

FY2021-12-016 ELLENDALE PARK RESTROOMS

DUE 01/21/2021 AT 2:00 P.M.

COMPANY/BIDDER	TOTAL BID	NOTES	BID BOND if yes check	PUBLIC ACTS if yes check
B & B Specialty Contractors	\$ 464,400.00		√	√
Grinder, Taber & Grinder, Inc.	\$ 428,638.00		√	√
Wagner General	\$ 477,000.00		√	√
A&B Construction Co.	\$ 530,083.00		√	√
Barnes and Brower	\$ 482,668.00		√	√
Morris General Construction		could not open, no subs listed on outside envelope		
York Construction Services	\$ 410,888.00		√	√
Standard Builders, Inc.	\$ 517,500.00	did not acknowledge addendum on outside envelope	√	√
Dan Walker Assoc. Inc.	\$ 487,670.00		√	√
Terry Bell Construction	\$ 456,977.00		√	√
R.L. Campbell Contracting Co.,	no bid	did not submit bid		
Jaycon Development Corp.	\$ 450,300.00		√	√
Simpson Construction LLC	\$ 446,662.00		√	√
* Apparent low bidder pending review				

Attachment: FY2021-12-016 Ellendale Park Restrooms Bid Response Sheet Form 1.21.2021 (2909 :

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 02/09/21 06:00 PM

Department: Engineering

Category: Bid

Prepared By: Dena Hathaway

Department Head: Rick McClanahan

Eighth year renewal of water tank maintenance project (10 Years).

Please award year eight of the project to Utility Service Company (Suez) in the amount of \$163,773.16 plus an additional \$8,000.00 for additional work that may be needed during the year for a total amount of \$171,773.16. The project bid was for maintenance over a 10 year period. Funding is available in Account 510.51200.945.

Thank you for your consideration.

MEMORANDUM

To: Mayor and Board of Alderman

From: Timothy J. Herndon, PE

Date: January 29 2021

Re: **2013 – 2022 Tank Maintenance Services Year 8**

The 2013 Elevated Water Tank Maintenance Project was advertised in the *Commercial Appeal* on Monday April 30th, 2013. The following bidders picked up the Bid Documents:

Utility Service Company (Perry, GA)	TMI Coatings (St. Paul, MN)
Tank Pro (Northport, AL)	Kris Johnson Construction (Forest City, AR)
Caldwell Tanks (Louisville, KY)	Pittsburg Tank & Tower (Henderson, KY)
Southern Corrosion (Roanoke Rapids, NC)	Tankrehab.com (Ponte Vedra Beach, FL)

Three bids were received on Tuesday May 30, 2013 at 2:00 pm. All bids met the requirements contained in the plans and specifications. Based on all information I recommend the project be awarded to:

Utility Service Company, Inc.
535 Courtney Hodges Blvd.
Box 1350
Perry, GA 31069
(478) 987-0303

Please award Year Eight (8) of this project to Utility Service Company, Inc. (DBA Suez) in the amount of **\$163,773.16**. Also, please approve an additional **\$8,000.00** for additional work that may be needed during the year for a total amount of **\$171,773.16**

Funding is available in the following accounts:

Account # 510.51051200.945 FY 2021 Water Mains & System Improvement
\$171,773.16.

Attachment: SKMBT_28321020209130 (2911 : Eighth Year Water Tank Maintenance Project)



January 12, 2021

Mr. Tim Herndon
City of Bartlett
6382 Stage Rd.
Bartlett, TN 38134

RE: Contract Award Year 8

Dear Mr. Herndon:

Please find enclosed the following original documents for the above referenced projects. Said documents include the following:

1. Certificate of Insurance
2. Notice of Award and Agreement: Three (3) copies
3. Contract Bonds: Three (3) Continuation Bond Certificate.

Please return to my attention one fully executed copy of the contract. Should you have any questions, or need any additional information, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink that reads 'Cristyl Smith'.

Cristyl Smith
Bid Coordinator

Attachment: SKMBT_28321020209130 (2911 : Eighth Year Water Tank Maintenance Project)

NOTICE OF AWARD

To: Utility Service Company
535 General Courtney Hodges Blvd.
Perry, GA 31063

PROJECT Description: **Elevated Water Tank Maintenance Project** Contract Year Eight(8).
The Mayor and Board of Alderman of the City of Bartlett have met and hereby Award Contract
Year Three of the **Elevated Water Tank Maintenance Project**.

You are hereby notified that your BID has been accepted for items in the amount of
\$ 163,773.16.

You are required by the Information for Bidders to furnish the required CONTRACTOR'S
Performance BOND, Payment BOND and certificates of insurance within ten (10) calendar
days from the date of the Notice to you.

If you fail to furnish said BONDS within ten (10) days from the date of this Notice, said
OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of
your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled
to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER
dated this _____ day of _____, 2020.

CITY OF BARTLETT
OWNER

Name _____

Print Name A. Keith McDonald

Title Mayor

ACCEPTANCE OF NOTICE

Receipt of the above **NOTICE OF AWARD** is hereby acknowledged

by Utility Service Co., Inc. this

the 12th day of January, 2021

Name Aggarwal

Print Name Apurv Aggarwal

Title Director of Estimating & Bid Dept.

NA-1

Attachment: SKMBT_2832102020209130 (2911 : Eighth Year Water Tank Maintenance Project)

AGREEMENT

THIS AGREEMENT, made this _____ day of _____, 2020, by and between City of Bartlett, hereinafter called "OWNER" UTILITY SERVICE CO., INC., doing business as (an individual,) or (a Partnership,) or (a Corporation) hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The CONTRACTOR will commence and complete the work identified as Contract Year Eight (8) shown in the "Work Schedule" on Page WS-1 of: **Elevated Water Tank Maintenance Project**, project manual.
2. The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the PROJECT described herein.
3. The CONTRACTOR will commence the work required by the CONTRACT DOCUMENTS within 10 calendar days after the date of the NOTICE TO PROCEED and will complete the same within _____ calendar days unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS.
4. The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$ One Hundred Sixty Three Thousand Seven Hundred Seventy Three and 16/100 Dollars (\$163,773.16), or as shown in the Bid schedule.
5. The term "CONTRACT DOCUMENT" means and includes the following:
 - (A) Advertisement for BIDS
 - (B) Information for BIDDERS
 - (C) BID
 - (D) BID BOND
 - (E) Agreement
 - (F) General Conditions
 - (G) Special Conditions
 - (H) Payment Bond
 - (I) Performance Bond
 - (J) NOTICE OF AWARD

A-1

(K) NOTICE TO PROCEED

(L) CHANGE ORDER

Change Order #1 given date 7/1/2020

(M) DRAWINGS none

(N) SPECIFICATIONS prepared or issued by City of Bartlett – Engineering Department

Dated April 29, 2013

(O) ADDENDA:

NO. 1, Dated May 8, 2013

NO. _____, Dated _____, 20

NO. _____, Dated _____, 20

NO. _____, Dated _____, 20

NO. _____, Dated _____, 20

NO. _____, Dated _____, 20

6. The OWNER will pay to the CONTRACTOR in the manner and at such time as set forth in the General Conditions such amount as required by the CONTRACT DOCUMENTS.

7. This Agreement shall be binding upon all parties hereto and their respectable heirs, executors, administrators, successors, and assigns.

IN WITNESS WHEREOF, the parties hereto have executed, or caused to be executed by their duly authorized officials, the Agreement in (3), each of which shall be deemed an original on the date first above written.

CITY OF BARTLETT
OWNER

BY _____

PRINT NAME A. Keith McDonald

TITLE Mayor, City of Bartlett

(SEAL)
ATTEST:

NAME _____

Print

TITLE _____

Utility Service Co., Inc.
CONTRACTOR

BY Aggarwal

PRINT NAME Apurv Aggarwal

TITLE Director of Estimating + Bid Dept.

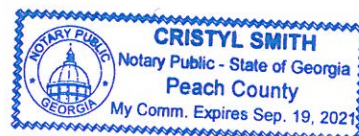
**STATE OF GEORGIA
COUNTY OF HOUSTON**

Before me, the undersigned, a Notary Public, in and for said County and State, duly commissioned and qualified, personally appeared Apurv Aggarwal, with whom I am personally acquainted and who upon oath acknowledged that he/she executed the foregoing instrument for the purpose contained therein as his/her own free act and deed.

Witness my hand and notary seal the 18th day of January, 2021.

Cristyl Smith
Notary Public

My Commission expires: 9/19/2021



A-3

Attachment: SKMBT_2832102020209130 (2911 : Eighth Year Water Tank Maintenance Project)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/YY)
12/22/2020

5.3.a

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MARSH USA, INC. 445 SOUTH STREET MORRISTOWN, NJ 07962-1966 Attn: Morristown.CertRequest@marsh.com Fax: 212-948-0979	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
CN102425067-USG-GAW-21-22	INSURER(S) AFFORDING COVERAGE	
INSURED UTILITY SERVICE CO., INC. PO BOX 1350 PERRY, GA 31069	INSURER A : Everest National Insurance Company	NAIC # 10120
	INSURER B : Everest Premier Insurance Company	16045
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** NYC-009562701-16 **REVISION NUMBER:** 3

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER:			RM5GL00017-211	01/01/2021	01/01/2022	EACH OCCURRENCE \$ 5,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 5,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 5,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 5,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY ☐ AUTOS ONLY			RM5CA00013-211 (AOS) RM5CA00025-211 (MA)	01/01/2021 01/01/2020	01/01/2022 01/01/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 5,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
B	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ☐ ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	RM5WC00021-211 (AOS) RM5WC00022-211 (MA, WI) RM5WC00047-211 (FL, ME, NJ)	01/01/2021 01/01/2021 01/01/2021	01/01/2022 01/01/2022 01/01/2022	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 5,000,000 E.L. DISEASE - EA EMPLOYEE \$ 5,000,000 E.L. DISEASE - POLICY LIMIT \$ 5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: ELEVATED WATER TANK MAINTENANCE PROJECT

CITY OF BARTLETT IS INCLUDED AS ADDITIONAL INSURED (EXCEPT WORKERS COMPENSATION) WHERE REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER

CITY OF BARTLETT
6382 STAGE RD.
BARTLETT, TN 38134

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
of Marsh USA Inc.

Manashi Mukherjee

Manashi Mukherjee

© 1988-2016 ACORD CORPORATION. All rights reserved.



Travelers Casualty and Surety Company of America
Hartford, CT 06183

Continuation Certificate For use with Annual Bond Form

Bond No. 105957766

In consideration of the renewal premium, the term of Bond No. 105957766 in the amount of \$163,773.16, dated July 1, 2020, issued on behalf of UTILITY SERVICE COMPANY, INC., in favor of CITY OF BARTLETT, TENNESSEE in connection with Elevated Water Tank Maintenance Project - Contract Year 8 is hereby extended to June 30, 2021. This Certificate is subject to the same terms and conditions as set forth in the aforementioned Bond.

This continuation certificate is executed upon the express condition that the surety's liability under said bond, and any and all continuation certificates, shall not be cumulative and shall in no event exceed the amount of said bond, as herein set forth, regardless of the number of periods the bond is extended. The referenced bond shall be subject to all its agreements, limitations and conditions except as herein expressly modified.

SIGNED, SEALED AND DATED this 15th day of December, 2020.

UTILITY SERVICE COMPANY, INC.

By: Aggawad



Travelers Casualty and Surety Company of America

By: J. Karl Sherrill, Jr.

J. Karl Sherrill, Jr.

Attorney-in-Fact

Attachment: SKMBT_28321020209130 (2911 : Eighth Year Water Tank Maintenance Project)