



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, DECEMBER 8, 2020 - CONFERENCE CALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Mayor A. Keith McDonald

FUTURE MEETINGS

Parks and Recreation Advisory Board, December 10 at 7 p.m.

Board of Zoning Appeals, December 17 at 6:30 p.m.

Family Assistance Commission, January 4 at 6 p.m.

Planning Commission, January 4 at 7 p.m.

Beer Board, January 5 at 6 p.m.

Bartlett Station Commission, January 6 at 7:30 a.m.

City Beautiful Commission, January 7 at 6:30 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the November 10, 2020 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [5 TO 0]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick
AWAY:	Simmons

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

1. Resolution 36-20, a resolution to amend the Debt Management Policy of the City of Bartlett, Tennessee.

No one spoke for or against Resolution 36-20.

Adjourned at 6:07 p.m.

2. Ordinance 20-08, an ordinance amending Title 20, Chapter 1, Section 20-101, Air Pollution Control Code, of the Code of Ordinances of the City of Bartlett, Tennessee.

No one spoke for or against Ordinance 20-08.

Adjourned at 6:08 p.m.

UNFINISHED BUSINESS

- I **Resolution 36-20, a resolution to amend the Debt Management Policy of the City of Bartlett, Tennessee. (Dick Phebus, Director of Finance)**

Director of Finance, Dick Phebus, reviewed the four minor changes to the policy. The first amendment is regarding debt affordability on page 8. It would change to 3 percent of the full market value of taxable property. This increases our debt limit to \$343 million. The second item is on page 13, "demonstrated" is changed to "estimated" and the last sentence which allows for more flexibility in placement of debt. The third item is required by the Municipal Rule Making Board which added two material events on pages 14 and 15. The last revision is review of policy. Allows to make changes at any time of year.

RESULT:	APPROVED [5 TO 0]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick
AWAY:	Simmons

- 2 **Third Reading of Ordinance 20-08, an ordinance amending Title 20, Chapter 1, Section 20-101, Air Pollution Control Code, of the Code of Ordinances of the City of Bartlett, Tennessee. (Mark Brown, Chief Administrative Officer)**

Chief Administrative Officer, Mark Brown, stated that the State of Tennessee and Shelby County had made changes to their Air Quality Ordinance and our ordinance cannot be less stringent. These changes make us compliant.

RESULT:	APPROVED [5 TO 0]
MOVER:	Emily Elliott, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Young, Sedgwick
ABSTAIN:	Simmons

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

- 1 Bid for day cab tractor. (Mike Adams, Director of Public Works)**
Recommend accepting the lowest bid from Tag Truck Center at a total cost of \$110,172.89. Funds are available in Account 122.48122.935.
- 2 Bid for automated side load refuse collection truck. (Mike Adams, Director of Public Works)**
Recommend accepting the lowest bid from Sansom at a total cost of \$262,772.00. Funds are available in Account 122.48122.935.
- 3 Bid for walking floor transport trailer. (Mike Adams, Director of Public Works)**
Recommend accepting the lowest bid from Spector Manufacturing, Inc. at a cost of \$79,881.00. Funds are available in Account 122.48122.939.
- 4 Purchase of one 2021 Dodge Ram Crew Cap Truck. (Jeff Cox, Police Chief)**
Request to purchase one 2021 Dodge Ram Crew Cab Pickup Truck from Columbia Chrysler Dodge Jeep Ram at a total cost of \$29,983.00. This vehicle will be purchased from the State Vehicle Contractor and will be used by the Police Investigative Services Division. Funds are available in Accounts 124.48124.935 and 110.42100.182.
- 5 Bid for Exhaust Recovery System. (Terry Wiggins, Fire Chief)**
Recommend accepting the lowest proposal from Clean Air Concepts at a cost of \$41,186.00. Funds are available in Account 311.48311.785.25820.
- 6 Planning Commission Report for November 2020. (Kim Taylor, Director of Planning and Economic Development)**
 - 1) Special Use Permit for Tavern, Cocktail Lounge, Night Club, Bar Use, 2965 N Germantown Pkwy Suite 111 (Willis White Jr., C&W Enterprises LLC dba Sticks & Stones). Denied favorable recommendation for approval with conditions of staff by a vote of 4 - 3.
 - 2) Subdivision Master Plan for Livingston Subdivision, 4210 Broadway Road (David Bray, Bray Firm). Approved with conditions.
 - 3) Final Plan for Livingston Subdivision, 4210 Broadway Road (David Bray, Bray Firm). Approved with conditions.

7 Presentation of General Obligation Bonds, Series 2020. (Dick Phebus, Director of Finance)

8 Treasurer's Report for October 2020. (Dick Phebus, Director of Finance)

Budgeted Expenditures	\$85,525,146
Year-to-date Expenditures	\$30,353,860
Budgeted Revenues	\$85,525,146
Year-to-date Revenues	\$19,658,102

CONSENT ITEM REMOVAL

Alderman Parsons requested this item be removed in order to question the location of Louisville Chrysler Jeep Dodge Ram. Chief Cox explained that their corporate office is in Louisville, KY, but they have a local dealership.

I Bid for four Dodge Chargers. (Jeff Cox, Police Chief)

Recommend accepting the sole bid from Louisville Chrysler Dodge Jeep Ram for a total cost of \$109,523.28. Funds are available in Account 129.48129.935.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

NEW BUSINESS

I Appoint Shenee Simon to Parks and Recreation Advisory Board. (A. McDonald, Mayor)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

2 Memorandum of understanding between the City of Bartlett and the Bartlett City Board of Education. (Dick Phebus, Director of Finance)

Director Phebus explained that the Board of Education leases copiers in all their facilities. Their auditors determined that this is a capital debt and the school system is not permitted to issue debt; therefore they are asking that the City lease the copiers on the City's account and they will reimburse monthly.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

3 Set a public hearing for January 12, 2021 for Resolution 38-20, a resolution approving a special use permit to allow a tavern, cocktail lounge, night club, bar establishment to be located at 2965 North Germantown Parkway Suite III, within the “C-H” Highway Business zoning district. (Kim Taylor, Director of Planning and Economic Development)

Director of Planning, Kim Taylor, explained that the Planning Commission reviewed this item at their November meeting. It comes before the Board with a non-favorable recommendation. This request is for a Cigar Lounge; however, it falls under the category in the zoning ordinance, as a bar, tavern, cocktail lounge, type of business. Also, their business description states it will be some type of bar with entertainment, liquor, and catered food. It must go before the Board of Mayor and Alderman for final approval or denial of the application.

Mayor McDonald stated that this vote is only to set the public hearing.

Alderman Elliott asked the aldermen to read the letter sent with the application. The letter stated the venue is for individuals 21 years of age and above, but they would only check identification for those buying tobacco products or alcohol. Her concern is they would not be checking identification at the door.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	W.C. Pleasant, Alderman
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

Upon Paula Sedgwick's final meeting as alderman, the Mayor and Board expressed their appreciation for her service to the City of Bartlett and how much they've enjoyed working together with her. Alderman Sedgwick stated it had been a pleasure to work with such an honorable group of people.

Alderman Elliott encouraged others to purchase the City Christmas ornament which features the First Responders Monument this year. They are available at the Singleton Community Center or the Bartlett Station Municipal Center.

Alderman Parsons invited all to attend the Bartlett Chamber of Commerce's Christmas in Bartlett, Market and Festivities, Friday, Dec. 11 from 5 to 8 p.m. and Saturday, Dec. 12 from 9 a.m. to 5 p.m.

During this unprecedented, pandemic year, the Mayor and aldermen wished all a safe and Merry Christmas and encouraged citizens to reach out and meet the needs of others.

ADJOURNMENT

Meeting adjourned at 6:35 PM