



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, JANUARY 26, 2021 - CONFERENCE CALL - 6:00 PM

Due to the COVID-19 Global Pandemic, the Board of Mayor and Aldermen will meet electronically in January. This meeting will follow T.C.A. 8-44-102, and Governor Bill Lee's Executive Order No. 71, extending Order No. 16 regarding the Tennessee Open Meetings Act.

To submit a comment to be read at the meeting, please email Penny Medlock at pmedlock@cityofbartlett.org and provide your name and address by Monday, 5 p.m. prior to the Tuesday meeting. This meeting will be broadcast live on the City's Facebook page. Minutes and recordings will be posted within two days of the meeting on the City's website.

INVOCATION

Opening Prayer by Alderman Emily Elliott

FUTURE MEETINGS

Family Assistance Commission, February 1 at 6 p.m.

Beer Board, February 2 at 6 p.m.

Bartlett Station Commission, February 3 at 7:30 a.m.

City Beautiful Commission, February 4 at 6:30 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the January 12, 2021 Board of Mayor and Aldermen Regular Meeting

NEW BUSINESS

- 1 Appoint and re-appoint Members to City's Boards and Commissions. (A. Keith McDonald, Mayor)**
- 2 Treasurer's Report for December 2020. (Dick Phebus, Director of Finance)**

- 3 Resolution 04-21, a resolution to amend the Fiscal Year 2021 Grant Fund budget to provide for appropriation of State of Tennessee Coronavirus Relief Funds. (Dick Phebus, Director of Finance)**
- 4 Resolution 05-21, a resolution of the City of Bartlett, Tennessee, authorizing the issuance of interest bearing General Obligation Capital Outlay Notes, Series 2021, in an amount not to exceed \$2,000,000, and providing for the payment of said notes. (Dick Phebus, Director of Finance)**
- 5 Resolution 06-21, a resolution to delete uncollectible accounts from ambulance customers' accounts receivable. (Dick Phebus, Director of Finance)**

OPEN DISCUSSION**ADJOURNMENT**



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JANUARY 12, 2021 - CONFERENCE CALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Alderman David Parsons

FUTURE MEETINGS

Parks and Recreation Advisory Board, January 14 at 7 p.m.

Bartlett Arts Council, January 19 at 6 p.m.

BPACC Advisory Board, January 19 at 6 p.m.

RECOGNITIONS

*****Official Business of the Day*****

VIRTUAL MEETINGS CONTINUATION

Virtual Board of Mayor and Aldermen meetings and Boards and Commissions meetings during the months of January and February. (A. Keith McDonald, Mayor)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Quinn, Pleasant, Elliott, Parsons, Simmons, Young

MINUTES ACCEPTANCE

Minutes of the December 8, 2020 Board of Mayor and Aldermen Regular Meeting

Minutes Acceptance: Minutes of Jan 12, 2021 6:00 PM (MINUTES ACCEPTANCE)

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Quinn, Pleasant, Elliott, Parsons, Simmons, Young

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

- I. Resolution 38-20, a resolution approving a special use permit to allow a tavern, cocktail lounge, night club, bar establishment to be located at 2965 North Germantown Parkway Suite 111, within the "C-H" Highway Business zoning district.

Director of Planning, Kim Taylor, stated that this Special Use Permit application is to operate a Cigar Lounge. This use falls under the zoning ordinance description for uses of a tavern, cocktail lounge, nightclub, and/or bar. The business description was provided in a letter with the application packet. They will be serving liquor, have a bar, food, and live music, as well as, the sale and smoking of cigars. Uses surrounding this property include car dealerships, restaurants, offices, a hotel and gas stations and fitness center. This application was reviewed by the Planning Commission on November 2, 2020 and is presented with a non-favorable recommendation. No correspondence has been received from surrounding businesses either for or against this application.

Applicant with Stick X Stones, Willis White, stated that this venue would be a place for people to meet, plan, relax and relieve stress. He believes there is a cigar culture that lives in Bartlett and he wants to bring this venue closer to their residences rather than having them travel outside of Bartlett. He stated that the location is also one of the busiest in Bartlett and Shelby County. With the Wolfchase Galleria, hotels, Dave and Busters, and nearby bars, he feels the Cigar Lounge could bring diversity to the area. He received positive feedback from the community after the article regarding his business appeared in the Memphis Business Journal. His audience is mature, working class adults, with moderate to high income.

Tavaris Jones, business partner of Sticks X Stones, shared that much research had been conducted and they feel there is a need for a Cigar Lounge. Most positive feedback has been from Bartlett residents. He believes this venue would be an amazing asset to the City.

Regina Armstrong, 7577 Elpine Gray, spoke in favor. She said Cigar Lounges appeal to age groups 35 and over. It would allow a local place for those who do not smoke inside their homes a place to go and relax.

Irene Parker, 6479 Gillia Circle North, spoke in favor. She stated she is a veteran and has to travel downtown to smoke. She would like a place in Bartlett where women who smoke can feel safe and comfortable.

Adjourned at 6:26 p.m.

Minutes Acceptance: Minutes of Jan 12, 2021 6:00 PM (MINUTES ACCEPTANCE)

UNFINISHED BUSINESS

- I Resolution 38-20, a resolution approving a special use permit to allow a tavern, cocktail lounge, night club, bar establishment to be located at 2965 North Germantown Parkway Suite 111, within the "C-H" Highway Business zoning district. (Kim Taylor, Director of Planning and Economic Development)**

Alderman Simmons questioned if the business meets requirements, why couldn't they open?

Mayor McDonald explained that to have a smoke shop where everyone was carded, they could open; however, the need for the special use permit is because of the addition of alcohol, and the stage, etc. These additions classify it as a bar and nightclub and a special use permit is required. Mayor McDonald also explained that allowing a special use permit for this location, should this particular business close or sell, may allow for other, less desirable business to enter.

Alderman Elliott expressed her concern that the establishment was for 21 years of age and older; but in the application, they stated they would only ID for those buying alcohol or tobacco, not entering the establishment. She also questioned limited capacity due to COVID-19 regulations and asked about training of the waiters and staff regarding beer and alcohol service.

Mr. White stated that initially, they based the carding on other similar establishment, but upon the Planning Commission's recommendation, they would indeed ID at entry. They have designed the space to be COVID-19 friendly and follow guidelines. They will follow the State's guideline and be licensed and approved to serve alcohol.

Discussion was made regarding ventilation, filters, and future outdoor smoking.

Mr. White stated they understood the noise ordinance and live music would not be nightly and no full band.

RESULT:	DENIED [2 TO 4]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Kevin Quinn, Alderman
AYES:	Quinn, Simmons
NAYS:	Pleasant, Elliott, Parsons, Young

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Bobby Simmons
AYES:	Quinn, Pleasant, Elliott, Parsons, Simmons, Young

- I Special event permit for Winter Cross Country Series 5K and 8K. (Jim Brown, Director of Code Enforcement)**
The event will be held on Sunday, January 31 and Sunday, February 14 from 12 p.m. to 4 p.m. at Nesbit Park.
- 2 Bid for Ford Explorer. (Dick Phebus, Director of Finance)**
Recommend accepting the single bid from Lonnie Cobb Ford at a cost of \$30,286.
Funds are available in Accounts 311.48311.785.59119 and 311.48311.785.59120.
- 3 Purchase of four Dodge Chargers. (Jeff Cox, Police Chief)**

Recommend purchasing four Dodge Chargers from the Columbia Chrysler Dodge Jeep Ram Fiat off the State Contract for a total cost of \$105,204.00. Funds are available in Account 129.48129.935.

4 Subdivision Contract for Livingston Subdivision. (John Horne, Assistant Director of Engineering)

The developer, Carol Livingston, will pay \$7,370.00 in City fees. The bond is set at \$0.00.

5 Purchase of Orion water meters. (Dick Phebus, Director of Finance)

Recommend accepting the quote from Badge Meter, a single source supplier for Orion utility meters at a total cost of \$125,413.00. Funds are available in Account 510.51100.935.

6 Authorization to auction surplus property. (Dick Phebus, Director of Finance)

Twelve items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com

CONSENT ITEM REMOVAL

I Bid for library janitorial services. (Dick Phebus, Director of Finance)

Recommend accepting the lowest and best bid from Elite Services at a cost of \$29,380.00 annually. Original term is for 18 months January 1, 2021 through June 30, 2022 with optional renewal for two additional one-year periods beginning July 1, 2022. Funds are available in Account 110.41840.176.

Alderman Elliott requested this item be removed for explanation. Director of Finance, Dick Phebus, explained that bids were received in November and a committee of three City of Bartlett employees and one library employee graded the proposals. There were 16 components, including cost. The composite scores are shown on the bid sheet. The highest composite score was Elite Services at 7.75.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Emily Elliott, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Quinn, Pleasant, Elliott, Parsons, Simmons, Young

NEW BUSINESS

I Condemnation of two parcels on Appling Road. (Rick McClanahan, Director of Engineering)

Two properties have been negotiated to purchase with the owners and agreements have been reached to purchase; however the lending institutions will not agree to release of the Rights of Way to the City of Bartlett. The closing attorney feels that if condemnation action occurs this will bring forth cooperation from the banks to provide clear title to the City for the property.

Director of Engineering, Rick McClanahan explained that the City is purchasing four properties to widen Appling Rd. Two properties have closed, but the other two have mortgages. The lending institutions are unresponsive in releasing the lien. Property owners are in agreement.

RESULT: APPROVED [UNANIMOUS]
MOVER: Jack Young, Vice Mayor
SECONDER: David Parsons, Alderman
AYES: Quinn, Pleasant, Elliott, Parsons, Simmons, Young

2 Resolution 01-21, a resolution to amend the Fiscal Year 2021 Grant Fund budget to provide for appropriation of Shelby County 911 funds to complete a fiber installation to the City of Bartlett radio tower. (Dick Phebus, Director of Finance)

Mr. Phebus explained this grant is for \$55,000 for installation of fiber to the radio tower. Alderman Parsons asked if accepting the grant if it means we will share the tower. Mayor McDonald stated that the City is a sub-user.

RESULT: APPROVED [UNANIMOUS]
MOVER: Emily Elliott, Alderman
SECONDER: Bobby Simmons, Alderman
AYES: Quinn, Pleasant, Elliott, Parsons, Simmons, Young

3 Resolution 02-21, a resolution to delete uncollectable property taxes, interest, penalties, and associated costs from the City of Bartlett tax rolls. (Dick Phebus, Director of Finance)

Alderman Parsons thanked the Finance staff for addressing these write-offs in a timely manner.

RESULT: APPROVED [UNANIMOUS]
MOVER: Jack Young, Vice Mayor
SECONDER: W.C. Pleasant, Alderman
AYES: Quinn, Pleasant, Elliott, Parsons, Simmons, Young

4 Resolution 03-21, a resolution to amend the Fiscal Year 2021 Grants Fund budget to appropriate funds for Shelby County Government grants for Police Department security cameras. (Dick Phebus, Director of Finance)

Mr. Phebus explained this grant is for \$23,000 for neighborhood security cameras. Chief of Police, Jeff Cox, stated that these funds will be used to fund the camera project, as well as, maintenance fees due each year. Smart data policing will be used to determine the location of the new camera. He explained to Alderman Parsons that these are the Flock camera systems that are on the poles. Any public interested in obtaining a neighborhood camera should contact Chief Cox and they can direct them to Flock for potential leasing.

RESULT: APPROVED [UNANIMOUS]
MOVER: David Parsons, Alderman
SECONDER: Emily Elliott, Alderman
AYES: Quinn, Pleasant, Elliott, Parsons, Simmons, Young

5 Appoint Jack Young as Vice Mayor. (A. Keith McDonald, Mayor)

OPEN DISCUSSION

Alderman Pleasant opened the discussion by welcoming new alderman, Kevin Quinn. All the aldermen congratulated and welcomed him.

Alderman Quinn expressed his thanks. He said he has lived in Bartlett since 2005, Shelby County since 1994. He has been involved in Shelby County's Historical Commission, Bartlett Historic Preservation Commission, Vice President of Davies Manor Association, and Bartlett Education Foundation, and a member of the Bartlett Historical Society. He is married with three children.

ADJOURNMENT

Meeting adjourned at 7:02 PM

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of Jan 12, 2021 6:00 PM (MINUTES ACCEPTANCE)

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 01/26/21 06:00 PM

Department: Board of Mayor and Aldermen

Category: Appointment

Prepared By: Jeanie Underwood

Department Head: A. Keith McDonald

Appoint and re-appoint Members to City's Boards and Commissions.

BARTLETT STATION COMMISSION

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Nikia Johnson	12/31/2025	New Appointment (replacing Phyllis Fickling)

BEER BOARD

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Battles, Cordell	12/31/2022	Re-appoint
Smith, Ryan	12/31/2022	Re-appoint
Williams, Deborah	12/31/2022	Re-appoint

BOARD OF ZONING APPEALS

NAME	SPECIAL NOTES	TERM EXPIRES	NEW/ RE-APPOINT
Hunt, David	Citizen Member	12/31/2023	Re-appoint
Walker, Joe	Planning Commission Member	12/31/2023	Re-appoint

BPACC ADVISORY BOARD

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Faulks, Anne	12/31/2023	Re-appoint
Smith, Shirley	12/31/2023	Re-appoint
Willis, Dale	12/31/2023	Re-appoint

CITY BEAUTIFUL COMMISSION

5.1.a

NAME	TERM EXPIRES	NEW / RE-APPOINT
Bailey, Joni	12/31/2021	Re-appoint
Bledsoe, Joe	12/31/2021	Re-appoint
Browning, Bill	12/31/2021	Re-appoint
Gilmer, Kenneth	12/31/2021	Re-appoint
Howe, Linda	12/31/2021	Re-appoint
Martin, Mike	12/31/2021	Re-appoint
Moore, Tommie Jean (Chairman)	12/31/2021	Re-appoint
Parks, Kenneth	12/31/2021	Re-appoint
Rieman, Laurie	12/31/2021	Re-appoint
Rieman, Tom	12/31/2021	Re-appoint
Robertson, Kathleen	12/31/2021	Re-appoint
Thompson, Danny	12/31/2021	Re-appoint
Ward, Matt	12/31/2021	New Appointment (replacing Clarence Bowen)
Winemiller, Karen	12/31/2021	Re-appoint

Attachment: Appointments to Boards--2021--Agenda (2903 : Appoint and re-appoint Members to City's

CODE APPEALS BOARD

5.1.a

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Foshee, Brian	12/31/2022	Re-appoint
Marbry, Marty	12/31/2022	Re-appoint
Ray, Wayne	12/31/2021	Re-appoint
Williams, Warrie	12/31/2021	Re-appoint

DESIGN REVIEW COMMISSION

NAME	SPECIAL NOTES	TERM EXPIRES	NEW/ RE-APPOINT
Briggs, Casper	Mechanical Engineer	12/31/2022	Re-appoint
Burton, Stan	Citizen Position	12/31/2022	Re-appoint
Parnell, Jeffrey	Architect	12/31/2021	New Appointment (filling Dean Carlson's unexpired term)
Taylor, Nick	Registered Civil Engineer	12/31/2022	Re-appoint
Whaley, Keith	Architect	12/31/2022	Re-appoint

FAMILY ASSISTANCE COMMISSION

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Farley, Michael	12/31/2023	Re-appoint
Lott, Sherrell	12/31/2023	Re-appoint

GRIEVANCE REVIEW BOARD

NAME	SPECIAL NOTES	TERM EXPIRES	NEW/ RE-APPOINT
Goldberg, Michael	Administrative Representative (Admin., Parks, Court, BPACC)	12/31/2021	Re-appoint
Jewell, Jonathan	Public Works/Utilities/Engineering Representative	12/31/2021	Re-appoint
Maser, Jeremy	Public Safety Representative (Fire, EMS, Police, Codes)	12/31/2021	Re-appoint
Mitchell, Charlene	Citizen	12/31/2021	Re-appoint
Rasbach, Ted	Citizen	12/31/2021	Re-appoint

HISTORIC PRESERVATION COMMISSION

NAME	SPECIAL NOTES	TERM EXPIRES	NEW/ RE-APPOINT
Quinn, Kevin	Board of Mayor & Aldermen Member	12/31/2024	Transfer (Moving from a Citizen Member position to fill the Board of Mayor & Aldermen position previously held by Paula Sedgwick)
Harbin, Beverly	Citizen Member	12/31/2021	New Appointment (Filling the citizen member position made available by Kevin Quinn moving into the Board of Mayor & Alderman position)

INDUSTRIAL DEVELOPMENT BOARD

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Burton, Stan	1/25/2025	Re-appoint
Evans, Greg	1/25/2025	Re-appoint
Price, Kelly	1/25/2025	Re-appoint
Renner, Burk	1/25/2025	Re-appoint
Williams, Warrie	1/25/2025	Re-appoint

PARKS AND REC. ADVISORY BD.

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Lyon, Dennis	12/31/2023	Re-appoint
Smith, Morgan	12/31/2021	New Appointment (filling Bob Brown's term)
Tullos-Leonard, Claudia	12/31/2023	Re-appoint

PENSION BOARD

(Defined Benefit Plan)

5.1.a

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Cici, Patrick	12/31/2024	Re-appoint
Crenshaw, Matt	12/31/2024	Re-appoint
Ward, Candace	12/31/2024	Re-appoint

Attachment: Appointments to Boards--2021--Agenda (2903 : Appoint and re-appoint Members to City's

THE RETIREMENT PLAN COMMITTEE

(Cash Balance Plan)

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Cici, Patrick	12/31/2024	Re-appoint
Crenshaw, Matt	12/31/2024	Re-appoint
Ward, Candace	12/31/2024	Re-appoint

PLANNING COMMISSION

5.1.a

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Caughman, III, James (Jay)	12/31/2023	Re-appoint
Kaiser, Paul	12/31/2023	Re-appoint
Lamb, James D.	12/31/2023	Re-appoint

Attachment: Appointments to Boards--2021--Agenda (2903 : Appoint and re-appoint Members to City's

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 01/26/21 06:00 PM

Department: Finance

Category: Report

Prepared By: Eric Phan

Department Head: Dick Phebus

Treasurer's Report for December 2020.



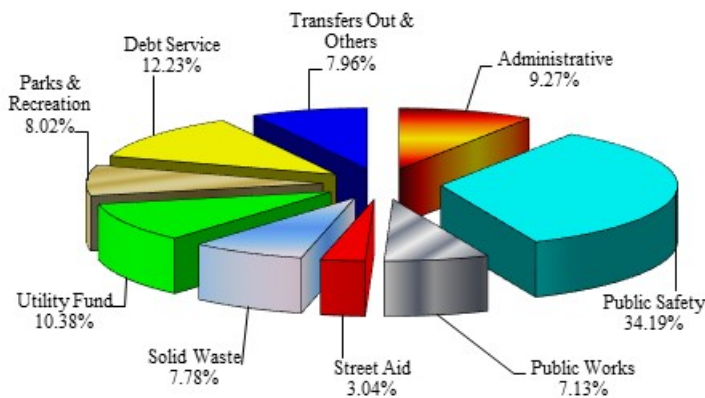
City of Bartlett

FINANCIAL REPORT

December 31, 2020

Total Expenditures, FY 2021 Budget: \$85,955,789

**WHERE THE \$ GOES
(Does not include School)**

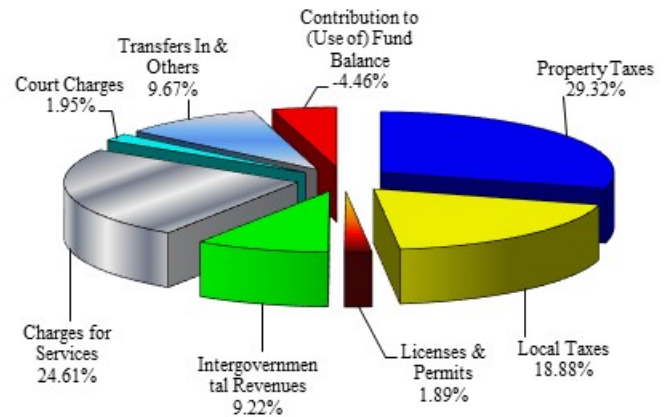


BUDGET HIGHLIGHTS

- June 30, 2020 year-to-date actual is audited.
- Property tax bills were mailed in November and are due February 28.
- Delinquent 2019 property taxes were submitted to the Trustee for collection.

Total Revenues, FY 2021 Budget: \$85,955,789

**WHERE THE \$ COMES FROM
(Does not include School)**



**FY 2021 YEAR-TO-DATE
For The Period Ending December 31, 2020**

	Adopted Budget	Year-to-Date Actual
General Fund Expenditures		
Administrative	\$ 7,319,463	\$ 3,181,840
Public Safety	28,675,627	14,521,667
Public Works	6,004,981	2,719,082
Parks and Recreation	6,289,003	2,777,447
Performing Arts	601,966	180,462
Transfers & Other Gen. Fund Items	6,084,019	5,901,019
Subtotal	\$ 54,975,059	\$ 29,281,517
General Fund Revenues		
Property Taxes	\$ 25,205,000	\$ 15,492,170
Local Taxes	12,948,653	4,888,609
Building and Development Fees	1,626,500	713,273
Intergovernmental	5,763,000	2,081,929
Charges for Services	3,413,000	1,215,897
Court Charges	1,410,000	721,446
Other Revenue	4,608,906	4,559,050
Subtotal	\$ 54,975,059	\$ 29,672,374
Special Rev. Funds - Expenditures	\$ 11,549,138	\$ 5,604,791
Special Rev. Funds - Revenues	\$ 11,549,138	\$ 5,795,443
Utility Expenses	\$ 9,712,500	\$ 4,977,832
Utility Revenues	\$ 9,712,500	\$ 4,805,916
Debt Service Expenditures	\$ 9,288,449	\$ 7,314,376
Debt Service Revenues	\$ 9,288,449	\$ 6,207,521
Total Expenditures	\$ 85,525,146	\$ 47,178,515
Total Revenues	\$ 85,525,146	\$ 46,481,254

Note: FY 2021 Adopted Budget includes use of fund balance in the General Fund, the Special Revenue Funds, the Utility and the Debt Service Fund.

Attachment: Dec20FinRpt (2007 : Treasurer's Report for December 2020.)



City of Bartlett -- Financial Summary
For The Period Ending For The Period Ending December 31, 2020

	FY 2020 Actual	FY 2021 Adopted Budget	Increase/ Decrease in \$	Year-to-Date Actual FY 2020	Year-to-Date Actual FY 2021	Increase/ Decrease in \$	Percent of FY 2020 Actual	Percent of FY 2021 Budget	Increase/ Decrease in %
General Fund Expenditures									
Administrative	\$ 7,751,319	\$ 7,319,463	\$ (431,856)	\$ 3,363,684	\$ 3,181,840	\$ (181,844)	43.39%	43.47%	0.08%
Public Safety	27,760,465	28,675,627	915,162	14,426,724	14,521,667	94,943	51.97%	50.64%	-1.33%
Public Works	6,458,857	6,004,981	(453,876)	3,407,323	2,719,082	(688,241)	52.75%	45.28%	-7.47%
Parks and Recreation	5,240,721	6,120,690	879,969	2,973,377	2,777,447	(195,930)	56.74%	45.38%	-11.36%
Performing Arts	595,582	770,279	174,697	370,975	180,462	(190,513)	62.29%	23.43%	-38.86%
Transfers & Other Gen. Fund Items	5,513,783	6,084,019	570,236	5,501,019	5,901,019	400,000	99.77%	96.99%	-2.78%
Total General Fund Expenditures	\$ 53,320,726	\$ 54,975,059	\$ 1,654,333	\$ 30,043,102	\$ 29,281,517	\$ (761,585)	56.34%	53.26%	-3.08%
General Fund Revenues									
Property Taxes	\$ 26,104,843	\$ 25,205,000	\$ (899,843)	\$ 15,254,208	\$ 15,492,170	\$ 237,962	58.43%	61.46%	3.03%
Local Taxes	13,754,798	12,948,653	(806,145)	4,486,538	4,888,609	402,071	32.62%	37.75%	5.14%
Building and Development Fees	1,543,949	1,626,500	82,551	651,049	713,273	62,223	42.17%	43.85%	1.69%
Intergovernmental	6,462,189	5,763,000	(699,189)	1,997,179	2,081,929	84,751	30.91%	36.13%	5.22%
Charges for Services	3,529,930	3,413,000	(116,930)	2,013,344	1,215,897	(797,447)	57.04%	35.63%	-21.41%
Court Charges	1,209,473	1,410,000	200,527	703,995	721,446	17,451	58.21%	51.17%	-7.04%
Other Revenue	480,352	4,608,906	4,128,554	165,092	4,559,050	4,393,959	34.37%	98.92%	64.55%
Total General Fund Revenues	\$ 53,085,534	\$ 54,975,059	\$ 1,889,525	\$ 25,271,405	\$ 29,672,374	\$ 4,400,969	47.61%	53.97%	6.37%
Special Revenue Funds									
Street Aid Fund	\$ 2,482,694	\$ 2,610,000	\$ 127,306	\$ 1,264,635	\$ 1,170,424	\$ (94,211)	50.94%	44.84%	-6.09%
Solid Waste Fund	6,857,392	7,282,780	425,388	2,763,086	3,097,983	334,897	40.29%	42.54%	2.24%
General Improvement Fund	803,953	820,500	16,547	516,387	297,012	(219,375)	64.23%	36.20%	-28.03%
Drug Enforcement Fund	123,191	306,200	183,009	57,144	45,049	(12,094)	46.39%	14.71%	-31.67%
DEA Enforcement Fund	141,454	378,700	237,246	139,984	32,338	(107,646)	98.96%	8.54%	-90.42%
Drainage Control Fund	106,946	120,558	13,612	57,562	56,113	(1,449)	53.82%	46.54%	-7.28%
Park Improvement Fund	22,700	0	(22,700)	22,700	133,000	110,300	0.00%	#DIV/0!	#DIV/0!
E-Citation Fund	9,608	30,400	20,792	204	7,156	6,952	0.00%	23.54%	23.54%
Grant Funds	1,387,330	0	(1,387,330)	292,857	765,715	472,858	21.11%	0.00%	-21.11%
Special Revenue Funds - Expenditures	\$ 11,935,268	\$ 11,549,138	\$ (386,130)	\$ 5,114,559	\$ 5,604,791	\$ 490,231	42.85%	48.53%	5.68%
Special Revenue Funds - Revenues	\$ 11,998,984	\$ 11,549,138	\$ (449,846)	\$ 5,051,732	\$ 5,795,443	\$ 743,711	42.10%	50.18%	8.08%
Utility Fund									
Total Utility Operations	\$ 7,383,375	\$ 8,921,824	\$ 1,538,449	\$ 4,089,612	\$ 3,937,774	\$ (151,838)	55.39%	44.14%	-11.25%
Total Utility Debt Expenses	1,160,668	1,221,319	60,652	1,035,721	1,040,058	4,338	89.23%	85.16%	-4.08%
Total Utility Expenses	\$ 8,544,043	\$ 10,143,143	\$ 1,599,100	\$ 5,125,333	\$ 4,977,832	\$ (147,500)	59.99%	49.08%	-10.91%
Total Utility Revenues	\$ 9,693,500	\$ 10,143,143	\$ 449,643	\$ 4,775,598	\$ 4,805,916	\$ 30,318	49.27%	47.38%	-1.89%
Debt Service Fund									
Total Debt Service Expenditures	\$ 8,609,215	\$ 9,288,449	\$ 679,234	\$ 6,810,067	\$ 7,314,376	\$ 504,309	79.10%	78.75%	-0.36%
Total Debt Service Revenues	\$ 8,138,085	\$ 9,288,449	\$ 1,150,364	\$ 5,574,117	\$ 6,207,521	\$ 633,404	68.49%	66.83%	-1.66%
Total Expenditures	\$ 82,409,253	\$ 85,955,789	\$ 3,546,536	\$ 47,093,060	\$ 47,178,515	\$ 85,455	57.15%	54.89%	-2.26%
Total Revenues	\$ 82,916,103	\$ 85,955,789	\$ 3,039,686	\$ 40,672,852	\$ 46,481,254	\$ 5,808,402	49.05%	54.08%	5.02%



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2905)

Meeting: 01/26/21 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2905

Resolution 04-21, a resolution to amend the Fiscal Year 2021 Grant Fund budget to provide for appropriation of State of Tennessee Coronavirus Relief Funds.

WHEREAS, the State of Tennessee has provided a Coronavirus Relief Fund (CRF) for EMS ambulance providers to receive reimbursement for certain eligible expenditures related to ultraviolet light systems for ambulances statewide; and

WHEREAS, the City of Bartlett has received notice of \$4,600 in grant funds available as part of the CRF Emergency Medical Services Assistance Program for ambulances operated by the City; and

WHEREAS, the City of Bartlett will use these funds in accordance with guidelines set forth by the State of Tennessee and CRF; and

WHEREAS, the budget control for the City of Bartlett requires revenues and expenditures to be budgeted in the current fiscal year;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the FY2021 Grant Fund budget shall be amended to reflect revenues and expenditures totaling \$4,600 as shown in the table below.

Fund Account Numbers	Description	Expenditures	Revenues
131.42200.939.03521	UV Lights & Install	\$4,600	
131.30000.33625.03521	CRF Grant		\$4,600

Adopted this day of January 26, 2021

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Penny Medlock, City Clerk

BARTLETT FIRE DEPT.

[Dashboard](#) [RFF Form](#)

Allocated Amount	Amount Paid	Amount in Process	Amount Unpaid
\$4,600	\$0.00	\$0.00	\$0.00

Welcome to TN CAMS!

Recipient Information

EIN: 62-6011034
Entity Type: EMS
County: Shelby County

Mailing Address

2939 Altruria Rd
Bartlett, TN 38134
United States



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2906)

Meeting: 01/26/21 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2906

Resolution 05-21, a resolution of the City of Bartlett, Tennessee, authorizing the issuance of interest bearing General Obligation Capital Outlay Notes, Series 2021, in an amount not to exceed \$2,000,000, and providing for the payment of said notes.

WHEREAS, the Board of Mayor and Aldermen (the "Board"), of the City of Bartlett, Tennessee (the "Municipality" or the "City"), has determined that it is necessary and desirable to authorize, issue, sell, and provide for the payment of its interest bearing capital outlay notes to finance certain public works projects, consisting of financing all or a portion of the costs of road and street improvements within the City, including paving overlay, TDOT STP overlay improvements, and renovations and improvements to parks and recreational facilities of the City, the acquisition of all other property real and personal appurtenant thereto and connected with such work, and to pay all legal, fiscal, administrative, and engineering costs incident thereto (collectively, the "Project");

WHEREAS, the Municipality estimates that the life of the Project has an economic life of greater than twelve (12) years;

WHEREAS, the Municipality finds and determines that the Project will promote or provide a traditional governmental activity or otherwise fulfill a public purpose;

WHEREAS, in order to proceed as expeditiously as possible with such an essential Project, it is necessary that interest bearing capital outlay notes be issued for the purpose of providing funds to finance the Project; and,

WHEREAS, the Municipality is authorized by the provisions of Title 9, Chapter 21, Tennessee Code Annotated, as amended, to issue such notes for said purposes upon the approval of the Director of the Division of Local Government Finance of the State of Tennessee (the "Director of Local Government Finance");

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Bartlett, Tennessee, as follows:

Section 1. Authority. The Notes herein authorized shall be issued pursuant to Title 9, Chapter 21, Tennessee Code Annotated, as amended, and other applicable provisions of law.

Section 2. Authorization. For the purpose of providing funds to finance the costs of the Project there shall be issued pursuant to, and in accordance with, the provisions of Title 9, Chapter 21, Tennessee Code Annotated, as amended, and other applicable provisions of law, the interest bearing capital outlay notes of the Municipality, in the aggregate principal amount of

not to exceed \$2,000,000, or such lesser amount as may be determined by the Mayor of the Municipality (the "Mayor") at the time of sale (collectively, the "Notes", individually, the "Note").

Section 3. Terms of the Notes. The Notes shall be designated "General Obligation Capital Outlay Notes, Series 2021". The Notes shall be issued in registered form, without coupons. The Notes shall be numbered from 1 upwards, shall be dated the date of issuance and delivery, shall be sold at not less than the par amount thereof, shall bear interest at a rate or rates not to exceed 2% per annum, such interest being payable at such times as agreed upon with the purchaser of such Notes, but in no event less than semiannually each year commencing six months from the dated date or such date as shall be designated by the Mayor (the "Interest Payment Date"), and shall mature not later than the end of the twelfth fiscal year following the fiscal year in which the Notes are issued. Each year the Notes are outstanding the Municipality shall retire principal on the Notes in an amount that is estimated to be at least equal to an amortization which reflects level debt service on the Notes. If the Notes are issued through the Tennessee Municipal Bond Fund ("TMBF"), alternative loan program, the rate of interest will include an annual fee equal to 15 basis points (0.15%), payable to TMBF by the bank, to be paid from each periodic payment of interest on the Notes, based on the outstanding principal amount of the Notes. The Notes shall contain such terms, conditions, and provisions other than as expressly provided or limited herein as may be agreed upon by the Mayor of the Municipality and the purchaser of the Notes.

Interest on the Notes shall be payable by wire transfer, electronic means, or by check or other form of draft of the "Note Registrar," as such term is hereinafter defined, deposited by the Note Registrar in the United States mail, first class postage prepaid, in sealed envelopes, addressed to the owner of such Notes, as of the applicable Interest Payment Date, at their respective addresses as shown on the Registration Books of the Municipality maintained by the Note Registrar as of the close of business fifteen (15) calendar days preceding the next Interest Payment Date. The principal of all Notes shall be payable upon presentation and surrender of such Notes at the principal office of the Note Registrar. All payments of the principal of and interest on the Notes shall be made in any coin or currency of the United States of America which, on the date of payment thereof, shall be legal tender for the payment of public and private debts.

Section 4. Redemption. The Notes shall not be subject to redemption, in whole or in part, for two years following the date of issuance. Thereafter, the Notes shall be subject to redemption, in whole or in part, at the option of the Municipality, upon thirty (30) calendar days' written notice to the registered owner, at the price of par plus accrued interest to the date of redemption.

Section 5. Execution. The Notes shall be executed in the name of the Municipality; shall bear the manual signature of the Mayor; shall be countersigned by the City Clerk of the Municipality (the "City Clerk"), with his or her manual signature; and, shall have printed or impressed thereon the official seal of the Municipality. In the event any officer whose signature

appears on the Notes shall cease to be such officer, such signature shall nevertheless be valid and sufficient for all purposes. The Notes shall be issued in typed, printed, or photocopied form, or any combination thereof, substantially in the form attached hereto as Exhibit "A", with such minor changes therein or such variations thereof as the Mayor may deem necessary or desirable, the blanks to be appropriately completed by the Mayor prior to the issuance of the Notes.

Section 6. Registration, Negotiability, and Payment. (a) The City Clerk of the Municipality is hereby appointed the note registrar and paying agent (the "Note Registrar"), and as such shall establish and maintain suitable books (the "Registration Books"), for recording the registration, conversion, and payment of the Notes, and shall also perform such other duties as may be required in connection with any of the foregoing. The Note Registrar is hereby authorized to authenticate and deliver the Notes to the original purchaser thereof, or as he or she may designate, upon receipt by the Municipality of the proceeds of the sale thereof and to authenticate and deliver Notes in exchange for Notes of the same principal amount delivered for transfer upon receipt of the Notes to be transferred in proper form with proper documentation as herein described. The Notes shall not be valid for any purpose unless authenticated by the Note Registrar by the manual signature of the Note Registrar on the certificate set forth in Exhibit "A" hereto. The Notes shall be fully registered as to both principal and interest and shall be fully negotiable upon proper endorsement by the registered owner thereof. No transfer of any Notes shall be valid unless such transfer is noted upon the Registration Books and until such Note is surrendered, cancelled, and exchanged for a new Note which shall be issued to the transferee, subject to all the conditions contained herein.

(b) In the event that any amount payable on any Note as interest shall at any time exceed the rate of interest lawfully chargeable thereon under applicable law, then any such excess shall, to the extent of such excess, be applied against the principal of such Note as a prepayment thereof without penalty, and such excess shall not be considered to be interest. All rates of interest specified herein shall be computed on the basis of a three hundred sixty (360) day year composed of twelve (12) months of thirty (30) days each.

Section 7. Transfer of Notes. Each Note shall be transferable only on the Registration Books maintained by the Note Registrar at the principal office of the Note Registrar, upon the surrender for cancellation thereof at the principal office of the Note Registrar, together with an assignment of such Note duly executed by the owner thereof or its attorney or legal representative, and upon payment of the charges hereinafter provided, and subject to such other limitations and conditions as may be provided therein or herein. Upon the cancellation of any such Note, the Note Registrar shall, in exchange for the surrendered Note or Notes, deliver in the name of the transferee or transferees a new Note or Notes of authorized denominations, of the same aggregate principal amount, maturity, and rate of interest as such surrendered Note or Notes, and the transferee or transferees shall take such new Note or Notes subject to all of the conditions herein contained.

Section 8. Regulations with Respect to Transfers. In all cases in which the privilege of transferring Notes is exercised, the Municipality shall execute, and the Note Registrar shall deliver, Notes in accordance with the provisions of this Resolution. For every transfer of Notes, whether temporary or definitive, the Municipality and the Note Registrar may make a charge, unless otherwise herein to the contrary expressly provided, sufficient to pay for any tax, fee, or other governmental charge required to be paid with respect to such transfer, all of which taxes, fees, and other governmental charges shall be paid to the Municipality by the person or entity requesting such transfer as a condition precedent to the exercise of the privilege of making such transfer. Neither the Municipality nor the Note Registrar shall be obligated to transfer any Note during the fifteen (15) calendar days next preceding the maturity date of the Notes or any call for redemption.

Section 9. Mutilated, Lost, Stolen, or Destroyed Notes. In the event any Note issued hereunder shall become mutilated, or be lost, stolen, or destroyed, such note shall, at the written request of the registered owner, be cancelled on the Registration Books and a new Note shall be authenticated and delivered, corresponding in all aspects but number to the mutilated, lost, stolen, or destroyed Note. Thereafter, should such mutilated, lost, stolen, or destroyed Note or Notes come into possession of the registered owner, such Notes shall be returned to the Note Registrar for destruction by the Note Registrar. If the principal on said mutilated, lost, stolen, or destroyed Note shall be due within fifteen (15) calendar days of receipt of the written request of the registered owner for authentication and delivery of a new Note, payment therefor shall be made as scheduled in lieu of issuing a new Note. In every case the registered owner shall certify in writing as to the destruction, theft, or loss of such Note, and shall provide indemnification satisfactory to the Municipality and to the Note Registrar, if required by the Municipality and the Note Registrar.

Any notice to the contrary notwithstanding, the Municipality and all of the officials, employees, and agents thereof, including the Note Registrar, may deem and treat the registered owner of the Notes as the absolute owner thereof for all purposes, including, but not limited to, payment of the principal thereof, and the interest thereon, regardless of whether such payment shall then be overdue.

Section 10. Authentication. Only such of the Notes as shall have endorsed thereon a certificate of authentication, substantially in the form set forth in Exhibit "A" hereto duly executed by the Note Registrar shall be entitled to the rights, benefits, and security of this Resolution. No Note shall be valid or obligatory for any purpose unless, and until, such certificate of authentication shall have been duly executed by the Note Registrar. Such executed certificate of authentication by the Note Registrar upon any such Note shall be conclusive evidence that such Note has been duly authenticated and delivered under the Resolution as of the date of authentication.

Section 11. Source of Payment and Security. The Notes, as to both principal and interest, shall be payable from funds of the Municipality legally available therefor and to the

extent necessary from ad valorem taxes to be levied on all taxable property within the corporate limits of the Municipality without limitation as to time, rate, or amount. Said Notes shall be a direct general obligation of the Municipality, for which the punctual payment of the principal of and interest on the Notes, the full faith and credit of the Municipality is irrevocably pledged.

Section 12. Levy of Taxes. For the purpose of providing for the payment of the principal of and interest on the Notes, to the extent required, there shall be levied in each year in which such Notes shall be outstanding a direct tax on all taxable property in the Municipality, fully sufficient to pay all such principal and interest falling due prior to the time of collection of the next succeeding tax levy. Said tax shall be assessed, collected, and paid at the time, and in the same manner, as the other taxes of said Municipality, shall be in addition to all other taxes, and shall be without limitation as to time, rate, or amount, and for that purpose there is hereby levied a direct annual tax in such amount as may be found necessary each year to pay said principal of and interest on the Notes maturing in said year. Principal or interest falling due at any time when there shall be insufficient funds on hand from such tax levy for the payment thereof shall be paid from the general fund or other available funds of the Municipality, but reimbursement therefor may be made from the taxes herein provided when the same shall have been collected. Such taxes levied and collected therefor shall be deposited in a the general fund or debt service fund and used solely for the payment of principal of and interest on the Notes as the same shall become due.

Section 13. Approval of Director of Local Government Finance. Anything herein contained to the contrary notwithstanding, no Notes authorized under this Resolution shall be issued, sold, or delivered, unless and until such Notes shall first have been duly approved by the Director of Local Government Finance of the State of Tennessee as provided by Section 9-21-601 et. seq., Tennessee Code Annotated, as amended. The Mayor, City Clerk, Finance Director, City Attorney, and Bond Counsel are hereby authorized to take or cause to be taken such steps as are necessary to obtain such approval. After the issuance and sale of the Notes, and for each year that any of the Notes are outstanding, the Municipality shall submit its annual budget to the State Director of Local Government Finance for approval immediately upon the Municipality's adoption of the budget.

Section 14. Sale of Notes. The Notes herein authorized are authorized to be sold by the Mayor by the informal bid process at a price of not less than par.

Section 15. Disposition of Note Proceeds. The proceeds from the sale of the Notes shall be paid to the official of the Municipality designated by law as the custodian of the funds thereof to be deposited in a special fund known as the "General Obligation Capital Outlay Notes, Series 2021 Project Fund" (the "Project Fund"), which is hereby authorized to be created, to be kept separate and apart from all other funds of the Municipality. The monies in the Project Fund shall be disbursed solely to finance the Project and to pay the costs of issuance of the Notes. Monies in the Project Fund may be invested and shall be secured in the

manner prescribed by applicable statutes relative to the investment and securing of public or trust funds. Any monies remaining in the Project Fund after completion of the Project shall be transferred to the Note Fund.

Section 16. Non-Arbitrage Certification. The Municipality certifies and covenants with the owner of the Notes that so long as the principal of any Note remains unpaid, monies on deposit in any fund or account in connection with the Notes, whether or not such monies were derived from the proceeds of the sale of the Notes or from any other source, will not be used in a manner which will cause the Notes to be "arbitrage bonds" within the meaning of Section 148 of the Internal Revenue Code of 1986, as amended (the "Code"), and any lawful regulations promulgated thereunder, as the same presently exist, or may from time to time hereafter be amended, supplemented, or revised. The Municipality reserves the right, however, to make any investment of such monies permitted by Tennessee law and this Resolution if, when and to the extent that said Section 148 or regulations promulgated thereunder shall be repealed or relaxed or shall be held void by final decision of a court of competent jurisdiction, but only if any investment made by virtue of such repeal, relaxation, or decision would not, in the opinion of counsel of recognized competence in such matters, result in making the interest on the Notes subject to inclusion in gross income of the owner thereof for federal income tax purposes.

The Municipality covenants that it shall comply with Section 148(f) of the Code, unless legally exempted therefrom and it represents that in the event it shall be required by Section 148(f) of the Code to pay "Rebatable Arbitrage," as defined in the regulations promulgated under the Code, to the United States Government, it will make such payments as and when required by said Section 148(f) and will take such other actions as shall be necessary or permitted to prevent the interest on the Notes from becoming subject to inclusion in federal gross income of the owner of the Notes for purposes of federal income taxation.

Section 17. Resolution a Contract. The provisions of this Resolution shall constitute a contract between the Municipality and the owner of the Notes, and after the issuance of the Notes, no change, variation, or alteration of any kind in the provisions of this Resolution shall be made in any manner, until such time as all installments of the principal of and interest on the Notes shall have been paid in full or the consent of the registered owner of the Notes has been obtained; provided, however, that the Municipality is hereby authorized to make such amendments to this Resolution as will not impair the rights or security of the owner of the Notes

Section 18. No Action to be Taken Affecting Validity of the Notes. The Municipality hereby covenants and agrees that it will not take any action, that would in any manner affect the validity of the Notes or limit the rights and remedies of the owner from time to time of such Notes. The Municipality further covenants that it will not take any action that will cause the interest on the Notes to be subject to inclusion in gross income of the owner thereof for purposes of federal income taxation.

Section 19. Miscellaneous Acts. The Mayor, the City Clerk, the Finance Director, and all other appropriate officials of the Municipality are hereby authorized, empowered, and directed to do any and all such acts and things, and to execute, acknowledge, and deliver all such documents, instruments, and certifications, specifically including but not limited to, making arbitrage certifications and executing a note purchase agreement in connection with the purchase of the Notes, in addition to those acts, things, documents, instruments, and certifications hereinbefore authorized and approved, as may in their discretion, be necessary or desirable to implement or comply with the intent of this Resolution; or any of the documents herein authorized and approved; or for the authorization, issuance, and delivery of the Notes.

Section 20. Failure to Present Notes. Subject to the provisions of Section 3 hereof, in the event any Note shall not be presented for payment when the principal becomes due at maturity and in the event monies sufficient to pay such Note shall be held by the Note Registrar for the benefit of the owner thereof, all liability of the Municipality to such owner for the payment of such Note shall forthwith cease, terminate, and be completely discharged. Thereupon, the Note Registrar shall hold such monies, without liability for interest thereon, for the benefit of the owner of such Note who shall thereafter be restricted exclusively to such monies for any claim under this Resolution or on, or with respect to, said Note, subject to escheat or other similar law, and any applicable statute of limitation.

Section 21. Payments Due on Saturdays, Sundays, and Holidays. Whenever the interest on or principal of any Note is due on a Saturday or Sunday or, at the place designated for payment, a legal holiday or a day on which banking institutions are authorized by law to close, then the payment of the interest on, or the principal of, such Note need not be made on such date but must be made on the next succeeding day not a Saturday, Sunday, or a legal holiday or a day upon which banking institutions are authorized by law to close, with the same force and effect as if made on the date of maturity; and no interest shall accrue for the period after such date.

Section 22. No Recourse Under Resolution or on Notes. All stipulations, promises, agreements, and obligations of the Municipality contained in this Resolution shall be deemed to be the stipulations, promises, agreements, and obligations of the Municipality and not of any officer, director, or employee of the Municipality in his or her individual capacity, and no recourse shall be had for the payment of the principal of or interest on the Notes or for any claim based thereon or under this Resolution against any officer, director, or employee of the Municipality or against any official or individual executing the Notes.

Section 23. Severability. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions hereof.

Section 24. Repeal of Conflicting Resolutions and Effective Date. All resolutions and orders, or parts thereof, in conflict with the provisions of this Resolution, are, to the extent of such conflict, hereby repealed, and this Resolution shall be in effect as of the date of its adoption the welfare of the Municipality requiring it.

Approved and adopted this 26th day of January, 2021.

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____
Penny Medlock, City Clerk



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2904)

Meeting: 01/26/21 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2904 A

Resolution 06-21, a resolution to delete uncollectible accounts from ambulance customers' accounts receivable.

WHEREAS, the City of Bartlett wishes to establish a resolution regarding uncollectible ambulance fees accounts receivable; and

WHEREAS, the Board of Mayor Aldermen has previously written off past due ambulance service fee accounts on February 11, 2020 for the period prior to January 1, 2017, having determined them to be uncollectible; and

WHEREAS, the City Treasurer has reviewed past due ambulance service fee bills dated prior to December 31, 2017 that are deemed uncollectible by the City Treasurer as of June 30, 2020 and should be brought to a City of Bartlett Mayor and Board of Aldermen board meeting for approval of writing off these past due uncollectible accounts; and

WHEREAS, a list of all customers with unpaid balances which have been written off shall be kept on file for public record. Future payments of these unpaid balances will be considered revenue for the City of Bartlett;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN that these uncollectible ambulance fees accounts receivable prior to January 1, 2018, will be deleted in the amount of \$423,101.40 from the accounts receivable uncollectible aged list of accounts.

Adopted this day of January 26, 2021

W. C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Attest: _____

Penny Medlock, City Clerk