



BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, JANUARY 26, 2021 - CONFERENCE CALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Alderman Emily Elliott

FUTURE MEETINGS

Family Assistance Commission, February 1 at 6 p.m.

Beer Board, February 2 at 6 p.m.

Bartlett Station Commission, February 3 at 7:30 a.m.

City Beautiful Commission, February 4 at 6:30 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the January 12, 2021 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	David Parsons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

NEW BUSINESS

I Appoint and re-appoint Members to City's Boards and Commissions. (A. Keith McDonald, Mayor)

Bartlett Station Commission

Appoint Nikia Johnson. Her term will expire December 31, 2025.

Beer Board

- Reappoint Cordell Battles, Ryan Smith, and Deborah Williams. Their terms will expire December 31, 2022.
- Board of Zoning Appeals
Reappoint David Hunt and Joe Walker. Their terms will expire December 31, 2023.
- BPACC Advisory Board
Reappoint Anne Faulks, Shirley Smith, and Dale Willis. Their terms will expire December 31, 2023.
- City Beautiful Commission
Reappoint Joni Bailey, Joe Bledsoe, Bill Browning, Kenneth Gilmer, Linda Howe, Mike Martin, Tommie Jean Moore, Kenneth Parks, Laurie Rieman, Tom Rieman, Kathleen Robertson, Danny Thompson, and Karen Winemiller. Their terms will expire December 31, 2021. Appoint Matt Ward. His term will expire December 31, 2021.
- Code Appeals Board
Reappoint Brian Foshee and Marty Marbry. Their terms will expire December 31, 2022. Reappoint Wayne Ray and Warrie Williams. Their terms will expire December 31, 2021.
- Design Review Commission
Reappoint Casper Briggs, Stan Burton, Nick Taylor, and Keith Whaley. Their terms will expire December 31, 2022. Appoint Jeffrey Parnell. His term will expire December 31, 2021.
- Family Assistance Commission
Reappoint Michael Farley and Sherrell Lott. Their terms will expire December 23, 2023.
- Grievance Review Board
Reappoint Michael Goldberg, Jonathan Jewell, Jeremy Maser, Charlene Mitchell, and Ted Rasbach. Their terms will expire December 31, 2021.
- Historic Preservation Commission
Appoint Kevin Quinn as Board of Mayor and Alderman Member. His term will expire December 31, 2024. Appoint Beverly Harbin. Her term will expire December 31, 2021.
- Industrial Development Board
Reappoint Stan Burton, Greg Evans, Kelly Price, Burk Renner, and Warrie Williams. Their terms will expire January 25, 2025.
- Parks and Recreation Advisory Board
Reappoint Dennis Lyon and Claudia Tullos-Leonard. Their terms will expire December 31, 2023. Appoint Morgan Smith. Her term will expire December 31, 2021.
- Pension Board
Reappoint Patrick Cici, Matt Crenshaw, and Candace Ward. Their terms will expire December 31, 2024.
- Retirement Plan Committee
Reappoint Patrick Cici, Matt Crenshaw, and Candace Ward. Their terms will expire December 31, 2024.
- Planning Commission
Reappoint James Caughman, III, Paul Kaiser, and James D. Lamb. Their terms will expire December 31, 2023.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

2 Treasurer's Report for December 2020. (Dick Phebus, Director of Finance)

Budgeted Expenditures	\$85,525,146
Year-to-date Expenditures	\$47,178,515
Budgeted Revenues	\$85,525,146
Year-to-date Revenues	\$46,481,254

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

3 Resolution 04-21, a resolution to amend the Fiscal Year 2021 Grant Fund budget to provide for appropriation of State of Tennessee Coronavirus Relief Funds. (Dick Phebus, Director of Finance)

Director of Finance, Dick Phebus, explained that the City received a grant totaling \$4,600.00 from the State to install ultraviolet lights in eight ambulances.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

4 Resolution 05-21, a resolution of the City of Bartlett, Tennessee, authorizing the issuance of interest bearing General Obligation Capital Outlay Notes, Series 2021, in an amount not to exceed \$2,000,000, and providing for the payment of said notes. (Dick Phebus, Director of Finance)

Mr. Phebus stated this Capital Outlay Note is for the continuation of FY21 Capital Improvement Projects. The funding will be used for paving, TDOT projects, and three Parks and Recreation projects which include roof replacement at the Senior Center and for walking trails.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	W.C. Pleasant, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

5 Resolution 06-21, a resolution to delete uncollectible accounts from ambulance customers' accounts receivable. (Dick Phebus, Director of Finance)

This resolution was amended to include the write-off amount of \$423,101.40. Alderman Young requested that when a write-off of any kind is submitted, to please include the amount in the heading and resolution.

Alderman Elliott asked for what year this includes and what factors contributed to the amount.

Mr. Phebus explained the write-offs are for 2017. The reason for the write-offs is that most transports involve Medicare or Medicaid patients. The billable amount is approximately \$800 per transport. Medicare only pays about \$380 with the balance due from a patient with fixed income. We bill three times, then it's forwarded to a collection agency. If the agency does not receive a response, authorization is given to file in court to collect the fees. In 2019, ambulance fees provided \$1.4 million in revenues, \$1.25 million in 2020 and over \$500,000 year-to-date.

Discussion was made between Fire Chief Wiggins and Alderman Elliott regarding billing if deductibles had not been met on Medicare. Chief Administrative Officer, Mark Brown, stated that we could follow up with our medical billing company to see how to bill if the deductible had not been met. Alderman Young stated that he believed Medicare notifies the billing company that the deductible hasn't been met.

Chief Wiggins stated that 54 percent of uncollectible fees from 2020 were from Medicare/Medicaid patients.

Alderman Parsons said he believed waiting three years was a long time, and asked if there could be a shorter window to determine if the billing is uncollectible. Mr. Phebus explained that billing delays, insurance denials, and

incorrect addresses slow the process. Alderman Parsons asked that we have a discussion with the billing company to see if the process can be improved. Mayor McDonald advised Chief Wiggins, Mark Brown, and Dick Phebus to follow up.

Alderman Elliott asked if the coding was updated regularly as Medicare changes coding frequently. Chief Wiggins stated that the billing company updates coding.

Mr. Phebus shared again the revenue amounts received from ambulance fees over the last few years which is approximately 70 percent of what is billed. Discussion was made of fees to the collection agency and that they are not paid on uncollected debt.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

OPEN DISCUSSION

Alderman Quinn asked if a COVID Vaccination Center would be near Bartlett. Mayor McDonald explained that there is a testing center at Appling and I-40. It will be both an inoculation and testing center for the time being. Eventually, it will be an inoculation center only. For the next three days, the center will only provide the second inoculation.

Alderman Simmons questioned Germantown having a center since we are larger, and if we had applied to have a location. The Mayor stated that Germantown and Collierville shared a location and that while the Appling and I-40 location is not in the Bartlett city limits, it is readily accessible to Lakeland, Arlington, and Bartlett, just off the interstate. Chief Wiggins mentioned that one drive-through site and one inside location have been identified in Bartlett for inoculations centers. The Health Department does not have enough vaccinations available at this time for more locations.

ADJOURNMENT

Meeting adjourned at 6:36 PM