



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, JANUARY 25, 2022 - BARTLETT CITY HALL - 6:00 PM

INVOCATION

Opening Prayer by Mayor A. Keith McDonald

FUTURE MEETINGS

Bartlett Station Commission, February 2 at 7:30 a.m.

City Beautiful Commission, February 3 at 6:30 p.m.

Family Assistance Commission, February 7 at 6 p.m.

Planning Commission, February 7 at 7 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the January 13, 2022 Board of Mayor and Aldermen Regular Meeting

CONSENT AGENDA

- 1 Special event permit for St. Valentine's Day 5K-10K Run. (Jim Brown, Director of Code Enforcement)**

The event will be held on Saturday, February 12 from 5 a.m. to 1 p.m. at Bartlett Baptist Church.

- 2 Treasurer's Report for December 2021. (Dick Phebus, Director of Finance)**

NEW BUSINESS

- 1 Appoint and re-appoint Members to City's Boards and Commissions. (A. Keith McDonald, Mayor)**

2 Bid for Spring 2022 and City Hall Paving Project. (John Horne, Assistant Director of Engineering)

Recommend accepting the bids from Standard Construction Company, Inc. for Part 1: Spring 2022 asphalt paving on city streets. For Part 2: City Hall paving project, recommend accepting the lowest bid from Grinder, Taber & Grinder, Inc. in the amount of \$366,433.80 plus a contingency amount of \$35,000.00 for a total cost of \$401,433.80. The project is to improve drainage and resurface the parking lots at City Hall and City Hall Annex. Funds are available in Account 311.48311.780.456.

3 Resolution 03-22, a resolution to accept a U.S. Department of Justice FY22 Programs grant in the amount of \$14,333.00 and to amend the Fiscal Year 2022 Grant Fund to appropriate the funds. (Dick Phebus, Director of Finance)

OPEN DISCUSSION

ADJOURNMENT



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

THURSDAY, JANUARY 13, 2022 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Kevin Quinn: Present.

INVOCATION

Opening Prayer by Landon Norman, New Hope Christian Church

FUTURE MEETINGS

Bartlett Arts Council, January 18 at 6 p.m.

BPACC Advisory Board, January 18 at 6 p.m.

Design Review Commission, January 18 at 6:30 p.m.

Board of Zoning Appeals, January 20 at 6:30 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

Minutes of the December 14, 2021 Board of Mayor and Aldermen Regular Meeting

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Quinn

Minutes Acceptance: Minutes of Jan 13, 2022 6:00 PM (MINUTES ACCEPTANCE)

Minutes of the December 30, 2021 Board of Mayor and Aldermen Special Called Meeting

RESULT: ACCEPTED [UNANIMOUS]
MOVER: Jack Young, Vice Mayor
SECONDER: W.C. Pleasant, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

CONSENT AGENDA

RESULT: APPROVED [UNANIMOUS]
MOVER: Emily Elliott, Alderman
SECONDER: W.C. Pleasant, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

- 1 Special event permit for Winter Cross Country Series. (Jim Brown, Director of Code Enforcement)**
 The event will be held on Sunday, February 13 from 2 p.m. to 4 p.m. at Nesbit Park.
- 2 Proposal for design for the Water Treatment Plant Improvements 2022 Design Project. (John Horne, Assistant Director of Engineering)**
 Recommend approving and awarding the attached contract from A2H totaling \$36,750.00 for the Water Treatment Plant Improvements 2022 Design Project. Funds are available in 312.48312.81814.
- 3 Treasurer's Report for November 2021. (Dick Phebus, Director of Finance)**

Budgeted Expenditures	\$87,957,409
Year-to-date Expenditures	\$44,598,123
Budgeted Revenues	\$87,957,409
Year-to-date Revenues	\$30,431,876

NEW BUSINESS

- 1 Resolution 01-22, a resolution to amend the FY2022 General Fund budget to recognize a one-time appropriation of \$665,323.00 from the State of Tennessee and to transfer \$405,000 from Fund Balance of the General Fund to the FY2022 Capital Improvement Program Fund to provide funds for Police and Fire CAD/RMS upgrades. (Dick Phebus, Director of Finance)**

Minutes Acceptance: Minutes of Jan 13, 2022 6:00 PM (MINUTES ACCEPTANCE)

RESULT: APPROVED [UNANIMOUS]
MOVER: Jack Young, Vice Mayor
SECONDER: Emily Elliott, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

2 Resolution 02-22, a resolution to amend the City of Bartlett FY2022 American Rescue Plan Act Fund to provide for phase two premium pay to essential employees as authorized in the American Rescue Plan Act (ARPA). (Dick Phebus, Director of Finance)

Director of Finance Dick Phebus stated this resolution provides for American Rescue Plan Act funds that would be issued in the increment of \$3,000.00 each to full time employees not receiving the previous distribution in November 2021 and to those hired after March 1, 2021.

RESULT: APPROVED [UNANIMOUS]
MOVER: David Parsons, Alderman
SECONDER: Emily Elliott, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

3 Appoint Kristi Francavilla as Assistant Director of Finance effective January 14, 2022. (A. Keith McDonald, Mayor)

RESULT: APPROVED [UNANIMOUS]
MOVER: David Parsons, Alderman
SECONDER: W.C. Pleasant, Alderman
AYES: Pleasant, Elliott, Parsons, Simmons, Young, Quinn

OPEN DISCUSSION

No one spoke.

ADJOURNMENT

Meeting adjourned at 6:10 PM

W.C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Minutes Acceptance: Minutes of Jan 13, 2022 6:00 PM (MINUTES ACCEPTANCE)

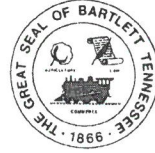
**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 01/25/22 06:00 PM
Department: Code Enforcement
Category: Special event permit
Prepared By: Valerie Brantley
Department Head: Jim Brown

Special event permit for St.Valentine's Day 5K-10K Run.



**APPLICATION FOR SPECIAL EVENT
OFFICE OF
BARTLETT CODE ENFORCEMENT
6382 STAGE ROAD
BARTLETT TN 38134
901-385-6425**

3465 Kirby Whitten 38135
Address Zip Code

2/12/22 5am - 1pm
Dates of the Event Hours of the Event

Parks Fund Raiser
Type of Event (Fund Raiser, Seasonal, Tent Sale, Sidewalk Sale, Public Attraction)

Bartlett Baptist Church
Property Owner

Singleton Community Center - Kevin Rooney 7266 3rd Rd. 38135
Special Event Permit Applicant Address of Applicant

901-385-5563 901-385-5597
Phone Number Fax Number

Cell # 455-8028

Check all items that apply:

For information call (901) 385-6425.

- ☒ State of TN Business License, Shelby County Business License, Bartlett Business License (For Type 2 Events)
- ☒ Letter of Permission
- ☒ Insurance
- ☒ Tents (Fire Retardant letter included)
- ☒ Special Event Checklist
- ☒ Map
- ☒ Sign or Banner

\$60.00 Special Event Fee
\$4.00 Permit Issuing Fee
\$ 2% Credit Card Fee
\$ Total Permit Fee

[Signature] 1/6/22
Responsible Person Date

****Notify building department 10 days prior to Special Event to be held unless it is a Public Attraction which requires approval from the Board of Mayor & Aldermen.****

APPROVAL

This application is not a permit and grants no rights or privileges.

Special Event Checklist

Event: St. Valentine's Day Run
 Location: 3465 Kirby Whitten Pkwy
 Dates: 2/12/22

Type of special event: (Check one.)

- | | |
|---|---|
| <p>☐ <i>Type 1: Noncommercial Events.</i> Fund-raising or non-commercial events held outside an enclosed permanent structure, including parades, advertised demonstrations, or events, including structures used in conjunction with the event.</p> <p>☐ <i>Type 2: Special Seasonal Events.</i> Farmers' market, Christmas tree sales, fruit, flower or vegetable sales, or sale of other seasonal products, when sold other than on the site where grown, constructed or assembled.</p> | <p>☐ <i>Type 3: Commercial Events.</i> Significant commercial events such as tent sales, sidewalk sales, trade shows, merchandise sales, product demonstrations or transient merchants.</p> <p>☒ <i>Type 4: Public Attractions.</i> Significant outdoor public events intended primarily for entertainment or amusement, such as carnivals, concerts, or festivals, including fireworks displays. Requires approval by the Board of Mayor and Aldermen.</p> |
|---|---|

Exempt events: (If any of these apply, the special event is exempt from the permit requirement.)

- | | |
|--|--|
| <p>☐ <i>Public property.</i> Any special event wholly on public streets and right-of-ways or other property of the City, excluding public parks, which special event is allowed specifically or generally by action of the Board of Mayor and Aldermen.</p> <p>☐ <i>Public parks.</i> Any special event held within a public park. (Although exempt from this Section, these types of special events shall be governed by other provisions of the Codified Ordinances regulating conduct in City parks and recreation areas.)</p> <p>☒ <i>City sponsorship.</i> Any special event sponsored or co-sponsored by the City. Such event shall, however, be in compliance with the performance standards in Section 27.F.</p> <p>☐ <i>Special use permit or site plan.</i> Any business already operating under a special use permit or site plan that authorizes the display and sale of outdoor goods or authorizes the operation of any special event as defined herein.</p> <p>☐ <i>Yard sales.</i> Yard sales regulated under Article VI, Section 1 of the Zoning Ordinance.</p> | <p>☐ <i>Auctions/estate sales.</i> Auctions/estate sale for individual property that is not considered a special event and is conducted by duly licensed auctioneers.</p> <p>☐ <i>Business deliveries.</i> Newspaper delivery or bona fide merchants who deliver goods in the regular course of business.</p> <p>☐ <i>Certain solicitations.</i> Solicitors for charitable, non-profit or religious organizations who go from dwelling to dwelling, business to business, street to street, taking or attempting to take orders for goods, wares and merchandise are exempt from these provisions, provided these organizations meet the Internal Revenue Service Criteria to qualify as a charitable, non-profit or religious organization.</p> <p>☐ <i>First Amendment activity.</i> The dispensing of religious pamphlets or other literature which is protected by the United States Constitution under Freedom of Speech, Religion or Press.</p> <p>☐ <i>Political campaigning.</i> Campaigning for public office.</p> |
|--|--|

Performance standards:

	Sub- mitted ✓ or X	OK	N/A		Comments
1	✓			<i>Location.</i> Special events that do not require the use of public right-of-way shall be conducted on private property in a commercial or industrial zoning district, except that non-profit organizations may conduct special events on any property where the owner has granted permission.	
2	✓			For all special events that require the use of public right-of-way, the permit granted shall clearly specify the streets to be used for the event and the time that the streets will be closed, if applicable.	
3			✓	Type 3 outdoor sales must be conducted by an existing permanent business adjacent to and on the property of the location of the permanent business. The outdoor sales are to be conducted as an adjunct to the existing permanent business.	
4		✓		<i>Land-use compatibility.</i> The special event shall be compatible with the purpose and intent of this Section and with adjacent land uses.	
5		✓		The special event shall not impair the normal, safe and effective operation of a permanent use on the same site.	
6		✓		The special event shall not endanger or be detrimental to the public health, safety or welfare or injurious to property or improvements in the immediate vicinity of the special event, given the nature of the activity, its location on the site and its relationship to parking and access points.	
7		✓		<i>Compliance with other regulations.</i> All structures shall meet all applicable provisions of the Building Code.	
8		✓		Any temporary structure shall be promptly removed upon the cessation of the event. Within forty-eight (48) hours of cessation of the event, the site shall be returned to its previous condition, including the removal of all litter, signage, attention-attracting devices or other evidence of the special event. If the site is not returned to its previous condition, the City may restore the site at the event coordinator's expense.	

4/25/02

Page 2 of 9

Attachment: 3465 KIRBY WHITTEN-ST VALENTINES DAY 5K-10K RUN-2022 (3083 : St. Valentine's Day Run)

	Sub- mitted ✓ or X	OK	N/A		Comments										
9		✓		<i>Hours of operation and duration.</i> The duration and hours of operation of a special event shall be consistent with the surrounding land uses. The total duration of a special event shall not exceed the duration set forth in Table VI.27-1; however, the duration of the special event may be modified by conditions attached to the issuance of the special event permit, as set forth in Section 27.F. Table V.27-1: Special Event Maximum Duration <table><tr><th>Type of Special Event</th><th>Duration</th></tr><tr><td>Type 1: Noncommercial</td><td>30 days</td></tr><tr><td>Type 2: Special Seasonal</td><td>90 days</td></tr><tr><td>Type 3: Commercial</td><td>14 days</td></tr><tr><td>Type 4: Public Attractions</td><td>14 days</td></tr></table>	Type of Special Event	Duration	Type 1: Noncommercial	30 days	Type 2: Special Seasonal	90 days	Type 3: Commercial	14 days	Type 4: Public Attractions	14 days	
Type of Special Event	Duration														
Type 1: Noncommercial	30 days														
Type 2: Special Seasonal	90 days														
Type 3: Commercial	14 days														
Type 4: Public Attractions	14 days														
10		✓		In addition to the maximum duration as set forth in Table VI.27-1, a shopping center may hold centralized special events, not connected to individual businesses within the shopping center, which do not exceed sixty (60) days in a calendar year. The duration of all special events in a shopping center may be extended on a case by case basis if the special event(s) take place in shopping center parking areas not required for the primary businesses.											
11		✓		<i>Frequency.</i> Except as otherwise provided herein, the maximum frequency of a special event on the same property shall be two (2) times per calendar year, excluding a shopping center. A shopping center shall be allowed to hold four (4) centralized events not connected to any individual business located within the center in addition to those events held by the individual businesses located within the shopping center.											

	Sub- mitted ✓ or X	OK	N/A		Comments
12			✓	Type 3 outdoor sales at a specific location may be permitted only as follows: a. Outdoor sales may be permitted once in each calendar month if the duration is not more than three (3) days. b. Outdoor sales may be permitted once in each calendar quarter if the duration is more than three (3) days but not more than ten (10) days. c. The minimum time between consecutive outdoor sales periods for the same business on the same property shall be fourteen (14) days from the beginning of one period to the beginning of the next period. Permitted durations are not cumulative in any time period, that is, the time periods in both "a" and "b" may not be added together.	
13	✓			<i>Traffic circulation.</i> The special event shall not cause undue traffic congestion or accident potential, given anticipated attendance and the design of adjacent streets, intersections, parking and traffic controls. All sidewalks shall be left open for pedestrian traffic unless special approval is received for blockage. No alleys, driveways, fire lanes or other access points shall be blocked by the special event unless specific approval is granted for the special event.	
14	✓			<i>Street closings.</i> The special event permit recipients shall be responsible for securing, installing and immediate removal upon cessation all barricades and signs when street closings are approved. Large Class III barricades shall be sandbagged to prevent blowing over.	

	Sub- mitted ✓ or X	OK	N/A		Comments
15		✓		<i>Fire safety.</i> The fire department shall be consulted for the following requirements and inspection, as necessary. a. Fire lanes a minimum of 20 feet in width and 12 feet in height or as otherwise approved by the Fire Chief must be provided in order to allow Fire Department access within 150 feet of all structures and on at least two sides of all two-story structures within 500 feet of the location of the special event. b. All fire hydrants in the area of the special event must be left with five (5) feet of clearance on all sides and shall be accessible from the fire lanes that are designated with the event. c. No open fires shall be permitted unless advance approval is obtained from the Fire Department. d. Fire extinguishers shall be available as determined by the Fire Chief. e. Temporary electrical wiring for the special event shall be installed in accordance with the requirements of the National Electrical Code. f. Tents shall comply with the Fire Code and applicable building codes. g. Exit signs and proper exiting aisles shall be provided in temporary special event structures.	
16			✓	<i>Off-street parking.</i> The event shall not create a parking shortage for any other use. All off-street parking surfaces used for the special event shall be concrete or asphalt.	
17		✓		<i>Public conveniences and litter control.</i> Adequate on-site rest room facilities and solid waste containers shall be provided. The applicant shall calculate the demand for such facilities and specify how the need will be addressed.	
18		✓		<i>Nuisances.</i> The special event shall not generate excessive noise, dust, smoke, glare, spillover lighting or other forms of environmental or visual pollution.	

4/25/02

Page 5 of 9

	Sub- mitted ✓ or X	OK	N/A		Comments
19		✓		<i>Area of parking lot dedicated to outdoor special events.</i> a. No more than ten (10) percent of the parking stalls required for the structure associated with the parking lot in which the special event occurs shall be permitted to be used for a special event. Regardless of how many stalls are occupied by the special event, no special event that occurs in the parking lot for a permanent structure may cause a parking shortage for primary and accessory uses associated with that structure. b. No spikes, nails, anchors or other devices shall be driven into any public street, sidewalk or parking lot surface or into any existing concrete or asphalt. Such devices may be used on private parking lots provided any damage resulting therefrom shall be fixed upon cessation of the event and removal of the devices.	
20	✓			<i>City services.</i> If the applicant requests the City to provide services or equipment, including but not limited to traffic control or security personnel, or if the City otherwise determines that services or equipment are required to protect the public health, safety, or general welfare, the applicant shall be required to reimburse the City for the cost of the services. The City may require the applicant to submit a security deposit, in an amount determined by the Chief Administrative Officer and in the form approved by the City Attorney, prior to the event to ensure that the applicant complies with this provision.	
21		✓		<i>Insurance coverage.</i> Special event permit recipients must show proof of liability insurance at time of application. If the special event will take place on public property, said certificate of insurance shall name the City as an additional insured party in an amount determined by the Chief Administrative Officer based on the nature of the special event.	

Conditions

Conditions deemed necessary to ensure compatibility with adjacent land-uses and to minimize potential adverse impacts on nearby uses:

	Required ✓ or X	N/A		Comments
22	✓		Limitations on signs.	
23	✓		Temporary arrangements for parking and traffic circulation.	
24	✓		Requirements for screening/buffering and guarantees for site restoration and cleanup following the special event.	
25	✓		Modifications or restrictions on the hours of operation, duration of the event, size of the event or other operational characteristics.	
26	✓		The posting of security in an amount required by the Permitting Official to help ensure that the operation of the event and the subsequent restoration of the site are conducted according to required special event standards and conditions of approval.	
27	✓		The provision of traffic control or security personnel to ensure the public safety and convenience.	
28	✓		Execution of a "Special event agreement" in a form acceptable to the City Attorney to ensure the indemnification of the City and that public property will be protected and/or restored to its condition prior to the special event.	

Special event permit application, content and submission requirements

A complete application shall be submitted to the Permitting Official at least **ten (10) days** prior to the requested start date of any special event.

The application shall set forth and contain the following information:

	Sub- mitted ✓ or X	OK	N/A		Comments
29	✓			Name and address of the applicant.	
30	✓			Names and address of the owner of the premises on which the proposed event is to be held.	
31	✓			Written approval from the property owner agreeing to the proposed event, if the applicant is not the same as the property owner.	
32	✓			Description of the site on which the proposed event is to be held.	
33	✓			Date of the proposed event.	
34	✓			A narrative written description of the proposed event, the hours of operation, anticipated attendance, and any buildings/ structures, signs or attention-attracting devices proposed to be used in conjunction with the event, as well as a statement that the standards set forth in this Section have been satisfied. The narrative written description shall also state what public streets, if any, are requested to be used for the special event.	
35	✓			A site plan in the form and the level of detail as required by the Permitting Official, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.	
36	✓			Location and number of proposed temporary public toilets.	
37	✓			Proposed temporary potable water supplies, which shall be subject to approval by the Director of Code Enforcement, pursuant to applicable authority of the City.	
38	✓			Any other information deemed necessary by the Permitting Official to ensure compliance with the standards set forth in this Section.	

Special event permit - authorization by Permitting Official

Type 1, 2 and 3 special events (as defined in part B) may be issued a special event permit by the Permitting Official on the form provided by the City when all of the following conditions have been satisfied and continue to be met throughout the special event:

	OK ✓ or X	N/A		Comments
39	✓		A complete application is made on the form provided by the City and a fee paid in accordance with City ordinances.	
40	✓		The application has been reviewed and approved in writing by the Code Enforcement, Fire, Police, and Public Works Departments for traffic control and other safety concerns.	
41	✓		An electrical plan, if required for the special event, is approved by the Director of Code Enforcement.	
42	✓		The Permitting Official determines the following: a. The special event will comply with the special event performance standards....;	
43	✓		b. The special event will not endanger the public health, safety, or general welfare given the nature of the activity, its location on the site, and its relationship to parking and access points;	
44	✓		c. The special event will not impair the usefulness, enjoyment or value of adjacent property due to the generation of excessive noise, smoke, odor, glare, litter, or visual pollution;	
45	✓		d. The special event shall comply with all applicable state and federal health, safety, environmental and other applicable requirements.	

TO: Shan Criswell; Paul Wright
FROM: Kevin Rooney
Cc: Mayor and Board of Alderman
DATE: January 6, 2022
RE: St. Valentine's Day 5K and 10K Run

I have compiled a list for your information on the upcoming St. Valentine's Day 5K and 10K Run.

1. The date is scheduled for February 12, 2022, at 9:00 a.m. The run will begin and end at the Bartlett Baptist Church at 3465 Kirby Whitten Parkway. Estimated total event time is 2 hours. A combination of Parks employees and volunteers along with Bartlett Police and Fire will be onsite to help make the event a success.
2. The award categories are as follows:

Individual award categories in both 5K and 10K

Overall Male	Overall Female
Master Male	Master Female
Grandmaster Male	Grandmaster Female

1st, 2nd, and 3rd place in the following categories

14 and under	15 to 19	20 to 24
25 to 29	30 to 34	35 to 39
40 to 44	45 to 49	50 to 54
55 to 59	60 to 64	65 to 69
70 to 74	74 to 79	80 & over

Couples Sweetheart Division for 10K only.**

In this division teams consist of two members (one male and one female). They both run the entire 10K and their times are added together to determine the winner. There will be an overall winner and age group winners. Age groups are determined by the average age of the team members.

January 6, 2020

Page 2

****Participants in the Couples Sweetheart Division are also eligible for individual awards.**

Couples Sweetheart Awards

Overall Winner

1st place in the following age categories

- 19 and under
 - 20 to 29
 - 30 to 39
 - 40 to 49
 - 50 to 59
 - 60 to 69
 - 70 and over
3. A virtual option will be available for runners who can't make it on race day, or who live outside the area but still want to support Bartlett Parks & Rec.
 4. Residents along the course will be sent a notification of the event via the City's Nextdoor account.
 5. Post-race snacks and drinks will be available along with race awards for pickup shortly after the race ends. All post-race activities will be outside due to the coronavirus surge.
 6. Memphis Runners Track Club will once again be doing the start, finish and results.

If you have any questions, please don't hesitate to ask.

**Kevin Rooney, CPRP
Facility Manager, Parks & Recreation**

TO: Inspector Golden

CC: Chief Cox; Shan Criswell; Paul Wright

FROM: Kevin Rooney

DATE: January 6, 2022

RE: St. Valentine's Day 5K/10K Run

I am sending this letter to request traffic control support again this year for our upcoming "St. Valentine's Run" which will be held at 9:00am on Saturday, February 12th at Bartlett Baptist Church. I have attached course maps of both the 5K and 10K routes. The areas where we will need assistance with traffic control include the following intersections:

5K Route

- Yale and Kirby Whitten – need a unit dedicated to this intersection
- Yale and Crossing Cove – this unit can move to the 10K once the 5K is clear
- Deermont and Altruria
- Yale and Altruria – may need 2 units

10K Route

- Memphis Arlington and Kirby Whitten – need a unit dedicated to this intersection (may need 2)
- Daybreak and Altruria
- Altruria and Egypt-Central – the Officer on the 5K at Yale & Crossing Cove can move to this intersection; the 5K starts about 10-minutes prior to the 10K to provide ample time for them to clear out

Please let me know if you have any questions about our needs for the event and I will be happy to answer them. I appreciate your assistance in making this event happen and helping keep the flow of traffic safe for the runners.



Kevin Rooney, CPRP

Facility Manager
Singleton Community Center
Bartlett Parks & Rec

www.cityofbartlett.org/singleton

7266 3rd Road
Bartlett, TN 38135
[D] (901) 385-5563
[O] (901) 385-5593
[F] (901) 385-5597

Kevin Rooney

From: Kevin Rooney
Sent: Thursday, January 6, 2022 1:22 PM
To: Johnny Johnson
Cc: Terry Wiggins; Shan Criswell; Paul Wright
Subject: St. Valentine's Day 5K/10K Run
Attachments: Valentines_10K Course Map_Start & Finish.bmp

Deputy Johnson,

I wanted to request medical support with an ambulance and EMS crew for our annual St. Valentine's Run which will be held at 9:00am on Saturday, February 12th at Bartlett Baptist Church. We are hoping to return back to our normal amount of 200 – 300 runners for the event. The 5K and 10K both use the same finish line so the unit can be stationed in the parking lot right next to it. Please let me know if you have any questions about the event. We appreciate your assistance with making this event safe and successful for the runners.

Thanks



Kevin Rooney, CPRP

Facility Manager
 Singleton Community Center
 Bartlett Parks & Rec

www.cityofbartlett.org/singleton

7266 3rd Road
 Bartlett, TN 38135
 [D] (901) 385-5563
 [O] (901) 385-5593
 [F] (901) 385-5597

Attachment: 3465 KIRBY WHITTEN-ST VALENTINES DAY 5K-10K RUN-2022 (3083 : St. Valentine's Day Run)

Kevin Rooney

From: Chris Cara <chriscara@bartlett baptist.org>
Sent: Thursday, December 2, 2021 12:50 PM
To: Kevin Rooney
Cc: Alex Bien; Paul Wright; BBC Calendar
Subject: [External] RE: 2022 St. Valentine's Run

Kevin,

Not a problem with the Run on the 12th of February at BBC. It is added to our calendar. After adding us as additional insured for the run, please forward a copy. Thanks!

Chris Cara
 Facility Manager, IT DIR., TECH. DIR.
 Bartlett Baptist Church
 901-333-3378 - Direct
 901-333-3350 – Main

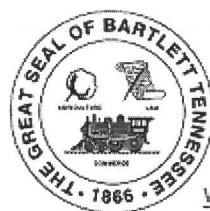


From: Kevin Rooney <kevin.rooney@cityofbartlett.org>
Sent: Wednesday, December 1, 2021 5:00 PM
To: Chris Cara <chriscara@bartlett baptist.org>
Cc: Alex Bien <abien@cityofbartlett.org>; Paul Wright <pwright@cityofbartlett.org>
Subject: RE: 2022 St. Valentine's Run

Good Afternoon Chris,

I just wanted to follow up and see if everything went well from the meeting. Would we be able to use the grounds on that day? Let me know if you guys need any additional info.

Thanks



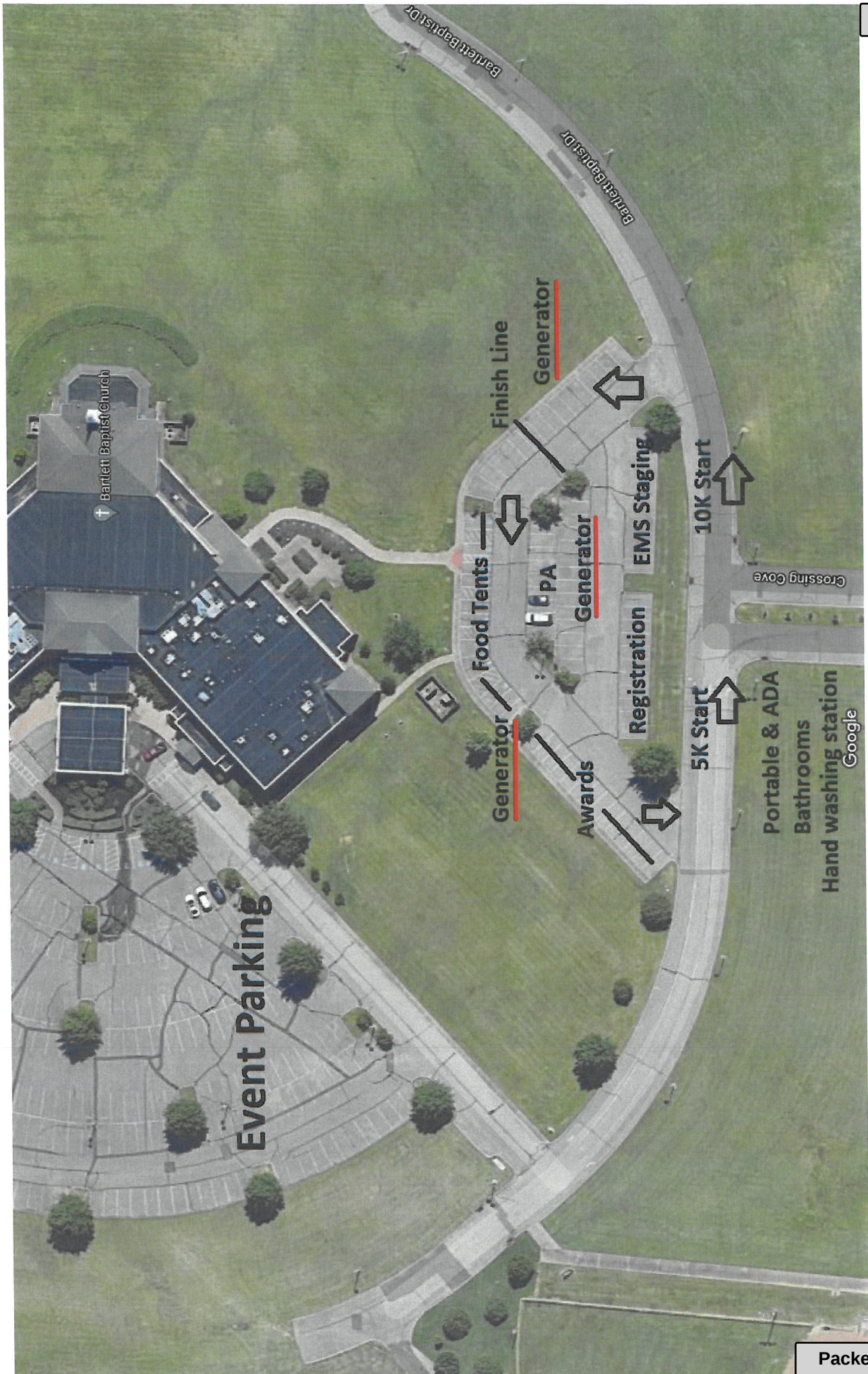
Kevin Rooney, CPRP
 Facility Manager
 Singleton Community Center
 Bartlett Parks & Rec

www.cityofbartlett.org/singleton

7266 3rd Road
 Bartlett, TN 38135
 [D] (901) 385-5563
 [O] (901) 385-5593
 [F] (901) 385-5597

From: Kevin Rooney
Sent: Friday, November 19, 2021 2:51 PM
To: 'Chris Cara' <chriscara@bartlett baptist.org>

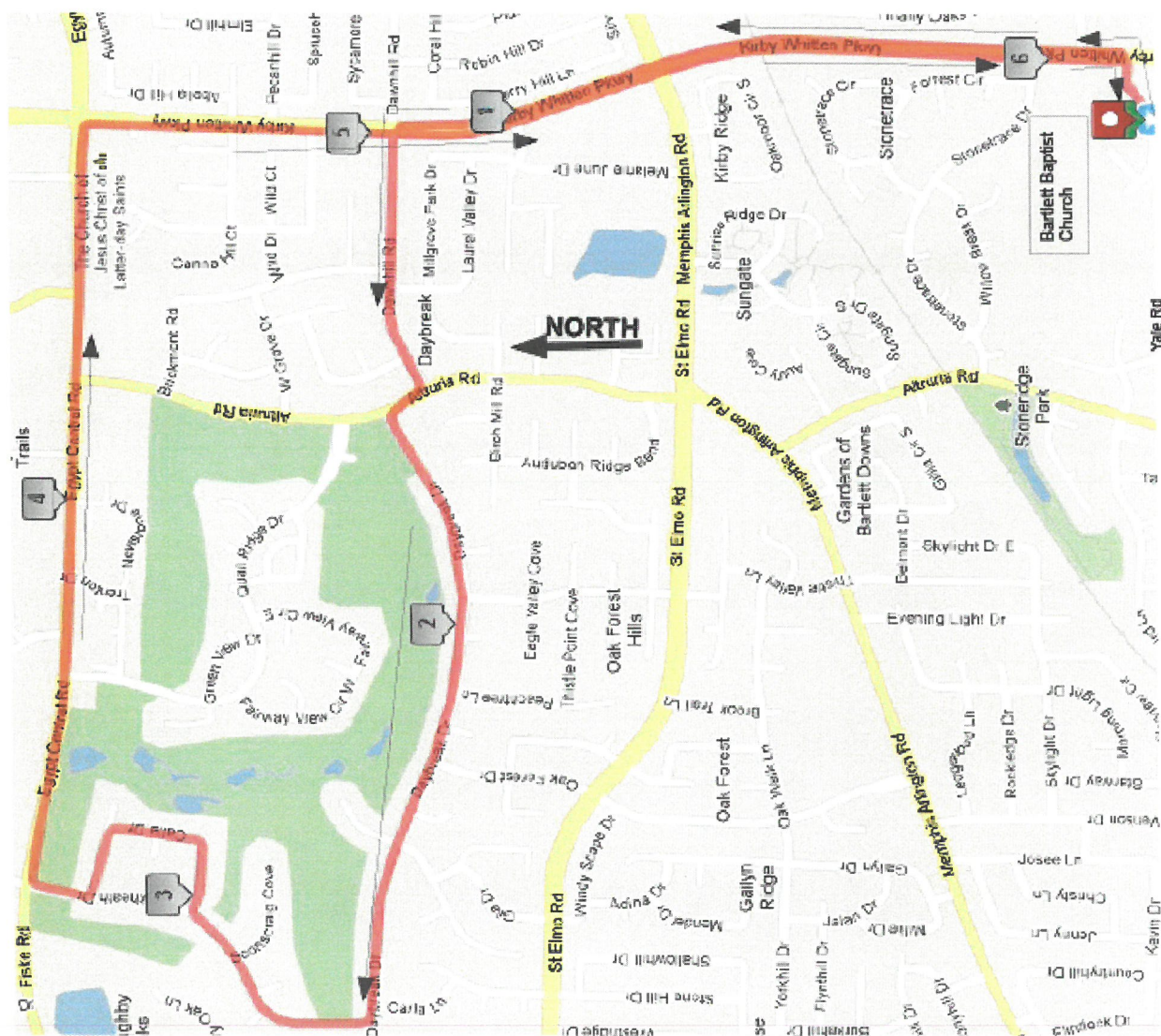
Attachment: 3465 KIRBY WHITTEN-ST VALENTINES DAY 5K-10K RUN-2022 (3083 : St. Valentine's Day Run)





Attachment: 3465 KIRBY WHITTEN-ST VALENTINES DAY 5K-10K RUN-2022 (3083 : St. Valentine's Day Run)

Attachment: 3465 KIRBY WHITTEN-ST VALENTINES DAY 5K-10K RUN-2022 (3083 : St. Valentine's Day Run)



**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 01/25/22 06:00 PM

Department: Finance

Category: Report

Prepared By: Eric Phan

Department Head: Dick Phebus

Treasurer's Report for December 2021.



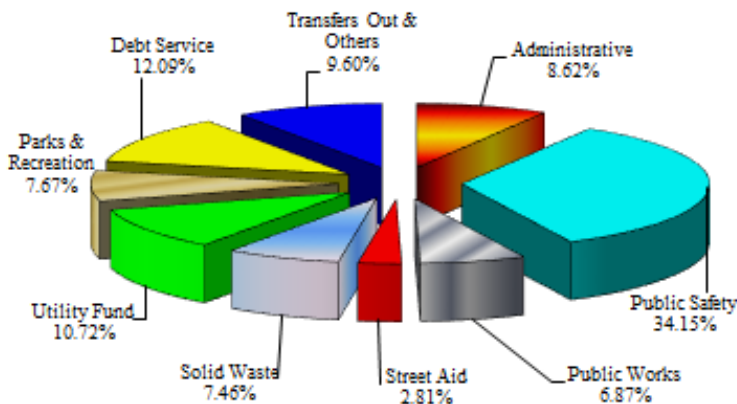
City of Bartlett

FINANCIAL REPORT

December 31, 2021

Total Expenditures, FY 2022 Budget: \$88,858,628

WHERE THE \$ GOES (Does not include School)

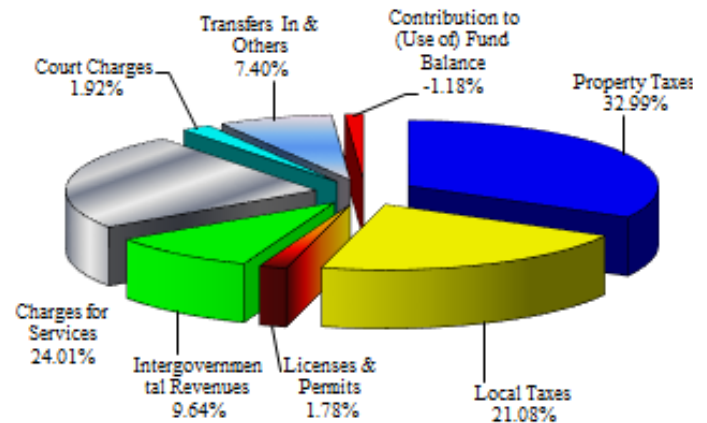


BUDGET HIGHLIGHTS

- June 30, 2021 year-to-date actual is audited.
- Property tax bills were mailed in November and are due February 28.
- Delinquent 2020 property taxes were submitted to the Trustee for collection.

Total Revenues, FY 2022 Budget: \$88,858,628

WHERE THE \$ COMES FROM (Does not include School)



FY 2022 YEAR-TO-DATE For The Period Ending December 31, 2021

	Adopted Budget	Year-to-Date Actual
General Fund Expenditures		
Administrative	\$ 7,038,743	\$ 3,514,937
Public Safety	29,839,577	15,540,380
Public Works	5,975,848	2,848,286
Parks and Recreation	6,206,768	3,244,276
Performing Arts	601,966	354,845
Transfers & Other Gen. Fund Items	7,389,019	6,901,019
Subtotal	\$ 57,051,921	\$ 32,403,742
General Fund Revenues		
Property Taxes	\$ 29,305,000	\$ 17,576,756
Local Taxes	14,894,090	5,318,440
Building and Development Fees	1,577,000	740,069
Intergovernmental	6,464,000	2,386,669
Charges for Services	3,106,325	1,728,673
Court Charges	1,406,000	635,044
Other Revenue	299,506	835,011
Subtotal	\$ 57,051,921	\$ 29,220,662
Special Rev. Funds - Expenditures	\$ 11,225,055	\$ 7,164,983
Special Rev. Funds - Revenues	\$ 11,225,055	\$ 7,888,268
Utility Expenses	\$ 10,169,300	\$ 4,785,387
Utility Revenues	\$ 10,169,300	\$ 5,146,877
Debt Service Expenditures	\$ 9,511,132	\$ 7,356,481
Debt Service Revenues	\$ 9,511,132	\$ 7,054,939
Total Expenditures	\$ 87,957,409	\$ 51,710,593
Total Revenues	\$ 87,957,409	\$ 49,310,747

Note: FY 2022 Adopted Budget includes use of fund balance in the Special Revenue Funds and the Utility.

Attachment: Dec21FinRprt (3085 : Treasurer's Report for December 2021.)



City of Bartlett -- Financial Summary
For The Period Ending For The Period Ending December 31, 2021

	FY 2021 Unaudited Actual	FY 2022 Adopted Budget	Increase/ Decrease in \$	Year-to-Date Actual FY 2021	Year-to-Date Actual FY 2022	Increase/ Decrease in \$	Percent of FY 2021 Actual	Percent of FY 2022 Budget	Increase/ Decrease in %
General Fund Expenditures									
Administrative	\$ 7,389,575	\$ 7,038,743	\$ (350,832)	\$ 3,181,840	\$ 3,514,937	\$ 333,097	43.06%	49.94%	6.88%
Public Safety	28,533,748	29,839,577	1,305,829	14,521,667	15,540,380	1,018,712	50.89%	52.08%	1.19%
Public Works	5,363,791	5,975,848	612,057	2,719,082	2,848,286	129,203	50.69%	47.66%	-3.03%
Parks and Recreation	5,497,026	6,090,520	593,494	2,777,447	3,244,276	466,829	50.53%	53.27%	2.74%
Performing Arts	494,296	718,214	223,918	180,462	354,845	174,383	36.51%	49.41%	12.90%
Transfers & Other Gen. Fund Items	8,341,345	7,389,019	(952,326)	5,901,019	6,901,019	1,000,000	70.74%	93.40%	22.65%
Total General Fund Expenditures	\$ 55,619,780	\$ 57,051,921	\$ 1,432,141	\$ 29,281,517	\$ 32,403,742	\$ 3,122,226	52.65%	56.80%	4.15%
General Fund Revenues									
Property Taxes	\$ 26,041,658	\$ 29,305,000	\$ 3,263,342	\$ 15,492,170	\$ 17,576,756	\$ 2,084,586	59.49%	59.98%	0.49%
Local Taxes	15,924,499	14,894,090	(1,030,409)	4,888,609	5,318,440	429,831	30.70%	35.71%	5.01%
Building and Development Fees	1,580,278	1,577,000	(3,278)	713,273	740,069	26,796	45.14%	46.93%	1.79%
Intergovernmental	7,139,019	6,464,000	(675,019)	2,081,929	2,386,669	304,739	29.16%	36.92%	7.76%
Charges for Services	3,120,059	3,106,325	(13,734)	1,215,897	1,728,673	512,777	38.97%	55.65%	16.68%
Court Charges	1,518,058	1,406,000	(112,058)	721,446	635,044	(86,402)	47.52%	45.17%	-2.36%
Other Revenue	4,835,411	299,506	(4,535,905)	4,559,050	835,011	(3,724,040)	94.28%	278.80%	184.51%
Total General Fund Revenues	\$ 60,158,982	\$ 57,051,921	\$ (3,107,060)	\$ 29,672,374	\$ 29,220,662	\$ (451,712)	49.32%	51.22%	1.89%
Special Revenue Funds									
Street Aid Fund	\$ 2,172,003	\$ 2,500,000	\$ 327,997	\$ 1,170,424	\$ 1,342,792	\$ 172,368	53.89%	53.71%	-0.18%
Solid Waste Fund	6,051,288	7,166,944	1,115,656	3,097,983	3,154,842	56,859	51.20%	44.02%	-7.18%
General Improvement Fund	703,729	787,500	83,771	297,012	323,878	26,865	42.21%	41.13%	-1.08%
Drug Enforcement Fund	103,033	370,000	266,967	45,049	61,700	16,651	43.72%	16.68%	-27.05%
DEA Enforcement Fund	121,269	95,500	(25,769)	32,338	158,596	126,259	26.67%	166.07%	139.40%
Drainage Control Fund	111,622	125,111	13,489	56,113	54,332	(1,781)	50.27%	43.43%	-6.84%
Park Improvement Fund	142,367	150,000	7,633	133,000	7,921	(125,079)	0.00%	0.00%	0.00%
E-Citation Fund	15,656	30,000	14,344	7,156	3,166	(3,990)	0.00%	10.55%	10.55%
Grant Funds	3,958,780	0	(3,958,780)	765,715	2,057,755	1,292,041	19.34%	0.00%	-19.34%
Special Revenue Funds - Expenditures	\$ 13,379,749	\$ 11,225,055	\$ (2,154,694)	\$ 5,604,791	\$ 7,164,983	\$ 1,560,192	41.89%	63.83%	21.94%
Special Revenue Funds - Revenues	\$ 14,440,053	\$ 11,225,055	\$ (3,214,998)	\$ 5,795,443	\$ 7,888,268	\$ 2,092,825	40.13%	70.27%	30.14%
Utility Fund									
Total Utility Operations	\$ 7,505,517	\$ 9,798,173	\$ 2,292,656	\$ 3,937,774	\$ 3,709,859	\$ (227,915)	52.47%	37.86%	-14.60%
Total Utility Debt Expenses	1,155,469	1,230,979	75,510	1,040,058	1,075,528	35,470	90.01%	87.37%	-2.64%
Total Utility Expenses	\$ 8,660,986	\$ 11,029,152	\$ 2,368,166	\$ 4,977,832	\$ 4,785,387	\$ (192,446)	57.47%	43.39%	-14.09%
Total Utility Revenues	\$ 9,611,167	\$ 11,029,152	\$ 1,417,985	\$ 4,805,916	\$ 5,146,877	\$ 340,961	50.00%	46.67%	-3.34%
Debt Service Fund									
Total Debt Service Expenditures	\$ 9,169,024	\$ 9,552,500	\$ 383,476	\$ 7,314,376	\$ 7,356,481	\$ 42,106	79.77%	77.01%	-2.76%
Total Debt Service Revenues	\$ 10,105,513	\$ 9,552,500	\$ (553,013)	\$ 6,207,521	\$ 7,054,939	\$ 847,418	61.43%	73.85%	12.43%
Total Expenditures	\$ 86,829,539	\$ 88,858,628	\$ 2,029,090	\$ 47,178,515	\$ 51,710,593	\$ 4,532,078	54.33%	58.19%	3.86%
Total Revenues	\$ 94,315,715	\$ 88,858,628	\$ (5,457,086)	\$ 46,481,254	\$ 49,310,747	\$ 2,829,493	49.28%	55.49%	6.21%

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 01/25/22 06:00 PM

Department: Board of Mayor and Aldermen

Category: Appointment

Prepared By: Jeanie Underwood

Department Head: A. Keith McDonald

Appoint and re-appoint Members to City's Boards and Commissions.

BARTLETT STATION COMMISSION

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Gay, Andrew	12/31/2027	Re-appoint
Laughlin, Matt	12/31/2027	Re-appoint
Mullins, Glen	12/31/2027	Re-appoint

BEER BOARD

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Zobell, Jr., C.E.	12/31/2023	Re-appoint

BOARD OF ZONING APPEALS

NAME	SPECIAL NOTES	TERM EXPIRES	NEW/ RE-APPOINT
Burton, Stan	Design Review Commission Member	12/31/2024	Re-appoint
Kaiser, Paul	Citizen Member	12/31/2024	Re-appoint

BPACC ADVISORY BOARD

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Rieman, Laurie	12/31/2024	Re-appoint
Stewart, Steve	12/31/2024	Re-appoint
Williams, Lorraine	12/31/2024	Re-appoint

CITY BEAUTIFUL COMMISSION

6.1.a

NAME	TERM EXPIRES	NEW / RE-APPOINT
Bailey, Joni	12/31/2022	Re-appoint
Bledsoe, Joe	12/31/2022	Re-appoint
Browning, Bill	12/31/2022	Re-appoint
Gilmer, Kenneth	12/31/2022	Re-appoint
Howe, Linda	12/31/2022	Re-appoint
Martin, Mike	12/31/2022	Re-appoint
Moore, Tommie Jean (Chairman)	12/31/2022	Re-appoint
Parks, Kenneth	12/31/2022	Re-appoint
Rieman, Laurie	12/31/2022	Re-appoint
Rieman, Tom	12/31/2022	Re-appoint
Robertson, Kathleen	12/31/2022	Re-appoint
Thompson, Danny	12/31/2022	Re-appoint
Tompkins, Nina	12/31/2022	Re-appoint
Winemiller, Karen	12/31/2022	Re-appoint

Attachment: Appointments to Boards--2022--Agenda (3087 : Appoint and re-appoint Members to City's

CODE APPEALS BOARD

6.1.a

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Ray, Wayne	12/31/2023	Re-appoint
Williams, Warrie	12/31/2023	Re-appoint

Attachment: Appointments to Boards--2022--Agenda (3087 : Appoint and re-appoint Members to City's

DESIGN REVIEW COMMISSION

NAME	SPECIAL NOTES	TERM EXPIRES	NEW/ RE-APPOINT
Canup, Tyler	Lighting Engineer	12/31/2023	Re-appoint
Chandler, Allison	Architecture	12/31/2023	New Appointment (replacing Jeffrey Parnell)
Evans, Greg	Mechanical Design/Industrial Maintenance	12/31/2023	Re-appoint
Payne, Jason	Electrician	12/31/2023	Re-appoint

FAMILY ASSISTANCE COMMISSION

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Rasbach, Ted (Chairman)	12/31/2024	Re-appoint
Reed, Linda	12/31/2024	New Appointment (replacing Jim Vazquez)
Sturgell, Melinda	12/31/2024	Re-appoint

GRIEVANCE REVIEW BOARD

NAME	SPECIAL NOTES	TERM EXPIRES	NEW/ RE-APPOINT
Goldberg, Michael	Administrative Representative (Admin., Parks, Court, BPACC)	12/31/2022	Re-appoint
Jewell, Jonathan	Public Works/Utilities/Engineering Representative	12/31/2022	Re-appoint
Maser, Jeremy	Public Safety Representative (Fire, EMS, Police, Codes)	12/31/2022	Re-appoint
Mitchell, Charlene	Citizen	12/31/2022	Re-appoint
Rasbach, Ted	Citizen	12/31/2022	Re-appoint

HISTORIC PRESERVATION COMMISSION

NAME	SPECIAL NOTES	TERM EXPIRES	NEW/ RE-APPOINT
Harbin, Beverly	Citizen Member	12/31/2026	Re-appoint
Young, Mandy	Planning Commission Member	12/31/2026	Re-appoint

INDUSTRIAL DEVELOPMENT BOARD

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Goforth, Charles	1/25/2026	Re-appoint
McElya, Mike	1/25/2026	Re-appoint
Morris, Bob	1/25/2026	Re-appoint

PARKS AND REC. ADVISORY BD.

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Booth, Linda	12/31/2024	Re-appoint
Johnson, Herman	12/31/2024	Re-appoint

PLANNING COMMISSION

6.1.a

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Conroy, John	12/31/2024	Re-appoint
Hunt, David	12/31/2024	Re-appoint
Sigler, Curtis	12/31/2024	Re-appoint
Young, Mandy	12/31/2024	Re-appoint

Attachment: Appointments to Boards--2022--Agenda (3087 : Appoint and re-appoint Members to City's

STORM WATER BOARD OF APPEALS

6.1.a

NAME	TERM EXPIRES	NEW/ RE-APPOINT
Lamb, James D. (Jim)	12/31/2025	Re-appoint

Attachment: Appointments to Boards--2022--Agenda (3087 : Appoint and re-appoint Members to City's



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 01/25/22 06:00 PM

Department: Engineering

Category: Bid

Prepared By: Becky Bailey

Department Head: John Horne

Bid for Spring 2022 and City Hall Paving Project.

On December 17, 2021 an ad was placed in *The Daily News*. On January 13, 2021, the City received two bids, which were opened at City Hall.

Bids were received from the following companies: Standard Construction Co. Inc. and Grinder, Taber & Grinder, Inc. The bid document noted that the two parts of the project may be awarded together or separately.

Part 1 of the project is for Spring 2022 city-wide asphalt paving. These bids are received as unit prices for each item. Bid results with the unit prices are attached. The plan includes five areas for paving. Attached is the list of planned paving areas. We recommend awarding Part 1: Spring 2022 asphalt paving to Standard Construction Co. Inc. The approximate total for this paving is \$2,076,363.97.00.

Part 2 of the project is for the City Hall parking lot. The project includes correcting drainage concerns, paving, and milling in the City Hall and City Hall Annex parking lots and driveways, as well as correcting a drainage concern in the adjacent Fire Station 1 driveway. Bid results are shown below:

Grinder, Taber & Grinder, Inc.	\$366,433.80
Standard Construction Co. Inc.	\$397,520.00

We recommend the bid for Part 2: City Hall parking lot, be awarded to the lowest bidder, Grinder, Taber & Grinder, Inc., at a total cost not to exceed \$401,433.80. The total cost is the base bid of \$366,433.80 plus a \$35,000.00 contingency. Bid results are attached.

Both projects will have a completion date of June 30, 2022. Funding is available in Account 311.48311.780.456.

Thank you for your consideration.

Part 1 - Spring Asphalt Paving on City Streets			Standard Construction	Grinder, Taber & Grinder
Item	Description	Unit	Unit Price	Unit Price
1	411-D Hot Mix (In Place)	Ton	\$139.00	\$400.00
2	411-D Hot Mix (Picked up at Plant)	Ton	\$69.00	\$250.00
3	307-C Hot Mix (In Place)	Ton	\$230.00	\$390.00
4	307-C Hot Mix (For Patching, In Place)	Ton	\$245.00	\$800.00
5	307-C Hot Mix (Patching Subdivision streets)	Ton	\$250.00	\$800.00
6	Thin Milling	Ton	\$97.00	\$170.00
7	Standard Milling	Ton	\$89.00	\$250.00
8	Adjustment of Water Valves	Each	\$130.00	\$1,700.00
9	Adjustment of Manholes (Drain or Sewer)	Each	\$200.00	\$1,700.00

Note: Grinder, Taber & Grinder does not have the equipment to pave. They would have to subcontract the City Paving, but submitted prices for both Part 1 and Part 2 as requested in the bid documents.

Part 2 - City Hall Parking Lot				Standard Construction		Grinder, Taber & Grinder		
Item	Description	QTY	Unit	Unit Cost	Total Cost	Unit Cost	Total Cost Submitted	Total Cost Calculated
10	Demolition of Existing 8" Concrete, Installation of 4" CR610, & Asphalt Paving with 2" 307 & 2" 411D	1000	SF	\$9.20	\$9,200.00	\$14.27	\$14,265.90	\$14,270.00
11	Demolition & Replacement of Concrete Sidewalks & Ramps	3500	SF	\$18.10	\$63,350.00	\$14.76	\$51,667.00	\$51,660.00
12	Demolition of Existing Asphalt, Grading, Installation of 4" CR610, & Asphalt Paving with 2" 307 & 2" 411D	7500	SF	\$9.20	\$69,000.00	\$6.66	\$49,912.50	\$49,950.00
13	Thin Mill: 3/4" Asphalt Milling & Asphalt Paving with 1" 411 D Compacted to 3/4"	30000	SF	\$1.60	\$48,000.00	\$1.55	\$46,645.50	\$46,500.00
14	Thick Mill: 1-1/2" - 2" Asphalt Milling & Asphalt Paving with 1" 411D Compacted to 3/4"	55000	SF	\$1.60	\$88,000.00	\$1.74	\$95,832.00	\$95,700.00
15	1" Asphalt Bushing, & Asphalt Paving with 1" 411D Compacted to 3/4"	500	SF	\$2.30	\$1,150.00	\$2.42	\$1,210.00	\$1,210.00
16	Demolition of Existing Concrete & installation of Heavy Duty Concrete	600	SF	\$21.10	\$12,660.00	\$17.25	\$10,352.76	\$10,350.00
17	Installation of 6-72 Drainage Inlet	2	EACH	\$8,100.00	\$16,200.00	\$8,342.95	\$16,685.90	\$16,685.90
18	Installation of #10 Inlet	1	SF	\$4,300.00	\$4,300.00	\$3,913.14	\$3,913.14	\$3,913.14
19	Installation of 15" Reinforced Concrete Pipe	201	LF	\$160.00	\$32,160.00	\$113.74	\$22,861.74	\$22,861.74
20	Demolition & Replacement of Existing 6-30 Curb & Gutter	180	LF	\$70.00	\$12,600.00	\$57.72	\$10,389.06	\$10,389.60
21	Demolition & Replacement of Existing 6" Stub Curb	100	LF	\$59.00	\$5,900.00	\$48.11	\$4,810.96	\$4,811.00
22	Installation of 9' Wide 6-72 Drain Inlet	1	EACH	\$25,000.00	\$25,000.00	\$22,689.92	\$22,689.92	\$22,689.92
23	Lower Existing 6" DIP Water Line using (4) 6" Elbows & Cut/Sleeve	1	EACH	\$8,500.00	\$8,500.00	\$14,822.50	\$14,822.50	\$14,822.50
24	Bermuda Sod	1000	SF	\$1.50	\$1,500.00	\$0.62	\$617.10	\$620.00
PART 2 GRAND TOTAL					\$397,520.00		\$366,675.98	\$366,433.80

Rounding Errors from Grinder, Taber and Grinder resulted in the "Total Cost Submitted" column above. Corrected calculated totals are shown in the third GTG column (Total Cost Calculated). These are the amounts to be awarded.

		If not entire street	
		From	To
Area 1			
Meggie	Ln		
Flintlock	Dr		
Bartley Ridge	Dr		
Countryhill	Dr		
Countryhill	Cv		
Kevin	Dr		
Jenny	Ln		
Christy	Ln		
Josee	Ln		
Champale	Ave		

Area 2			
Millgrove Park	Dr		
Quail Landing	Dr		
Silver Briar	Ct		
Laurel Valley	Dr		
Booth Forest	Dr		
Booth Forest	CV		
Carriage Glen	DR		
Country Bluff	DR		
Dawnhill	RD	Altruria (W)	Kirby Whitten
Melanie June	DR		
North Bluff	PT		
South Bluff	PT		
Vallendar	CV		
Vallendar	DR		

Area 3			
Big Spring	LN		
Carahills	LN		
Ivy Lake	LN		
Ivy Lake	CV		
Roxee Run	CV		

Area 4			
Featherbend	LN		
Snowshoe	DR		
Bobtail	LN		
Windrow	PT		

Area 5			
Old Brownsville	Rd	Brunswick Rd	City Limits



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 3086)

Meeting: 01/25/22 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3086

Resolution 03-22, a resolution to accept a U.S. Department of Justice FY22 Programs grant in the amount of \$14,333.00 and to amend the Fiscal Year 2022 Grant Fund to appropriate the funds.

WHEREAS, the City of Bartlett Police Department did apply for and receive a FY22 Edward Byrne Memorial Justice Assistance Grant from the U.S. Department of Justice in the amount of \$14,333.00 which will fund 100% of the cost to purchase body camera equipment for the police department; and

WHEREAS, it is necessary to accept the Department of Justice grant of \$14,333.00 and amend the Fiscal Year 2022 Grant Fund operating budget to appropriate the \$14,333.00 grant funds for the police department.

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen, that the U.S. Department of Justice Bureau of Justice Assistance Grant be accepted in the amount of \$14,333.00 and that the FY22 Grant Fund operating budget be amended to appropriate funds for the purchase of the equipment in the amount of \$14,333.00

Adopted this day of January 25, 2022

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Penny Medlock, City Clerk

Payment Transaction Confirmation

Payment Request Sequence Number : 01-18-2022 28426710

Payment Request Type :	Individual
Payment Method :	ACH
Bank Relationship :	084000026*****6043
Requested Settlement Date :	01/24/2022
Requested Date and Time :	01/18/2022:16:19
Total Items :	1

Recipient : CITY OF BARTLETT (4778685)

Federal Agency : DEPARTMENT OF JUSTICE (15040001)

Cash On Hand : Total :\$14,333.00

Seq # / Item #	Account ID	Account Status	Request Reference Number	Available Balance	Remittance Code	Remittance Amount	Amount Requested	Payment Request Status
00001/1	15PBJA21GG 01839JAGX	Open		\$0.00			\$14,333.00	Warehoused

Attachment: ASAPGOV Confirmation DOJ Award (3086 : Res. 03-22 DOJ Body Camera Grant)