



BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

MONDAY, JANUARY 13, 2020 - BARTLETT CITY HALL - 7:00 PM

INVOCATION

Opening Prayer by Fred Shackelford, Ellendale Baptist Church

FUTURE MEETINGS

Bartlett Arts Council, January 21 at 6 p.m.

BPACC Advisory Board, January 21 at 6 p.m.

Design Review Commission, January 21 at 6:30 p.m.

Industrial Development Board, January 23 at 7 p.m.

Board of Education, January 23 at 7 p.m.

RECOGNITIONS

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the December 10, 2019 Board of Mayor and Aldermen Regular Meeting

CONSENT AGENDA

1 Special event permit for Winter Cross Country Series. (Jim Brown, Director of Code Enforcement)

The event will be held on Sunday, February 9 from 2 p.m. to 5 p.m. at Nesbit Park.

2 Bid for EMS supplies. (Terry Wiggins, Fire Chief)

Recommend accepting the lowest bid from Boundtree Medical at a cost of \$122,544.71. Funds are available in Account 110.42300.321.

3 Bid for self-contained breathing apparatus. (Terry Wiggins, Fire Chief)

Recommend accepting the sole bid from Mid-South Emergency Equipment at a cost of \$439,928.00. Funds are available in Account 311.48311.785.25820.

4 Bid for regular cab truck with enclosed service body. (Matt Crenshaw, Assistant Director of Public Works)

Recommend accepting the lowest bid from Landers Collierville at a cost of \$40,299.02. Funds are available in Account 311.48311.785.30720.

5 Bid for regenerative street sweeper. (Matt Crenshaw, Assistant Director of Public Works)

Recommend accepting the lower bid from Stringfellow, Inc. at a total cost of \$248,739.00. Funds are available in Account 311.48311.785.30720.

6 Professional design services agreement for Pickleball Courts at Shadowlawn Park. (Shan Criswell, Director of Parks and Recreation)

Recommend approving the professional design services agreement from Dalhoff Thomas Design Studio for Pickleball Courts at Shadowlawn Park at a total cost of \$32,100.00. Funds are available in 311.48311.780.51420.

7 Bid for stucco repair at Singleton Community Center. (Shan Criswell, Director of Parks and Recreation)

Recommend accepting the lowest bid from Legacy Construction Services at a total cost of \$62,406.00. Funds are available in Accounts 311.48311.780.51618, 110.44100.921 and 110.44100.266.

8 Bid for 2018 Sport Utility Vehicle. (Dick Phebus, Director of Finance)

Recommend accepting the lowest qualified bid from Freeland Chevrolet for one new 2018 Chevrolet Tahoe at a cost of \$34,500. Funds are available in Accounts 311.48311.785.10620 and 110.41500.935.

9 Treasurer's Report for November 2019. (Dick Phebus, Director of Finance)

NEW BUSINESS

I Resolution 01-20, a resolution to amend the Fiscal Year 2020 Grants Fund budget to appropriate funds for Shelby County Government grants for Police Department security cameras and Parks Department ballpark renovations. (Dick Phebus, Director of Finance)

OPEN DISCUSSION

ADJOURNMENT



City of Bartlett

A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, DECEMBER 10, 2019 - BARTLETT CITY HALL - 7:00 PM

ATTENDANCE

Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present, Mayor A. Keith McDonald: Present.

INVOCATION

Opening Prayer by Landin Norman, New Hope Christian Church

FUTURE MEETINGS

Bartlett Arts Council, December 17 at 6 p.m.

Design Review Committee, December 17 at 6:30 p.m.

City Beautiful Commission, January 2 at 6:30 p.m.

Family Assistance Commission, January 6 at 6 p.m.

Planning Commission, January 6 at 7 p.m.

Beer Board, January 7 at 6 p.m.

Bartlett Station Commission, January 8 at 7:30 a.m.

Industrial Development Board, January 9 at 7 p.m.

Parks and Recreation Advisory Board, January 9 at 7 p.m.

Bartlett Historical Society, January 13 at 7 p.m.

RECOGNITIONS

Years of Service Recognitions for Bartlett Station Commission and Planning Commission

Mayor McDonald presented keys to the City to Ron Sandlin for 31 years of service on the Planning Commission and to Doyal Brown for 21 years of service on the Bartlett Station Commission.

Weight Loss Evolution Competition Winner Announcement

Assistant Chief Jeff Cox was announced as the 2019 winner and awarded an overnight stay and dinner for two at the Peabody Hotel. The prizes throughout this weight loss competition were provided by American Fidelity and First South Credit Union.

Minutes Acceptance: Minutes of Dec 10, 2019 7:00 PM (MINUTES ACCEPTANCE)

*****Official Business of the Day*******MINUTES ACCEPTANCE****Minutes of the November 26, 2019 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Bobby Simmons, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

1 Dispense with second Board of Mayor and Aldermen meeting in December. (Mark Brown, Chief Administrative Officer)**2 Authorization to auction surplus property. (Dick Phebus, Director of Finance)**

Four items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

3 Treasurer's Report for October 2019. (Dick Phebus, Director of Finance)

Adopted Budgeted Expenditures	\$84,600,177
Year-to-Date Expenditures	\$31,667,577
Budgeted Revenues	\$84,600,177
Adopted Year-to-Date Revenues	\$15,003,732

CONSENT ITEM REMOVAL**1 Proposal for a design to remedy drainage problems in the Prosperity Point and East Hill Subdivisions. (John Horne, Assistant Director of Engineering)**

Recommend approving the A2H proposal for a design to remedy drainage problems in the Prosperity Point and East Hill Subdivisions. This contract amount for final engineering design and construction plans totals \$48,105.00. Funds are available in Account 311.48311.780.63617.

Alderman Parsons requested this item be removed from the Consent Agenda for discussion and vote. Alderman Parsons stated that approximately \$30,000 had been spent on a study of this drainage issue and inquired of the solution proposed. Director of Engineering, Rick McClanahan, explained the results of the model study proposed to run a parallel large drainage solution for the Prosperity Point subdivision and to install a large detention area to limit water flow in the East Hill subdivision. Once the detention basin is installed there should be a substantial remedy to the drainage issue in East Hill and Dalton Downs subdivisions and the Prosperity Point subdivision drainage issue should be corrected.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	W.C. Pleasant, Alderman
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

Chief Glen Williamson spoke on the occasion of his last Board of Mayor and Aldermen meeting. Chief Williamson will retire as Chief of Police on January 3, 2020 after 30 years of service to the City of Bartlett. He thanked the Mayor, Board of Mayor and Aldermen, appointees, members of the police department and citizens for their unwavering support.

David Hunt, 4308 Dalton Downs Dr., expressed thanks for the proposed solution to the flooding issue in the Dalton Downs subdivision. He initially came to request assistance for this issue, but thanked the Board of Mayor and Alderman for addressing it with the proposed solution.

Each of the Aldermen wished the citizens a Merry Christmas.

ADJOURNMENT

Meeting adjourned at 7:28 PM

W.C. Pleasant, Register to the
Board of Mayor and Alderman

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of Dec 10, 2019 7:00 PM (MINUTES ACCEPTANCE)

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 01/13/20 07:00 PM
Department: Code Enforcement
Category: Special event permit
Prepared By: Valerie Brantley
Department Head: Jim Brown

Special event permit for Winter Cross Country Series.



**APPLICATION FOR SPECIAL EVENT
OFFICE OF
BARTLETT CODE ENFORCEMENT
6382 STAGE ROAD
BARTLETT TN 38134
901-385-6425**

5760 Yale Rd Nesbit Park 38134
Address Zip Code

February 9, 2020 2:00 - 5:00 P.M.
Dates of the Event Hours of the Event

Winter Cross Country Series
Type of Event (Fund Raiser, Seasonal, Tent Sale, Sidewalk Sale, Public Attraction)

City of Bartlett
Property Owner

Memphis Runner's Track Club P.O. Box 17981 Memphis, TN
Special Event Permit Applicant Address of Applicant

(901) 488-4454 38187
Phone Number Fax Number

Check all items that apply:

For information call (901) 385-6425.

- ☒ State of TN Business License, Shelby County Business License, Bartlett Business License (For Type 2 Events)
☒ Letter of Permission
☒ Insurance
☒ Tents (Fire Retardant letter included)
☒ Special Event Checklist
☒ Map
☐ Sign or Banner

\$60.00 Special Event Fee
\$4.00 Permit Issuing Fee
\$ 2% Credit Card Fee
\$64.00 Total Permit Fee

Steve Spakes 1/2/20
Responsible Person Date

****Notify building department 10 days prior to Special Event to be held unless it is a Public Attraction which requires approval from the Board of Mayor & Aldermen.****

APPROVAL

This application is not a permit and grants no rights or privileges.

Special Event Checklist

Event: Winter Cross Country Series
 Location: Nesbit Park 5760 Yale Rd
 Dates: February 9, 2020

Type of special event: (Check one.)

- | | |
|---|---|
| <p>☐ <i>Type 1: Noncommercial Events.</i> Fund-raising or non-commercial events held outside an enclosed permanent structure, including parades, advertised demonstrations, or events, including structures used in conjunction with the event.</p> <p>☐ <i>Type 2: Special Seasonal Events.</i> Farmers' market, Christmas tree sales, fruit, flower or vegetable sales, or sale of other seasonal products, when sold other than on the site where grown, constructed or assembled.</p> | <p>☐ <i>Type 3: Commercial Events.</i> Significant commercial events such as tent sales, sidewalk sales, trade shows, merchandise sales, product demonstrations or transient merchants.</p> <p>☒ <i>Type 4: Public Attractions.</i> Significant outdoor public events intended primarily for entertainment or amusement, such as carnivals, concerts, or festivals, including fireworks displays. Requires approval by the Board of Mayor and Aldermen.</p> |
|---|---|

Exempt events: (If any of these apply, the special event is exempt from the permit requirement.)

- | | |
|---|--|
| <p>☐ <i>Public property.</i> Any special event wholly on public streets and right-of-ways or other property of the City, excluding public parks, which special event is allowed specifically or generally by action of the Board of Mayor and Aldermen.</p> <p>☒ <i>Public parks.</i> Any special event held within a public park. (Although exempt from this Section, these types of special events shall be governed by other provisions of the Codified Ordinances regulating conduct in City parks and recreation areas.)</p> <p>☐ <i>City sponsorship.</i> Any special event sponsored or co-sponsored by the City. Such event shall, however, be in compliance with the performance standards in Section 27.F.</p> <p>☒ <i>Special use permit or site plan.</i> Any business already operating under a special use permit or site plan that authorizes the display and sale of outdoor goods or authorizes the operation of any special event as defined herein.</p> <p>☐ <i>Yard sales.</i> Yard sales regulated under Article VI, Section 1 of the Zoning Ordinance.</p> | <p>☐ <i>Auctions/estate sales.</i> Auctions/estate sale for individual property that is not considered a special event and is conducted by duly licensed auctioneers.</p> <p>☐ <i>Business deliveries.</i> Newspaper delivery or bona fide merchants who deliver goods in the regular course of business.</p> <p>☐ <i>Certain solicitations.</i> Solicitors for charitable, non-profit or religious organizations who go from dwelling to dwelling, business to business, street to street, taking or attempting to take orders for goods, wares and merchandise are exempt from these provisions, provided these organizations meet the Internal Revenue Service Criteria to qualify as a charitable, non-profit or religious organization.</p> <p>☐ <i>First Amendment activity.</i> The dispensing of religious pamphlets or other literature which is protected by the United States Constitution under Freedom of Speech, Religion or Press.</p> <p>☐ <i>Political campaigning.</i> Campaigning for public office.</p> |
|---|--|

Performance standards:

	Sub- mitted ✓ or X	OK	N/A		Comments
1	X			<i>Location.</i> Special events that do not require the use of public right-of-way shall be conducted on private property in a commercial or industrial zoning district , except that non-profit organizations may conduct special events on any property where the owner has granted permission.	map attached
2	X			For all special events that require the use of public right-of-way, the permit granted shall clearly specify the streets to be used for the event and the time that the streets will be closed, if applicable.	Police Notified
3			X	Type 3 outdoor sales must be conducted by an existing permanent business adjacent to and on the property of the location of the permanent business. The outdoor sales are to be conducted as an adjunct to the existing permanent business.	
4			X	<i>Land-use compatibility.</i> The special event shall be compatible with the purpose and intent of this Section and with adjacent land uses.	
5		X		The special event shall not impair the normal, safe and effective operation of a permanent use on the same site.	
6		X		The special event shall not endanger or be detrimental to the public health, safety or welfare or injurious to property or improvements in the immediate vicinity of the special event, given the nature of the activity, its location on the site and its relationship to parking and access points.	
7		X		<i>Compliance with other regulations.</i> All structures shall meet all applicable provisions of the Building Code.	
8		X		Any temporary structure shall be promptly removed upon the cessation of the event. Within forty-eight (48) hours of cessation of the event, the site shall be returned to its previous condition, including the removal of all litter, signage, attention-attracting devices or other evidence of the special event. If the site is not returned to its previous condition, the City may restore the site at the event coordinator's expense.	

	Sub- mitted ✓ or X	OK	N/A		Comments										
9				<i>Hours of operation and duration.</i> The duration and hours of operation of a special event shall be consistent with the surrounding land uses. The total duration of a special event shall not exceed the duration set forth in Table VI.27-1; however, the duration of the special event may be modified by conditions attached to the issuance of the special event permit, as set forth in Section 27.F. Table V.27-1: Special Event Maximum Duration <table><tr><th>Type of Special Event</th><th>Duration</th></tr><tr><td>Type 1: Noncommercial</td><td>30 days</td></tr><tr><td>Type 2: Special Seasonal</td><td>90 days</td></tr><tr><td>Type 3: Commercial</td><td>14 days</td></tr><tr><td>Type 4: Public Attractions</td><td>14 days</td></tr></table>	Type of Special Event	Duration	Type 1: Noncommercial	30 days	Type 2: Special Seasonal	90 days	Type 3: Commercial	14 days	Type 4: Public Attractions	14 days	memo attached
Type of Special Event	Duration														
Type 1: Noncommercial	30 days														
Type 2: Special Seasonal	90 days														
Type 3: Commercial	14 days														
Type 4: Public Attractions	14 days														
10	X			In addition to the maximum duration as set forth in Table VI.27-1, a shopping center may hold centralized special events, not connected to individual businesses within the shopping center, which do not exceed sixty (60) days in a calendar year. The duration of all special events in a shopping center may be extended on a case by case basis if the special event(s) take place in shopping center parking areas not required for the primary businesses.											
11			X	<i>Frequency.</i> Except as otherwise provided herein, the maximum frequency of a special event on the same property shall be two (2) times per calendar year, excluding a shopping center. A shopping center shall be allowed to hold four (4) centralized events not connected to any individual business located within the center in addition to those events held by the individual businesses located within the shopping center.											

	Sub- mitted ✓ or X	OK	N/A		Comments
12				Type 3 outdoor sales at a specific location may be permitted only as follows: a. Outdoor sales may be permitted once in each calendar month if the duration is not more than three (3) days. b. Outdoor sales may be permitted once in each calendar quarter if the duration is more than three (3) days but not more than ten (10) days. c. The minimum time between consecutive outdoor sales periods for the same business on the same property shall be fourteen (14) days from the beginning of one period to the beginning of the next period. Permitted durations are not cumulative in any time period, that is, the time periods in both "a" and "b" may not be added together.	
13	X			<i>Traffic circulation.</i> The special event shall not cause undue traffic congestion or accident potential, given anticipated attendance and the design of adjacent streets, intersections, parking and traffic controls. All sidewalks shall be left open for pedestrian traffic unless special approval is received for blockage. No alleys, driveways, fire lanes or other access points shall be blocked by the special event unless specific approval is granted for the special event.	memo to Police included
14	X			<i>Street closings.</i> The special event permit recipients shall be responsible for securing, installing and immediate removal upon cessation all barricades and signs when street closings are approved. Large Class III barricades shall be sandbagged to prevent blowing over.	

4/25/02

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	Sub- mitted ✓ or X	OK	N/A		Comments
15			X	<i>Fire safety.</i> The fire department shall be consulted for the following requirements and inspection, as necessary. a. Fire lanes a minimum of 20 feet in width and 12 feet in height or as otherwise approved by the Fire Chief must be provided in order to allow Fire Department access within 150 feet of all structures and on at least two sides of all two-story structures within 500 feet of the location of the special event. b. All fire hydrants in the area of the special event must be left with five (5) feet of clearance on all sides and shall be accessible from the fire lanes that are designated with the event. c. No open fires shall be permitted unless advance approval is obtained from the Fire Department. d. Fire extinguishers shall be available as determined by the Fire Chief. e. Temporary electrical wiring for the special event shall be installed in accordance with the requirements of the National Electrical Code. f. Tents shall comply with the Fire Code and applicable building codes. g. Exit signs and proper exiting aisles shall be provided in temporary special event structures.	
16		X		<i>Off-street parking.</i> The event shall not create a parking shortage for any other use. All off-street parking surfaces used for the special event shall be concrete or asphalt.	
17		X		<i>Public conveniences and litter control.</i> Adequate on-site rest room facilities and solid waste containers shall be provided. The applicant shall calculate the demand for such facilities and specify how the need will be addressed.	
18		X		<i>Nuisances.</i> The special event shall not generate excessive noise, dust, smoke, glare, spillover lighting or other forms of environmental or visual pollution.	

	Sub- mitted ✓ or X	OK	N/A		Comments
19		X		<i>Area of parking lot dedicated to outdoor special events.</i> a. No more than ten (10) percent of the parking stalls required for the structure associated with the parking lot in which the special event occurs shall be permitted to be used for a special event. Regardless of how many stalls are occupied by the special event, no special event that occurs in the parking lot for a permanent structure may cause a parking shortage for primary and accessory uses associated with that structure. b. No spikes, nails, anchors or other devices shall be driven into any public street, sidewalk or parking lot surface or into any existing concrete or asphalt. Such devices may be used on private parking lots provided any damage resulting therefrom shall be fixed upon cessation of the event and removal of the devices.	
20	X			<i>City services.</i> If the applicant requests the City to provide services or equipment, including but not limited to traffic control or security personnel, or if the City otherwise determines that services or equipment are required to protect the public health, safety, or general welfare, the applicant shall be required to reimburse the City for the cost of the services. The City may require the applicant to submit a security deposit, in an amount determined by the Chief Administrative Officer and in the form approved by the City Attorney, prior to the event to ensure that the applicant complies with this provision.	
21	X			<i>Insurance coverage.</i> Special event permit recipients must show proof of liability insurance at time of application. If the special event will take place on public property, said certificate of insurance shall name the City as an additional insured party in an amount determined by the Chief Administrative Officer based on the nature of the special event.	

Conditions

Conditions deemed necessary to ensure compatibility with adjacent land-uses and to minimize potential adverse impacts on nearby uses:

	Required ✓ or X	N/A		Comments
22		X	Limitations on signs.	
23		X	Temporary arrangements for parking and traffic circulation.	
24		X	Requirements for screening/buffering and guarantees for site restoration and cleanup following the special event.	
25		X	Modifications or restrictions on the hours of operation, duration of the event, size of the event or other operational characteristics.	
26		X	The posting of security in an amount required by the Permitting Official to help ensure that the operation of the event and the subsequent restoration of the site are conducted according to required special event standards and conditions of approval.	
27		X	The provision of traffic control or security personnel to ensure the public safety and convenience.	
28		X	Execution of a "Special event agreement" in a form acceptable to the City Attorney to ensure the indemnification of the City and that public property will be protected and/or restored to its condition prior to the special event.	

Special event permit application, content and submission requirements

A complete application shall be submitted to the Permitting Official at least ten (10) days prior to the requested start date of any special event.

The application shall set forth and contain the following information:

	Sub- mitted ✓ or X	OK	N/A		Comments
29	X			Name and address of the applicant.	
30	X			Names and address of the owner of the premises on which the proposed event is to be held.	memo attached
31		X		Written approval from the property owner agreeing to the proposed event, if the applicant is not the same as the property owner.	
32	X			Description of the site on which the proposed event is to be held.	map attached
33	X			Date of the proposed event.	memo attached
34	X			A narrative written description of the proposed event, the hours of operation, anticipated attendance, and any buildings/ structures, signs or attention-attracting devices proposed to be used in conjunction with the event, as well as a statement that the standards set forth in this Section have been satisfied. The narrative written description shall also state what public streets, if any, are requested to be used for the special event.	memo attached
35	X			A site plan in the form and the level of detail as required by the Permitting Official, showing the location of all existing or proposed uses, structures, parking areas, outdoor display areas, signs, streets, and property lines.	map attached
36	X			Location and number of proposed temporary public toilets.	memo attached
37		X		Proposed temporary potable water supplies, which shall be subject to approval by the Director of Code Enforcement, pursuant to applicable authority of the City.	
38		X		Any other information deemed necessary by the Permitting Official to ensure compliance with the standards set forth in this Section.	

Special event permit - authorization by Permitting Official

Type 1, 2 and 3 special events (as defined in part B) may be issued a special event permit by the Permitting Official on the form provided by the City when all of the following conditions have been satisfied and continue to be met throughout the special event:

	OK ✓ or X	N/A		Comments
39	X		A complete application is made on the form provided by the City and a fee paid in accordance with City ordinances.	
40			The application has been reviewed and approved in writing by the Code Enforcement, Fire, Police, and Public Works Departments for traffic control and other safety concerns.	
41		X	An electrical plan, if required for the special event, is approved by the Director of Code Enforcement.	
42	X		The Permitting Official determines the following: a. The special event will comply with the special event performance standards...;	
43	X		b. The special event will not endanger the public health, safety, or general welfare given the nature of the activity, its location on the site, and its relationship to parking and access points;	
44	X		c. The special event will not impair the usefulness, enjoyment or value of adjacent property due to the generation of excessive noise, smoke, odor, glare, litter, or visual pollution;	
45	X		d. The special event shall comply with all applicable state and federal health, safety, environmental and other applicable requirements.	



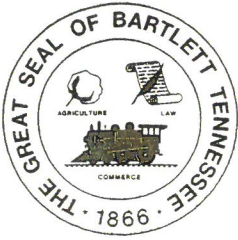
Hi Shan!

Memphis Runners Track Club would like to request use of Nesbit Park on Sunday, 9 February 2020 from 11:00am (set up, race starts at 2:00pm) until approximately 5:00pm. I understand you will take care of the permit, police, and EMS. Thank you for that. Enclosed is a check made out to the City of Bartlett for \$64.00.

Thank you for all you do.

Steve Spakes
MRTC

A handwritten signature in black ink, appearing to be "Steve Spakes", written over a horizontal line.



City of Bartlett

PARKS & RECREATION

A. Keith McDonald, Mayor
Shan Criswell, CPRP, Parks Director

January 2, 2020

City of Bartlett
Code Enforcement
6462 Stage Rd.
Bartlett, TN 38134

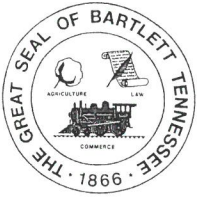
The Memphis Runners Track Club has requested to use Nesbit Park on Sunday, February 9, 2020, for their annual Winter Cross Country Series 8K run.

Permission is hereby given by Bartlett Parks and Recreation Department pending approval by the Mayor and Board of Aldermen.

Sincerely,

Shan Criswell
Parks and Recreation Assistant Director

Attachment: 5760 YALE RD-WINTER CROSS COUNTRY SERIES-2020 (2743 : Winter Cross Country Series)



City of Bartlett

A. Keith McDonald, Mayor
Shan Criswell, Parks Director

MEMORANDUM

TO: Inspector Chris Page

FROM: Shan Criswell *SC*

RE: MRTC Winter Cross Country Series 8K

DATE: January 2, 2020

The Memphis Runners Track Club will have their annual Winter Cross Country Series 8K runs on Sunday, February 9, 2020 at 2:00 PM pending board approval.

There are two places where traffic control would be needed. One is at the start of the race for less than 100 yards on Yale Road as they run onto Memphis Arlington. The other is at Billy Maher and Memphis Arlington to block traffic until all runners enter the trail off Memphis Arlington. I am attaching a map. The officers would need to be there around 1:45 p.m. and should be finished by 2:15 p.m.

Thank you in advance for your help.

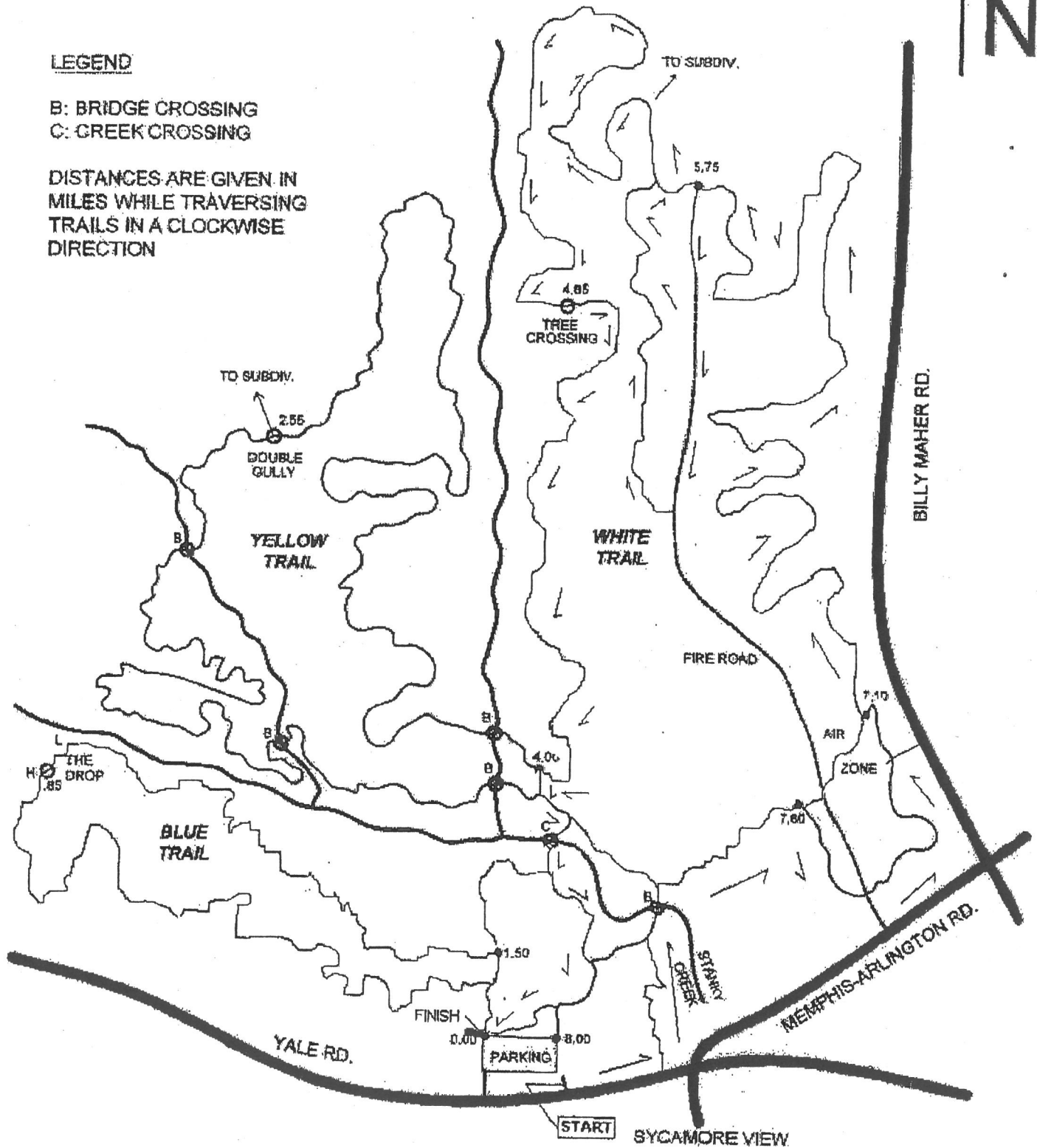
Attachment: 5760 YALE RD-WINTER CROSS COUNTRY SERIES-2020 (2743 : Winter Cross Country Series)

BARTLETT PARK STANKY CREEK BIKE TRAILS

LEGEND

B: BRIDGE CROSSING
C: CREEK CROSSING

DISTANCES ARE GIVEN IN
MILES WHILE TRAVERSING
TRAILS IN A CLOCKWISE
DIRECTION



MRTC WCCRS
8K Run Course



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/04/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Management Group 12730 Coldwater Rd Ste 103 Fort Wayne IN 46845	CONTACT NAME: Margaret Mayers PHONE (A/C, No, Ext): (260) 338-2925 FAX (A/C, No): (765) 664-0761 E-MAIL ADDRESS: mmayers@insmgt.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: center;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: center;">NAIC #</th> </tr> <tr> <td>INSURER A: National Casualty Company</td> <td>11991</td> </tr> <tr> <td>INSURER B: Nationwide Life Insurance Company</td> <td>66869</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: National Casualty Company	11991	INSURER B: Nationwide Life Insurance Company	66869	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: National Casualty Company	11991														
INSURER B: Nationwide Life Insurance Company	66869														
INSURER C:															
INSURER D:															
INSURER E:															
INSURER F:															
INSURED Road Runners Club of America/2020 and Its Member Clubs 1501 Lee Highway Suite 140 Arlington VA 22209															

COVERAGES **CERTIFICATE NUMBER:** 2020 \$2M A.I. **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Legal Liability to Participant \$2,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☒ OTHER: Per Event Basis			KRO0000008194200	12/31/2019	12/31/2020	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 5,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Abuse and Molestation \$ 500,000 COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			KRO0000008194200	12/31/2019	12/31/2020	\$ \$ \$ \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Excess Medical & Accident (\$250 Deductible/Claim)			BAX00000031001200	12/31/2019	12/31/2020	Excess Medical \$10,000 AD & Specific Loss \$2,500

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER IS NAMED AS AN ADDITIONAL INSURED AS RESPECTS THEIR INTEREST IN THE OPERATIONS OF THE NAMED INSURED. DATE OF EVENT(S): 2/09/20 MRTC Winter Off Road Series 8K INSURED RRCA CLUB/EVENT: Memphis Runners Track Club, Att'n: April Flanigan, PO Box 17981, Memphis, TN 38187 Processed by VE

CERTIFICATE HOLDER

02/09/20 City of Bartlett
 6400 Stage Rd
 Bartlett TN 38134

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Gerry R. Miller

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Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 01/13/20 07:00 PM

Department: Fire

Category: Bid

Prepared By: Cindy Barnett

Department Head: Terry Wiggins

Bid for EMS supplies.

On November 1, 2019 an ad was placed in *The Daily News*. On November 21, 2019, the City of Bartlett received five bids, which were opened at City Hall.

Bids were received from the following companies:

Tyler (partial bid)	incomplete
Henry Schein (partial bid)	\$92,214.98
Boundtree Medical (lowest qualified bid)	\$122,544.71
Kentron/Nashville Medical (partial bid)	\$162,508.01
Medline (partial bid)	\$461,464.24

We recommend the bid be awarded to Boundtree Medical for a total price of \$122,544.71.

Funds are available in Account 110.42300.321.

Thank you for your consideration.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 01/13/20 07:00 PM

Department: Fire

Category: Bid

Prepared By: Cindy Barnett

Department Head: Terry Wiggins

Bid for self-contained breathing apparatus.

On November 26, 2019 an ad was placed in *The Daily News*. On December 12, 2019 the City of Bartlett received one bid, which was opened at City Hall.

The sole bid was from the following company:

Mid-South Emergency Equipment	\$439,928.00
-------------------------------	--------------

We recommend the bid be awarded to Mid-South Emergency Equipment for a total price of \$439,928.00.

Funds are available in Account 311.48311.785.25820.

Thank you for your consideration.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 01/13/20 07:00 PM

Department: Public Works

Category: Bid

Prepared By: Jessica Vaughan

Department Head: Matt Crenshaw

Bid for regular cab truck with enclosed service body.

On December 5, 2019, an ad was placed in *The Daily News*. On December 19, 2019, the City of Bartlett received five bids which were opened at City Hall.

Bids were received from the following companies:

AutoNation Ford	\$40,988.52
Freeland Chevrolet	\$44,250.00
Landers Collierville	\$40,299.02
Lonnie Cobb	\$40,588.00
TTC CDJR	\$44,273.00

We recommend the bid be awarded to Landers Collierville for a total cost of \$40,299.02.

Funds are available in Account 311.48311.785.30720.

Thank you for your consideration.

BID RESPONSE SHEET

SB FY2020-12-041 REGULAR CAB TRUCK WITH ENCLOSED SERVICE BODY

DUE 12/19/2019 AT 2:00 P.M.

COMPANY/BIDDER	TOTAL BID	PUBLIC ACTS	NOTES
AUTONATION FORD	\$40,988.52	✓	2020 Ford F350 with Knapheid Service body
FREELAND CHEV.	\$44,250.00	✓	2020 Chev. 3500 with Knapheid Service body
LANDERS COLLIERVILLE*	<i>Steve Murray, S.E.M.</i> 40,299.02 <i>James H. Hargis</i>	✓	2020 Ford F350 with Knapheid Service body
LONNIE COBB	40,588.00	✓	2020 Ford F350
TTC CDJR	44,273.00	✓	Ram 3500
*Tentative award pending review			

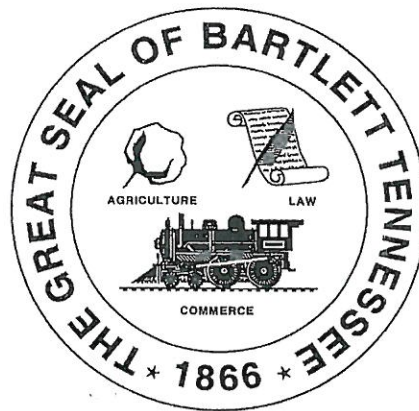
CIP
311.40311.785.30720

Copy #2

Landers

CITY OF BARTLETT*6400 STAGE ROAD
BARTLETT, TENNESSEE 38134*

A. Keith McDonald, Mayor
Mark Brown, Chief Administrator Officer
Dick Phebus, Finance Director
Michael J. Adams, Public Works Director

**REQUEST FOR SEALED BIDS****SB # FY2020-12-041****DUE: Thursday, December 19, 2019, no later than 2:00 p.m. (CST)****REGULAR CAB TRUCK WITH ENCLOSED SERVICE BODY****PUBLIC WORKS**

The City of Bartlett Public Works - Fleet is seeking to purchase one (1) new and unused, current year, Regular Cab Truck with Enclosed Service Body and single rear tires, specifying F350 XL or equal as per the written specifications.

Attachment: Specs for General Services Regular cab truck enclosed with service body 1-2-20 (2742 : Regular cab truck with enclosed service

REGULAR CAB TRUCK WITH
ENCLOSED SERVICE BODY
Sealed Bid: FY2020-12-041
Due Date: December 19, 2019

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Thursday, December 19, 2019**. All bid packets, with an original, clearly identified, and two copies, must be labeled **"FY2020-12-041
"REGULAR CAB TRUCK WITH ENCLOSED SERVICE BODY"** and addressed as follows:

**MAYOR A. KEITH MCDONALD
CITY OF BARTLETT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134**

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer. If further information is desired, please contact Debbie Cairncross, Purchasing Agent at 901-385-6416 or email dcairncross@cityofbartlett.org

Please quote prices on attached bid pricing sheet.

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

Landers Ford
NAME OF FIRM

Kaya@landersmemphis.com
EMAIL

2082 W. Poplar Collierville, TN
ADDRESS

901 854-3650
PHONE


SIGNATURE OF AUTHORIZED
REPRESENTATIVE

Koray Aya
PRINT NAME

12/19/19
DATE

REGULAR CAB TRUCK WITH
ENCLOSED SERVICE BODY
Sealed Bid: FY2020-12-041
Due Date: December 19, 2019

INTENT

The intent of these specifications is to provide sufficient specified information to permit prospective bidders to submit proposals for **(1) new and unused, current year Regular Cab Truck with 8' Enclosed Service Body and single rear tires** as per the written specifications. The awarded supplier will be required to deliver the vehicle to the City of Bartlett Fleet Services located at 3583 Altruria Road, Bartlett, TN 38135.

STATEMENT OF INTENT – EQUALITY AND FAIRNESS

The City of Bartlett will not discriminate against any individual of any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The City is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender or political affiliation.

GENERAL SPECIFICATIONS

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make his equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his product fails to meet these specifications. Unless otherwise stated, these specifications are not intentionally written to favor any one Manufacturer, and are only for the purpose of indicating generally the type of work required of said bid items. It is the intention of the City to purchase quality products and not necessarily the products with the lowest initial cost.

1. All bidders must clearly identify any and all deviations from these specifications that their products may have; however, bids must meet or exceed specifications.
2. Bidder shall include the specification check list, along with the signed pricing sheet, the signed and notarized Public Acts 109 form (page 9) and a current year, signed W9 form.
Note: An original, clearly marked, and two copies shall be included in the bid package.
3. All prices are to be firm for **180** days from bid due date.
4. The City reserves the right to reject any and all bids.
5. The bid shall state the manufacturer's warranty, along with owner's manuals.
6. An Award Letter and purchase order will be issued to the successful vendor.
7. All charges for transportation and unloading are to be pre-paid by the successful bidder, and are not the responsibility of the City of Bartlett.
8. Unit delivered as a result of the award of this bid shall be a current year model, new and unused.

Note: Bidder may include any additional information or brochures on equipment being presented in the bid package.

REGULAR CAB TRUCK WITH
ENCLOSED SERVICE BODY
Sealed Bid: FY2020-12-041
Due Date: December 19, 2019

DETAILED SPECIFICATIONS

(Include one original and two copies with bid pricing sheet, Public Acts 109 form, and current year W-9 form)

(1) new and unused, current year REGULAR CAB TRUCK, with 8' Enclosed Service Body, Specifying Ford F350 XL, single rear tires, 4X2 or equal

DESCRIPTION	COMPLIANCE ANSWER		
	<u>YES</u>	<u>NO</u>	<u>OFFER</u>
Fuel and Tank Unleaded gas, minimum 40 gallon capacity	☒	☐	☐
Engine 6.2 L V8 gas SOHC or equal	☒	☐	☐
Electrical Batteries (2) 12 volt, 750 CCA Alternator – 200 Amp	☒ ☒	☐ ☐	☐ ☐
Transmission 6-speed torque shift automatic with select shift	☒	☐	☐
Front End Heavy service front suspension package	☒	☐	☐
Rear Axle Ratio 3:73	☒	☐	☐
Steering Power Tilt/telescoping steering wheel	☒	☐	☐
Brakes Power 4-Wheel Disc ABS with Anti-Lock	☒	☐	☐
Wheel Base 142.0 (or manufacturers standard)	☒	☐	☐
Wheels (Dual Rear) Five (5) 18" Argent painted steel wheels with painted hub cover	☒	☐	☐

KA

Initials

Attachment: Specs for General Services Regular cab truck enclosed with service body 1-2-20 (2742 : Regular cab truck with enclosed service

REGULAR CAB TRUCK WITH
ENCLOSED SERVICE BODY
Sealed Bid: FY2020-12-041
Due Date: December 19, 2019

DESCRIPTION

COMPLIANCE ANSWER

YES NO OFFER

Tires

Four (4) LT275-65RXE BSW All Season Tires

One (1) LT275-65RXE BSW All Season Spare Tire

Bumpers/Grill

Bumpers – Front and Rear – Chrome

Grill – Standard Black

Exterior Color

Oxford White

Interior Color

Medium Earth Gray/Steel gray

Seats (standard for regular cab)

Front – Heavy duty vinyl 40/20/40 with split bench seat

Floor Covering (standard)

Vinyl - black or gray

Gauges (standard package)

Tachometer

Speedometer

Volt-meter

Oil pressure with indicator lights

Coolant temperature

Fuel gauge

Display/Message center

Mirrors

Manually telescoping trailer tow mirror with 2-way fold and manual glass

Windshield Wipers

Interval Wipers with washer

Lights

LED where applicable

KA

Initials

REGULAR CAB TRUCK WITH
ENCLOSED SERVICE BODY
Sealed Bid: FY2020-12-041
Due Date: December 19, 2019

DESCRIPTION**COMPLIANCE ANSWER**
YES NO OFFER**Accessories**

Manual Air Conditioning

AM-FM Stereo MP3 with Clock, six (6) speakers
and auxiliary audio input jack

Two (2) Power Point/Auxiliary jacks

Dual Inside Sun-visors

Advance Trac with Roll Stability

Side window deflectors'

Back-up Alarm

Back-up camera in tailgate

Factory Rubber Floor Mats

LED Roof Marker/Clearance Lamps – amber and white

Tow hooks in front

Engine block heater

Lights installed in Grille, two (2) Federal Signal Part
Number MP5600U-WA, white/amber or equal

✓		
✓		
✓		
✓		
✓		
✓		
✓		
✓		
✓		
✓		
✓		
✓		
✓		

Enclosed Service Body

Knapheide 97.25" – 56" CA body, Model #KC96u1478
or equal

Rear Bumper with Vise bracket

LED Warning Lights, two (2) Super 44 (Napa Part Number
44212Y) to be installed on the rear of service body, along
with the backup and brake lights grommet mounted or equal

Three-row Ladder Rack

Power Locks on enclosed service body

✓		
✓		
✓		
✓		
✓		

KA
Initials

Attachment: Specs for General Services Regular cab truck enclosed with service body 1-2-20 (2742 : Regular cab truck with enclosed service

REGULAR CAB TRUCK WITH
ENCLOSED SERVICE BODY
Sealed Bid: FY2020-12-041
Due Date: December 19, 2019

OWNERS MANUALS

Furnish ALL manuals – DVD format preferred however book format is acceptable

Service/Repair Manual

Parts Manual

Operators Manual

Specify ALL warranties available 3yr or 36,000 mile Basic
5yr or 60,000 mile Powertrain

ALL WARRANTY INFORMATION TO BE PROVIDED UPON DELIVERY OF VEHICLE.

ALL WARRANTY WORK TO BE DONE WITHIN 50 MILES OF BARTLETT CITY LIMITS

EQUIPMENT TO BE MOUNTED ON VEHICLE UPON DELIVERY

DELIVERY - Must be delivered to:

City of Bartlett – Fleet Services

3583 Altruria Rd.

Bartlett, TN 38135

End of Specifications

Attachment: Specs for General Services Regular cab truck enclosed with service body 1-2-20 (2742 : Regular cab truck with enclosed service

REGULAR CAB TRUCK WITH
ENCLOSED SERVICE BODY
Sealed Bid: FY2020-12-041
Due Date: December 19, 2019

BID PRICING SHEET

*(One original, clearly marked, and two copies, must include the specification check list,
Public Acts 109 form and current year, signed W-9 form)*

(1 required) 2018/2019 REGULAR CAB TRUCK, WITH 8' ENCLOSED SERVICE BODY,
Specifying Ford F350 XL 4X2 or equal, with Knapheide Body.

SPECIFY MAKE AND MODEL 2020 Ford F-350 XL

Delivered Price \$ 40,299.02

Time required for delivery: 165 days

Total Bid in Words:

2020 Ford F-350 XL 4X2 with Knapheide enclosed service Body
single rear wheel, unit price is forty thousand two hundred
and ninety nine dollars and two cents

**NOTE: BID PRICING TO BE FIRM FOR 180 DAYS, WITH AN OPTION TO PURCHASE
ADDITIONAL VEHICLES WITHIN ONE YEAR FROM BID DUE DATE AT THE SAME
PRICE**

Landers Ford
NAME OF FIRM

Kaya@landersmemphis.com
Email

Koray Aya
Authorized Representative
(Typed or Printed)

901-854-3650
Telephone Number


Authorized Representative Signature

12/19/19
Date

Attachment: Specs for General Services Regular cab truck enclosed with service body 1-2-20 (2742 : Regular cab truck with enclosed service

REGULAR CAB TRUCK WITH
ENCLOSED SERVICE BODY
Sealed Bid: FY2020-12-041
Due Date: December 19, 2019

PUBLIC ACTS 109
(Iran Divestment Act)

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: [http://tnsos.org/acts/ PublicActs.109.php](http://tnsos.org/acts/PublicActs.109.php).

Print Name Koray Ayn

Signed [Signature]

Title Commercial Accounts Manager

Subscribed and sworn before me this 19 day of Dec, 2019.

Signed [Signature]

Print Name Kemp Stone

Title For Mgr

My commission expires: 5-4, 2021.



NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.

Attachment: Specs for General Services Regular cab truck enclosed with service body 1-2-20 (2742 : Regular cab truck with enclosed service

Form W-9
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. LANDERS FORD, INC	
2 Business name/disregarded entity name, if different from above LANDERS FORD	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) See instructions. 2082 W. POPLAR AVE.	Requester's name and address (optional)
6 City, state, and ZIP code COLLIERVILLE, TN 38017	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

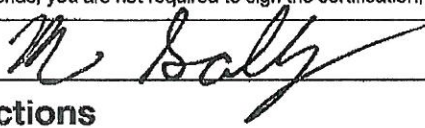
Social security number									
			-						
or									
Employer identification number									
6	2		-	1	7	8	6	9	1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► 	Date ► 01/14/19
------------------	--	------------------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (Interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

KNAPHEIDE MANUFACTURING SIX YEAR LIMITED WARRANTY

Product Warranty - Six Years with Unlimited Mileage

The Knapheide Manufacturing Company (hereinafter referred to as "Knapheide") guarantees the Knapheide Service Body, KUV Body, KSV Body, Crane Body, Line Body, Westerner Body, Knap Kap, Knap Pack and Tool Box sheet metal components will not "rust-through" as defined below. Knapheide branded NXG door latches (black nylon pan and chrome handle), lock cylinders, and standard door hinges are guaranteed not to fail to operate due to a mechanical failure. Compartment shelving is guaranteed not to bend under the rated load of 250 pounds.

Product Warranty - Three Years or 36,000 Miles, Whichever Occurs First

Knapheide guarantees the Service Body, KUV Body, KSV Body, Crane Body, Line Body, Westerner Storage Body, Knap Kap, Knap Pack, Tool Box, Platform Body, Gooseneck Platform Body, Landscaper Body, Heavy Drop Side Contractor Body, Dump Body, Box Body and Forestry Body to be free from defects in material and and/or workmanship for a period of three years or 36,000 miles, whichever occurs first.

Knapheide guarantees the Platform Body, Gooseneck Platform Body, Landscaper Body, Heavy Drop Side Contractor Body, Dump Body, Box Body, and Forestry Body will not "rust-through" for a period of three years or 36,000 miles, whichever occurs first.

Knapheide guarantees the Knapheide power locking (E-lock) system and hydraulic hoist (Knaphoist) to be free from defects in material and and/or workmanship for a period of three years or 36,000 miles, whichever occurs first.

Warranty Coverage Duration and Limitation

The warranty period begins on the date of purchase by the end-user, or one year from the date the product is shipped from Knapheide, whichever occurs first. This warranty is valid for product shipped from Knapheide after August 1, 2016 and remains mounted upon the chassis it was originally installed, as solely determined by Knapheide. Knapheide will pay the cost of material and labor to repair or replace the defective product and reserves the sole right to inspect product claimed for warranty and determine the best course of action to remedy the warranty claim.

Exclusions from Warranty

1. Product not installed by an authorized Knapheide distributor or agent.
2. All accessions (additions, add-on attachments, etc.) to the product not manufactured by Knapheide.
3. Stainless steel latches or riveted-on latches, all non-NXG Knapheide branded latches.
4. All product repairs, modifications and alterations performed without written authorization of Knapheide.
5. Products exhibiting damages or fatigue fractures due to accident, misuse, abuse, neglect, overloading, improper installation, severe off-road applications or twisting loads induced by cranes or aerial devices.
6. Products not maintained per operator's manual.
7. Products sold by Knapheide but not manufactured by Knapheide (i.e. cranes, aerial lifts, lift gates, generators, compressors, pumps, hydraulic or pneumatic reservoirs etc.) **Note:** These products are covered exclusively by the product manufacturer's warranty in effect at the time of delivery, if any.
8. Paint, decals, or any finish (collectively "finish") not applied by Knapheide. Finish deterioration caused by chemical reactions including, but not limited to, acid rain, industrial fallout or improper cleaning materials. Provided, however, that as limited above, Knapheide warrants the product finish applied by Knapheide for one year from the beginning of the warranty period.
9. "Rust-through" of products for which the finish was not applied by Knapheide or an authorized agent, or where the product was used to transport corrosive materials. **Note:** "rust-through" is defined as corrosion that has created a hole through the metal.
10. Products purchased or used outside the U.S.A. and Canada.

KNAPHEIDE HEREBY DISCLAIMS AND EXCLUDES ANY OTHER EXPRESS, IMPLIED, OR STATUTORY WARRANTIES, ARISING BY OPERATION OF LAW OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, ANY WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Limitations of Liability

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How to Apply for Warranty Coverage

All claims may be handled by contacting your nearest Knapheide Distributor or by contacting The Knapheide Manufacturing Product Support Center.

A list of Knapheide Distributors can be found at www.knapheide.com

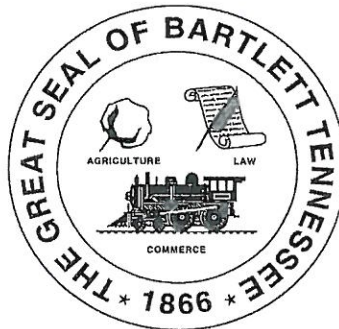
Product Support Center E-mail productsupport@knapheide.com

Product Support Center Phone 217.592.5233

CITY OF BARTLETT

**FINANCE DEPARTMENT
6400 STAGE ROAD
BARTLETT, TENNESSEE 38134**

**A. Keith McDonald, Mayor
Mark Brown, Chief Administrator Officer
Dick Phebus, Finance Director
Michael J. Adams, Public Works Director**



ADDENDUM # 1

REQUEST FOR SEALED BIDS

SB # FY2020-12-041

DUE: Thursday, December 19, 2019, no later than 2:00 p.m. (CST)

REGULAR CAB TRUCK WITH ENCLOSED SERVICE BODY

PUBLIC WORKS

Issued December 12, 2019

The above described sealed bid has been modified to reflect the following changes.

REGULAR CAB TRUCK WITH
 ENCLOSED SERVICE BODY
 Sealed Bid #: FY2020-12-041
 Due Date: December 19, 2019
 Addendum 1

CHANGES AND CLARIFICATIONS

Wheels (~~Dual Rear~~) (Single)

Five ~~(5)~~ Four (4) Argent painted steel wheels with painted
 hub cover
 One (1) Spare wheel

✓

Bumpers/Grill

Bumpers – Front and Rear — ~~Chrome Bumpers~~ Front – Standard

✓

Grill – Standard Black

✓

Accessories

AM-FM Stereo MP3 with Clock, ~~six (6) speakers~~ four (4) speakers
 and auxiliary audio input jack

✓

Back-up camera ~~in tailgate~~

✓

~~LED Roof Marker/Clearance Lamps — amber and white delete~~

✓

~~Engine block heater delete~~

✓

All other bid specifications and due date remain the same.

Thank you,

Debbie Cairncross
 Purchasing Agent
 City of Bartlett

RA



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 01/13/20 07:00 PM

Department: Public Works

Category: Bid

Prepared By: Jessica Vaughan

Department Head: Matt Crenshaw

Bid for regenerative street sweeper.

On November 21, 2019 an ad was placed in *The Daily News*. On December 12, 2019 the City of Bartlett received two bids which were opened at City Hall.

Bids were received from the following companies:

CMI Equipment Sales	\$249,600.00
Stringfellow, Inc.	\$248,739.00

We recommend the bid be awarded to Stringfellow, Inc. for a total cost of \$248,739.00.

Funds are available in 311.48311.785.30720.

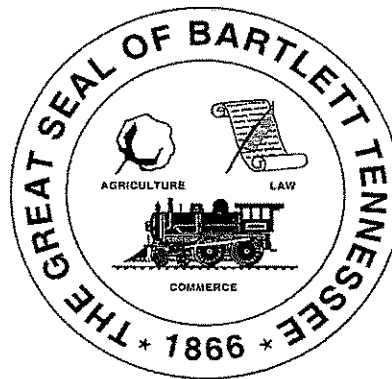
Thank you for your consideration.

Copy

CITY OF BARTLETT

*6400 STAGE ROAD
BARTLETT, TENNESSEE 38134*

A. Keith McDonald, Mayor
Mark Brown, Chief Administrator Officer
Dick Phebus, Finance Director
Michael J. Adams, Public Works Director



REQUEST FOR SEALED BIDS

SB # FY2020-11-033

DUE: Thursday, December 12, 2019, no later than 2:00 p.m. (CST)

REGENERATIVE AIR SWEEPER

PUBLIC WORKS

The City of Bartlett Public Works - Fleet is seeking to purchase one (1) new and unused, current year, Regenerative Air Sweeper, as per the written specifications.

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

NOTICE TO BIDDERS

Sealed Bids are to be received no later than **2:00 P.M. on Thursday, December 12, 2019**. All bid packets, with an original, clearly identified, and two copies, must be labeled **"FY2020-11-033"** **"REGENERATIVE AIR SWEEPER"** and addressed as follows:

**MAYOR A. KEITH MCDONALD
 CITY OF BARTLETT
 6400 STAGE ROAD
 BARTLETT, TENNESSEE 38134**

The City reserves the right to reject any and all bids and to waive any informality in the bidding process. The City of Bartlett is an equal opportunity employer. If further information is desired, please contact Debbie Cairncross, Purchasing Agent at 901-385-6416 or email dcairncross@cityofbartlett.org

Please quote prices on attached bid sheet.

We propose to furnish the item(s) listed on attached form(s) at prices quoted and guarantee safe delivery FOB Delivery as specified.

These prices are submitted with a declaration that no Bartlett Aldermen or Employee has a financial or beneficial interest in this transaction.

Stringfellow, Inc.
 NAME OF FIRM

Eddiey@stringfellow.biz
 EMAIL

1661 International Pl. Dr.
Suite 400
Memphis, TN 38120
 ADDRESS

901-413-4455
 PHONE

Eddie J. Yawn
 SIGNATURE OF AUTHORIZED
 REPRESENTATIVE

EDDIE YAWN
 PRINT NAME

12/2/19
 DATE

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

INTENT

The intent of these specifications is to provide sufficient specified information to permit prospective suppliers to submit bids for **one (1) new and unused, current year, Regenerative Air Sweeper** as per the written specifications. Unit provided shall be new, of current manufacture, and the model and series must have been in production a minimum of ten (10) years. All parts not specifically mentioned, which are necessary to provide a complete street sweeper, shall be included in the bid and shall conform in strength and quality of material and workmanship to what is normally provided to the trade in general. The awarded supplier will be required to deliver the vehicle to the City of Bartlett Fleet Services located at 3583 Altruria Road, Bartlett, TN 38135.

STATEMENT OF INTENT – EQUALITY AND FAIRNESS

The City of Bartlett will not discriminate against any individual of any reason and will provide services to all citizens in a nondiscriminatory fashion. It is the intent of the city to fully comply with the provision of Title VI and Title VII of the Civil Rights Act of 1964. The City is committed to a moral, ethical, and legal responsibility to ensure equitable employment practices and the delivery of city services regardless of an individual's race, color, religion, national origin, age, disability, gender or political affiliation.

GENERAL SPECIFICATIONS

These specifications are intended as minimum requirements. However, it is recognized that each manufacturer has special features that make his equipment unique. Therefore, all bids will be considered, but every bidder must state, in detail, where his product fails to meet these specifications. Unless otherwise stated, these specifications are not intentionally written to favor any one Manufacturer, and are only for the purpose of indicating generally the type of work required of said bid items. It is the intention of the City to purchase quality products and not necessarily the products with the lowest initial cost.

1. All bidders must clearly identify any and all deviations from these specifications that their products may have; however, bids must meet or exceed specifications.
2. Bidder shall include an original and two copies of the specification check list, along with the signed pricing sheet, the signed, notarized Public Acts 109 form (page 25) and a current year, signed W9 form (IRS Oct. 2018 Rev.). **Note: An original, clearly marked, and two copies shall be included in the bid package.**
3. All prices are to be firm for **180** days from bid due date.
4. Bidder shall include a list of five (5) customers currently using the model.
5. The City reserves the right to reject any and all bids.
6. The bid shall state the manufacturer's warranty, along with owner's manuals.
7. An Award Letter and purchase order will be issued to the successful vendor.
8. All charges for transportation and unloading are to be pre-paid by the successful bidder, and are not the responsibility of the City of Bartlett.
9. Unit delivered as a result of the award of this bid shall be a current year model, new and unused.

Note: Bidder may include any additional information or brochures on equipment being presented in the bid package.

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DETAILED SPECIFICATIONS

*(One original, clearly marked, and two copies, must include the specification check list,
 Public Acts 109 form and IRS Rev 2018 signed W-9 form)*

(Quantity of 1) New and Unused, Current Year, Regenerative Air Sweeper,

CHASSIS SPECIFICATIONS— Chassis/cab shall be cab-over, frame to be straight full channel steel rails (120,000 PSI), gross vehicle weight rating to be not less than 33,000 lbs., curb weight with cab, fuel, water, oil and tires shall be approximately 9,850 lbs., standard truck cab enclosed and equipped with safety glass all around and two individual, adjustable, high back air seats with lumbar support and safety orange seat belts

Specifying 2019/2020 Peterbilt 220 or equal

DESCRIPTION

COMPLIANCE ANSWER YES NO OFFER

Engine/Exhaust

In-line six cylinder, turbocharged diesel, with a minimum
 220HP @ 2400 rpm/600 lb./ft. torque at 1600 rpm

✓ _____

Dry type air cleaner with restriction indicator

✓ _____

Automatic shutdown/engine protection system

✓ _____

Frame mounted after treatment device behind cab, to include
 single vertical exhaust pipe

✓ _____

Engine oil pressure and coolant temperature gauges
 DEF tank, 7-1/2 gallon, shall supply diesel exhaust fluid to
 Selective Catalytic Reduction (SCR) system

✓ _____

✓ _____

Fuel

Fifty-on (51) gallon tank shall supply fuel to both engines

✓ _____

Tires and Wheels

Heavy duty, first line quality tubeless, minimum 11R x 22.5,
 L/R, G-rating, duals in rear **Note:** Must be adequate to carry
 full load of sweeper and maximum stability.

✓ _____

Wheels to be 10-hole disc 22.5 x 8.25.

✓ _____

Wheelbase

Shall have a maximum wheelbase of 156"

✓ _____

Eey
 Initials

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION
COMPLIANCE ANSWER
YES NO OFFER
Axles

Front axle-minimum of 12,000 lbs. with suspension of 12,000 lbs.

✓

Rear axle shall be 21,000 lbs., single speed with a ratio of 6.50, suspension to be minimum of 21,000 lbs.

✓

Brakes

Service brakes shall be full air with 18.7 cfm air compressor

✓

Air tank drain valve, manual with pull cable

✓

Front brakes shall be 15" x 4"

✓

Rear brakes shall be 16½" x 7"

✓

Front and Rear shall have automatic slack adjusters

✓

Parking brakes shall be spring actuated, double diaphragm, 30" MGM Chambers air chambers with warning light

✓

4-Channel anti-lock brake system shall be provided

✓

Air dryer shall be a Meritor Wabco 1200SS or equal

✓

Transmission

Heavy duty Allison 2500 RDS-P, electronic, six-speed automatic, with external oil filter

✓

Synthetic transmission fluid

✓

Transmission temperature gauge in cab

✓

Steering

Dual operator controlled integral power steering

✓

Tilt steering column

✓

Dual operator gauge package

✓

Minimum of 18" diameter steering wheel

✓

E 24

Initials

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION
COMPLIANCE ANSWER
YES NO OFFER
Cab

Air conditioner shall be in-dash, factory installed with a fresh air filter

✓ _____

Fresh air heater and defroster

✓ _____

Seats shall be high back, adjustable with lumbar support, individual driver and passenger air suspension

✓ _____

Dual sun visors

✓ _____

Coat hook

✓ _____

Storage pocket on driver door

✓ _____

12V receptacle,

✓ _____

Electric horn,

✓ _____

Intermittent 2-speed electric windshield wipers and washer

✓ _____

Two (2) 7" x 16" remote controlled heated electric powered mirrors

✓ _____

Two (2) 12" parabolic mirrors.

✓ _____

AM/FM /WB/ USB, Bluetooth radio.

✓ _____

Front bumper mounted tow pins.

✓ _____

Power windows

✓ _____

Fire Extinguisher, dry chemical unit, DOT approved, refillable, Cab mounted

✓ _____

Light Bar, LED SAE class 1, amber, 55 inches long, cab mounted, with 12 lights total – 2 on the sides and 8 on the front

✓ _____

Standard chain held magnet shall be mounted on the front bumper with manual height adjustment.

✓ _____

EJH

Initials

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION**COMPLIANCE ANSWER**

YES NO OFFER

Electrical

Two (2) multiple beam headlights with dash beam indicator and daytime running lights

✓ _____ _____

Instrument panel

✓ _____ _____

Taillights and brake lights

✓ _____ _____

Front and rear turn signals with self-canceling switch

✓ _____ _____

Four-way flashing

✓ _____ _____

Note: Taillights, stop lights and signal lamps may be in combination.

Two (2) 12 volt (2000 CCA total) maintenance free batteries.

✓ _____ _____

Battery disconnect switch

✓ _____ _____

160 amp alternator

✓ _____ _____

LED stop/turn/tail and clearance lights and markers

✓ _____ _____

Four (4) Federal signal P/NMPS600U-WA, Amber/White surface mount lights to be installed in the grille or the front of the cab or equal.

✓ _____ _____

Chassis Warranty

Base vehicle coverage is 12 months/unlimited mileage

✓ _____ _____

Engine (diesel) coverage is 36 months/unlimited miles

✓ _____ _____

Allison transmission coverage is 36 months/unlimited mileage

✓ _____ _____

Frame coverage is 36 months/unlimited mileage

✓ _____ _____

Cab corrosion coverage is 36 months/unlimited mileage

✓ _____ _____

(Warranty coverage is 100% parts and labor unless otherwise noted as provided by chassis manufacturer.)

✓ _____ _____

EEY

Initials

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

SWEEPER SPECIFICATIONS

Specifying TYMCO Model 600 or equal

DESCRIPTION

COMPLIANCE ANSWER YES NO OFFER

Power Unit - Diesel

Power unit shall be a diesel fueled, liquid cooled, charge air-cooled, turbocharged electronic Final Tier 4 emissions John Deere PowerTech™ PWL 4.5L industrial engine, Model 4045HFC04 or equal

✓ _____

Engine displacement shall not be less than 275 cubic inch developing not less than 99 HP @ 2200 RPM and 315 ft. lbs. torque @ 1600 RPM.

✓ _____

Engine shall be 4.2" bore and 5.0" stroke.

✓ _____

Cylinder construction shall be wet sleeve type

✓ _____

Engine shall be equipped with a radiator fan, auxiliary drive and engine mounted exhaust filter

✓ _____

Spin on replacement type oil filter, remote mounted

✓ _____

Fuel/water separator and fuel filter, remote mounted with water-in-fuel monitoring to display a warning in the cab

✓ _____

12 volt ignition, electric starter

✓ _____

Minimum 90 amp alternator

✓ _____

Electronics shall use John Deere ECU module and CAN SAE J1939 data link, or equal for communication

✓ _____

Multi-point engine protection system for the engine ECU module with de-rate/shutdown when an engine problem is detected (high coolant temperature, low coolant level, high air cleaner restriction or low oil pressure)

✓ _____

Engine controls shall be located inside cab

✓ _____

Share a 51 gallon fuel tank with chassis engine

✓ _____

Share batteries with chassis engine

✓ _____

E 28

Initials

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION**COMPLIANCE ANSWER**
YES NO OFFER

Shall have a heavy-duty dry type air cleaner with replaceable Donaldson PowerCore® element, safety element

✓ _____ _____

Integral pre-cleaner scavenged to the regenerative air system

✓ _____ _____

In-cab display shall include an air cleaner restriction gauge to display percentage restriction, an audible alarm and visual message when filter restriction reaches a serviceable level

✓ _____ _____

Engine shall be programmed for isochronous governor feature for engine speed control

✓ _____ _____

Heat exchanger assembly to provide adequate cooling for three different systems (engine coolant system, engine intake charge air and hydraulic system oil), shall be modular in design for ease of maintenance **Note:** Each cooler shall be located side-by-side and not stacked in a series

✓ _____ _____

Air shall be circulated through the heat exchanger assembly by an engine mounted fan

✓ _____ _____

5.4 gallon (volumetric), 3.8 gallon (useable), right mid-ship mounted DEF tank shall supply diesel exhaust fluid to Selective Catalytic Reduction (SCR) system

✓ _____ _____

Shall have an auxiliary engine oil level sight gauge to enable visual inspection of the oil from ground level

✓ _____ _____

Dust Separator – High Capacity

Shall provide a multi-pass cylindrical centrifugal single chamber dust separator with a minimum size of 20" diameter and 61" width

✓ _____ _____

Shall be designed so that it will not plug-up with normally encountered debris

✓ _____ _____

Shall have a minimum 24" x 61" curved, easy to open door to allow inspection and cleaning of the interior

✓ _____ _____

Door shall have an abrasion resistant bonded rubber lining material

✓ _____ _____

EJG

Initials

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION
COMPLIANCE ANSWER
YES NO OFFER

High capacity chamber shall be incorporated a to accumulate the separated material and shall be a minimum 16" x 24" x 61"

✓ _____ _____

Entire dust separator inlet area shall be lined with a bolt-in replaceable, wear resistant rubber liner for long life

✓ _____ _____

HOPPER

Hopper size to be approximately seven and three tenths (7-3/10) cubic yard volumetric measurement with an operating load capacity of not less than six (6) cubic yards

✓ _____ _____

Provide a 61" x 84" steel screen of not less than 13 gauge

✓ _____ _____

Dumping shall be accomplished by means of hydraulically actuated cylinders attached to a rear door to accomplish dumping, shall have a minimum opening of 84" x 44" with a raker bar moving inside hopper as door is opened and closed to dump debris behind the rear wheels

✓ _____ _____

Hydraulic cylinder movement shall be controlled with the use of an electric toggle switch located on the side of the hopper and by a switch inside the cab

✓ _____ _____

Floor shall have a minimum twenty-two (22) degree slope

✓ _____ _____

Door shall be opened and closed hydraulically and be held in the closed position by means of a lock valve located in the hydraulic dump circuit

✓ _____ _____

Inspection doors shall be 9.75" x 29" and provided on both left and right side of the hopper to allow for insertion of large debris and easy viewing inside

✓ _____ _____

Shall be maintained airtight through use of rubber seals on all doors and openings

✓ _____ _____

Suction inlet roof area shall have a bolt on replaceable Ultra-High Molecular Weight (UHMW) wear resistant liner 3/8"x11"x10'

✓ _____ _____

EJH

Initials

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION

COMPLIANCE ANSWER

Mounted on the rear of the hopper shall be an SAE Class 1/California Title 13 compliant amber LED beacon light with a protective limb guard

YES NO OFFER

✓

Mounted at the rear of the hopper, shall be two (2) work LED lights to illuminate the dump area and two (2) amber LED flashing warning lights

✓

Abrasion protection package to include standard hopper screen with screen baffles, protective hopper wall liners, suction nozzle liner, pressure wear pads and heavy duty pressure hose

✓

Deluge System with high volume nozzles that attach to a fire hydrant to flush the hopper, include quick disconnect fittings on nozzle and filler hose

✓

Drain System to allow the sweeper to operate in wet conditions by draining water picked up during sweeper operations

✓

Suction throat of the hopper weldment shall be lined with a 3/8" wear resistant UHMW bolt in material on all four sides for protection when sweeping highly abrasive material

✓

Stainless steel suction inlet wear flange weldment shall be inserted between urethane suction transition and hopper weldment (protection against wear of the weldment flange

✓

HYDRAULIC SYSTEM

Hydraulic system shall be adequate for use within the design requirements of the sweeper, standard fittings and include:

25 gallon reservoir (minimum)

✓

Sight gauge

✓

Temperature gauge

✓

80 mesh suction strainer

✓

Spin-on replaceable full flow oil filter

✓

Restriction indicator

✓

E J S

Initials

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION**COMPLIANCE ANSWER**
YES NO OFFER

Hydraulic cylinders	<u>✓</u>	_____	_____
Gutter broom drive motors	<u>✓</u>	_____	_____
Control valves	<u>✓</u>	_____	_____
Relief valves	<u>✓</u>	_____	_____
Oil cooler	<u>✓</u>	_____	_____
Hydraulic hoses	<u>✓</u>	_____	_____
Standard fittings	<u>✓</u>	_____	_____
Multiplex control system shall include hydraulic oil temperature shutdown (provides the operator an audible and visual indicator through the in-cab display and shuts off the gutter brooms when hydraulic oil reaches a high temperature	<u>✓</u>	_____	_____
Shall include a hydraulic oil temperature gauge	<u>✓</u>	_____	_____
Mobil DTE 25 hydraulic oil required	<u>✓</u>	_____	_____
Hydraulic pump shall be driven by the auxiliary engine	<u>✓</u>	_____	_____
Pressure shall be 2500 PSI maximum for gutter brooms	<u>✓</u>	_____	_____
Pressure shall be 1500 PSI maximum for pick-up head and dump door	<u>✓</u>	_____	_____
An auxiliary hydraulic system shall be furnished which electrically operates the hydraulic system without running the auxiliary engine to raise/lower the gutter broom(s), pick-up head and open/close the dump door.	<u>✓</u>	_____	_____
Provide hydraulic oil shutoff valve	<u>✓</u>	_____	_____

Initials

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION
COMPLIANCE ANSWER
YES NO OFFER
BLOWER

Shall be heavy duty, wear resistant, high strength cast aluminum alloy turbine type, open face, blower computer balanced within 4 grams to create air pressure and suction

✓ _____ _____

Blower wheel covered with wear resistant rubber

✓ _____ _____

Mounted on anti-friction bearings, sealed and lubricated
 Note: If bearings are not sealed, an automatic lube system must be provided

✓ _____ _____

Shall be driven from PTO off auxiliary engine by heavy duty power belt which shall be adjustable for tension

✓ _____ _____

Housing shall be a bolt on design and lined with a bolt-in, wear resistant, replaceable rubber liner

✓ _____ _____

Shall not to exceed 3000 RPM

✓ _____ _____

PICK-UP HEAD - BROOM ASSIST (BAH)

Spring balanced all steel fabricated pick-up head with maximum length and width of 87" x 41" I.D.

✓ _____ _____

Pick-up head shall have a separate upper and lower chamber where pressurized air is blasted from upper chamber through an elongated blast orifice to street surface.

✓ _____ _____

Blast orifice flange shall be bolt-on design so that flange is easily replaced and shall have adjustment mechanism so that blast orifice gap is easily adjusted without removing pick-up head from sweeper

✓ _____ _____

Pick-up head shall have a minimum fourteen (14) inch diameter pressure inlet ring located on left side of pick-up head

✓ _____ _____

Minimum fourteen (14) inch diameter pressure hose attached between pick-up head and blower housing

✓ _____ _____

Shall have bolt-on pressure inlet ring with turning vanes

✓ _____ _____

EZ

Initials

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION
COMPLIANCE ANSWER
YES NO OFFER

Minimum fourteen (14) inch diameter suction hose, attached to a quick disconnect transition at the hopper, shall extend down to the right side of the pick-up head and shall be attached to the pick-up head suction nozzle ring which shall be constructed of 1/4 inch steel

✓ _____ _____

Suction hose shall have a minimum 3/8 inch wall construction for long life

✓ _____ _____

Pick-up head shall be equipped with 2" wide adjustable side mounted integral alloy steel and carbide runners for maximum pick up ability and long life. Skid runners to be warranted for 2 years/2,000 hours prorated. Runners shall be symmetrical for optimum life.

✓ _____ _____

Pick-up head shall be raised and lowered hydraulically by a single switch on the control panel

✓ _____ _____

Pressure inlet ring shall be equipped with an adjustable pressure relief for optimum leaf and light debris sweeping; control shall be mounted inside cab

✓ _____ _____

A broom shall be mounted at the rear of the pick-up head and shall be fully enclosed

✓ _____ _____

Control of broom rotation and positioning shall be accomplished by a single toggle switch located on the control console in the cab

✓ _____ _____

The broom shall be driven hydraulically at 230 RPM. A separate hydraulic pump will be provided for all broom functions

✓ _____ _____

The broom shall be 79" long and 12" in diameter

✓ _____ _____

Broom pattern shall be easily adjustable by mechanisms on the top of pick-up head

✓ _____ _____

Nominal broom replacement time shall be 20 minutes

✓ _____ _____

Design of broom suspension shall provide automatic independent positioning of each broom end to conform to the surface being swept

✓ _____ _____

E Jey

Initials

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION**COMPLIANCE ANSWER**

YES **NO** **OFFER**

Two (2) hydraulic cylinders shall be incorporated to provide positioning and the independent suspension of the broom ends

✓ _____ _____

Down pressure and broom pattern shall be hydro mechanically controlled to provide maximum broom performance and life

✓ _____ _____

Reverse Pick-Up Head System shall allow unit to back up without damage to pick up head

✓ _____ _____

Hydraulic pick-up head front curtain lifter shall be provided to give the pick-up head the ability to sweep a large volume of light debris such as leaves, grass, paper, etc. without causing excessive debris accumulation at the pick-up head inlet. It shall be hydraulically controlled with a switch within the cab of the truck

✓ _____ _____

Pick-Up Head Deluge System with a high volume nozzle which attaches to a fire hydrant to flush the pick-up head shall be furnished and shall include quick disconnect fittings on nozzle and filler hose

✓ _____ _____

Pick-Up Head Pressure Inlet Water Injection System with a high volume water nozzle which is controlled from inside the cab, blasts water onto the pavement surface from beneath the pick-up head shall be furnished

✓ _____ _____

Provide three (3") inch skid bumper extensions

✓ _____ _____

Pick-up head pressure transition shall have a minimum six Inch (6") diameter port allowing inspection and cleaning of the interior with an expandable rubber plug

✓ _____ _____

E J

Initials

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION**COMPLIANCE ANSWER**
YES NO OFFER**GUTTER BROOMS**

Twin gutter brooms shall be minimum forty-three inch (43") diameter, steel bristle filled vertical digger type for removing debris from gutter area

✓ _____ _____

Shall be hydraulic motor driven and positioned laterally and vertically by one hydraulic cylinder

✓ _____ _____

Down pressure shall be automatically adjusted to load by a pressure sensing sequence valve in line with gutter broom torque motor

✓ _____ _____

Each shall have an adjustment for bristle contact pattern and wear

✓ _____ _____

Each shall have lateral flexibility to swing rearward fifteen inches (15") when encountering the impact of an immovable object thus avoiding damage to the broom assembly

✓ _____ _____

Each shall have a spring adjustment to allow downward compensation for bristle wear and free floating to follow street contour

✓ _____ _____

Each shall be held in the up and transit position by use of an electric lock valve attachment

✓ _____ _____

Upward motion of gutter broom shall be regulated by an adjustable flow control valve

✓ _____ _____

Each gutter broom shall be controlled from inside the cab by a single switch

✓ _____ _____

Twin brooms shall additionally incorporate a hydraulically actuated tilt capability of 27 degrees, remotely controlled from the operator's seat to allow instant adjustment for debris removal from deep gutters (such as those resulting from multiple overlays of blacktop)

✓ _____ _____

Twin brooms drop down feature allows gutter brooms to drop down for road surface agitation in front of the pick-up head

✓ _____ _____

Gutter brooms shall be variable speed and controlled from in-cab control console and include a broom speed gauge on the in-cab display.

✓ _____ _____

EJey
 Initials

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION**COMPLIANCE ANSWER****YES NO OFFER****DUST CONTROL WATER SYSTEM**

Water tanks shall be 330 gallons total capacity, constructed of recyclable polyethylene for strength and puncture resistance

✓ _____ _____

Shall be 100% rustproof, be of bolt-in design for easy removal, with a water level sight gauge

✓ _____ _____

Water from tank to be filtered by 80 mesh cleanable filter located between tank and water pump

✓ _____ _____

Air Operated Diaphragm (AOD) water pump to power Dust Control System with an electronic solid state liquid level sensor to automatically shut off pump and trigger an audible alarm and warning message on the touchscreen display when water is depleted

✓ _____ _____

Dust Control System shall be regulated to a maximum of 30 PSI; electric solenoid water control valves shall be cab controlled

✓ _____ _____

Spray system shall include spray nozzles to be located a minimum of four (4) on outside of pick-up head, two (2) for each gutter broom, one (1) inside hopper

✓ _____ _____

Water nozzles to be located on outside of pick-up head and suction tube for easy inspection and superior dust control

✓ _____ _____

Water tank shall have anti-siphon/anti-pressure filler neck with air gap

✓ _____ _____

Flexible 20 foot (minimum) long water fill hose with 2-1/2 inch coupling for filling water reservoir and hose storage rack and shall include a stainless 100 mesh cleanable filter

✓ _____ _____

Water system water level gauge shall provide a percent full gauge on the in-cab display with calculated water usage statistics (includes resettable trip water usage, water trip hours, and average water usage meters)

✓ _____ _____

Hydrant wrench shall be furnished

✓ _____ _____

Ezy

Initials

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION

COMPLIANCE ANSWER

YES	NO	OFFER
-----	----	-------

Additional right gutter broom water nozzle controlled by a separate switch shall be provided

✓		
---	--	--

Additional left gutter broom water nozzle controlled by a separate switch shall be provided

✓		
---	--	--

Pressure transition water nozzle controlled by a separate switch shall be provided

✓		
---	--	--

OPERATING CONTROLS

Sweeper electronic control platform shall be Controller Area Network (CAN) controlled utilizing a multiplex control system

✓		
---	--	--

Multiplex control system shall be equipped with a multiplex module with diagnostic LED indicators for all Inputs and Outputs, as well as network and power LEDs to assist in troubleshooting

✓		
---	--	--

Multiplex module shall be equipped with overcurrent protection for all outputs

✓		
---	--	--

All module Inputs and Outputs as well as network and power status shall be accessible through the in-cab display

✓		
---	--	--

All operating controls for sweeper (including dump control) shall be mounted inside truck cab and readily accessible to the operator

✓		
---	--	--

All main sweeping functions shall be multiplexed with LED diagnostics and integral solid-state circuit protection to reduce overall wiring and enhance operator feedback

✓		
---	--	--

In-cab controls shall consist of, but are not limited to, gutter brooms, pick-up head, engine throttle, water system, water system nozzles, dump door, and work lights

✓		
---	--	--

Esy

Initials

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION**COMPLIANCE ANSWER**

YES NO OFFER

Dump control shall include a single weatherproof toggle located on the exterior of sweeper on the blower side, on the hopper, mid-ship

✓ _____

Auxiliary engine controls shall be mounted on control console

✓ _____

IN-CAB DISPLAY

LCD Color Touchscreen Display, 5.7 inch viewable (minimum) multi-function, high resolution, shall be pedestal mounted, and display gauges consisting of, but not limited to, engine RPM, engine oil pressure, engine temperature, battery voltage, and instantaneous fuel rate

✓ _____

Sweeper on board diagnostics (OBD) shall have an in-cab display to provide detailed text descriptions of sweeper faults as well as provide input/output status and stored output faults

✓ _____

Auxiliary engine OBD shall have an in-cab display to provide a detailed message about auxiliary engine faults providing SPN, FMI, and a text description of the fault at minimum

✓ _____

Display shall provide a visual indicator icon for the pick-up head down, pick-up head broom, dust suppression water pump, low water and water system winterization

✓ _____

Display shall incorporate resettable and non-resettable hour meters for the auxiliary engine, left and right gutter brooms, pick-up head, pick-up head broom, water pump, and blower for collecting data about sweeping route performance and maintenance

✓ _____

Display shall incorporate resettable sweeper and auxiliary engine service timers, which shall trigger service reminders for engine oil, engine air filter, fuel filters, hydraulic filter and hydraulic oil

✓ _____

E Jey

Initials

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION**COMPLIANCE ANSWER**
YES NO OFFER

Display shall include a minimum of five (5) User-defined custom reminders

✓ _____

Display shall include a minimum of three (3) custom reminders to be timed by hours

✓ _____

Display shall include a minimum of two (2) custom reminders to be timed by days

✓ _____

Display shall include a sweeper odometer that is active when the pick-up head is down and the auxiliary engine is above idle

✓ _____

Sweeper odometer shall include a non-resettable odometer and resettable odometer, hour meter, and average sweeping speed

✓ _____

Display shall log events by date, time, event title, and engine hours hour meters resets, custom reminder resets, service reminders, service hour meter reset, overspeed events, hydraulic oil alerts, engine faults, sweeper output faults, sweeper odometer resets, winterization and de-winterization events, and fuel usage statistics resets

✓ _____

Overspeed warning system shall be equipped to alert the operator when sweeping at an excessive speed and can be adjusted from 5-20 mph with a PIN code

✓ _____

Display shall include fuel usage statistics for the auxiliary engine to display trip fuel usage, fuel trip hours, average fuel economy and instantaneous fuel rate

✓ _____

Display shall include an on-screen guide for winterization procedures specific to the dust control system equipment and shall tag the system as winterized once the guide has been completed and will remove the winterized tag once the system senses water

✓ _____

Audible alarms and visual indicators shall include, but are not Limited, to indications of low dust control water, exceeding maximum recommended sweeping speed, auxiliary engine fault codes and derates such as low coolant or high engine temperature and sweeper output faults such as low voltage

✓ _____

E 24

Initials

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION**COMPLIANCE ANSWER**
YES NO OFFER

All main electrical systems, i.e. ignition, lights, hydraulic, etc. shall be separately fused to isolate electrical problems to fused area and speed service

✓ _____

All external wiring, harnesses and terminations shall be of a sealed, weather-tight design utilizing heat-shrinkable components. Additionally, where feasible, all connectors shall utilize solid, cold-formed, nickel-plated copper alloy contacts with gas-tight crimps (Deutsch).

✓ _____

Auto Sweep Interrupt (ASI) shall be provided, (system designed to interrupt sweeping functions when any of several parameters are met, the following sequence of events will occur when the transmission gear selector is placed into reverse, when sweeping at an excessive speed, or when the ASI Reset Switch is engaged, such as when auxiliary engine is idled and gutter broom(s) are stopped, dust control system is turned off, left gutter broom (if applicable) is raised, right gutter broom (if applicable) is raised, or pick-up head is raised

✓ _____

ASI reset switch will reposition all functions to prior setting(s) and can be used as a one button start/stop switch during sweeping to interrupt/resume all sweeping functions

✓ _____

ASI Overspeed Interrupt can be adjusted with PIN code. From 5-20 mph the operator will receive a warning and at 8-25 mph the Auto Sweep Interrupt will engage depending on ranges set.

✓ _____

Dump Switch In-cab is located on the control panel to activate dump operation from inside cab

✓ _____

Paint

Entire unit shall be painted with manufacturer's standard white paint applied over an applicable primer

✓ _____

Pick-up head, gutter brooms and truck frame shall be painted black

✓ _____

EJG

 Initials

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

DESCRIPTION**COMPLIANCE ANSWER**
YES NO OFFER**ADDITIONAL EQUIPMENT**

Traffic directing light shall be Whelen TACF85LH, SAE class 1 (or equal), 44 inches long

✓ _____

Camera/Monitor System shall be Alliance Wireless Technology (AWTI), slim line series with 7" color monitor mounted in cab with one rear view camera, and one pick-up head camera

✓ _____

Twin Storage Boxes, each with approximately 5.6 ft³ of storage space (30" W x 18" H x 18" L) with a left-side and right side accessible lockable door located between truck cab and sweeper

✓ _____

LED work lights shall be provided with one (1) pointing to the Left gutter broom, one (1) pointing to the right gutter broom, and two (2) pointing behind the sweeper from the rear

✓ _____

Manuals and Training

Supply one (1) sweeper operator's manual and one (1) sweeper parts and service manual in hard copy with the unit

✓ _____

Supply one (1) sweeper operator's manual and one (1) sweeper parts and service manual on CD with the unit

✓ _____

Manufacturer shall provide, at no additional cost, an available certifiable training course for complete maintenance and operation of sweeper at the manufacturer's facility

✓ _____

Manufacturer shall provide, at no additional cost, any additional training that may be required for fleet personnel

✓ _____

Bidder shall provide operator instruction/safety/maintenance procedures on DVD with the unit

✓ _____

SUCCESSFUL BIDDER MUST STATE ADDRESS OF FACTORY AUTHORIZED PARTS

AND SERVICE FACILITY ON SEPARATE COMPANY LETTERHEAD.

E 2/8

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

ALL WARRANTY INFORMATION TO BE PROVIDED UPON DELIVERY OF VEHICLE.

ALL WARRANTY WORK TO BE DONE WITHIN 50 MILES OF BARTLETT CITY LIMITS.

WARRANTIES

NOTE: Warranty coverage is 100% parts and labor unless otherwise noted as provided by chassis manufacturer.)

Chassis

Base vehicle coverage is 12 months/unlimited mileage	<u>✓</u>	_____	_____
Engine (diesel) coverage is 36 months/unlimited miles	<u>✓</u>	_____	_____
Allison transmission coverage is 36 months/unlimited mileage	<u>✓</u>	_____	_____
Frame coverage is 36 months/unlimited mileage	<u>✓</u>	_____	_____
Cab corrosion coverage is 36 months/unlimited mileage	<u>✓</u>	_____	_____

Sweeper

Sweeper shall be warranted to be free from defective materials and workmanship for a period of 12 months or 1,000 hours from date of delivery	<u>✓</u>	_____	_____
---	----------	-------	-------

DELIVERY

Unit shall be delivered completely assembled, serviced and ready to operate. The successful supplier shall have a qualified service representative in attendance with the sweeper during startup operation to make any adjustments and give instructions to assure proper operation of the sweeper.

Deliver to:

City of Bartlett – Fleet Services

3583 Altruria Rd.

Bartlett, TN 38135

ESY
 Initials

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

BID PRICING SHEET

(One original, clearly marked, and two copies, must include the specification check list,
 Public Acts 109 form and IRS Rev 2018 signed W-9 form)

One (1) required New and unused, current year REGENERATIVE AIR SWEEPER,
 2020 Peterbilt Model 220 Cab-over
 SPECIFY MAKE AND MODEL w/ Tymco Sweeper Model 600

Total Delivered Price \$ 248,739.00 Time required for delivery: 120/150 days

Total Bid in Words:

Two hundred forty-eight thousand
seven hundred thirty-nine and ^{no}/₁₀₀

NOTE: BID PRICING TO BE FIRM FOR 180 DAYS, WITH AN OPTION TO PURCHASE
 ADDITIONAL VEHICLES WITHIN ONE YEAR FROM BID DUE DATE AT THE SAME
 PRICE

Stringfellow, Inc.
 NAME OF FIRM

eddiey@stringfellow.biz
 Email

EDDIE YOUN
 Authorized Representative
 (Typed or Printed)

901-413-4455
 Telephone Number

Eddie J. Young
 Authorized Representative Signature

12/2/19
 Date

OPTION:

Provide Stainless Steel Body for
 Model 600 Sweeper rather than STANDARD Body
 for AN ADDITIONAL \$17,500.00.

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Regenerative Air Sweeper
 Sealed Bid: FY2020-11-033
 Due Date: December 12, 2019

PUBLIC ACTS 109
(Iran Divestment Act)

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalties of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to § 12-12-106."

Full text of Public Chapters can be found on the Tennessee Secretary of State's website: [http://tnsos.org/acts/ PublicActs.109.php](http://tnsos.org/acts/PublicActs.109.php).

Print Name EDDIE YAWN
 Signed Eddie Yawn
 Title West TN Sales

Subscribed and sworn before me this 27 day of NOV, 2019.

Signed [Signature] Print Name Kelly Nickles

Title Notary

My commission expires: 4/21, 2020.

NOTE: Bids cannot be considered nor awards made to anyone without the above required statement.

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. STRINGFELLOW, INC.	
2 Business name/disregarded entity name, if different from above STRINGFELLOW, INC.	
3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate ☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) ► _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ (Applies to accounts maintained outside the U.S.)
5 Address (number, street, and apt. or suite no.) See instructions. 2710 LOCUST STREET	Requester's name and address (optional)
6 City, state, and ZIP code NASHVILLE, TN 37207	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
6	2	-	1	2	9	1	2	5	4

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person ► <i>Colleen J. Young</i>	Date ► <i>12/2/19</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

December, 2019

List of Fifteen + Cities Currently Using TYMCO Model 600 Street Sweepers:

1. City of Memphis, Tennessee
2. City of Newport, Tennessee
3. City of Dyersburg, Tennessee
4. City of East Ridge, Tennessee
5. City of Nashville, Tennessee
6. City of Murfreesboro, Tennessee
7. City of Bristol, Tennessee
8. City of Sevierville, Tennessee
9. City of Crossville, Tennessee
10. City of Millington, Tennessee
11. Ashland, Kentucky
12. Jefferson Town, Kentucky
13. Bowling Green, Kentucky
14. Mayfield, Kentucky
15. Nicholasville, Kentucky
16. Frankfort, Kentucky
17. Town of Collierville, Tennessee
18. City of Paris, Tennessee
19. City of Milan, Tennessee
20. City of Covington, Tennessee

This is a small list to indicate surrounding cities which have this model. Also, in the area are several airports, and private paving, construction, and sweeping companies. Plus, there are many major cities across the United States, and Internationally that are using this model and many of the other models as well.



STRINGFELLOW

INC.

TRUCK BODIES • REFUSE EQUIPMENT • STREET SWEEPERS • SEWER CLEANERS
PARTS & SERVICE

December 12, 2019

City of Bartlett, Tennessee

RE: Authorized Parts & Service (Peterbilt/TYMCO)

Stringfellow, Inc. maintains a business location in Memphis at 1661 International Place Drive. We are currently in the process of locating a suitable service center in Shelby County. Until this location is secured, we have been able to provide for your City excellent parts and service, plus any warranty requirements and plan to continue those same quality services. We are able to offer on-site maintenance and support with fully stocked service truck to the City of Bartlett from our headquarters in Nashville within 24 hours. Of course, expeditious delivery of spare and replacement parts (including TYMCO), as in the past, will continue to take place.

Also, you are aware of one of the largest and reputable Truck Chassis dealers for Peterbilt Truck Center of Memphis, is located here in Memphis located at 1745 E. Brooks Road, Memphis, TN 38116. Also, there is a location in West Memphis, as well. They are open six days a week, and have extended hours during the week. They have a team of professionals who can meet all of your chassis needs for your Peterbilt chassis.

Looking forward to working with your staff, in order to provide your City a great product and service for your citizens.

Sincerely,

Eddie Yaun

MODEL 220

The Model 220 is Peterbilt's solution for pickup and delivery, beverage and refuse applications. Designed for driver productivity and uptime, the 220 features excellent visibility, an ergonomic interior and multiple options for easy upfit. With low chassis weight, the 220 is perfect for high-volume payloads, while the standard Allison automatic transmission and air disc brakes deliver excellent driveability and performance. The front cab panel provides easy access to service points for maximum uptime. The 220 is available with a GVW of 26,000 to 33,000 lbs. An automatic transmission is standard. A right-hand drive configuration is available for specialized applications like street sweeper and paint striper.

MODEL 220 SPECS

- PACCAR PX-7
 - Power: 200 – 260 HP
 - Torque: up to 660 lbs.-ft.
- Clear Rail Package Available
- Right-Hand Drive Configuration Available
- Collision Mitigation System Available



For more information on the Model 220, contact your local Peterbilt dealer or visit peterbilt.com.

PETE-9892 4/2019

VISIBILITY

Exceptional visibility results from the combination of an expansive windshield and large side windows.

INTERIOR

The spacious interior features a wrap-around dash with a driver information display, a multifunction steering wheel and ample storage including overhead and rear-wall compartments.

SERVICEABILITY

Service checks are easy. The front panel opens for quick access to the air filter, coolant, refrigerant, washer fluid, power-steering fluid, engine oil and 12-volt electrical outlet.

5.5.a

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)



Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

PETERBILT MOTORS COMPANY
Medium Duty Warranty Schedule
UNITED STATES
VEHICLE ONLY

THIS VEHICLE WARRANTY SCHEDULE APPLIES ONLY TO ORIGINAL FACTORY EQUIPMENT AND IS SUBJECT TO THE TERMS AND LIMITATIONS IN THE ATTACHED LIMITED WARRANTY AGREEMENT. Pursuant to the terms of the attached Limited Warranty Agreement, Peterbilt Motors Company will pay warranty claims for Warrantable Failures within the following maximum limits in time or mileage, whichever shall occur first. The Warrantable Failure must be brought to the attention of an authorized Dealer within 30 days of discovery.

	MONTHS	MILES
BASIC VEHICLE This coverage applies to the basic highway vehicle, except for additional coverage and warranty exclusions below.	12	Unlimited
Major Components Eaton, Meritor & Dana Spicer front axle, beam, spindles, kingpin & kingpin bushings. Eaton, Meritor & Dana Spicer rear axle, differential assembly, axle shafts & axle housing. Manual transmissions, gears, shafts, case & bell housing. Eaton auto shift. Bendix and Meritor brakes, brackets, cam shafts, spiders and slack adjusters (excludes Air Disc Brakes). Structural components of the cab, hood (hood half fenders), and sleeper. Sheppard and TRW steering gears.	24	Unlimited
Eaton Hybrid Components Hybrid Drive Unit (HDU) with Motors and Electronic Actuator (ECU), Electronic Clutch Actuator (ECA), Power Electronic Carrier (PEC), including batteries, Inverter, Hybrid Control Module (HCM), DC/DC Converter (in Utility Application Only), Auxiliary Power Generator Kit (APG) (in Utility Application Only)	36	150,000
Extended Frame, Structure and Cab Corrosion Frame rails, gussets, cross-members and A-Braces. Cab, hood and sleeper perforation caused by corrosion from within. This warranty does not apply to corrosion caused by damage to a cab, hood or sleeper or to finish paint.	36	Unlimited
Other Coverage		
PACCAR Batteries	12	Unlimited
Gaskets and wheel seals	12	50,000
CAB, HOOD & SLEEPER PAINT	12	100,000
FRAME PAINT - Black only	12	100,000
FRAME PAINT - All colors other than black	6	50,000
FRAME PAINT - Logger Mixer, Dump, Refuse, Oil Field & Construction applications	3	25,000
Severe Service Warranty is based on a Peterbilt chassis having any of the following: unlicensed off-road registration, all wheel drive, twin steer axles, all front steer axles rated @ 21,000 lbs. GAWR or greater, single rear drive axles rated @ 26,000 lbs. GAWR or greater, Tandem rear axles rated @ 52,000 lbs GAWR or greater, or 10% or more class C and/or D usage.	12	50,000

Chassis Number(s) (17-digit VIN)

Customer Initials _____

Attachment: Specs for Street Sweeper (2737 : Street Sweeper)

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

Meeting: 01/13/20 07:00 PM

Department: Parks and Recreation

Category: Proposal

Prepared By: Debbie Christopher

Department Head: Shan Criswell

AGENDA ITEM

Professional design services agreement for Pickleball Courts at Shadowlawn Park.

Recommend approving professional design services agreement proposal from Dalhoff Thomas Design Studio for Pickleball Courts at Shadowlawn Park at a total cost of \$32,100.00. Funds are available in 311.48311.780.51420.



6465 North Quail Hollow Road | Suite 401
Memphis, Tennessee 38120
901.646.5070

720 North Lamar Blvd | Suite A
Oxford, Mississippi 38655
662.550.4454

dt-designstudio.com
info@dt-designstudio.com

December 13, 2019

Mrs. Shan Criswell
Director, Bartlett Parks and Recreation
5868 Stage Road
Bartlett, TN 38134

**RE: Professional Services Agreement
Pickleball Complex - Shadowlawn Park
Bartlett, Tennessee**

Dear Mrs. Criswell,

We appreciate the opportunity to submit this proposal to provide the following professional design services for the Pickleball Complex at Shadowlawn Park. *Dalhoff Thomas design|studio* and our design team can provide the design services needed to complete the required tasks of this project.

The services for this project have been delineated so that we both understand the scope of services to be provided, along with the cost for those services. It is our understanding that the improvements will include six (6) lighted Pickleball Courts, Entrance at the existing Parking Lot, Entrance Sign and a Sidewalk to the Complex.

Design services are lump sum based on the scope of services indicated. This proposal includes expenses incurred directly in connection with the project, such as in-house printing, mileage, and delivery services. Printing of the Construction Documents for contractors is **not** included in this proposal. It is our understanding that the City of Bartlett will handle the distribution of the Construction Documents to contractors.

SERVICES INCLUDED

I. TOPOGRAPHIC SURVEYING

- A. Provide topographic survey information in the area of the proposed Pickleball Complex.

Fee for Topographic Surveying Services..... \$ 1,800.00

II. CONSTRUCTION DOCUMENTS

Preparation of Construction Documents to include:

- A. Site Plan

1. Dimension Site Plan indicating the location of the proposed improvements
2. Construction Details, as required

Mrs. Shan Criswell
 December 13, 2019
 Page 2 of 4

- B. Overall Grading Plan
 - 1. Existing Contours
 - 2. Proposed Contours
 - 3. Proposed Spot Elevations
- C. Enlarged Site Plan for Pickleball Courts
 - 1. Pedestrian Entrance at the existing Parking Lot
 - 2. Six (6) Pickleball Court layout
 - 3. Post-Tension slab stamped by a Structural Engineer
 - 4. Construction Details, as required
- D. Erosion and Sediment Control Plans
 - 1. Plans will provide erosion control details, stormwater management practices, and site stabilization requirements
- E. Electrical Plans
 - 1. Lighting Layout Plans for Pickleball Courts
 - 2. Lighting Photometric Specifications and Layout
 - 3. Electrical Detail, as required
 - 4. Coordination with MLG&W for power supply
- F. Landscape Plans
 - 1. Grassing Plan
- G. Contract Documents
 - 1. Preparation of Construction Cost Estimates
 - 2. Technical Specifications (only)
 - 3. Front End Documents provided by the City of Bartlett. Dalhoff Thomas Design will prepare the bid books for bidding.
 - 4. We will address contractor questions during bidding and prepare and issue addendums, if required.
 - 5. Assistance with bidding the project
 - 6. Evaluate contractors' bids, check references, and make recommendation to the City of Bartlett concerning the award of a construction contract.
 - 7. Provide a set of mylars for signature

Fee for Construction Documents services.....\$ 22,300.00

III. CONSTRUCTION ADMINISTRATION

- A. Evaluation of Shop Drawings
- B. Evaluation of Submittals
- C. Review of Change Orders and Field Orders (if needed)

Mrs. Shan Criswell
 December 13, 2019
 Page 3 of 4

- D. Substantial Completion Inspection and Preparation of Final Punch List
 - E. Final Inspection to ensure all items have been completed
 - F. Attend monthly project progress meetings with City and Contractor
 - G. Observation of the Construction Improvements as follows:
 - 1. Based upon a total construction period time frame of 6 months maximum, and would run concurrently
 - 2. Dalhoff Thomas Design or our representative will conduct on-site observations while construction is in process.
 - H. Revise Construction Plan mylar set with as-built changes
- Fee for Construction Administration services\$ 8,000.00*

SUMMARY OF FEES

I. Topographic Surveying	\$ 1,800.00
II. Construction Documents	\$ 22,300.00
III. Construction Administration	\$ 8,000.00
Total Lump Sum Fees	\$ 32,100.00

The above scope of services does not include:

- 1. Detention design
- 2. Preparing submittal information or attending a DRC meeting
- 3. It is our understanding that the construction documents will be approved administratively.

It is recognized that you may request additional work and if so, additional cost can be mutually agreed upon at the time requested. The hourly rates for this project shall be as follows:

Principal/Landscape Architect	\$170.00
Planner/Landscape Architect III	\$110.00
Planner/Landscape Architect II	\$105.00
Planner/Landscape Architect I	\$ 80.00
Clerical	\$ 45.00

Hourly rates are subject to change with a thirty (30) day prior notice.

We will bill you monthly until completion of the project (or upon completion of the project). Payment is due within thirty (30) days from the date of the invoice. In the event of breach or non-payment, the Contracting Party agrees to pay reasonable expenses of enforcement, including attorney fees and costs. Venue for enforcement of this Agreement shall be in Shelby County, Tennessee.

The obligation to provide further services under the Agreement may be terminated by either party upon written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of termination, *Dalhoff Thomas design|studio* will be paid for all services rendered to the date of termination and all reimbursable expenses.

Mrs. Shan Criswell
 December 13, 2019
 Page 4 of 4

The fees shown in this proposal are based on the Owner agreeing to limit the Professional's liability for all planning services to the Owner, all construction contractors, and subcontractors on the project, due to the Professional's negligent acts, errors or omissions, such that the total aggregate liability of the Professional to all those named shall not exceed the Professional's total fee for services rendered on the project.

The parties hereto agree that *Dalhoff Thomas design|studio* will be held harmless from any claims existing and future that may come from the use of any information including Boundary and Topographic Survey furnished to *Dalhoff Thomas design studio* by the Owner or others.

This proposal represents the entire understanding between you and us in respect to the "Project" and may only be modified in writing signed by both of us. If this satisfactorily sets forth your understanding of the arrangement between us, we would appreciate you signing a copy of the Letter Agreement in the space provided and returning it to *Dalhoff Thomas design|studio* via email or U.S. mail.

We anticipate the construction documents will be completed in two months from Notice to Proceed.

We are looking forward to working with you on this project. If you have any questions regarding this proposal, please do not hesitate to call. We will be waiting for your approval to proceed.

Sincerely,
Dalhoff Thomas design|studio



Dean Thomas, PLA, CLARB
 Principal

Your signature on this copy will authorize us upon its receipt to commence work. Please sign, date and return one copy for our files.

APPROVAL BY: _____
 Mayor Keith McDonald

_____ Date



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 01/13/20 07:00 PM

Department: Parks and Recreation

Category: Bid

Prepared By: Debbie Christopher

Department Head: Shan Criswell

Bid for stucco repair at Singleton Community Center.

On November 5, 2019 an ad was placed in *The Daily News*. On December 12, 2019 the City of Bartlett received three bids which were opened at City Hall.

Bids were received from the following companies:

Barnes & Brower	\$75,775.00
Legacy Construction Services	\$62,406.00
Wagner General	\$70,200.00

We recommend the bid be awarded to Legacy Construction Services for a total price of \$62,406.00.

Funds are available in Accounts 311.48311.780.51618, 110.44100.921 and 110.44100.266.

Thank you for your consideration.

BID RESPONSE SHEET

FY2020-11-035-STUCCO REPAIR - Parks & Rec

DUE 12/12/2019 AT 2:00 P.M.

COMPANY/BIDDER	BID AMOUNT	SUBS (if any)	PUBLIC ACTS	BID BOND	ACKNOWLEDGE ADDENDUM 1&2
			if yes check	if yes check	if yes check
BARNES & BROWER	75,775.00	Jesse Bryant Roofing	•	•	•
LEGACY CONSTRUCTION SERVICES*	62,406.00	N/A	•	•	•
WAGNER GENERAL	70,200.00	N/A	•	•	•
*Apparent low bidder pending review					

Attachment: SINGLETON STUCCO REPAIR bid response sheet (2744 : Singleton Stucco Repair Project)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 01/13/20 07:00 PM

Department: Finance

Category: Bid

Prepared By: Dick Phebus

Department Head: Dick Phebus

Bid for 2018 Sport Utility Vehicle.

On December 12, 2019 an ad was placed in *The Daily News*. On December 26, 2019 the City of Bartlett received bids from a single source, which was opened at City Hall.

Bid (with alternate) was received from the following company:

Freeland Chevrolet:	
2020 Chevrolet Tahoe 2wd LS	\$39,250.00
2018 Chevrolet Tahoe 2wd	\$34,500.00

We recommend the bid be awarded to Freeland Chevrolet for a 2018 Chevrolet Tahoe 2wd for a total price of \$34,500.

Funds are available in Account 311.48311.785.10620 and 110.41500.935.

Thank you for your consideration.

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 01/13/20 07:00 PM

Department: Finance

Category: Report

Prepared By: Eric Phan

Department Head: Dick Phebus

Treasurer's Report for November 2019.



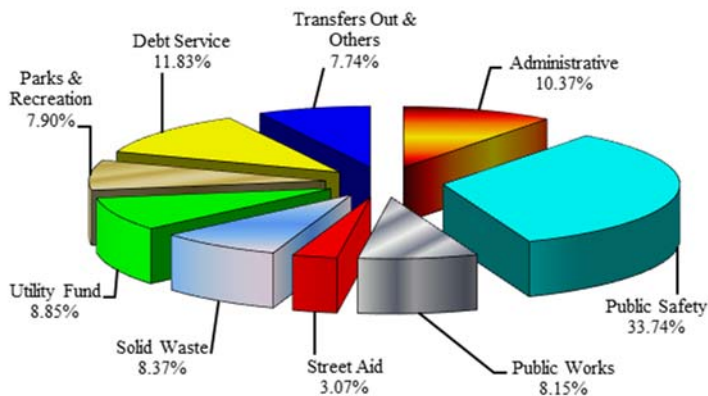
City of Bartlett

FINANCIAL REPORT

November 30, 2019

Total Expenditures, FY 2020 Budget: \$84,600,177

WHERE THE \$ GOES (Does not include School)

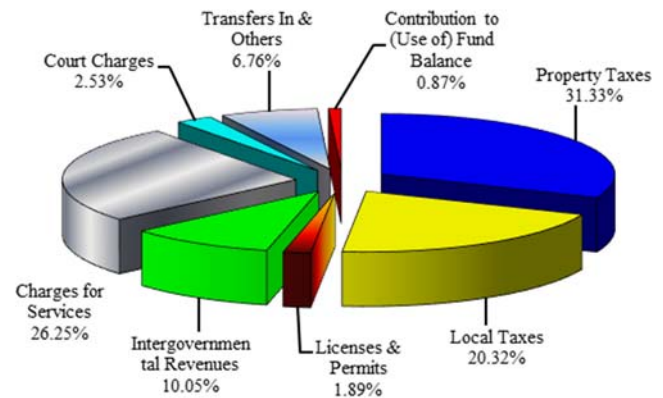


BUDGET HIGHLIGHTS

- June 30, 2019 year-to-date actual is unaudited.
- Information in this report is preliminary Fiscal Year 2019 year-end.
- Property tax bills were mailed in November and are due February 28.
- Delinquent 2018 property taxes were submitted to the Trustee for collection.

Total Revenues, FY 2020 Budget: \$84,600,177

WHERE THE \$ COMES FROM (Does not include School)



FY 2020 YEAR-TO-DATE For The Period Ending November 30, 2019

	Adopted Budget	Year-to-Date Actual
General Fund Expenditures		
Administrative	\$ 8,065,468	\$ 2,859,260
Public Safety	27,951,102	12,093,916
Public Works	6,730,619	2,877,293
Parks and Recreation	6,050,387	2,523,024
Performing Arts	601,966	322,023
Transfers & Other Gen. Fund Items	5,534,019	2,346,019
Subtotal	\$ 54,933,561	\$ 23,021,536
General Fund Revenues		
Property Taxes	\$ 26,380,000	\$ 2,290,181
Local Taxes	13,663,410	3,434,606
Building and Development Fees	1,592,700	554,559
Intergovernmental	6,312,000	1,535,110
Charges for Services	4,497,190	1,725,042
Court Charges	1,945,000	608,138
Other Revenue	543,261	144,678
Subtotal	\$ 54,933,561	\$ 10,292,314
Special Rev. Funds - Expenditures	\$ 11,209,065	\$ 4,178,215
Special Rev. Funds - Revenues	\$ 11,209,065	\$ 4,015,329
Utility Expenses	\$ 9,725,000	\$ 4,166,844
Utility Revenues	\$ 9,725,000	\$ 4,086,291
Debt Service Expenditures	\$ 8,732,551	\$ 6,808,695
Debt Service Revenues	\$ 8,732,551	\$ 2,104,327
Total Expenditures	\$ 84,600,177	\$ 38,175,290
Total Revenues	\$ 84,600,177	\$ 20,498,261

Note: FY 2020 Adopted Budget includes use of fund balance in the Special Revenue Funds and the Debt Service Fund.

Attachment: Nov19FinRpt (2745 : Treasurer's Report for November 2019.)



City of Bartlett -- Financial Summary
For The Period Ending For The Period Ending November 30, 2019

	FY 2019 Unaudited Actual	FY 2020 Adopted Budget	Increase/ Decrease in \$	Year-to-Date Actual FY 2019	Year-to-Date Actual FY 2020	Increase/ Decrease in \$	Percent of FY 2019 Actual	Percent of FY 2020 Budget	Increase/ Decrease in %
General Fund Expenditures									
Administrative	\$ 7,312,716	\$ 8,065,468	\$ 752,752	\$ 2,577,345	\$ 2,859,260	\$ 281,915	35.24%	35.45%	0.21%
Public Safety	27,066,233	27,951,102	884,869	11,408,409	12,093,916	685,507	42.15%	43.27%	1.12%
Public Works	6,146,159	6,730,619	584,460	2,513,375	2,877,293	363,919	40.89%	42.75%	1.86%
Parks and Recreation	5,503,662	5,927,719	424,057	2,355,978	2,523,024	167,046	42.81%	42.56%	-0.24%
Performing Arts	676,342	724,634	48,292	290,522	322,023	31,501	42.95%	44.44%	1.48%
Transfers & Other Gen. Fund Items	6,771,704	5,534,019	(1,237,685)	2,846,019	2,346,019	(500,000)	42.03%	42.39%	0.36%
Total General Fund Expenditures	\$ 53,476,816	\$ 54,933,561	\$ 1,456,745	\$ 21,991,648	\$ 23,021,536	\$ 1,029,888	41.12%	41.91%	0.78%
General Fund Revenues									
Property Taxes	\$ 25,871,946	\$ 26,380,000	\$ 508,054	\$ 2,408,158	\$ 2,290,181	\$ (117,977)	9.31%	8.68%	-0.63%
Local Taxes	13,335,177	13,663,410	328,233	3,258,831	3,434,606	175,774	24.44%	25.14%	0.70%
Building and Development Fees	1,656,594	1,592,700	(63,894)	596,754	554,559	(42,196)	36.02%	34.82%	-1.20%
Intergovernmental	6,337,953	6,312,000	(25,953)	1,465,774	1,535,110	69,336	23.13%	24.32%	1.19%
Charges for Services	4,492,490	4,497,190	4,700	1,717,439	1,725,042	7,603	38.23%	38.36%	0.13%
Court Charges	1,776,992	1,945,000	168,008	736,109	608,138	(127,971)	41.42%	31.27%	-10.16%
Other Revenue	591,957	543,261	(48,696)	190,474	144,678	(45,796)	32.18%	26.63%	-5.55%
Total General Fund Revenues	\$ 54,063,109	\$ 54,933,561	\$ 870,452	\$ 10,373,541	\$ 10,292,314	\$ (81,227)	19.19%	18.74%	-0.45%
Special Revenue Funds									
Street Aid Fund	\$ 2,037,940	\$ 2,585,000	\$ 547,060	\$ 1,088,649	\$ 1,141,475	\$ 52,826	53.42%	44.16%	-9.26%
Solid Waste Fund	6,052,064	7,185,191	1,133,127	2,737,949	2,145,066	(592,883)	45.24%	29.85%	-15.39%
General Improvement Fund	708,032	831,500	123,468	465,431	481,097	15,666	65.74%	57.86%	-7.88%
Drug Enforcement Fund	236,806	294,200	57,394	92,653	33,086	(59,567)	39.13%	11.25%	-27.88%
DEA Enforcement Fund	202,414	124,700	(77,714)	74,664	139,884	65,220	36.89%	112.18%	75.29%
Drainage Control Fund	91,407	127,374	35,967	38,012	43,778	5,766	41.59%	34.37%	-7.22%
Park Improvement Fund	16,936	22,700	5,764	16,936	0	(16,936)	0.00%	0.00%	0.00%
E-Citation Fund	0	38,400	38,400		204	204	0.00%	0.53%	0.53%
Grant Funds	734,191	0	(734,191)	296,615	193,626	(102,989)	40.40%	0.00%	-40.40%
Special Revenue Funds - Expenditures	\$ 11,484,352	\$ 11,209,065	\$ 1,129,275	\$ 4,810,909	\$ 4,178,215	\$ (632,694)	41.89%	37.28%	-4.62%
Special Revenue Funds - Revenues	\$ 10,587,254	\$ 11,209,065	\$ 621,811	\$ 3,724,019	\$ 4,015,329	\$ 291,310	35.17%	35.82%	0.65%
Utility Fund									
Total Utility Operations	\$ 8,710,397	\$ 8,097,646	\$ (612,751)	\$ 4,835,170	\$ 3,132,163	\$ (1,703,007)	55.51%	38.68%	-16.83%
Total Utility Debt Expenses	1,302,718	1,224,570	(78,148)	1,158,546	1,034,681	(123,865)	88.93%	84.49%	-4.44%
Total Utility Expenses	\$ 10,013,115	\$ 9,725,000	\$ (690,899)	\$ 5,993,716	\$ 4,166,844	\$ (1,826,872)	59.86%	42.85%	-17.01%
Total Utility Revenues	\$ 8,662,223	\$ 9,725,000	\$ 1,062,777	\$ 3,753,124	\$ 4,086,291	\$ 333,167	43.33%	42.02%	-1.31%
Debt Service Fund									
Total Debt Service Expenditures	\$ 8,468,420	\$ 8,732,551	\$ 264,131	\$ 6,756,315	\$ 6,808,695	\$ 52,380	79.78%	77.97%	-1.81%
Total Debt Service Revenues	\$ 8,293,241	\$ 8,732,551	\$ 439,310	\$ 778,810	\$ 2,104,327	\$ 1,325,518	9.39%	24.10%	14.71%
Total Expenditures	\$ 83,442,702	\$ 84,600,177	\$ 2,159,252	\$ 39,552,588	\$ 38,175,290	\$ (1,377,298)	47.40%	45.12%	-2.28%
Total Revenues	\$ 81,605,826	\$ 84,600,177	\$ 2,994,351	\$ 18,629,494	\$ 20,498,261	\$ 1,868,767	22.83%	24.23%	1.40%



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 2739)

Meeting: 01/13/20 07:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 2739

Resolution 01-20, a resolution to amend the Fiscal Year 2020 Grants Fund budget to appropriate funds for Shelby County Government grants for Police Department security cameras and Parks Department ballpark renovations.

WHEREAS, the City of Bartlett has been approved for two grants from the Shelby County Government for police department neighborhood security cameras and parks department ballpark renovations for the City through the Community Foundation of Greater Memphis; and

WHEREAS, the police grant of \$97,500 will be a direct grant to the City which will provide funding for neighborhood security cameras; and

WHEREAS, the parks department ballpark renovation grant of \$100,000 will be a flow through grant to the Community Foundation of Greater Memphis which will then provide funding to the Bartlett parks department for Deermont ballpark renovations;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the City of Bartlett Fiscal Year 2020 Grants Fund budget is amended to appropriate funds necessary to complete the projects as provided below:

<u>Fund Account Number</u>	<u>Expenditures</u>	<u>Revenues</u>
131.42100.921.02520	\$97,500	
131.30000.33585.02520		\$97,500
131.44000.780.04020	\$100,000	
131.30000.33585.04020		\$100,000

Adopted this day of January 13, 2020

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Penny Medlock, City Clerk