



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, MAY 13, 2025 - BARTLETT CITY HALL - 6:00 PM

INVOCATION

Opening Prayer by Fred Shackelford, Ellendale Baptist Church

FUTURE MEETINGS

Board of Zoning Appeals, May 15 at 6 p.m.

Historic Preservation Commission, May 19 at 6:30 p.m.

BPACC Advisory Board, May 20 at 6 p.m.

Design Review Commission, May 20 at 6:30 p.m.

RECOGNITIONS

Building Safety Month

National Public Works Week

Kids to Parks Day

National Senior Health and Fitness Day

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the April 22, 2025 Board of Mayor and Aldermen Regular Meeting

UNFINISHED BUSINESS

- I **Second Reading of Ordinance 25-01, an ordinance to rezone from “C-L” Neighborhood Commercial to “C-H” Highway Business Commercial property at 8229 Highway 70. (Kim Taylor, Director of Planning and Economic Development). The public hearing has been set for May 27, 2025.**

CONSENT AGENDA

There are no consent items this meeting.

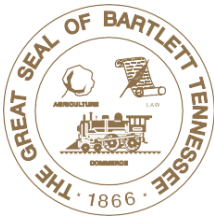
NEW BUSINESS

- 1 Resolution 13-25, a resolution to amend the Fiscal Year 2025 Bartlett City General Purpose School Fund, Discretionary Grant Fund, and Education Capital Projects Fund. (Dick Phebus, Director of Finance)**
- 2 Resolution 14-25, a resolution authorizing the execution and delivery of a lease purchase agreement for the acquisition of computers for the Bartlett City School System and an agreement with the Bartlett City Board of Education for the payment of obligations under the lease purchase agreement. (Dick Phebus, Director of Finance)**
- 3 Resolution 15-25, a resolution to amend the Fiscal Year 2025 Grants Fund Budget to appropriate \$175,000 funding from Shelby County's Community Enhancement Program. (Dick Phebus, Director of Finance)**
- 4 Resolution 16-25, a resolution to request unclaimed balance of accounts remitted to State Treasurer under Unclaimed Property Act. (Dick Phebus, Director of Finance)**
- 5 Resolution 17-25, a resolution to amend the Fiscal Year 2025 General Fund Budget to appropriate \$4,000 for qualified law enforcement officers funded by the State of Tennessee Recruitment and Retention Grant Program. (Dick Phebus, Director of Finance)**
- 6 First Reading of Ordinance 25-02, an ordinance to adopt the 2025-2026 General Fund, Street Aid Fund, Solid Waste Fund, General Improvement Fund, Drug Enforcement Fund, DEA Enforcement Fund, Drainage Fund, Parks Improvement Fund, Bartlett City School Fund, Utility Fund, Debt Service Fund and Capital Improvements Fund budgets. (Dick Phebus, Director of Finance). The public hearing to be set for June 10, 2025.**
- 7 First Reading of Ordinance 25-03, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2025. (Dick Phebus, Director of Finance). The public hearing to be set for June 10, 2025.**

OPEN DISCUSSION

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

ADJOURNMENT



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, APRIL 22, 2025 - BARTLETT CITY HALL - 6:00 PM

ATTENDANCE

Mayor David Parsons: Present (5:20 PM), Alderman Brad King: Present (5:18 PM), Alderman Robert Griffin: Present (5:19 PM), Alderman David Reaves: Present (5:19 PM), Alderman Monique L. Williams: Present (5:21 PM), Vice Mayor Jack Young: Present (5:22 PM), Alderman Kevin Quinn: Present (5:23 PM).

INVOCATION

Opening Prayer by Bo Grace, Waypoint Baptist Church

FUTURE MEETINGS

Bartlett Library Advisory Board, April 24 at 6 p.m.

YMCA Advisory Board, April 28 at 6 p.m.

City Beautiful Commission, May 1 at 6:30 p.m.

Industrial Development Board, May 1 at 6:30 p.m.

Family Assistance Commission, May 5 at 6 p.m.

Planning Commission, May 5 at 6:30 p.m.

Beer Board, May 6 at 6 p.m.

Bartlett Station Commission, May 7 at 7:30 a.m.

Parks and Recreation Advisory Board, May 8 at 6 p.m.

RECOGNITIONS

Administrative Professionals Day

Proclamation presented in recognition of Administrative Professionals' Day on Wednesday, April 23, 2025.

Professional Municipal Clerks Week

Proclamation issued in recognition of Professional Municipal Clerks Week on May 4, 2025 through May 10, 2025. The office of Municipal Clerk is the oldest among public servants.

*****Official Business of the Day*****

Minutes Acceptance: Minutes of Apr 22, 2025 6:00 PM (MINUTES ACCEPTANCE)

MINUTES ACCEPTANCE**Minutes of the April 8, 2025 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	David Reaves, Alderman
AYES:	Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

CONSENT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

- 1 **Special Event Permit for Bartlett Live Music Series. (Trey Arthur, Director of Code Enforcement)**
The events will be held on July 12, July 26, August 9, August 23, September 6, and September 20 from 7:00 p.m. to 10:00 p.m. at the A. Keith McDonald Pavilion in W.J. Freeman Park.
- 2 **Special Event Permit for One More Loved 5k. (Trey Arthur, Director of Code Enforcement)**
The event will be held on Saturday, June 7 from 8:00 a.m. to 1:00 p.m. at Faith Baptist Church located at 3755 N. Germantown Road.
- 3 **Special Event Permit for Memphis Runners Track Club Road Race Series, Cindy and Michael Rickert 5 Mile Runs. (Trey Arthur, Director of Code Enforcement)**
The events will be held on Sundays, August 10 and 24, from 5:30 a.m. to 9:30 a.m. at W.J. Freeman Park.
- 4 **Amendment #3 for Allen and Hoshall Design Contract for sewer work funded by ARPA Funds. (John Horne, Director of Engineering)**
Recommend accepting Amendment #3 for Allen and Hoshall's Design Contract in the amount of \$54,400.00. Funding is available in the FY25 approved budget.
- 5 **Purchase sanitary sewer easements for the Lakeland Oliver Creek Sewer Project. (John Horne, Director of Engineering)**
Request approval to purchase four sanitary sewer easements at a total appraised value of \$49,742.00. Easement acquisition will be conducted by Engineering staff. Funds are available in Account 312.48312.780.809.

Minutes Acceptance: Minutes of Apr 22, 2025 6:00 PM (MINUTES ACCEPTANCE)

6 Bid for Logging Recorder. (Jeff Cox, Police Chief)

Recommend accepting the lowest qualified bid for logging recorder for \$154,416.60 and a five- year maintenance agreement for \$113,409.95 from AMK Services.

Funds for the logging recorder will be furnished by Shelby County 911 District at \$154,416.60. Funds are available in Account 123.48123,264 for the five-year maintenance agreement for a cost of \$113,409.95.

7 Authorization to auction surplus property. (Dick Phebus, Director of Finance)

Eight items have been identified as having a potential auction value of \$500 or more and will be auctioned on GovDeals.com.

8 Treasurer's Report for February 2025. (Dick Phebus, Director of Finance)

Budgeted Expenditures \$100,937,114
 Year-to-date Expenditures\$ 62,612,687
 Budgeted Revenues \$100,937,114
 Year-to-date Revenues \$ 60,013,213

NEW BUSINESS**1 Appoint Don Conway to the Planning Commission. (David Parsons, Mayor)**

RESULT:	APPROVED [UNANIMOUS]
MOVER:	David Reaves, Alderman
SECONDER:	Robert Griffin, Alderman
AYES:	Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

2 Appoint James Reid to the Planning Commission. (David Parsons, Mayor)

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Kevin Quinn, Alderman
AYES:	Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn

3 First Reading of Ordinance 25-01, an ordinance to rezone from “C-L” Neighborhood Commercial to “C-H” Highway Business Commercial property at 8229 Highway 70. (Kim Taylor, Director of Planning and Economic Development)

The request comes from the property owner. Five acres face U.S. Highway 70 and five acres face Memphis Arlington Road. The second reading will be on Tuesday, May 13, 2025.

RESULT:	APPROVED ON FIRST READING [UNANIMOUS]	Next: 5/13/2025 6:00 PM
MOVER:	David Reaves, Alderman	
SECONDER:	Robert Griffin, Alderman	
AYES:	Robert Griffin, David Reaves, Monique L. Williams, Jack Young, Kevin Quinn	

OPEN DISCUSSION

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Alderman Kevin Quinn reminded everyone about the upcoming City Plant Sale this weekend, Saturday, April 26 through Sunday, April 27.

Alderman Robert Griffin reminded everyone of the Jazz Night with a Silent Auction at Bartlett High School at 6:30 p.m. in the cafeteria.

Alderman David Reaves announced that Resolution 08-25, a resolution of the Board of Mayor and Aldermen of the City of Bartlett requesting the Tennessee General Assembly to enact an amendment to the City Charter, passed in the House (86-7) and Senate (unanimously). It is awaiting the signature of Governor Bill Lee.

Trey Arthur, Director of Code Enforcement, reported the owners of Quail Ridge Golf Course are now receiving notices from the City regarding the property. The original notices had been delivered to the Club House and no one was available to accept them.

Debbie Gelineau, Director of Community Relations, reminded everyone about the upcoming National Day of Prayer observance at A. Keith Pavilion in Freeman Park beginning at noon.

Kathleen Bearden, 5503 Wakefield Cove, Bartlett, 38134, came forward and asked for clarification on the location of proposed rezoning of the property at 8229 Highway 70. Kim Taylor, Director of Planning and Economic Development, provided Ms. Bearden with a map of the location.

Charlotte Potter, 3020 Barrycrest Drive, Bartlett, 38134, and Betty Newman, 3035 Ingleside Drive, Bartlett, 38134 came forward expressing their concerns regarding the right of way and property on the perimeter of U.S. Post Office, 2966 Elmore Park Road, Bartlett. They stated the grass is overgrown, trash is spread all around the property, and downed limbs have broken a fence separating the Post Office from a residence. Mayor Parsons asked them to send him an email with their concerns and the City will forward those to leadership overseeing the U.S. Post Office.

ADJOURNMENT

Meeting adjourned at 6:23 PM

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Minutes Acceptance: Minutes of Apr 22, 2025 6:00 PM (MINUTES ACCEPTANCE)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 3756)

Meeting: 05/13/25 06:00 PM

Department: Planning and Economic Development

Category: Amendment

Prepared By: Melissa Hale

Initiator: Kim Taylor

Sponsors:

DOC ID: 3756

Ordinance 25-01, an ordinance to rezone from “C-L” Neighborhood Commercial to “C-H” Highway Business Commercial property at 8229 Highway 70.

WHEREAS, an application has been received to rezone property described herein from “C-L” Neighborhood Commercial to “C-H” Highway Business; and

WHEREAS, a public hearing was held before the City of Bartlett Planning Commission on the 7th day of April 2025, and notice thereof published in *The Bartlett Express*, and made a favorable recommendation to the Board of Mayor and Aldermen that the proposed rezoning be approved; and

WHEREAS, a public hearing was held before this body on the 27th day of May 2025, and notice thereof published in *The Bartlett Express*,

NOW, THEREFORE, be it ordained by the Board of Mayor and Aldermen of the City of Bartlett:

SECTION 1. The property described as follows is hereby rezoned from “C-L” to “C-H”:

A tract of land situated in Bartlett, Shelby County, Tennessee being the John Thomas Brandon Investment Services Trust IV property of record in Instrument Number 20135291 and part of the John Thomas Brandon Investment Services Trust II property of record in Instrument Number 19048131 in the Shelby County Register’s Office and being more particularly described as follows: s Office and being more particularly described as follows: BEGINNING at a found iron pin in the south line of U.S. Highway 70 (41’ from centerline) being North 66 degrees 31 minutes 37 from centerline) being North 66 degrees 31 minutes 37 seconds East a distance of 1300.95 feet from the northward projection of the east line of Germantown Road (R.O.W. varies), said point being the northeast corner of the MJM Germantown Road, LLC property of record in Instrument Number 02041429 in Said Register’s Office; s Office; thence North 67 degrees 12 minutes 17 seconds East along the south line of U.S. 70 a distance of 470.00 feet to a found axle being the northwest corner of the Janet Jean Bingham et al property of record in Instrument Number 11016609 in said Register’s Office; s Office; thence South 04 degrees 00 minutes 15 seconds West along the west line of said Bingham property a distance of 644.49 feet to a set iron pin; thence North 88 degrees 35 minutes 37 seconds West along a severance line across said Brandon Trust II property a distance of 416.73 feet to a set iron pin in the east line of said MJM property; thence North 03 degrees 35 minutes 48 seconds East along said east line a distance of 451.48 feet to the POINT OF BEGINNING and containing 229,193 square feet or 5.262 acres of land, more or less.

SECTION 2. SEVERABILITY - Should any provision or part of this Ordinance be rendered void or unenforceable by any court of law, statute or other authority, the rest and remainder of this Ordinance shall remain in full force and effect.

SECTION 3. EFFECTIVE DATE - This Ordinance shall be effective from and after its final

passage, the public welfare requiring it.

First Reading: April 22, 2025

Second Reading: May 13, 2025

Third Reading: May 27, 2025

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk

EXP REALTY
US 70 HIGHWAY IMPROVEMENTS
BARTLETT, TN



06/03/2024
ISSUED FOR
PERMIT

CONTACTS

PROPERTY OWNER	JOHN T. BRANDON 8223 HIGHWAY 70 ARLINGTON, TN 38002
DESIGN PROFESSIONAL	BARGE DESIGN SOLUTIONS 60 GERMANTOWN COURT, SUITE 100 MEMPHIS, TENNESSEE 38018 901.755.7166 CONTACT: RUSS BRASFIELD, PE
OWNER REPRESENTATIVE	EXP REALTY BRUCE MINLER 901.482.0444
WATER SERVICE	CITY OF BARTLETT 6400 STAGE ROAD BARTLETT, TN 38134 901.385.6499 CONTACT: DALAN HUBBARD
SEWER	CITY OF BARTLETT 6400 STAGE ROAD BARTLETT, TN 38134 901.385.6499 CONTACT: DALAN HUBBARD

INDEX OF DRAWINGS

SHEET NO.	DESCRIPTION
C0.00	COVER SHEET
C0.01	GENERAL NOTES
C0.21	EXISTING CONDITIONS
C1.01	SITE LAYOUT PLAN
C2.01	GRADING PLAN AND PROFILE
C2.02	US HIGHWAY 70 CROSS SECTIONS
C2.03	US HIGHWAY 70 CROSS SECTIONS
C2.41	INITIAL EROSION & SEDIMENT CONTROL PLAN
C2.42	FINAL EROSION & SEDIMENT CONTROL PLAN
C7.01	SITE DETAILS
C7.41	SEDIMENT AND EROSION CONTROL DETAILS



VICINITY MAP

NOT TO SCALE

PROPERTY DATA

PARCEL ID B0149 00860 & B0149 00861
ZONING CL AND RE

FEMA NOTE

THIS PARCEL IS NOT LOCATED IN A FLOOD HAZARD AREA ACCORDING TO
FEDERAL EMERGENCY MANAGEMENT AGENCY FLOOD INSURANCE RATE MAP
COMMUNITY NO. 47157C, PANEL NO. 0310G, DATED FEBRUARY 5, 2013. ZONE
"X."



60 Germantown Court // Suite 100 // Memphis, Tennessee 38018
Phone (901) 755-7166 // Fax (901) 755-7844

DEPARTMENT OF ENGINEERING

BARTLETT, TENNESSEE

SURVEY: BARGE DATE: - BOOK: -
DESIGN: BARGE DATE: - SCALE

CITY ENGINEER DATE

EXP REALTY
US 70 UTILITY IMPROVEMENTS
BARTLETT, TN

C0.00

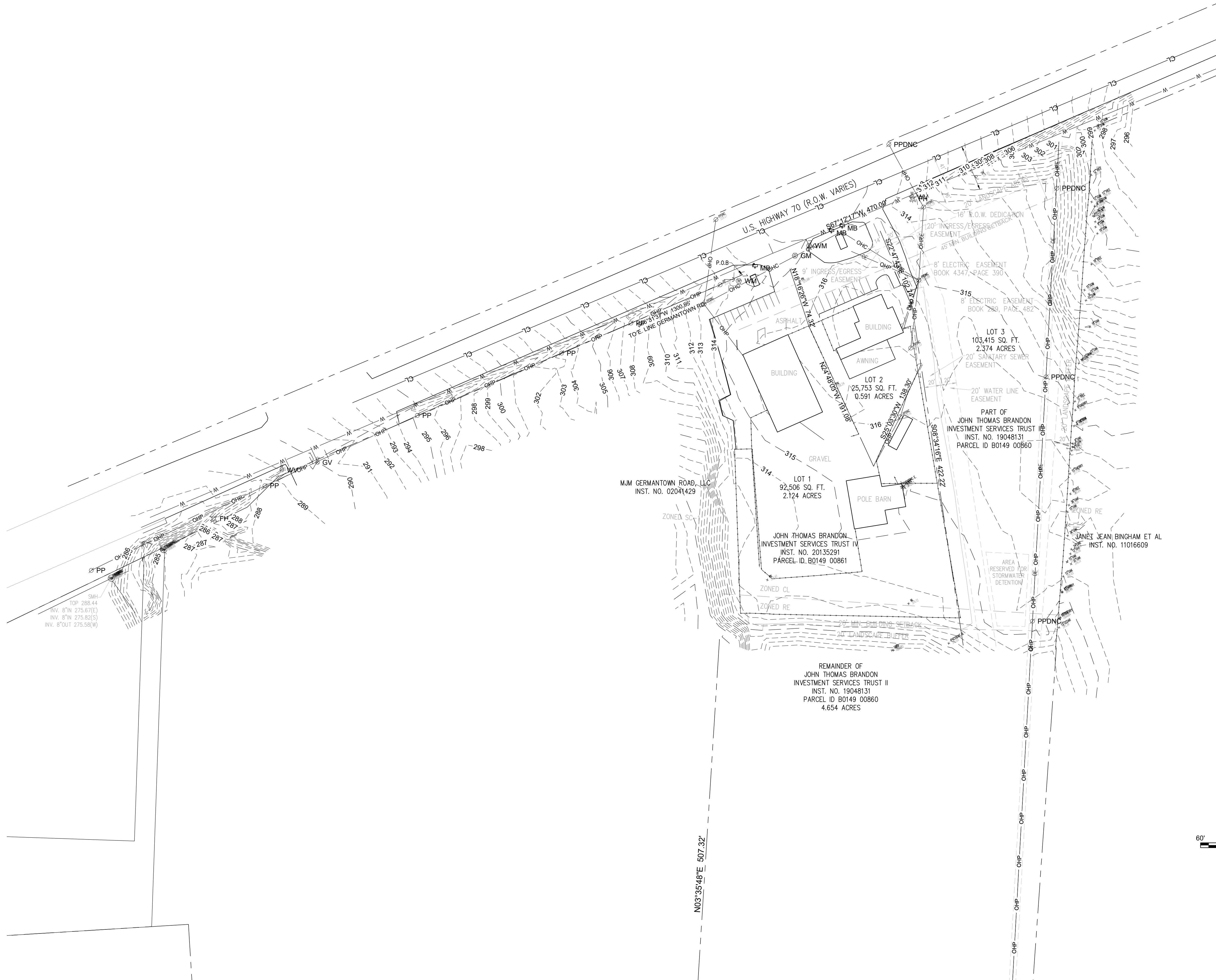
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EXP REALTY
US 70 HIGHWAY IMPROVEMENTS

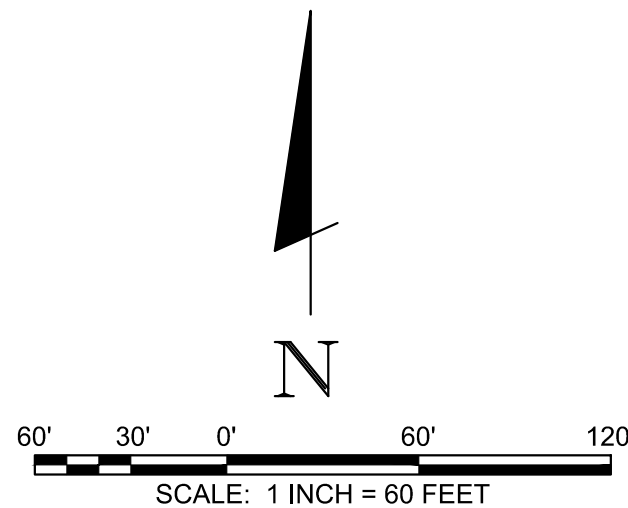
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	EXISTING MAJOR CONTOUR
	EXISTING MINOR CONTOUR
	EXISTING FENCE
	PROPERTY LINE
	EXISTING OVERHEAD POWER
	EXISTING WATER LINE
	EXISTING OVERHEAD CABLE
	EXISTING POWER POLE
	EXISTING WATER METER
	EXISTING WATER VAULT
	EXISTING GAS VAULT
	CENTER LINE



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DATUM: TNSPC (NAD83) NAVD 1988	FEMA PANEL: ZONE "X", PANEL NO. 47157C0310G, 2/5/13.	PARCEL ID: B0149 00680 B0149 00681
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DEPARTMENT OF ENGINEERING

BARTLETT, TENNESSEE

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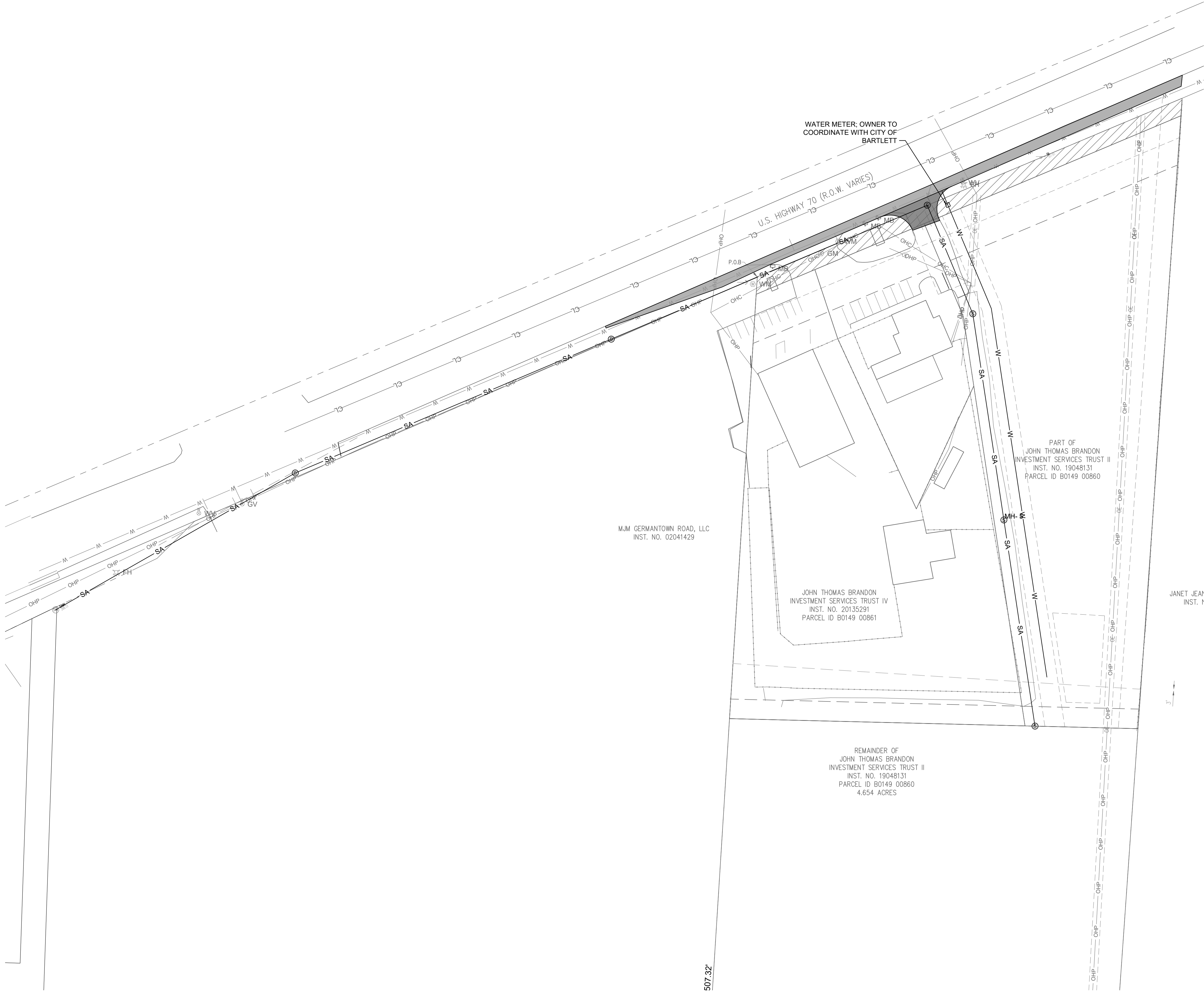
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SAVED: 4/4/2025

PLOTTED: 4/4/2025



LEGEND

ASPHALT SHOULDER

8" PVC SEWER

2" PVC WATER

10' 5' 0' 10' 20'

SCALE: 1 INCH = 10 FEET

N

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DATUM:
TNSPC (NAD83)
NAVD 1988

FEMA PANEL:
ZONE "X", PANEL NO.
47157C0310G, 2/5/13.

PARCEL ID:
B0149 00860
B0149 00861

DEPARTMENT OF ENGINEERING

BARTLETT, TENNESSEE

SURVEY: BARGE

DATE: -

BOOK: _____

DESIGN: BARGE

DATE: -

SCALE

CITY ENGINEER

DATE

REVISION INFORMATION

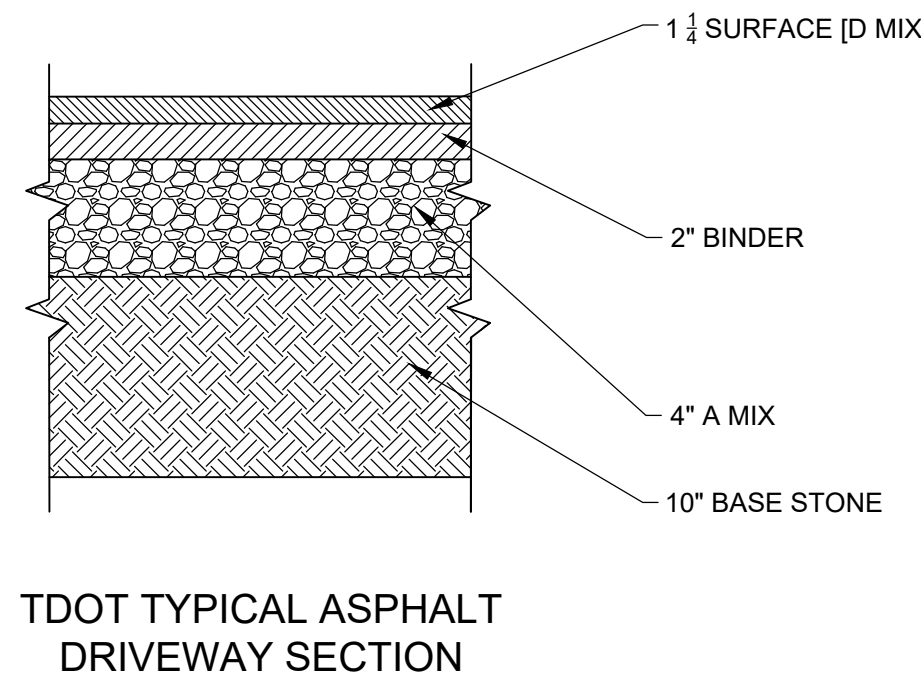
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C1.00

FILE NO. 3855000

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Packet Pg. 13

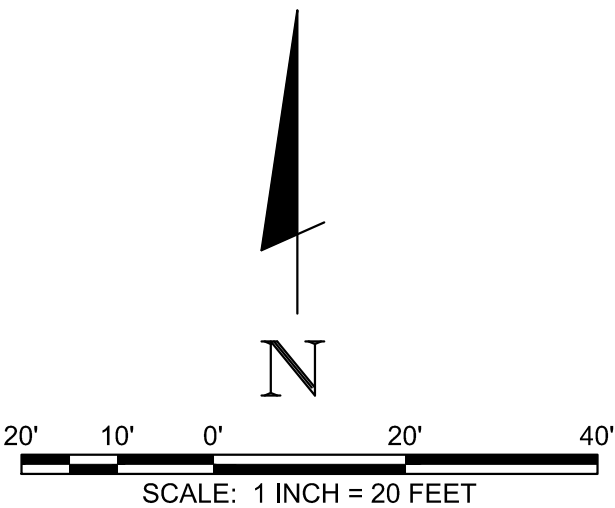


- ## GENERAL NOTES
1. ALL DRIVEWAYS MEET TDOT INTERSECTION SITE DISTANCE STANDARDS.
 2. ALL STRIPING IN TDOT ROW SHALL BE THERMOPLASTIC
- SPEED LIMIT: 50
AATD (2023): 10,375
EDGE CLEARANCE: 27'

1. 8" COMPACTED MINERAL AGGREGATE BASE
2. 2" ASPHALTIC BASE (TDOT 307C)
3. 1.5" RIDING SURFACE (TDOT 411D)

ASPHALT ROADWAY

ASPHALT DRIVEWAY



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TATUM: INSPC (NAD83) AVD 1988	FEMA PANEL: ZONE "X", PANEL NO. 47157C0310G, 2/5/13.	PARCEL B0149 00 B0149 00

DEPARTMENT OF ENGINEERING

BARTLETT, TENNESSEE

SURVEY: BARGE

DATE: -

BOOK: _____

DESIGN: BARGE

DATE: -

SCALE

CITY ENGINEER

DATE _____

OVERALL SITE AND UTILITY PLAN

EXP REALTY

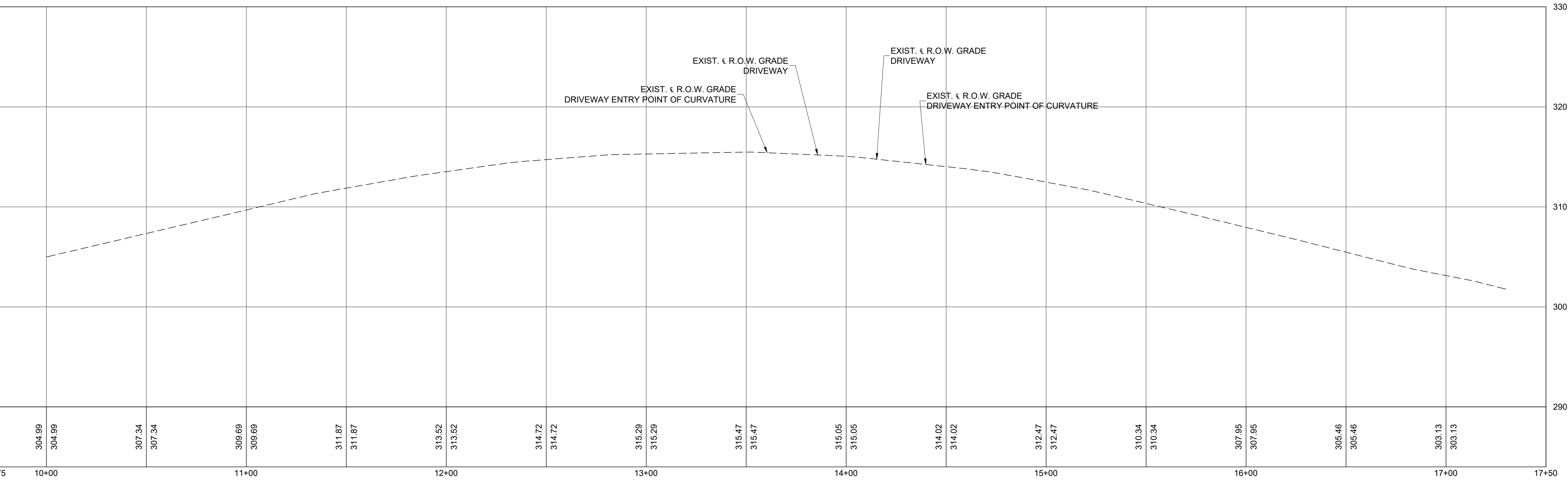
BARTLETT, TN

Attachment: JTB Rezoning (3756 : Ord. 25-01, Rezone 8229 Hwy 70)

C1.01

FILE NO. 3855000

1. SEE SHEET C0.01 FOR ADDITIONAL GRADING AND DRAINAGE NOTES.
2. CONTRACTOR TO FIELD VERIFY LOCATIONS OF EXISTING UTILITIES PRIOR TO START OF CONSTRUCTION.

DEPARTMENT OF ENGINEERING

SURVEY: BARGE DATE: - BOOK: _____

DESIGN: BARGE DATE: - SCALE

CITY ENGINEER DATE

[illegible]

GRADING PLAN AND PROFILE

EXP REALTY

US 70 HIGHWAY IMPROVEMENTS

C2.01
LE NO. 3855000

GENERAL NOTES

1. SEE SHEET C0.01 FOR EROSION AND SEDIMENT CONTROL NOTES.
2. REMOVE ALL SEDIMENT AND EROSION CONTROL MEASURES EXCEPT FOR OUTLET PROTECTION UPON SUBSTANTIAL COMPLETION OF SITE OR WHEN GRASS IS THOROUGHLY ESTABLISHED, WHICHEVER COMES LAST

INTERMEDIATE EPSC SEQUENCING

1. THE CONTRACTOR SHALL MAINTAIN ALL EPSC MEASURES INSTALLED IN THE INITIAL PHASE.
2. THE CONTRACTOR SHALL INSTALL INLET PROTECTION.

LIMITS OF DISTURBANCE = 0.94 AC

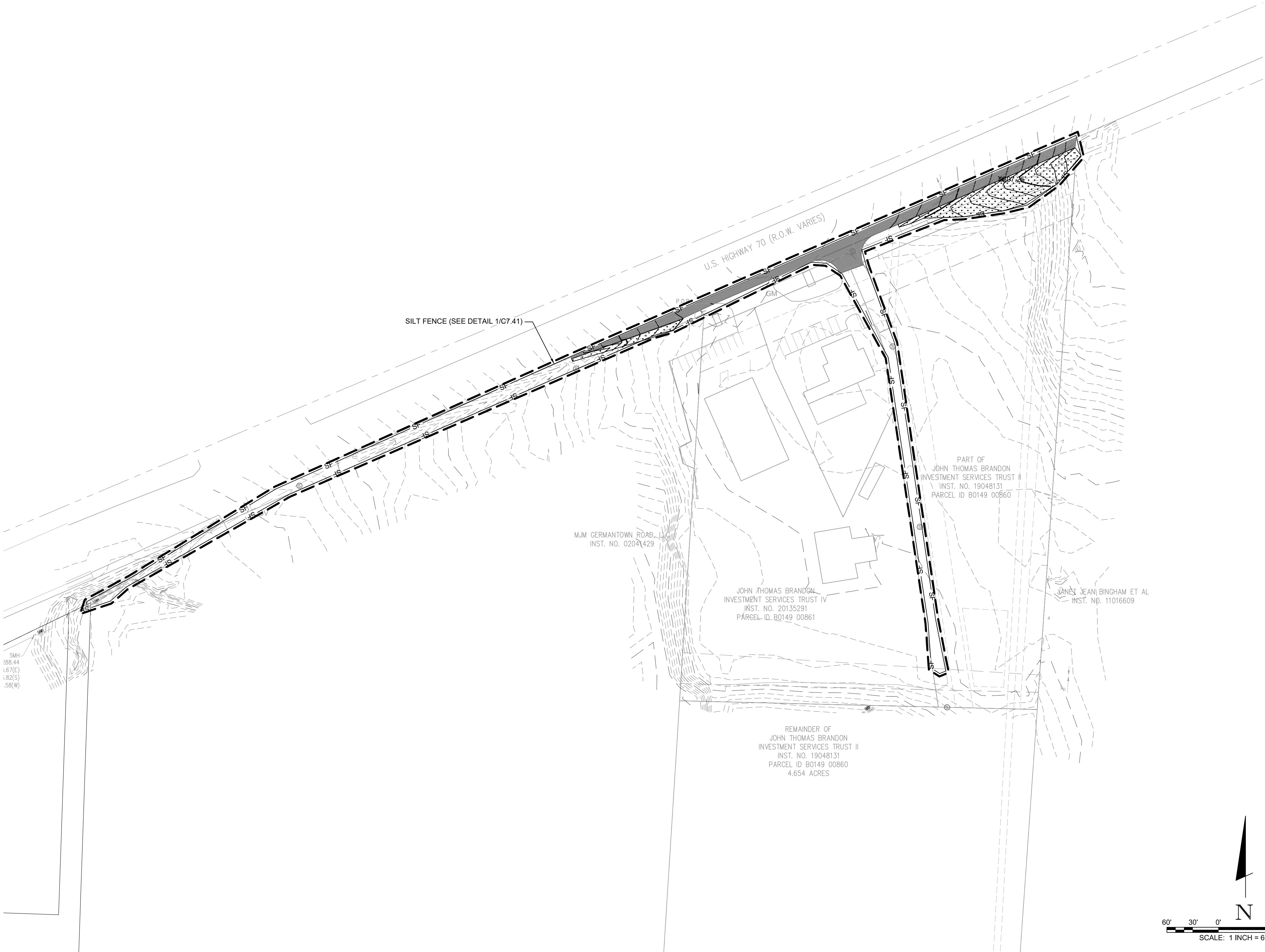
LEGEND

- CE

CONSTRUCTION ENTRANCE (DETAIL 2/C7.03)
- CW

CONCRETE WASHOUT (DETAIL 4/C7.02)
- NORTH AMERICAN GREEN SC150 TEMPORARY EROSION CONTROL MATTING (SEE DETAIL 3/C7.02)
- PERMANENT SEEDING
- SF

SILT FENCE (DETAIL 1/C7.02)
- LIMITS OF DISTURBANCE



INITIAL EROSION & SEDIMENT CONTROL PLAN

EXP REALTY
US 70 HIGHWAY IMPROVEMENTS
BARTLETT, TN

Attachment: JTB Rezoning (3756 : Ord. 25-01, Rezone 8229 Hwy 70)

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SAVED: 4/4/2025
PLOTTED: 4/4/2025

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DATUM: TNSPC (NAD83) NAVD 1988	FEMA PANEL: ZONE "X", PANEL NO. 47157C0310G, 2/5/13.	PARCEL ID: B0149 00680 B0149 00681
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DEPARTMENT OF ENGINEERING

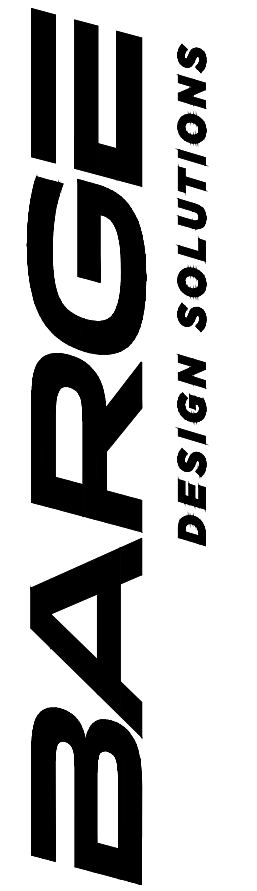
BARTLETT, TENNESSEE

SURVEY: BARGE DATE: - BOOK: _____
DESIGN: BARGE DATE: - SCALE

CITY ENGINEER DATE

REV.	DR.	CHK.	DATE	DESCRIPTION
0		RGB	04/04/2025	ISSUE FOR PERMIT

C2.41
FILE NO. 3855000

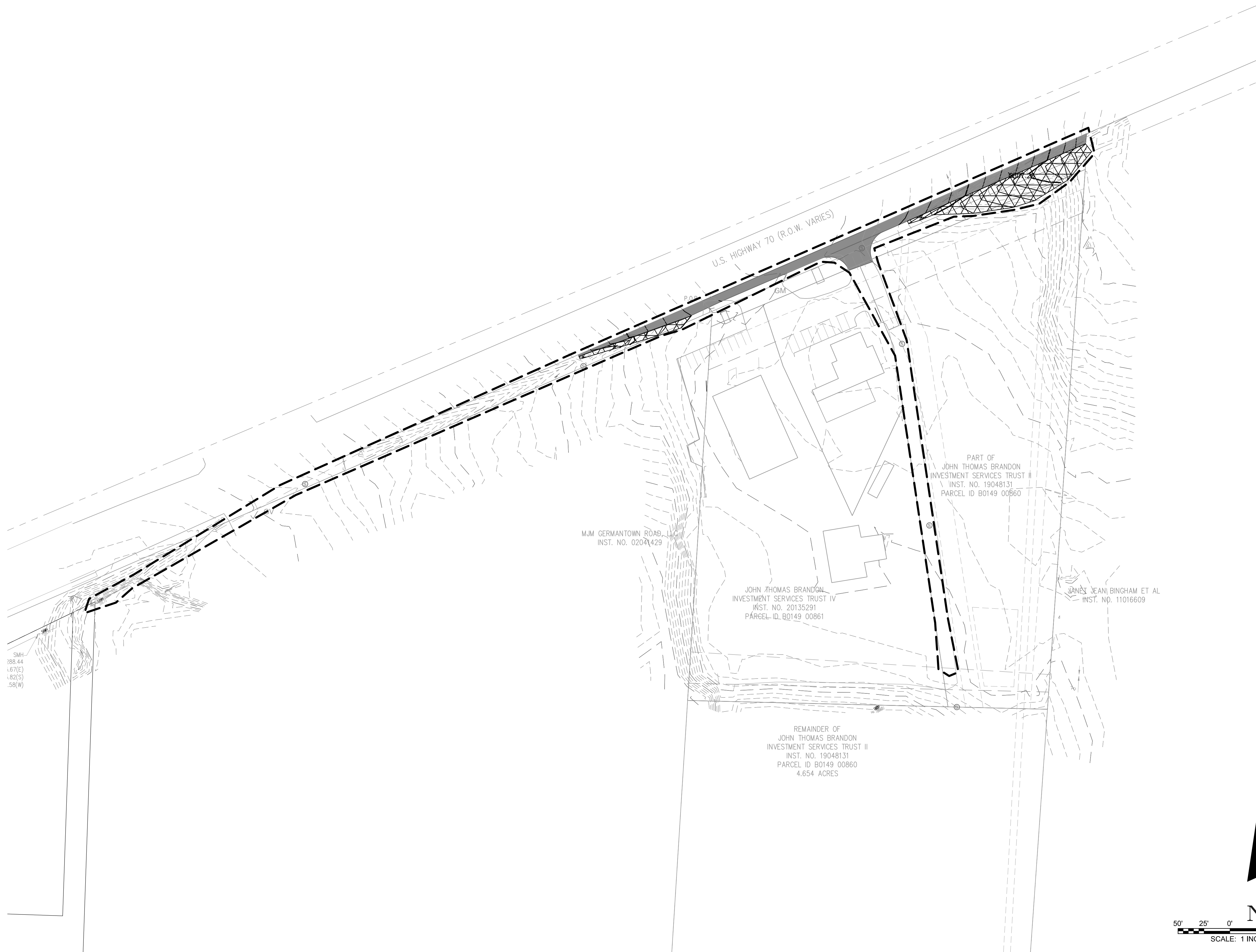


1. SEE SHEET C0.01 FOR EROSION AND SEDIMENT CONTROL NOTES.
2. REMOVE ALL SEDIMENT AND EROSION CONTROL MEASURES EXCEPT FOR OUTLET PROTECTION UPON SUBSTANTIAL COMPLETION OF SITE OR WHEN GRASS IS THOROUGHLY ESTABLISHED, WHICHEVER COMES LAST

1. THE CONTRACTOR SHALL MAINTAIN ALL EPSC MEASURES INSTALLED IN THE INITIAL PHASE.
2. THE CONTRACTOR SHALL INSTALL INLET PROTECTION.

LIMITS OF DISTURBANCE = 0.94 AC

	CONSTRUCTION ENTRANCE (DETAIL 2/C7.03)
	CONCRETE WASHOUT (DETAIL 4/C7.02)
	NORTH AMERICAN GREEN SC150 TEMPORARY EROSION CONTROL MATTING (SEE DETAIL 3/C7.02)
	PERMANENT SEEDING
	SILT FENCE (DETAIL 1/C7.02)
	LIMITS OF DISTURBANCE



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SAVED:4/4/2025
PLOTTED:4/4/2025

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DATUM: TNSPC (NAD83) NAVD 1988	FEMA PANEL: ZONE "X", PANEL NO. 47157C0310G, 2/5/13.	PARCEL ID: B0149 00680 B0149 00681
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DEPARTMENT OF ENGINEERING

BARTLETT, TENNESSEE

SURVEY: BARGE DATE: - BOOK: _____

DESIGN: BARGE DATE: - SCALE

CITY ENGINEER DATE

FINAL EROSION & SEDIMENT CONTROL PLAN

EXP REALTY
US 70 HIGHWAY IMPROVEMENTS
BARTLETT, TN

Attachment: JTB Rezoning (3756 : Ord. 25-01, Rezone 8229 Hwy 70)

C2.42

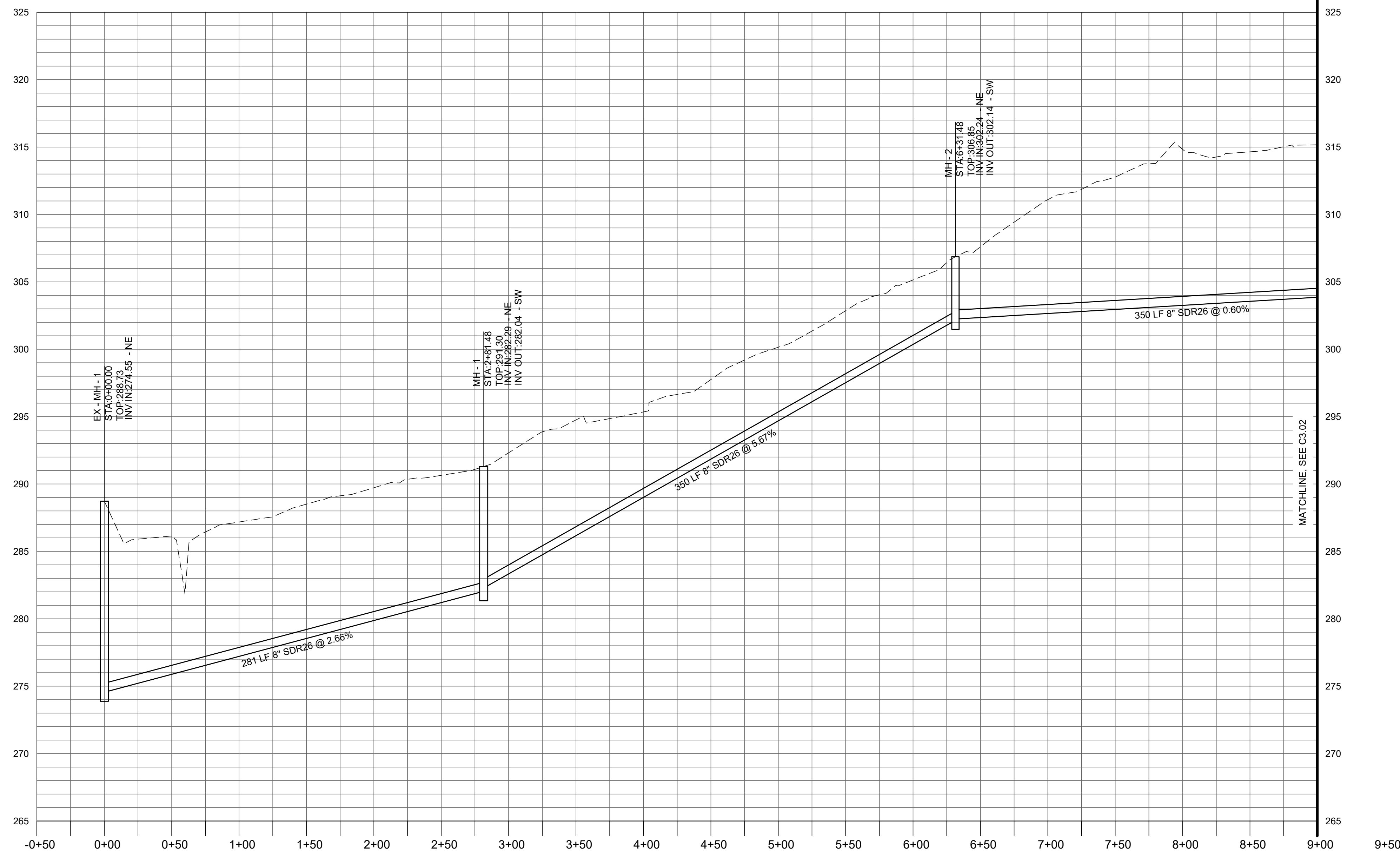
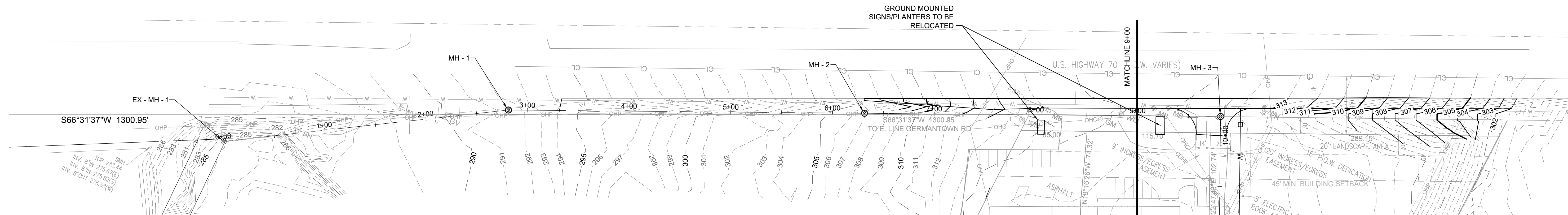
FILE NO. 3855000

EXP REALTY
US 70 HIGHWAY IMPROVEMENTS

Attachment: JTB Rezoning (3756 : Ord. 25-01, Rezone 8229 Hwy 70)

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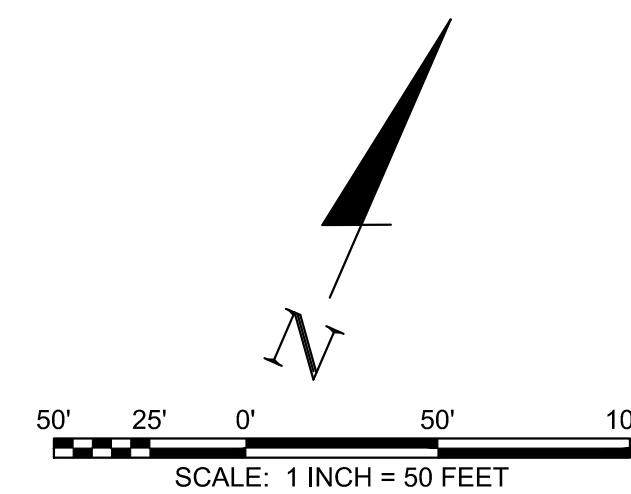
FILE NO. 3855000



SCALE:

H: $1'' = 20$

H: $1'' = 20'$



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MA PANEL •

DATUM:
TNSPC (NA
NAVD 1988

FEMA PANEL:
ZONE "X", PANEL NO.
47157C0310G, 2/5/13.

PARCEL ID
B0149 006
B0149 006

DEPARTMENT OF ENGINEERING

BARTLETT, TENNESSEE

BOOK: _____

SCALE

DATE _____

EXP REALTY
US 70 HIGHWAY IMPROVEMENTS
BARTLETT, TN

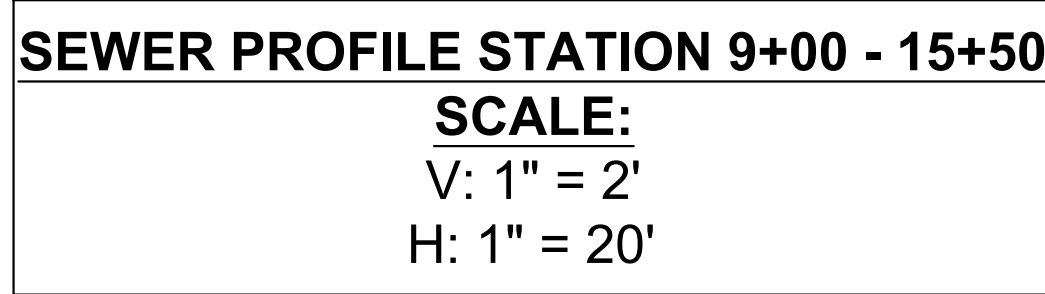
BARTLETT, TN

Attachment: JTB Rezoning (3756 : Ord. 25-01, Rezone 8229 Hwy 70)

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C3.02

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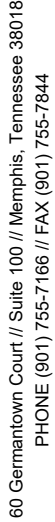
DEPARTMENT OF ENGINEERING

BARTLETT, TENNESSEE

BOOK: _____

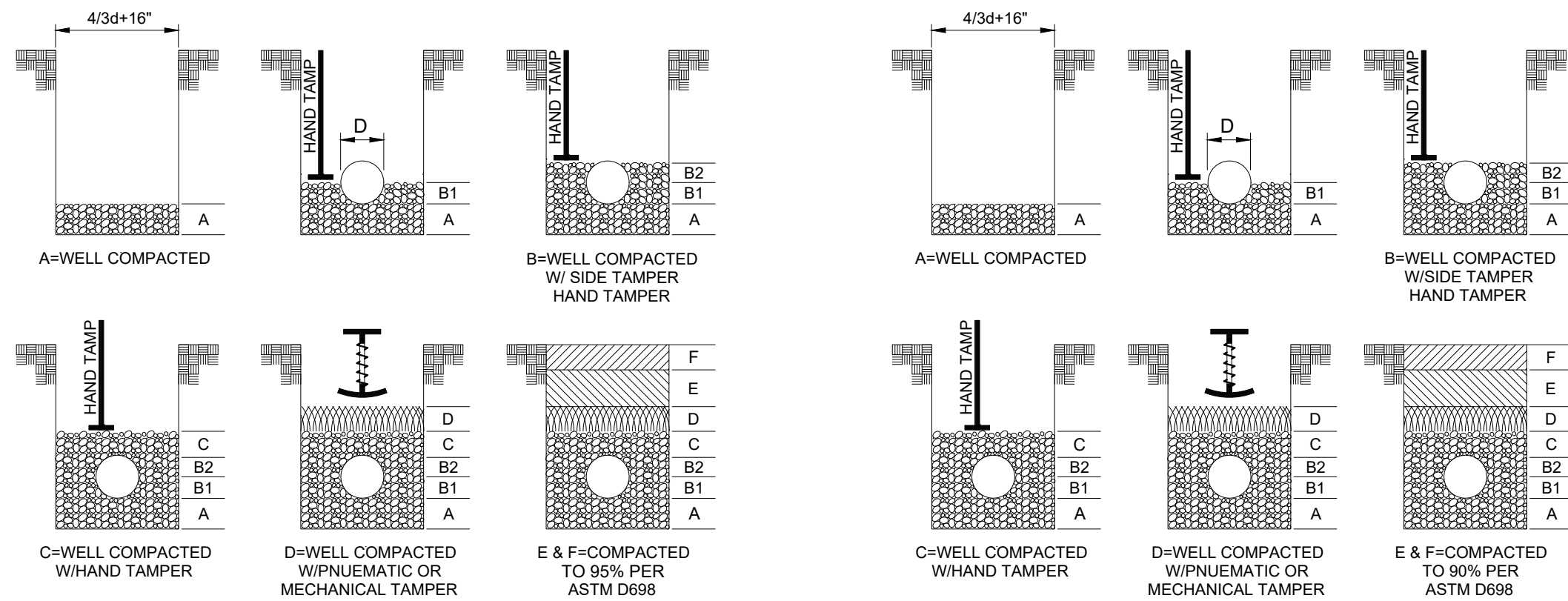
SCALE

DATE _____



EXP REALTY
US 70 HIGHWAY IMPROVEMENTS
BARTLETT, TN

Attachment: JTB Rezoning (3756 : Ord. 25-01, Rezone 8229 Hwy 70)



LAYER	DEPTH	MATERIAL
A	6"	CLASS 1 FOR PLASTIC PIPE, CLASS 1.4 FOR ALL OTHER PIPE
B	VARIABLE	CLASS 1 FOR PLASTIC PIPE, CLASS 1.4 FOR ALL OTHER PIPE, TAMPED IN MAXIMUM LAYERS
C	6"	CLASS 1 FOR PLASTIC PIPE, CLASS 1.4 FOR ALL OTHER PIPE
D	6"	SELECTED BACKFILL MATERIAL CLASS 1.4 FOR ALL PIPE, UNLESS OTHERWISE NOTED
E	VARIABLE	CLASS 1.4 FOR ALL PIPE UNLESS OTHERWISE NOTED, 75% OF BACKFILL MATERIAL MAY CONTAIN BROKEN STONE NOT EXCEEDING 6" IN DIAMETER-TAMPED IN 6" MAXIMUM LAYERS
F	12"	CLASS 1.4 FOR ALL PIPE-EXCEPT USE CLASS A, GRADE D COUSHED OR ONE ACROSS OF ALONG EXISTING PAVEMENT UNLESS OTHERWISE NOTED

BACKFILLING & COMPACTION OF PIPE TRENCHES IN IMPROVED AREAS

1. CLASS 1 MATERIALS: ANGULAR, TO 1 INCH GRADED¹, TO 1 GRADED STONE INCLUDING A NUMBER OF FILL MATERIALS THAT HAVE REGIONAL SIGNIFICANCE SUCH AS CRUSHED STONE, CINDERS, SLAG AND CRUSHED SHELLS.
2. CLASS 2 MATERIALS: COARSE SANDS AND GRAVELS WITH A MAXIMUM PARTICLE DIMENSION OF 1-1/2 INCH INCLUDING VARIOUSLY GRADED SAND AND GRAVELS CONTAINING SMALL PERCENTAGES OF FINES, GENERALLY GRANULAR AND NON-COHESIVE, EITHER WET OR DRY.

LAYER	DEPTH	MATERIAL
A	6" MIN.	CLASS 1 FOR PLASTIC PIPE, CLASS 1.4 FOR ALL OTHER PIPE
B	VARIES	CLASS 1 FOR PLASTIC PIPE, CLASS 1.4 FOR ALL OTHER PIPE, TAMPED IN 6" MAXIMUM LAYERS
C	6"	CLASS 1 FOR PLASTIC PIPE, CLASS 1.4 FOR ALL OTHER PIPE
D	6"	SELECTED BACKFILL MATERIAL, CLASS 1.4 FOR ALL PIPE
E	VARIES	CLASS 1.4 FOR ALL PIPE, 75% OF BACKFILL MATERIAL MAY CONTAIN BROKEN STONES NOT EXCEEDING 6" IN DIAMETER-TAMPED IN 12" MAXIMUM LAYERS
F	12"	CLASS 3 OR 4 FOR ALL PIPE, FREE OF LARGE CLODS, VEGETABLE MATTER, DEBRIS STONE AND/OR ANY OTHER OBJECTIONABLE MATTER

BACKFILLING & COMPACTION OF PIPE TRENCHES IN UNIMPROVED AREAS

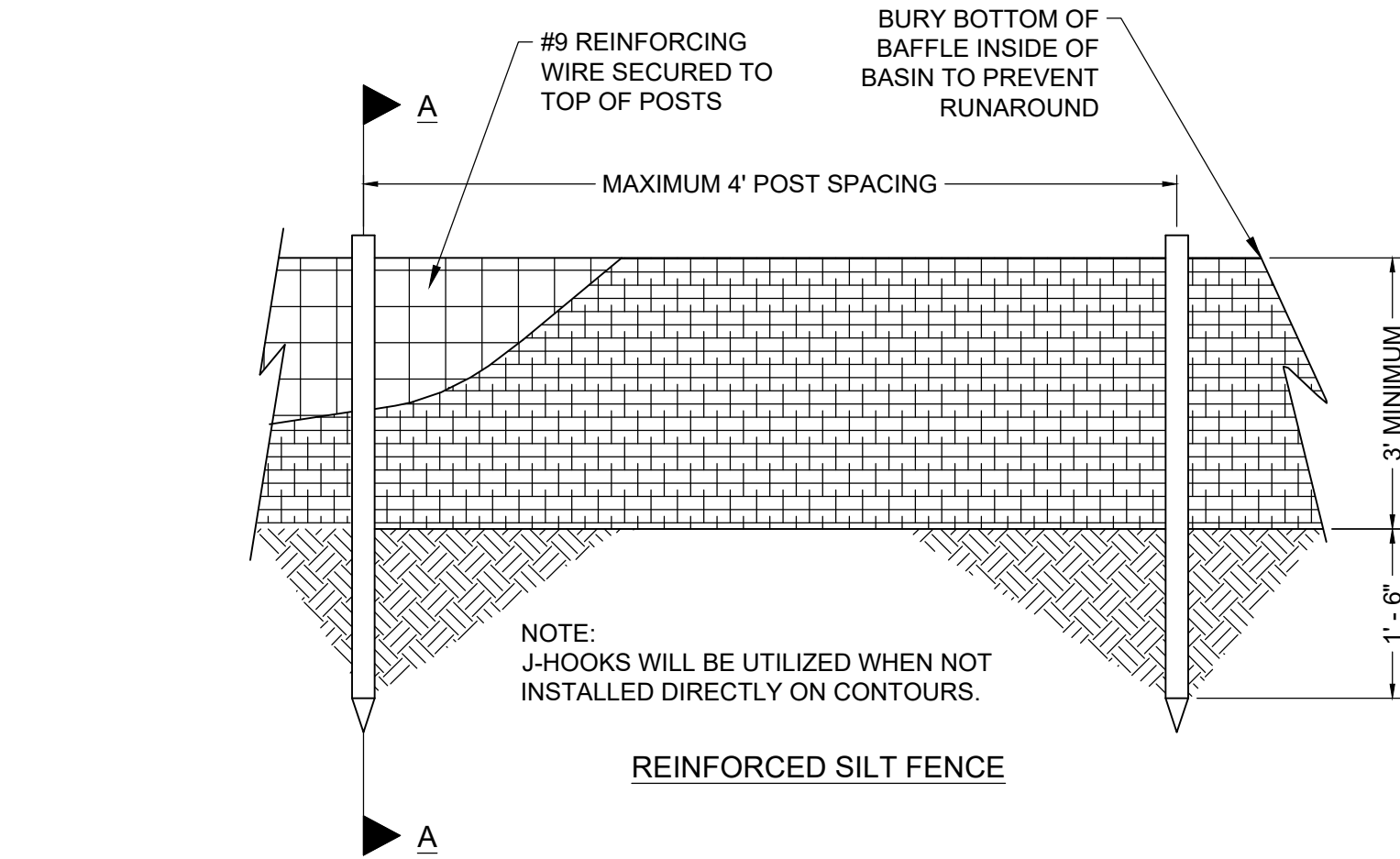
3. CLASS 3 MATERIAL: FINE SAND AND CLAYEY GRAVELS, INCLUDING FINE SANDS, SAND-CLAY MIXTURES, AND GRAVEL-CLAY MIXTURES.
4. CLASS 4 MATERIAL: SILT, SILTY CLAYS, AND CLAYS, INCLUDING INORGANIC CLAYS AND SILTS OF MEDIUM TO HIGH PLASTICITY AND LIQUID LIMITS.
5. CLASS 5 MATERIALS: ORGANIC SOILS, AS WELL AS SOIL CONTAINING FROZEN EARTH, DEBRIS, ROCKS LARGER THAN 1-1/2 INCHES AND OTHER FOREIGN MATERIALS.

4 PIPE TRENCH BEDDING & BACKFILL MATERIAL

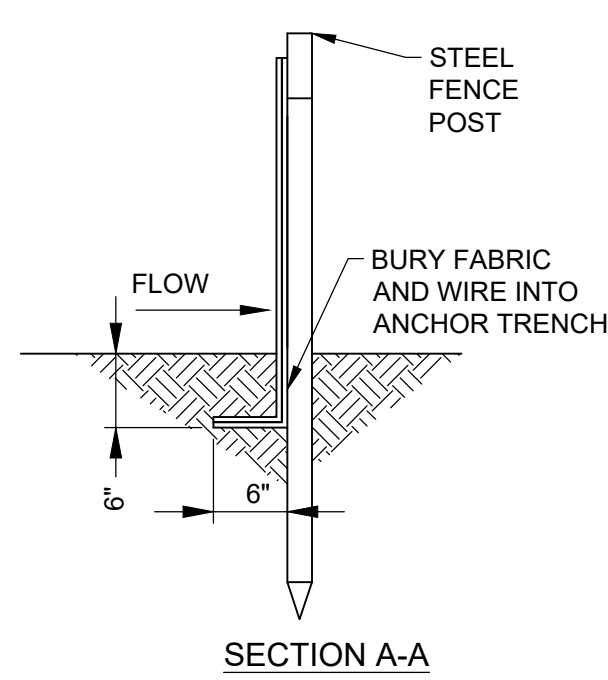
DEPARTMENT OF ENGINEERING		
BARTLETT, TENNESSEE		
SURVEY: BARGE	DATE: -	BOOK: _____
DESIGN: BARGE	DATE: -	SCALE

CITY ENGINEER	DATE	

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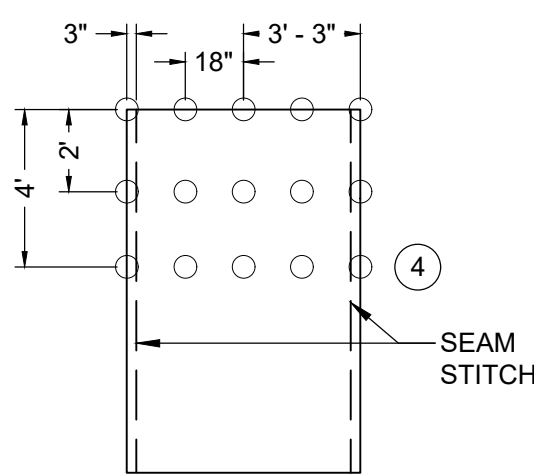


REINFORCED SILT FENCE



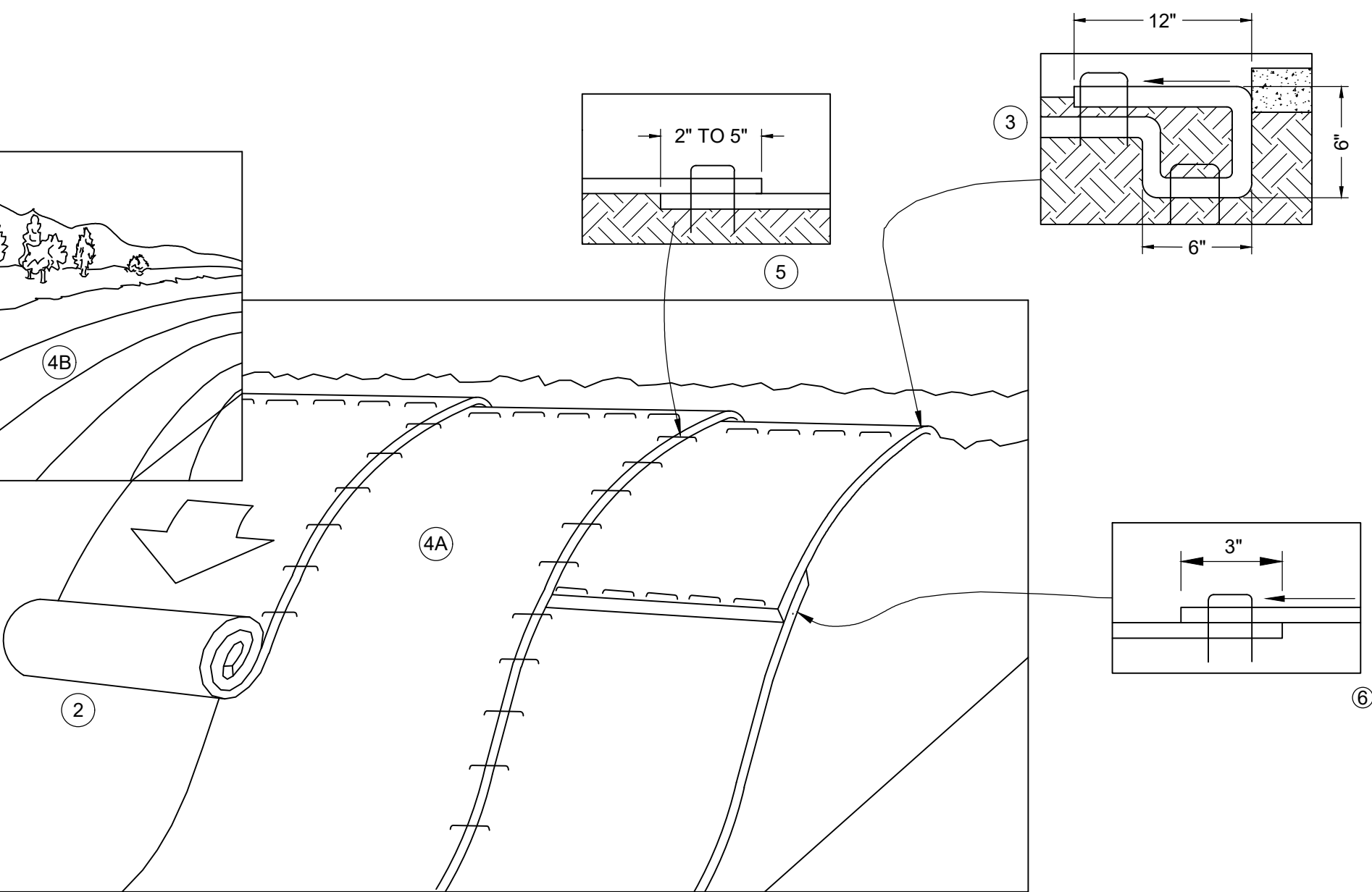
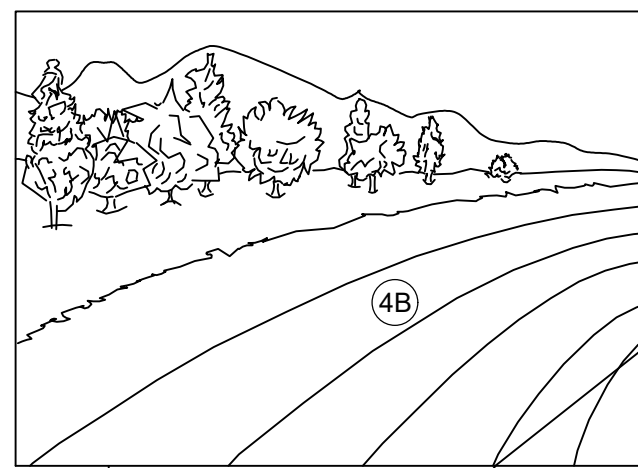
- NOTES:
1. FILTER CLOTH SHALL MEET THE REQUIREMENTS OF THE STANDARD SPECIFICATION FOR GEOTEXTILES AASHTO DESIGNATION: M288, SEDIMENT CONTROL, SELF SUPPORTED.
 2. THE FILTER MATERIAL SHALL BE STAPLED TO THE STAKES, HEAVY DUTY WIRE STAPLES WITH 1/2" INCH WIDTH SHALL BE USED AND EVENLY SPACED WITH AT LEAST FOUR PER POST FOR SILT FENCES AND THREE
 - (3) PER POST FOR FILTER BARRIERS. FILTER MATERIAL SHALL NOT BE STAPLED TO EXISTING TREES.
 3. MINIMUM (2" NOMINAL X 2" NOMINAL) - (1.5" ACTUAL X 1.5" ACTUAL) (2.25 SQ. IN.) HARDWOOD POST (OAK OR HICKORY) - LENGTH 48" OR MINIMUM 1.33 LB./FT. STEEL POST (STD. OR U SECTION).
 4. WHEN STEEL POSTS ARE USED THEY SHALL HAVE A PROTECTION FOR FASTENING WIRE TO THEM. THE WIRE FASTENERS SHOULD BE EVENLY SPACED WITH AT LEAST FIVE PER POST.
 5. ACCUMULATED SEDIMENT SHALL BE REMOVED WHEN 12" DEEP.
 6. INSTALL FENCE ALONG CONTOUR (NEVER UP AND DOWN SLOPE).
 7. SILT FENCE SHALL BE MAINTAINED UNTIL CONTRIBUTING AREA IS STABILIZED WITH PAVEMENT OR VEGETATION. ALL FENCING SHALL BE REMOVED AFTER STABILIZATION AND DISPOSED OF IN AN APPROVED LANDFILL.

1 SILT FENCE
C7.02 SCALE: NTS



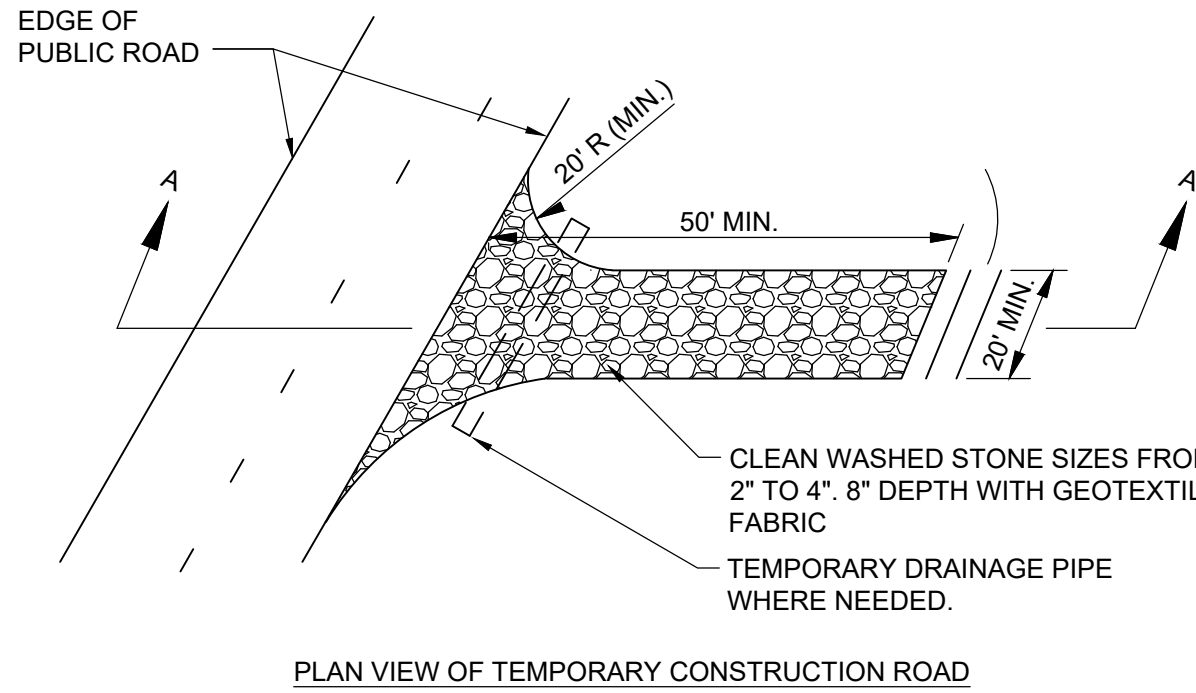
STAPLE PATTERN GUIDE

1. 4 STAPLES PER SQ. YD.
2. STAPLES SHALL BE 6" 11 GA. WIRE, "U" SHAPED STAPLES. LARGER STAPLES MAY BE REQUIRED FOR LOOSE SOIL. HEAVIER GAUGE STAPLES MAY BE REQUIRED FOR ROCKY OR HEAVILY COMPACTED SOIL.
3. FOR BLANKETS WITH THE OPTIONAL NORTH AMERICAN GREEN DOT SYSTEM, PLACE STAPLES/STAKES THROUGH EACH OF THE WHITE COLORED DOTS.



- NOTES:
1. BLANKET SHALL BE NORTH AMERICAN GREEN S150BN WITH TYPE B2 ANCHORS OR APPROVED SUBSTITUTION.
 2. INSTALLED TO MANUFACTURER RECOMMENDATIONS.
 3. PREPARE SOIL BEFORE INSTALLING BLANKETS. SEE SEEDING AND SODDING NOTES. CONTRACTOR SHALL WATER SEED TO ENSURE GERMINATION AND ATTAIN A STAND OF GRASS ACCEPTABLE TO THE OWNER AND ENGINEER.
 4. BEGIN AT THE TOP OF THE SLOPE BY ANCHORING THE BLANKET IN A 6" DEEP X 6" WIDE TRENCH WITH APPROXIMATELY 12" OF BLANKET EXTENDED BEYOND THE UP-SLOPE PORTION OF THE TRENCH. ANCHOR THE BLANKET WITH A ROW OF STAPLES OR STAKES APPROXIMATELY 12" APART IN THE BOTTOM OF THE TRENCH. BACKFILL AND COMPACT THE TRENCH AFTER STAPLING. APPLY SEED TO COMPACTED SOIL AND FOLD REMAINING 12" PORTION OF BLANKET BACK OVER SEED AND COMPACTED SOIL. SECURE BLANKET OVER COMPACTED SOIL WITH A ROW OF STAPLES/STAKES SPACED APPROXIMATELY 12" APART ACROSS THE WIDTH OF THE BLANKET.
 5. ROLL THE BLANKETS (A) DOWN OR (B) HORIZONTALLY ACROSS THE SLOPE. BLANKETS WILL UNROLL WITH APPROPRIATE SIDE AGAINST THE SOIL SURFACE. ALL BLANKETS MUST BE SECURELY FASTENED TO SOIL SURFACE BY PLACING STAPLES/STAKES IN APPROPRIATE LOCATIONS AS SHOWN IN THE STAPLE PATTERN GUIDE. WHEN USING THE DOT SYSTEM, STAPLES OR STAKES SHOULD BE PLACED THROUGH THE WHITE DOTS.
 6. THE EDGES OF PARALLEL BLANKETS MUST BE STAPLED WITH APPROXIMATELY 2" TO 5" OVERLAP.
 7. CONSECUTIVE BLANKETS SPICED DOWN THE SLOPE MUST BE PLACED END OVER END (SHINGLE STYLE) WITH AN APPROXIMATE 3" OVERLAP. STAPLE THROUGH OVERLAPPED AREA, APPROXIMATELY 12" APART ACROSS ENTIRE BLANKET WIDTH.

3 SLOPE MATTING
C7.02 SCALE: NTS

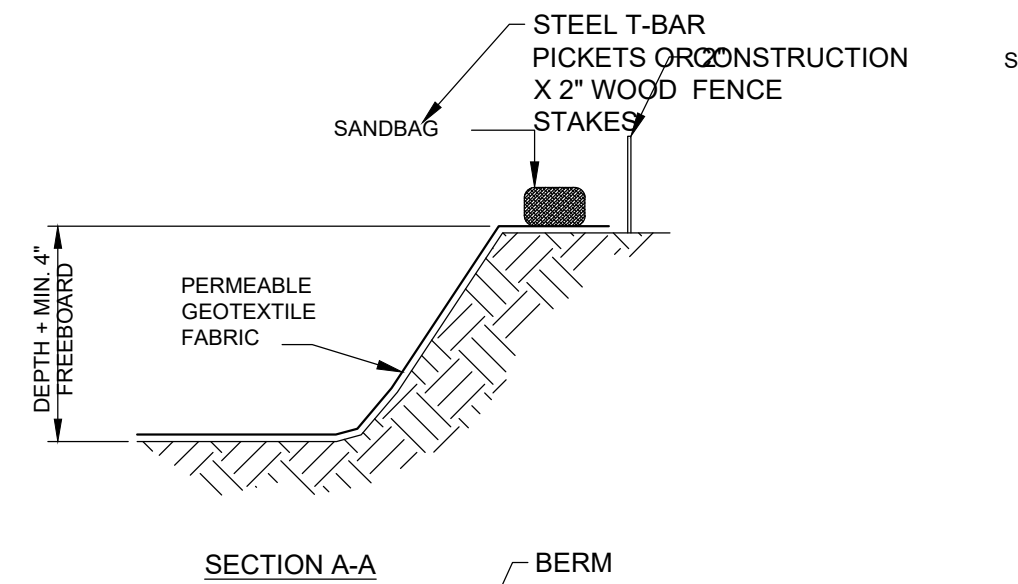


PLAN VIEW OF TEMPORARY CONSTRUCTION ROAD

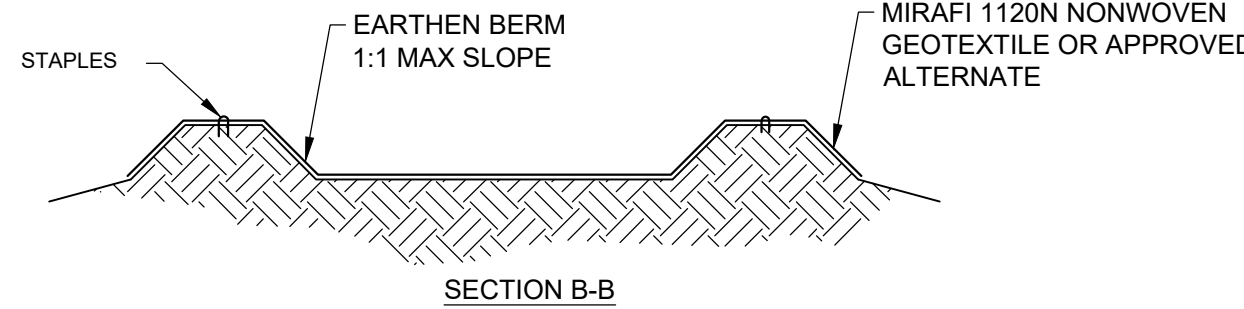
NOTES:

1. STONE FOR A STABILIZED CONSTRUCTION EXIT SHALL BE 2 TO 4 INCH STONE, RECLAIMED STONE, OR RECYCLED CONCRETE EQUIVALENT.
2. THE LENGTH OF THE STABILIZED ENTRANCE SHALL NOT BE LESS THAN 50 FEET.
3. THE THICKNESS OF THE STONE FOR THE STABILIZED ENTRANCE SHALL NOT BE LESS THAN 6 INCHES.
4. THE WIDTH OF THE ENTRANCE SHALL NOT BE LESS THAN THE FULL WIDTH OF THE ENTRANCE WHERE INGRESS OR EGRESS OCCURS OR 20 FEET, WHICH EVER IS GREATER.
5. GEOTEXTILE FILTER CLOTH SHALL BE PLACED OVER THE ENTIRE AREA PRIOR TO PLACING THE STONE. FABRIC SHALL BE 12 OZ./S.Y. NON-WOVEN.
6. ALL SURFACE WATER THAT IS FLOWING TO OR DIVERTED TOWARD THE CONSTRUCTION ENTRANCE SHALL BE PIPED BENEATH THE ENTRANCE. IF PIPING IS IMPRACTICAL, A BERM WITH 5:1 SLOPES THAT CAN BE CROSSED BY VEHICLES MAY BE SUBSTITUTED FOR THE PIPE.
7. THE ENTRANCE SHALL BE MAINTAINED IN A CONDITION THAT WILL PREVENT TRACKING OR FLOWING OF SEDIMENT ONTO PUBLIC RIGHTS-OF-WAY. THIS MAY REQUIRE PERIODIC TOPDRESSING WITH ADDITIONAL STONE AS CONDITIONS DEMAND AND REPAIR AND/OR CLEANOUT OF ANY MEASURES USED TO TRAP SEDIMENT. ALL SEDIMENT SPILLED, WASHED, OR TRACKED ONTO PUBLIC RIGHT-OF-WAY MUST BE REMOVED PROMPTLY.
8. IF APPLICABLE, DIVERSION DITCH AND SEDIMENT TRAP SHALL BE LOCATED AS SHOWN IN PLANS. REPRESENTATION IN THE ABOVE DETAIL IS FOR GENERAL REFERENCE.

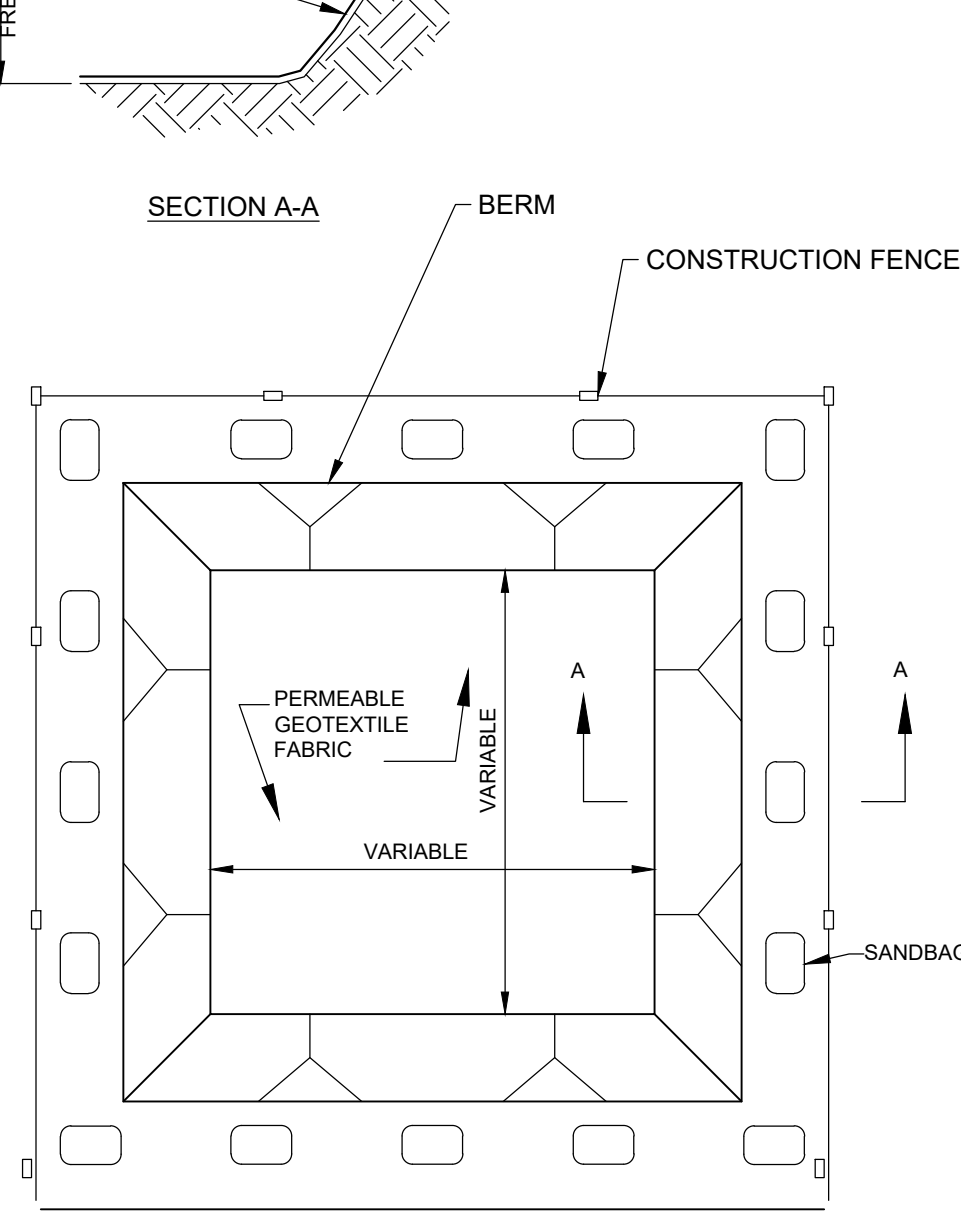
2 CONSTRUCTION EXIT
C7.02 SCALE: NTS



SECTION A-A

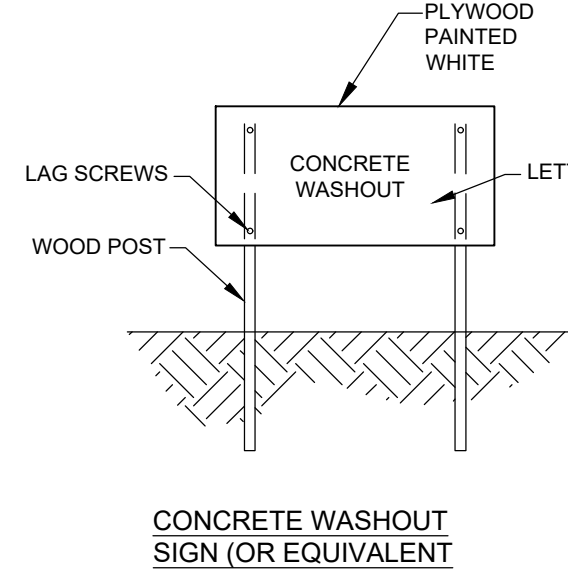


SECTION B-B



PLAN VIEW
TYPE "BELOW GRADE"

2 CONCRETE WASHOUT
C7.03 SCALE: NTS



CONCRETE WASHOUT
SIGN (OR EQUIVALENT)

TYPE "ABOVE GRADE"
WITH EARTHEN BERMS

- NOTES:
1. ACTUAL LAYOUT DETERMINED IN THE FIELD.
 2. SIGNAGE IDENTIFYING THE CONCRETE WASHOUT AREA SHALL BE INSTALLED WITHIN 5FT. OF THE WASHOUT FACILITY.

DEPARTMENT OF ENGINEERING	
BARTLETT, TENNESSEE	
SURVEY: BARGE	DATE: - BOOK: _____
DESIGN: BARGE	DATE: - SCALE
CITY ENGINEER	DATE

C7.41

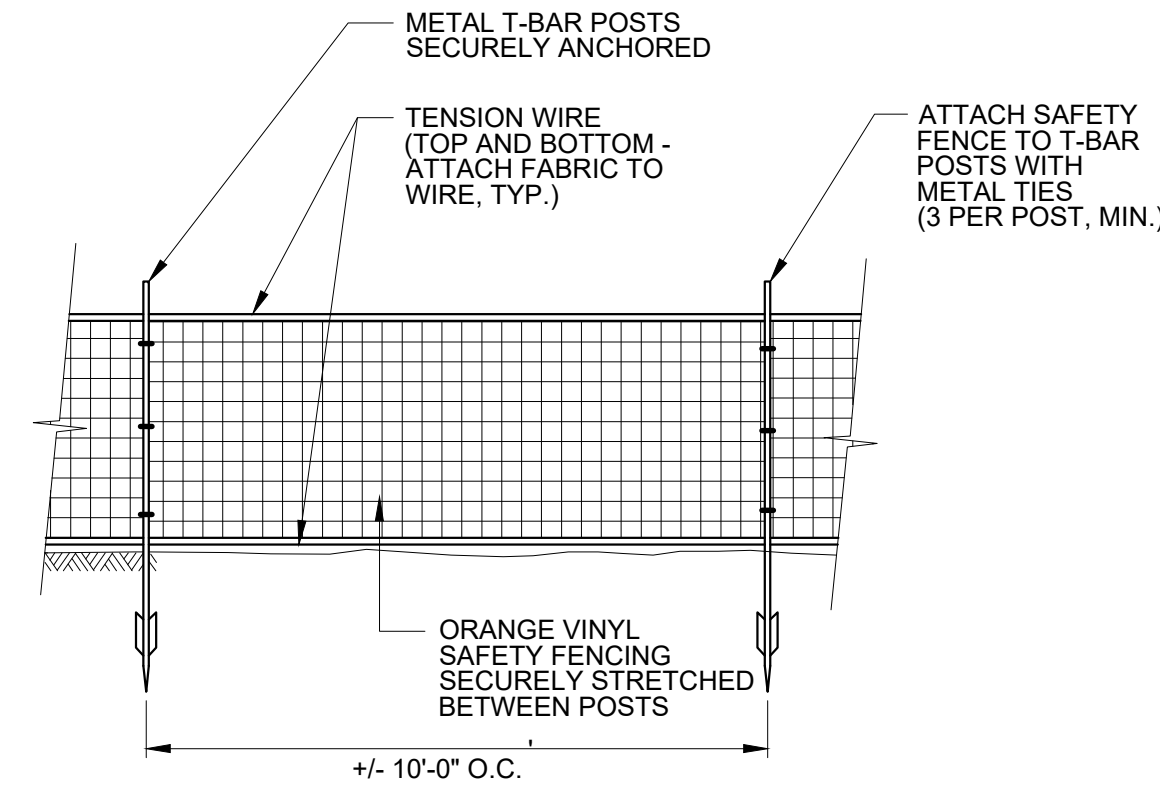
FILE NO. 3855000

EXP REALTY
US 70 HIGHWAY IMPROVEMENTS

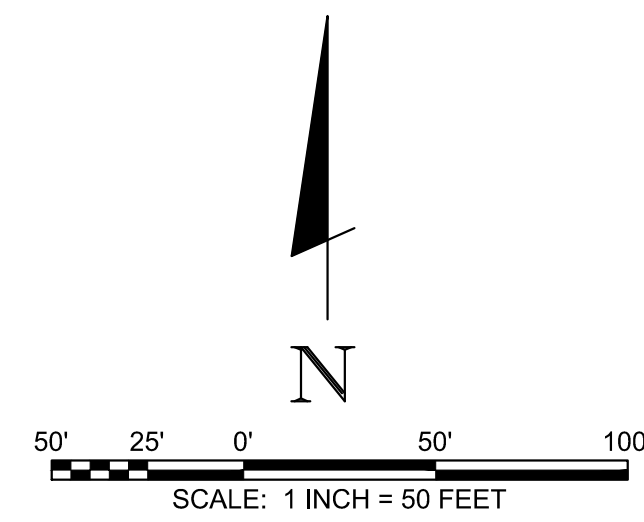
Attachment: JTB Rezoning (3756 : Ord. 25-01, Rezone 8229 Hwy 70)



 TREE TO BE REMOVED
 LOCATED TREE



1 TREE PROTECTION FENCING DETAIL
L0.01 N.T.S.



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DATUM: TNSPC (NAD83) NAVD 1988	FEMA PANEL: ZONE "X", PANEL NO. 47157C0310G, 2/5/13.	PARCEL ID: B0149 00680 B0149 00681
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DEPARTMENT OF ENGINEERING

BARTLETT, TENNESSEE

SURVEY: BARGE

DATE: _____

BOOK:_____

DESIGN: BARGE

DATE: -

SCALE

CITY ENGINEER

DATE _____

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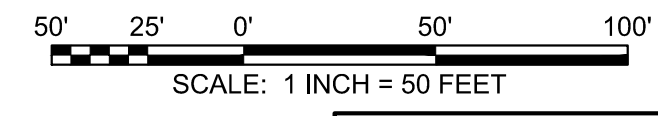
FILE NO. 3855000

EXP REALTY
US 70 HIGHWAY IMPROVEMENTS
BARTLETT, TN

Attachment: JTB Rezoning (3756 : Ord. 25-01, Rezone 8229 Hwy 70)

20' LANDSCAPED AREA

20' LANDSCAPED BUFFER



DATUM: TNSPC (NAD83) NAVD 1988	FEMA PANEL: ZONE "X", PANEL NO. 47157C0310G, 2/5/13.	PARCEL ID: B0149 00680 B0149 00681
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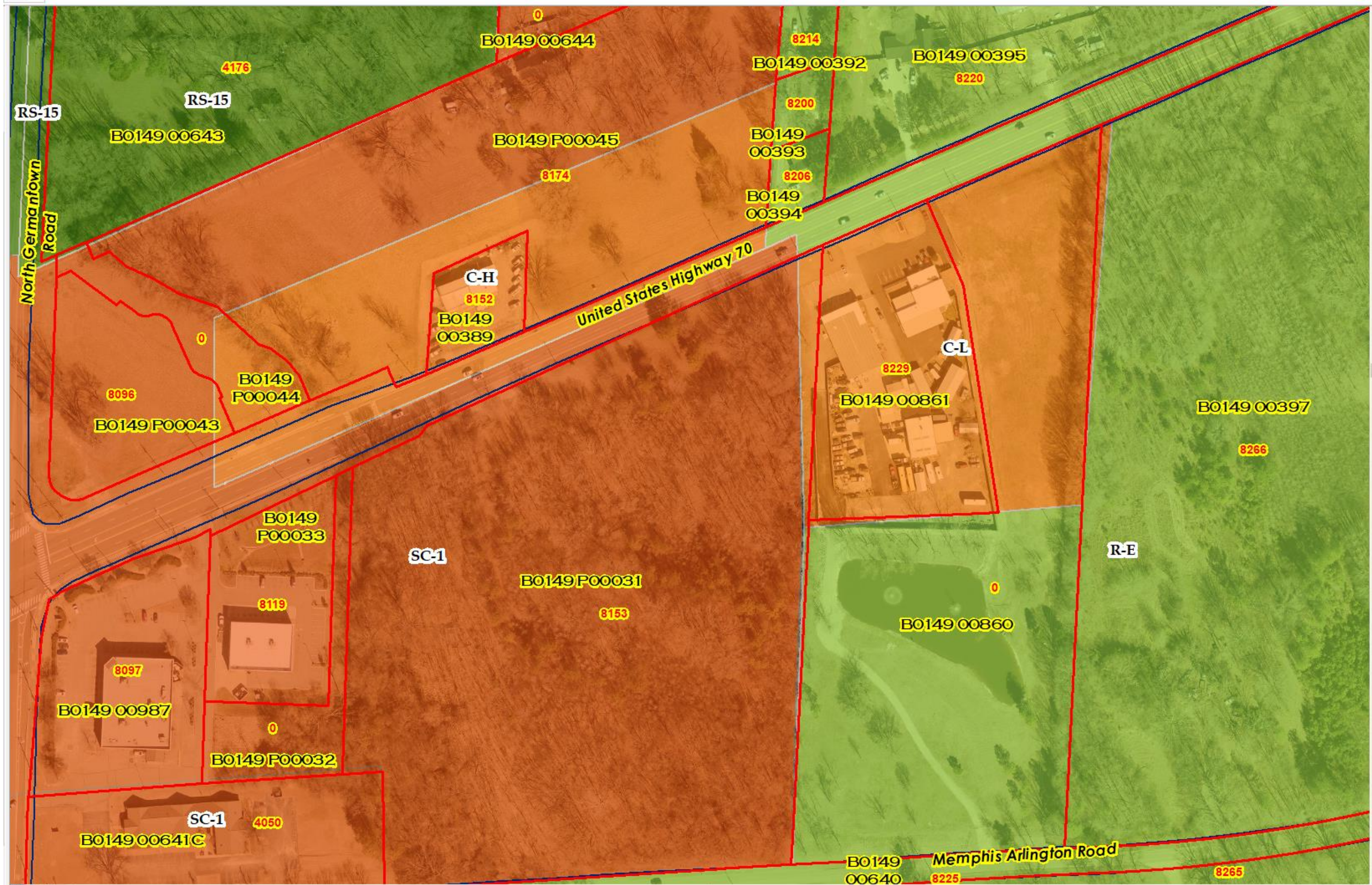
BARTLETT, TENNESSEE

DESIGN: BARGE DATE: - SCALE

CITY ENGINEER DATE

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E NO. 3855000



Municipal Planning Commission
Minutes
Monday, April 7, 2025 – 6:30 p.m.

The Bartlett Planning Commission (PC) met in the City Hall Assembly Chamber on Monday, April 7, 2025 at 6:30 p.m. for a regularly scheduled meeting.

The following members were present:

David Hunt
Jack Young, Alderman
Paul Kaiser
Jim Lamb
Ken Demetriou
Greg Easton
John Conroy, Chairman

The following members were absent:

Josh McNeil

The following staff/advisors were present: Sam Harris, Senior Planner; Leslie Brock, Planner; Melissa McAfee, Administrative Secretary; Trey Arthur, Director of Code Enforcement; Erin Cambell, Assistant Director of Engineering; Howard McNatt, Fire Marshall; Matt Crenshaw, Director of Public Works; Ed McKenney, City Attorney

Alderman Jack Young opened the meeting with prayer.

The Pledge of Allegiance to the flag of the United States of America was recited.

****Official Business of the Day****

Approval of Minutes of the February 3, 2025 meeting:

David Hunt made a motion to approve the minutes of the Monday, February 3, 2025 meeting with the following correction: Engineering Condition #5 on Agenda Item #3 should say, "Existing sidewalks shown on this plan set are not installed. The developer will be responsible for installing 5' sidewalks and wheelchair ramps in the 9.5-foot pedestrian and utility easement along Union Depot Drive and Portage Drive". Jim Lamb seconded the motion. Roll Call Vote: All members present voted Yes. Motion carries. Minutes were approved with corrections.

NEW BUSINESS

Public Hearing
Rezoning

1. JTB Subdivision, 8229 Highway 70 (Russ Brasfield, Barge Design Solutions)

INTRODUCTION: Senior Planner Sam Harris introduced the application for Mr. Russ Brasfield, with Barge Design Solutions, who is requesting Planning Commission approval of a favorable recommendation to rezone 5.089 acres of land from the "C-L" Neighborhood Business Zoning District to "C-H" Highway Business Zoning District. The subject property is located at 8229 Highway 70.

BACKGROUND: The subject property is the existing location of Birch's Automotive, the office for Traditional Plumbing, and a vacant lot. On July 1, 2024, the Planning Commission approved the Master Plan and Construction Plan for the 5.089-acre JTB Subdivision. Lot 1 is 2.124 acres, and it is the site of the existing Birch's Automotive. Lot 2 is 0.591 acres, and it is the office for Traditional Plumbing. Lot 3 is proposed to be 2.374 acres, and it is a vacant lot. Birch's Automotive is considered a pre-existing nonconforming use because the underlying zoning district does not permit general auto repair as a use, but the site has been used in this manner prior to being annexed by the City of Bartlett in 2012. In fact, the subject property has been used for auto repair or a contractor's business which is another "C-H" use not permitted in the underlying "C-L" zoning district going back similarly as Highway 70 Car Care across the street.

The properties that surround the proposed rezoning change consist of: "R-E" Residential Estate and "C-H" Highway Business to the north; "R-E" Residential Estate to the south; "R-E" Residential Estate to the east; and "SC-1" Planned Unit Commercial Development to the west.

DISCUSSION: The specific request by the applicant is for approval of a favorable recommendation to rezone 5.089 acres of land from "C-L" Neighborhood Business Zoning District to "C-H" Highway Business Zoning District in order to mirror the zoning across Highway 70 for Highway 70 Car Care that was put in place at the time of annexation in 2004 to reflect the pre-existing use of the site in Shelby County. The subject property had pre-existing uses in Shelby County that aligned with the "C-H" Highway Business Zoning District prior to being annexed by the City of Bartlett in 2012. However, the rezoning that took place at the time of annexation to "C-L" Neighborhood Business did not reflect these pre-existing uses. The applicant will limit the number of "C-H" uses permitted in the JTB

Subdivision and address the required screening/buffering requirements with the "C-H" uses permitted on the forthcoming Final Plan for the JTB Subdivision.

Recommendation: Favorable recommendation to the Board of Mayor and Aldermen for approval with conditions.

Engineering Conditions:

General:

1. A Commercial Subdivision contract may be required and will be prepared by Engineering and submitted to the developer/engineer for review to cover the fees to be paid to the City of Bartlett.
2. If required, Applicant/ Engineer shall provide a **digital set of drawing** files showing the sanitary sewer lines, drainage lines, lot lines and all improvements in AutoCAD format to dhubbard@cityofbartlett.org and ecampbell@cityofbartlett.org for use in the preparation of the Water Design Plan. This plan will be coordinated with the site design engineer to resolve any conflicts.
3. A SWPPP and a TDEC NPDES permit may be required and shall be submitted to the TDEC and the City of Bartlett Engineering office.
4. All new utilities shall be underground.
5. Correct all markups.
6. Developer shall construct a center turn lane on Highway 70. This shall meet the requirements of TDOT and Bartlett.
7. All three lots of this subdivision shall use a shared driveway and associated ingress/egress easement due to the limited sight distance. This must be approved and permitted by TDOT. This shall be recorded on the plat along with a maintenance agreement.
8. Road construction may require utility poles to be relocated.
9. A traffic control plan is required for work at Hwy 70.
10. A traffic impact analysis and/or a Site Impact Analysis may be required by TDOT.
11. A detention basin and associated drainage will be required as part of the Site Plan for Lot 3. Any additional pavement or buildings on Lots 1&2 may also require detention.

Erosion Control Plan & Details:

12. TDEC permit (if required) tracking number shall be added to the Erosion Control Plan.
13. Roadside swales to be fully sodded and pinned.
14. Show locations of construction exit and concrete wash out.
15. Additional erosion prevention and sediment control measures may be required at ditch crossings for sewer main.

Utility Plan:

16. State (TDOT) Utility Encroachment Permit will be required.
17. The water extension will be designed by the City of Bartlett Utility Engineer.
18. Sewer plan and profile will be required. These were not submitted with the plan set.
19. Sewer to be installed in accordance with City of Bartlett technical specifications and details.
20. Sewer manholes are to be spaced no greater than 350 feet apart.
21. Sewer crossing at ditch/stream crossing shall be ductile iron.
22. Sewer structure and pipe tables are required.
23. Indicate sewer pipe as SDR26.
24. Sewer tap(s) shall be shown.

Planning Conditions:

1. The applicant must obtain Final Plan approval from the Planning Commission to complete the subdivision.
2. The applicant must obtain Site Plan approval from the Planning Commission and Design Review Commission before obtaining a construction permit on Lot 3.
3. The applicant must install the streetscape across the Highway 70 frontage of Lots 1 and 2 in conjunction with issuance of a building permit for Lot 3.
4. The applicant must install the Landscape Plate 23D commercial adjacent to residential buffer along the rear property line of Lot 1 and Lot 3 in conjunction with issuance of a building permit for Lot 3 or in conjunction with issuance of a building permit of the 4.654-acre residential lot with frontage on Memphis Arlington Road.
5. The owner/applicant shall identify all utilities on site by contacting Tennessee One Call at 811 before commencing any site work.
6. The applicant and/or property owners shall be present at the meeting in order to make decisions relative to any changes that may be suggested by the Planning Commission.

7. The applicant and/or property owners shall be present at the corresponding Board of Mayor and Aldermen meetings to make decisions relative to any changes that may be suggested by the Board of Mayor and Aldermen.

Trevor Cropp, Barge Design Solutions, stepped forward.

Mr. Cropp stated that he is here on behalf of Mr. Brasfield and in agreement with comments and conditions of staff.

Administrative Secretary Melissa McAfee stated that the Planning Department did not receive any correspondence related to this application.

The public hearing opened at 6:37 p.m.

Chairman Conroy called for anyone in favor of approval of a favorable recommendation to the Board of Mayor and Aldermen to step forward. Hearing none.

Chairman Conroy called for anyone against approval of a favorable recommendation to the Board of Mayor and Aldermen to step forward. Hearing none.

The public hearing closed at 6:38 p.m.

John Conroy made a motion to forward a favorable recommendation to the Board of Mayor and Aldermen for the Rezoning of 8229 Highway 70 from "C-L" Neighborhood Business District to "C-H" Highway Business District. Greg Easton seconded the motion. Roll Call Vote: All members present voted Yes. Motion carries.

Master Plan

2. Castleton Subdivision, Eastern Terminus of Inniswood Drive (David Bray, the Bray Firm)

INTRODUCTION: Mr. Harris introduced the application for Mr. David Bray, with the Bray Firm, who is requesting Planning Commission Approval of a Master Plan for the Castleton Subdivision. The subject property is located at the eastern terminus of Inniswood Drive. The subject property is zoned "RS-15" Single Family Residential.

BACKGROUND: The vacant 10.66-acre lot was created by deed on November 15, 1999.

DISCUSSION: The specific request by the applicant is for Master Plan approval to subdivide 5.05 acres of land into a 10-lot subdivision. The lot sizes will range from 15,000 square feet to 21,751 square feet. Access to the subdivision will be from Inniswood Drive. The proposed development will have a common open space detention basin with an area designated for the cluster mailbox.

Recommendation: Approval with conditions.

Engineering Conditions:

General:

1. A Residential Site Plan contract may be required and will be prepared by Engineering and submitted to the developer/engineer for review to cover the fees to be paid to the City of Bartlett.
2. Applicant/ Engineer shall provide a **digital set of drawing** files showing the sanitary sewer lines, drainage lines, lot lines and all improvements in AutoCAD format to dhubbard@cityofbartlett.org and ecampbell@cityofbartlett.org for use in the preparation of the Water Design Plan. This plan will be coordinated with the site design engineer to resolve any conflicts.
3. A SWPPP and a TDEC permit may be required. A Notice of Intent (NOI) shall be submitted to TDEC with a copy provided to the City of Bartlett Engineering office.
4. All new utilities shall be underground.
5. Easements should be shown on all plan sheets.
6. Future realignment of Ellendale Road (84'ROW) shall be shown on remnant lot as a no build zone.
7. Lot 3 may need to be adjusted to accommodate the development of full ROW (60') on Fiske Road.
8. Correct all markups.

Plat:

9. Sewer easements need to be added.
10. Drainage easements need to be added.
11. Areas reserved for detention shall be identified as non-buildable. This is currently called out as COS A. A note about the HOA's responsibility for maintenance shall be added to the plat.
12. Subdivision monuments shall be shown in accordance with the subdivision regulation.
13. Lots 1, 2, 3 are to have no direct driveway access onto Fiske Rd.

14. A sidewalk chart is required. Wheelchair ramps on all corners.

Sanitary Sewer:

15. Sewer shall be stubbed to the remnant lot for future connection.

16. A structure and pipe table is required.

17. A plan and profile is required.

Erosion Control Plan:

18. The engineer shall provide a copy of the SWPPP (Storm Water Pollution Prevention Plan) that has been or will be submitted to TDEC (Tennessee Department of Conservation).

19. Prior to any work being started, an NOC (Notice of Coverage) from TDEC must be received and a copy submitted to the City of Bartlett.

20. Metal posts with wire-backed fence are required on the proposed silt fences.

21. Details for inlet protection are required.

22. The TDEC permit number shall be shown.

Grading and Drainage:

23. The applicant's engineer shall submit the stamped and signed detention calculations for the detention basins required for this property and show the 'pre' and the 'post' runoff for the 2, 5, 10, 25, 100-year storms.

24. Existing structures at the intersection of Glenchase and Inniswood shall be included in the drainage design with new drainage calculations for adjusted drainage areas and capacity.

25. Structure and pipe table required.

26. Plan and profile required.

Planning Comments:

1. A Resident of Bristol Glen Subdivision 1st addition requested that, if possible, the applicant leave some of the larger well-established trees that will not be hindered by construction.

Planning Conditions:

1. The applicant shall provide a tree survey with a data table with the construction plans.

2. The applicant shall designate and show a 5-foot utility easement along all property lines.
3. The applicant shall apply to the Planning Commission for the approval of the Construction Plan and the Final Plan to legally record this subdivision.
4. The applicant shall be present at the meetings in order to make decisions relative to any changes that may be suggested by the Planning Commission.

Chairman Conroy asked if the applicant is present.

Mr. Harris stated that the applicant is not present.

David Hunt made a motion to continue the vote on the Castleton Subdivision Master Plan until next month, so the applicant is present to state their agreement with comments and conditions of the staff report. Jack Young seconded the motion. Roll Call Vote: All members present voted Yes. Motion carries.

Site Plan

3. Raleigh Primitive Baptist Church, 7247 Andrews Road (Josh Burnette, Renaissance Design Studio)

****Mr. Harris stated that the applicant contacted the Planning Department this afternoon and withdrew their application. They would like to go before the Board of Zoning Appeals before the Planning Commission. Staff report on this agenda item is shown below.****

INTRODUCTION: Mr. Josh Burnette, with Renaissance Design Studio, is requesting Planning Commission approval of a revised site plan for the Raleigh Primitive Baptist Church. The subject property is located at 7247 Andrews Road. It is within the "RS-18" Single Family Residential Zoning District.

BACKGROUND: The subject property is Lot 56, Block A of the Ellendale Highway Subdivision recorded on Plat Book 9, Page 90 in April 1929. At some time prior to annexation by the City of Bartlett in 1977, a church was constructed on the subject property. In 1995, the subject property received site plan approval and a building permit for a one-story addition to the rear of the existing church. On July 18, 2024, the subject property received a variance from the minimum side yard building setback requirement to add a new drive-thru portico along the east building elevation to be utilized during inclement weather. The existing parking lot is not marked with parking spaces.

DISCUSSION: The specific request by the applicant is for the approval of a revised site plan to expand the parking lot by adding 29 new parking spaces in the rear of the lot. The disturbed area is currently grass and trees, and it will be paved over to create the additional spaces. The applicant will be installing a detention swale to handle the stormwater drainage. The specifics of the proposed site plan are as follows:

Site Data	
Site Area:	1.00-acre/ 43,560-square feet
Disturbed Area:	0.1626-acres/ 7,083-square feet
Total Existing Parking Spaces:	unknown
Total Required Parking Spaces: (One space for each 4 seats in the main auditorium.)	18 (1 ADA Accessible)
Total Proposed Parking Spaces:	29 (0 ADA Accessible)
Greenspace/Open space:	36%

Recommendation: Approval with conditions.

Engineering Conditions:

General:

1. A Site Plan contract may be required and will be prepared by Engineering and submitted to the developer/engineer for review to cover the fees to be paid to the City of Bartlett.
2. A SWPPP and a TDEC permit may be required. A Notice of Intent (NOI) shall be submitted to TDEC with a copy provided to the City of Bartlett Engineering office.
3. All new utilities shall be underground.
4. Easements should be shown on all plan sheets.
5. Correct all markups.

Erosion Control Plan:

6. If required, the engineer shall provide a copy of the SWPPP (Storm Water Pollution Prevention Plan) that has been or will be submitted to TDEC (Tennessee Department of Conservation).
7. If required, prior to any work being started, an NOC (Notice of Coverage) from TDEC must be received and a copy submitted to the City of Bartlett.

Grading and Drainage:

8. The applicant's engineer shall submit the stamped and signed detention calculations for the detention basins required for this property and show the 'pre' and the 'post' runoff for the 2, 5, 10, 25, 100 year storms.
9. The engineer must design the detention so that the post development runoff is equal to or less than pre-development runoff.
10. The detention basin area should be labeled as "Detention- no build zone" on the site plans.

Planning Conditions:

1. The pre-existing parking lot does encroach within the required 20' residential/nonresidential landscape buffer Plate 23D along the east property line. However, the applicant must revise the proposed parking layout to not encroach within the required 20' residential/nonresidential landscape buffer Plate 23D along the east property line, or the applicant must obtain a variance for this encroachment from the Board of Zoning Appeals.
2. The applicant must designate at least one ADA accessible parking space.
3. The applicant must install the Landscape Plate 23D nonresidential adjacent to residential buffer along the south, east, and west property lines.
4. The owner/applicant shall identify all utilities on site by contacting Tennessee One Call at 811 before commencing any site work.
5. The applicant and/or property owners shall be present at the meeting in order to make decisions relative to any changes that may be suggested by the Planning Commission.

Officer Elections

Jim Lamb made a motion to nominate Paul Kaiser as Chairman of the Planning Commission. David Hunt seconded the motion. Roll Call Vote: All members present voted Yes. Motion carries. Paul Kaiser is the new Chairman.

David Hunt made a motion to nominate Jim Lamb as Vice Chairman of the Planning Commission. Paul Kaiser seconded the motion. Roll Call Vote: All

members present voted Yes. Motion carries. Jim Lamb is the new Vice Chairman.

Open Discussion

John Conroy called for any discussion items. Hearing none.

Adjourned at 6:44 p.m.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 3768)

Meeting: 05/13/25 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3768

Resolution 13-25, a resolution to amend the Fiscal Year 2025 Bartlett City General Purpose School Fund, Discretionary Grant Fund, and Education Capital Projects Fund.

WHEREAS, the Bartlett City Board of Mayor and Aldermen is required to approve the Bartlett City Board of Education (BOE) General Purpose School Fund and other school fund budgets, as amended; and

WHEREAS, the Bartlett City BOE, using Resolution 12-7, approved a budget amendment on April 24, 2025, amending the FY2025 General Purpose School Fund for repairs, upgrades, and paving at area elementary schools. The budget amendment further moved the Innovative School Models grant fund out of the General Purpose School Fund to the Discretionary Grant Fund and budgeted funds to prepay the Shelby County Schools for final payment of the Compromise and Settlement Agreement of \$608,193 and to prepay FY2026 OPEB payment of \$500,000 to the Tennessee School Board Association. Finally, the amendment utilizes Shelby County Capital funding for the ninth-grade Academy for architect and building improvements to be paid from the Education Capital Projects Fund; and

WHEREAS, resolution 12-7 of the Bartlett City BOE is hereby attached and made a part of this resolution by reference.

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that the amendment itemized in resolution 12-7 to the FY2025 General Purpose School Fund of the Bartlett City BOE is approved.

Adopted this day of May 13, 2025

Harold Brad King, Register to the

David Parsons, Mayor

Board of Mayor and Aldermen

Attest: _____
Penny Medlock, City Clerk



RESOLUTION 12-7

A RESOLUTION TO APPROVE THE PLANNED USE OF GENERAL FUND BALANCE AND TO AMEND THE 2024-2025 FISCAL YEAR GENERAL PURPOSE FUND AND DISCRETIONARY GRANTS FUND BUDGETS OF THE BARTLETT CITY SCHOOLS.

WHEREAS, Tennessee Code Annotated §49-2-203(a)(10)(A)(i) requires the Bartlett City Board of Education to direct the Superintendent and the Chair to prepare a budget on forms furnished by the Commissioner, and when the budget has been approved by the Board, to then submit that budget to the Bartlett Board of Mayor and Aldermen for their approval; and

WHEREAS, these amendments change the total amount of the budget.

NOW, THEREFORE, BE IT RESOLVED BY THE BARTLETT CITY BOARD OF EDUCATION:

Section 1. That the General Purpose Fund and Discretionary Grants Fund Budgets for the 2024-2025 school year for the Bartlett City Schools as presented in official budget documents are hereby amended by reference in the following amounts as referenced below:

Fund 141 General Fund								
Fund	Function	Object	Project	Description	Budget	Add	Subtract	Amended Budget
141	72620	33500	0	Flooring upgrade at Oak Elementary	\$0.00	\$105,530.00		\$105,530.00
141	72620	33500	0	Summer painting at Bartlett Elem and Appling	\$0.00	\$260,000.00		\$260,000.00
141	72620	33500	0	Summer paving at Central Office, Oak Elem and Bon Lin Elem	\$0.00	\$429,000.00		\$429,000.00
141	All	All	950	To move ISM grant from Fund 141 to 145 for accounting purposes	\$1,234,600.09		\$1,234,600.09	\$0.00
141	72310	59900		To prepay FY26 Payment to Shelby County Schools for per Agreement of Compromise and Settlement (Final Payment)	\$0.00	\$608,193.00		\$608,193.00
141	72310	59900		To prepay FY26 OBEP payment to TSBA		\$500,000.00		\$500,000.00
Totals					\$1,234,600.09	\$1,902,723.00	\$1,234,600.09	\$794,530.00
Fund 145 Discretionary Grants Fund								
Fund	Function	Object	Project	Description	Budget	Add	Subtract	Amended Budget
145	All	All	9500	To move ISM grant from Fund 141 to 145 for accounting purposes	\$0.00	\$1,234,600.09		\$1,234,600.09
Totals					\$0.00	\$1,234,600.09	\$0.00	\$1,234,600.09
Fund	Function	Object	Project	Description	Budget	Add	Subtract	Amended Budget
177	91300	30400	5700	Academy Re-roof- Architects (funded from Shelby Cty Capital)	\$0.00	\$25,000.00		\$25,000.00
177	91300	70700	5700	Academy Re-roof-Building Imprvmnts (funded from Shelby Cty Capital)	\$0.00	\$1,900,000.00		\$1,900,000.00
Totals					\$0.00	\$1,925,000.00	\$0.00	\$1,925,000.00
FY25 Amended General Fund Balance					Beginning Bal	Add	Subtract	Amended Fund Bal
					\$58,841,768.60		\$3,827,723.00	\$55,014,045.60

Section 2. That the budget documents required by law will be amended and submitted as required for approval to the Bartlett Board of Mayor and Aldermen, and, upon approval, shall be submitted as required to the State of Tennessee.

Section 3. That this resolution shall become effective April 24, 2025 from and after its adoption by the Bartlett City Board of Education.

Adopted this ____ day of April, 2025.

David M. Cook II, Chairman
Bartlett City Board of Education

Dr. David A. Stephens, Superintendent
Bartlett City Board of Education

APPROVED AS TO FORM:
Kari Shoopman, General Counsel



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 3767)

Meeting: 05/13/25 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3767

Resolution 14-25, a resolution authorizing the execution and delivery of a lease purchase agreement for the acquisition of computers for the Bartlett City School System and an agreement with the Bartlett City Board of Education for the payment of obligations under the lease purchase agreement.

WHEREAS, the Bartlett City Board of Education (“School Board”) has requested that the Board of Mayor and Aldermen of the City of Bartlett (“City”) authorize the execution and delivery of a lease purchase agreement (the “Lease”) with Apple, Inc., or its affiliate (the “Lessor”) for the acquisition of capital improvement property, consisting of computers (the “Property”), for the use and benefit of the Bartlett City school system; and

WHEREAS, the School Board will fulfill all obligations of the City under the Lease including, but not limited to, reimbursing the City as described in the Memorandum of Understanding (the “Agreement”) between the School Board and the City; and

WHEREAS, the form of the Lease and the Agreement have been presented to the Board of Mayor and Aldermen.

NOW, THEREFORE, BE IT RESOLVED by the Board of Mayor and Aldermen of the City of Bartlett that the following is hereby approved:

Section I. The Lease. The amount of the Lease shall not exceed \$1,126,800.00 and the term of the Lease shall not exceed four years, which term is less than the useful life of the Property. The form, terms and provisions of the Lease which is before the Board at this meeting are hereby approved, and the Mayor is hereby authorized, empowered and directed to execute, acknowledge and deliver the Lease in the name and on behalf of the City; the Lease is to be generally in the form now before the Board at this meeting and hereby approved, or with such changes therein not inconsistent with this resolution as shall be approved by the Mayor executing the same, his execution thereof to constitute conclusive evidence of his approval of

any and all changes or revisions therein from the form of Lease before this Board at the meeting; and from and after the execution and delivery of the Lease, the officers of the Lessor are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Lease as executed, all as authorized by Tennessee Code Annotated, Sections 7-51-901 et seq.

Section 2. The Agreement. The form, terms and provisions of the Memorandum of Understanding between the School Board and the City which is before this Board at this meeting are hereby approved, and the Mayor is hereby authorized, empowered and directed to execute, acknowledge and deliver the Agreement in the name and on behalf of the City; the Agreement is to be generally in the form now before this Board at this meeting and hereby approved, or with such changes therein not inconsistent with this resolution as shall be approved the Mayor executing the same, his execution thereof to constitute conclusive evidence of his approval of any and all changes or revisions therein from the form of Agreement before this Board at this meeting; and from and after the execution and delivery of the Agreement, the officers of the City are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Agreement as executed.

Section 3. This resolution shall take effect immediately upon its passage, the public welfare requiring it.

Adopted this 13th day of May 2025.

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____

Penny Medlock, City Clerk



City of Bartlett

David Parsons, Mayor

April 16, 2025

Tennessee Comptroller of the Treasury
Cordell Hull Building
425 Rep. John Lewis Way N.
Nashville, TN 37243

Dear Sir or Madam:

Pursuant to Tenn. Code Ann. §§ 9-24-101 et seq., the City of Bartlett wishes to enter into a lease agreement with Apple Computer for nine hundred (900) 13-inch MacBook Air computers. The total amount to be financed is \$1,126,800.00. The economic life of the assets is four (4) years. Payment of the lease obligation will be made from Budgeted General Funds of the City and reimbursed by the Bartlett City Schools Board of Education.

This letter is to request pre-approval from the Comptroller's Division of Local Government Finance to enter into the lease agreement with Apple Computer Company.

Please let the city know of any further requirements for this lease agreement approval.

Sincerely,

David Parsons
Bartlett Mayor

cc: Bartlett City Board of Education

Attachment: Preapproval Letter to Comptroller 4-16-25 (3767 : Res. 14-25, BCS Apple Computer Lease 2025)

Lease Information Summary Sheet

T.C.A. §§ 9-24-101 et seq.

December 2021



Name of Lessee	Bartlett City Schools Board of Education		
Type of Entity	K-12 School		
Note: If the lessee is not a public entity within the meaning of T.C.A. § 9-24-102(7), then the lessee does not need to complete this form.			
Yes	No		Is the lease subject to T.C.A. §§ 9-24-101 et seq.?
☐	☒	1.	Does proposed lease contain an identifiable interest component (not an imputed interest rate) in the lease document?
☒	☐	2.	Does the lessee have the right to purchase the property that is subject to the lease at a price that is not based upon the fair market value of the leased property? (If the expected useful life of the leased assets is approximately equal to the term of the lease, the lessee will be deemed to have a purchase option for this purpose.)
☐	☐	3.	If the answer to both previous questions is “No”, then the proposed lease does not need to be submitted to the Comptroller for approval. If the answer to either of the previous questions is “Yes”, then please continue with the completion of this sheet.
Yes	No		Is Comptroller approval required?
☒	☐	1.	Does the proposed lease have a principal component in excess of \$100,000?
☒	☐	2.	Does the principal component of proposed lease, together with the principal amount of all other lease financings entered into during the fiscal year, have a principal amount in excess of \$100,000?
☐	☐	3.	If the answer to both previous questions is “No”, then the proposed lease does not need to be submitted to the Comptroller for approval. If the answer to either of the previous questions is “Yes”, then please continue with the completion of this sheet.
Complete the following and include with your request for approval.			
1.	Identify proposed amount to be financed. \$1,126,800.00		

Attachment: Preapproval Letter to Comptroller 4-16-25 (3767 : Res. 14-25, BCS Apple Computer Lease 2025)

Lease Information Summary Sheet

T.C.A. §§ 9-24-101 et seq.

December 2021



2.	Describe the asset(s) or project to be financed.	
	900 - 13-inch MacBook Air: Apple M4 chip with 10-core CPU and 10-core GPU, 16GB, 512GB SSD and AppleCare. Asset tagging for all devices.	
3.	What is the economic life of the asset(s) being leased? Note: If you are leasing more than one asset with different economic lives, attach a listing with the following information: description of individual asset, cost of individual asset, economic life for each asset identified, and the weighted average life of the assets.*	*See: tncot.cc/debt for an estimator tool and how to videos for calculating weighted average maturity and average life of assets.
	The economic life of the asset is 4 years.	
4.	What is the weighted average maturity of the lease? (The weighted average life of the leased assets cannot exceed the weighted average maturity.)	
	The weighted average maturity of the lease is 2.5 years.	
5.	Under what statute(s) could the lessee finance the leased property? (A public entity cannot enter into a lease financing for property that it cannot finance under applicable law).	
	TN TC 12-2-302	
6.	What is the expected payment source of the lease payments?	
	Budgeted General Funds	
7.	Note: If the lease payments are payable from or secured by ad valorem (i.e., property) taxes, the lessee must first adopt an initial resolution meeting the requirements of state law if the lease term exceeds 12 years. If an initial resolution is required, what date was the initial resolution adopted?	
	N/A	
8.	Attach a copy of the proposed lease agreement. ☒	
9.	Attach a proposed amortization schedule for the lease payment which includes the identifiable interest rate, the amount and date of each lease payment and the portion of each lease payment that is principal and the portion that is interest. ☒	
10.	Attach a schedule of detailed estimated costs of issuance, including one-time fees and recurring administrative or similar fees paid over the life of the lease. ☒	

Attachment: Preapproval Letter to Comptroller 4-16-25 (3767 : Res. 14-25, BCS Apple Computer Lease 2025)

All Leases – Before and After GASB 87 & Recent Changes to Tenn. Code Ann.

BEFORE			
	GASB	Tenn. Code Ann.	TN Comptroller—Division of LGF
1	Operating Lease (Liability – No)	1. Permitted by TCA 2. Approval at local level 3. Approval by State – No	1. Approval – No 2. File Report on Debt Obligation – No
2	Capital Lease (Liability – Yes)	1. Permitted by TCA as a “lease-purchase” 2. Approval at local level 3. Approval by State – No	1. Approval – No 2. File Report on Debt Obligation – Yes

AFTER			
	GASB	Tenn. Code Ann.	TN Comptroller—Division of LGF
1a	Short-Term Financing Lease (Term ≤ 12 months – see Note) (Liability – No)	1. Permitted by TCA 2. Approval at local level 3. Approval by State – No	1. Approval – No 2. File Report on Debt Obligation – No
	Note: A non-appropriation or annual cancelation clause only impacts the lease term <u>IF</u> it is reasonably certain the clause <u>will be</u> exercised. Intent by the lessee on the planned usage period of the leased asset is the determining factor.		
1b	Financing Lease (Term > 12 months) (Liability - Yes)	1. Permitted by TCA 2. Approval at local level 3. Approval by State – No	1. Approval – No 2. File Report on Debt Obligation – No
2	Not a lease – A financed purchase (Liability – Yes and GASB 62 applies)	1. Permitted by TCA as a “lease-purchase” 2. Approval at local level 3. Approval by State – Yes	1. Approval – Yes 2. File Report on Debt Obligation – Yes



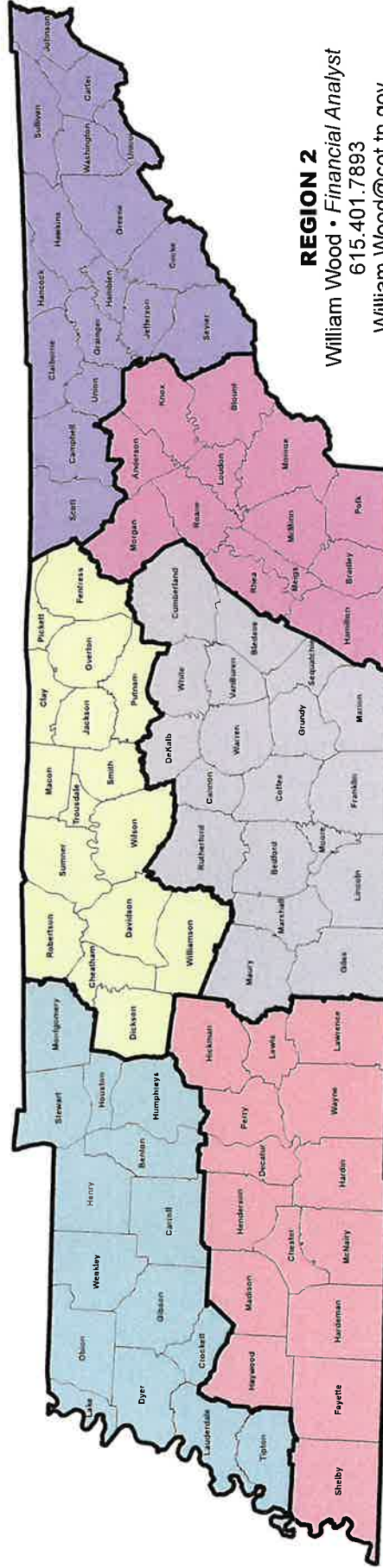
Division of Local Government Finance

CONTACT INFORMATION BY REGION

REGION 5
Adam Tschida • *Technical Manager*
615.747.5340
Adam.Tschida@cot.tn.gov

REGION 3
Charlie Lester • *Financial Analyst*
615.401.7762
Charlie.Lester@cot.tn.gov

REGION 1
Lori Barnard • *Financial Analyst*
615.747.5347
Lori.Barnard@cot.tn.gov



REGION 2
William Wood • *Financial Analyst*
615.401.7893
William.Wood@cot.tn.gov

REGION 6
Nate Fontenot • *Financial Analyst*
615.747.5238
Nate.Fontenot@cot.tn.gov

REGION 4
Meghan Huffstutter • *Financial Analyst*
615.747.5379
Meghan.Huffstutter@cot.tn.gov

Please send submissions and requests to:
LGF@cot.tn.gov
615.401.7829

Effective November 28, 2022



JASON E. MUMPOWER
Comptroller

April 22, 2025

Honorable David Parsons, Mayor
and Honorable Board of Aldermen
City of Bartlett
6400 Stage Road
Bartlett, TN 38134-3739

Dear Mayor Parsons and Board of Aldermen:

Thank you for your request. We acknowledge receipt on April 14, 2025, of a request from the Mayor of the City of Bartlett (the "City") for approval of a four-year financing lease in an amount not to exceed \$1,126,800 to be known as the "Apple Computer Lease Financing, Series 2025" (the "Lease Financing").

Included with the request was a Plan of Lease Financing for the proposed purchase of 900 Apple MacBook Air computers. Please send a copy of the executed Lease Financing Agreement to us along with the completed Debt Report within forty-five (45) days of executing the financing lease.

Approval

This letter constitutes approval for the City to enter into the Lease Financing pursuant to Title 9, Chapter 24, Part 1 of Tennessee Code Annotated. Our approval is conditioned upon the City's compliance with all relevant provisions of Tennessee law. The City is responsible for ensuring compliance with Title 9, Chapter 24, Part 1 of the Tennessee Code Annotated, its debt management policy, and timely payments under the Lease Financing Agreement.

This letter and the approval to issue debt do not address the compliance with federal tax regulations and should not be relied upon for that purpose. The City should discuss these issues with a tax attorney or bond counsel. This approval is valid for six months after the date of this letter. If the debt has not been transacted within that time, a new request must be submitted to this office for approval. Please notify us if the City decides not to enter into the Lease Financing.

Terms and Life

The maximum maturity for the Lease Financing as authorized by the governing body is four fiscal years. The terms of the Lease Financing appear to be reasonable when compared to debt being issued in current markets.

April 22, 2025
City of Bartlett

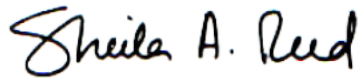
Based upon our review, the repayment terms are in the public's interest, and the Plan of Lease Financing appears to meet the requirements of Tenn. Code Ann. § 9-24-104.

After Issuance

Our website contains specific compliance requirements that your local government will be responsible for once the Finance Purchase is entered into: <http://tncot.cc/debt>. The listing is not all-inclusive.

If you should have questions or need assistance, please refer to our online resources or feel free to contact your financial analyst, Nate Fontenot, at 615.747.5238 or Nate.Fontenot@cot.tn.gov.

Sincerely,



Sheila Reed, Director
Division of Local Government Finance

cc:

Mr. Dick Phebus, City Manager, City of Bartlett

Mr. Joseph Mitchell, Director of Technology, City of Bartlett

SR: nf



Lease Documentation Checklist

NOTE: Please call Michael Boatright at 469-585-3474 with any questions

Documents Required Prior to Shipment	Scanned to Apple Financial Services	Yes/No
Schedule (Exhibit A) 450-8097418-004	Lessee Signature, Name/Title & Execution Date	_____
Incumbency Certificate (Exhibit C)	The Incumbency section is to be executed by a person other than the signer of the documents. This may be a Board Secretary/Clerk, any Board Member, OR the Superintendent.	_____
Delivery Details	Please complete with the appropriate contact information	_____
Notice of Assignment	Please insert date and Lessee Signature, if required. (If no signature is required, please review the notice and note the Assignee.)	_____
Insurance Coverage (Exhibit F)	Complete name of insurance company and contact information.	_____
IRS Form 8038-G	Complete per instructions and sign.	_____
Sales/Use Tax Exemption Certificate	Please provide a copy, if applicable. Please list Seller as Apple Inc. and its Assigns.	_____
Board Resolution or Minutes Approving the Lease Purchase	Please provide a copy.	_____

NOTE: Please provide scanned copies of the above items to applefin@applefin.com and Michael Boatright at michael.boatright@applefin.com.

Documents Required Prior to Funding	Mailed to Apple Financial Services	Yes/No
Originals of all the above	Please mail to: Apple Financial Services Attention: Michael Boatright 5000 Riverside Drive, Suite 300 East Irving, TX 75039-4314	_____
Insurance Certificate or Self-Insurance Letter	Provide All Risk Personal Property and General Liability Coverage listing Apple Inc. and its assigns as "Loss Payee" and "Additionally Insured" or provide a self insurance letter as described in the "Insurance Coverage Requirements."	_____
Acceptance Certificate (Exhibit B)	Lessee Signature, Name/Title & Execution Date. <i>Sign upon Acceptance.</i>	_____
Advance Lease Payment	Invoice attached, if applicable.	_____

EXHIBIT A

Schedule No. 004 _____, 20____ to Lease Purchase Agreement # 8097418 Dated May 23, 2017

This Schedule No. 004 ("Schedule") is entered into pursuant to that certain Lease Purchase Agreement identified by # 8097418 dated **May 23, 2017**, ("Lease Agreement"), and is effective as of _____, 20____. All of the terms and conditions of the Lease Agreement, including Lessee's representations and warranties, are incorporated herein by reference. Unless otherwise indicated, all capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Lease Agreement.

Lessee hereby acknowledges and agrees that its obligation to make Lease Payments as set forth in this Schedule is absolute and unconditional as of the date hereof and on each date and in the amounts as set forth in the Lease Payment Schedule, subject to the terms and conditions of the Lease.

Lessee expressly represents that at least ninety-five percent (95%) of the financing cost set forth in this Schedule is being used to acquire Equipment that will be capitalizable for federal income tax purposes

EQUIPMENT INFORMATION	
QTY	EQUIPMENT DESCRIPTION
	Personal computers, electronic devices, servers, and networking equipment with a value not to exceed \$1,126,800.00 as such equipment is more particularly described in invoices presented to Apple Inc., as Lessor, and accepted by Lessee, which descriptions are incorporated herein by reference. Final Rental payment will be amended, if necessary, determined by final equipment payment by Lessor as determined by the effective interest rate stated below.
Equipment Location: 5650 WOODLAWN ST, BARTLETT, TN 38134-3482	

LEASE PAYMENT SCHEDULE					
Pmt #	Payment Date	Payment Amount	Interest	Principal	Outstanding Balance
Commencement	7/1/2025				\$1,126,800.00
1	7/1/2025	\$281,700.00	\$0.00	\$281,700.00	\$845,100.00
2	7/1/2026	\$281,700.00	\$0.00	\$281,700.00	\$563,400.00
3	7/1/2027	\$281,700.00	\$0.00	\$281,700.00	\$281,700.00
4	7/1/2028	\$281,700.00	\$0.00	\$281,700.00	\$0.00
Totals		\$1,126,800.00	\$0.00	\$1,126,800.00	
Promotional Interest Rate:					
0.00%					

Lessee acknowledges that the discounted purchase price for the Lease is \$1,037,782.80 and that such amount is the Issue Price for the Lease for federal income tax purposes. The difference between the principal amount of this Lease and the Issue Price is Original Issue Discount ("OID") for federal income tax purposes. The Yield for this Lease for federal income tax purposes is 5.77% per annum. Such Issue Price and Yield will be stated in the Form 8038-G or 8038-GC, as applicable.

IMPORTANT: Read before signing. The terms of the Lease Agreement should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Lease Agreement or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Lease Agreement and this Lease.

LESSOR: **APPLE INC.**

LESSEE: **CITY OF BARTLETT**

SIGNATURE: _____

SIGNATURE: _____

NAME / TITLE: _____

NAME / TITLE: _____

DATE: _____

DATE: _____ FED TAX ID #: _____

ADDRESS: **5650 WOODLAWN ST
BARTLETT, TN 38134-3482**

EXHIBIT B**ACCEPTANCE CERTIFICATE**

Re: Schedule No. 004, dated _____, 20____, (the "Schedule") to Lease Purchase Agreement # 8097418 Agreement, dated as of May 23, 2017, between Apple Inc., as Lessor, and CITY OF BARTLETT, as Lessee.

Apple Inc. is hereby requested to pay the person or entity designated below as Payee, the sum set forth below in payment of a portion or all of the cost of the acquisition described below. The amount shown below is due and payable under the invoice of the Payee attached hereto with respect to the cost of the acquisition of the equipment and has not formed the basis of any prior request for payment. The equipment described below is all of the "Equipment" listed in the Schedule to the Lease Purchase Agreement referenced above.

Payee Name: _____

<u>Description or Invoice #</u>	<u>\$ Amount</u>

Lessee hereby certifies and represents to and agrees with Lessor as follows:

- (1) The Equipment described above has been delivered, installed and accepted on the date hereof.
- (2) Lessee has conducted such inspection and/or testing of the Equipment listed in the Schedule as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.
- (3) Lessee is currently maintaining the insurance coverage required by Section 15 of the Lease Agreement.
- (4) No event or condition that constitutes, or with notice or lapse of time or both would constitute, an Event of Default or Event of Non-appropriation (each as defined in the Lease Agreement) under any Lease exists at the date hereof.

FINAL ACCEPTANCE CERTIFICATE (All Equipment Has Been Accepted)

LESSEE: CITY OF BARTLETT

Signature: **X** _____

Printed Name/Title: **X** _____

Date: **X** _____

**PLEASE RETURN PAYMENT REQUEST TO:
APPLE INC.
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314**

EXHIBIT C**INCUMBENCY CERTIFICATE****LEASE PURCHASE AGREEMENT # 8097418 dated May 23, 2017**

Being a knowledgeable and authorized agent of the Lessee, I hereby certify to Lessor that the person(s) executed the Lease Agreement and each Schedule are legally authorized to do so on behalf of the Lessee and that the signatures that appear on the Lease Agreement and each applicable Schedule are genuine.

LESSEE: **CITY OF BARTLETT**

Signature: _____

Printed Name/Title: _____

Date: _____

(THE INCUMBENCY IS TO BE EXECUTED BY A PERSON OTHER THAN THE SIGNER OF THIS SCHEDULE AND RELATED DOCUMENTS. THIS MAY BE A BOARD CLERK/SECRETARY BOARD MEMBER OR SUPERINTENDENT.)

Attachment: City of Bartlett - Lease Documents Apple Teacher Laptops 202584 (3767 : Res. 14-25, BCS Apple Computer Lease 2025)

Delivery Details

Product Delivery Address

Street _____
 City _____
 State _____
 Zip _____

Invoice Address (leave blank if same)

Street _____
 City _____
 State _____
 Zip _____
 Tax ID _____

Accept partial shipment? (Y or N) _____

PO# (optional) _____

Any special delivery instructions _____

Product Delivery Contact

Name _____
 Email _____
 Phone _____

Secondary Delivery Contact

Name _____
 Email _____
 Phone _____

Other contacts (please complete if different than above)

Digital Delivery Contact

Name _____
 Email _____
 Phone _____

Billing Contact

Name _____
 Email _____
 Phone _____

Essential Use Confirmation

Please identify the source of funds
 (i.e. General / Technology Fund, Capital Project)

Has your institution had a non-appropriation or default in the past 10 years? _____

NOTICE OF ACKNOWLEDGEMENT OF ASSIGNMENT

Dated _____

APPLE INC ("Assignor") hereby gives notice that Assignor assigned to WELLS FARGO VENDOR FINANCIAL SERVICES, LLC ("Assignee") all of its rights in and to Lease Schedule No. 004 (the "Lease") to that certain Lease Purchase Agreement identified by # 8097418 dated May 23, 2017, by and between Assignor and CITY OF BARTLETT ("Lessee"). The Assignee has appointed Wells Fargo Vendor Financial Services, LLC (the "Servicer") as its Servicer with respect to the Lease.

Assignor hereby requests, and instructs Lessee, that all rental payments and other amounts coming due pursuant to the Lease on and after the date hereof are payable to and should be remitted to Assignee as directed by Assignee invoices.

Lessee's questions related to the administration of the Lease and billing should be referred to Assignee as follows:

WELLS FARGO VENDOR FINANCIAL SERVICES, LLC
P.O. Box 3072
Cedar Rapids, IA 52406-3072
Telephone 1-800-535-1680
Attn: Customer Service

The Federal Tax Identification Number of WELLS FARGO VENDOR FINANCIAL SERVICES, LLC is 94-1686094.

Lessee hereby acknowledges the effect of and consents to the Assignment and absolutely and unconditionally agrees to deliver all rental payments and other amounts coming due under the Lease in accordance with terms thereof to Assignee.

APPLE INC

Assignor

By: _____
Print Name: _____
Title: _____
Date: _____

CITY OF BARTLETT

Lessee

By: _____
Print Name: _____
Title: _____
Date: _____

Attachment: City of Bartlett - Lease Documents Apple Teacher Laptops 202584 (3767 : Res. 14-25, BCS Apple Computer Lease 2025)

Lease Purchase Agreement No: 8097418
 Lease Schedule #:004
 Dated:
 CITY OF BARTLETT

EXHIBIT F

INSURANCE COVERAGE REQUIREMENTS

- 1) Insurance Agency - Name of Agency, Phone Number, Fax Number, and Contact Name

- 2) Property Damage & Loss Coverage –

- a) "All Risk" Physical Damage & Loss Insurance
- b) Include: Policy Number, Effective Date and Expiration Date
- c) **APPLE INC. and its Assigns** named "Loss Payee"
- d) Endorsement giving 30 days written notice of any changes or cancellation.

LIMITS: The full replacement value of the equipment.

- 3) The Certificate Holder should be named as follows:

APPLE INC. and its assigns
5000 Riverside Drive, Suite 300 East
Irving, TX 75039-4314

FOR SELF INSURANCE:

A letter needs to be prepared on Lessee's Letterhead and addressed to **APPLE INC. and its Assigns**, and signed by an authorized official of the Lessee. The letter must refer to the Lease Agreement, and include information regarding the statute authorizing this form of insurance (with a copy of the statute attached to the letter).

EXHIBIT E**AFS EDUCATION FINANCE
INVOICE**

Remit Payment To:
 Apple Inc. c/o Apple Financial Services
 Attn: Contracts
 5000 Riverside Drive, Suite 300 East
 Irving, TX 75039-4314

BILLING ID	CUSTOMER NO	CUSTOMER SERVICE	
450-8097418-004		1-800-535-1680	
INVOICE	INVOICE DATE	DUE DATE	TOTAL DUE
ADV450-8097418-004	April 14, 2025	7/1/25	\$281,700.00

SOLD TO:

**CITY OF BARTLETT
 5650 WOODLAWN ST
 BARTLETT, TN 38134-3482**

ACCOUNT	DUE DATE	DESCRIPTION	AMOUNT
450-8097418-004	7/1/25	Advanced Lease Payment	\$281,700.00

Please return your payment with this invoice. Your payment is due at the time of lease commencement.

Attachment: City of Bartlett - Lease Documents Apple Teacher Laptops 202584 (3767 : Res. 14-25, BCS Apple Computer Lease 2025)

Form **8038-G**
(Rev. October 2021)Department of the
Treasury Internal
Revenue Service**Information Return for Tax-Exempt Governmental Bonds**

► Under Internal Revenue Code section 149(e)

► See separate instructions.

Caution: If the issue price is under \$100,000, use Form 8038-GC.

► Go to www.irs.gov/F8038G for instructions and the latest information.

OMB No. 1545-0047

Part I Reporting AuthorityCheck box if Amended Return ☐

1 Issuer's name		2 Issuer's employer identification number (EIN)	
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a	
4 Number and street (or P.O. box if mail is not delivered to street address)	Room/suite	5 Report number (For IRS Use Only)	
6 City, town, or post office, state, and ZIP code		7 Date of issue	
8 Name of issue		9 CUSIP number	
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information		10b Telephone number of officer or other employee shown on 10a	

Part II Type of Issue (Enter the issue price.) See the instructions and attach schedule.

11 Education	11
12 Health and hospital	12
13 Transportation	13
14 Public safety	14
15 Environment (including sewage bonds)	15
16 Housing	16
17 Utilities	17
18 Other. Describe ►	18
19a If bonds are TANs or RANs, check only box 19a	☐
b If bonds are BANs, check only box 19b	☐
20 If bonds are in the form of a lease or installment sale, check box	☐

Part III Description of Bonds. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21		\$	\$	years	%

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount)

22	Proceeds used for accrued interest	22
23	Issue price of entire issue (enter amount from line 21, column (b))	23
24	Proceeds used for bond issuance costs (including underwriters' discount)	24
25	Proceeds used for credit enhancement	25
26	Proceeds allocated to reasonably required reserve or replacement fund	26
27	Proceeds used to refund prior tax-exempt bonds. Complete Part V	27
28	Proceeds used to refund prior taxable bonds. Complete Part V	28
29	Total (add lines 24 through 28)	29
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30

Part V Description of Refunded Bonds. Complete this part only for refunding bonds.

31	Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded	years
32	Enter the remaining weighted average maturity of the taxable bonds to be refunded	years
33	Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY)	
34	Enter the date(s) the refunded bonds were issued (MM/DD/YYYY)	

For Paperwork Reduction Act Notice, see separate instructions.

Cat. No. 63773S

Form **8038-G** (Rev. 10-2021)

Part VI Miscellaneous

- | | |
|------------|--|
| 35 | |
| 36a | |
| 37 | |
- 35** Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)
- 36a** Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC). See instructions
- b** Enter the final maturity date of the GIC ▶ (MM/DD/YYYY) _____
- c** Enter the name of the GIC provider ▶ _____
- 37** Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units
- 38a** If this issue is a loan made from the proceeds of another tax-exempt issue, check box ☐ and enter the following information:
- b** Enter the date of the master pool bond ▶ (MM/DD/YYYY) _____
- c** Enter the EIN of the issuer of the master pool bond ▶ _____ **d** Enter the name of the issuer of the master pool bond ▶ _____
- 39** If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box ☐
- 40** If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box ☐
- 41a** If the issuer has identified a hedge, check here ☐ and enter the following information:
- b** Name of hedge provider ▶ _____ **c** Type of hedge ▶ ____ **d** Term of hedge ▶ ____
- 42** If the issuer has superintegrated the hedge, check box ☐
- 43** If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box ☐
- 44** If the issuer has established written procedures to monitor the requirements of section 148, check box ☐
- 45a** If some portion of the proceeds was used to reimburse expenditures, check here ☐ and enter the amount of reimbursement ▶ _____
- b** Enter the date the official intent was adopted ▶ (MM/DD/YYYY) _____

Signature and Consent

Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above



Signature of issuer's authorized representative

Date



Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name

Preparer's signature

Date

Check ☐ if self-employed

PTIN

Firm's name ▶

Firm's EIN ▶

Firm's address ▶

Phone no.

Form **8038-G** (Rev. 10-2021)

Memorandum of Understanding between the City of Bartlett and the Bartlett City Board of Education.

This Memorandum of Understanding dated this ____ day of June 2025 by and between the City of Bartlett (“City”) and the Bartlett City Board of Education (“School Board”).

WHEREAS, the School Board was lawfully established by local ordinance pursuant to Tennessee Code Annotated § 49-2-106 and in compliance with Tennessee Code Annotated § 49-2-201; and

WHEREAS, the School Board is an entity authorized pursuant to the laws of the State of Tennessee to operate a public school district within Bartlett, Tennessee; and

WHEREAS, the School Board commenced instruction beginning with the 2014-2015 school year and intends to continue each year thereafter; and

WHEREAS, the School Board is in need of Apple computers to provide its students in furtherance of the educational purposes set forth in Tennessee law, but the School Board desires to pay for said computers over a term that exceeds the current fiscal year; and

WHEREAS, the City is a Tennessee municipal corporation; and

WHEREAS, the City is authorized to enter into capital leases pursuant to Tennessee Code Annotated § 7-51-901, *et seq.*, and has agreed to do so on behalf of the School Board in order for the School Board to obtain said Apple computers; and

WHEREAS, the City and the School Board enter into this memorandum of understanding to memorialize the School Board’s repayment for said Apple computers over a four-year period.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the sufficiency of which is hereby confirmed, the parties do covenant and agree as follows:

1. Acknowledgment as to the Purpose of the Apple Lease. For the purpose of funding the lease-purchase of nine hundred (900) 13-inch MacBook Air computers, with a cost not to exceed \$1,126,800.00, for use by staff and students in the Bartlett Schools, and allowing the School Board to pay for said computers over a four-year period, the City agrees to enter into Schedule No. 004 of that certain Master Lease Agreement #8097418 dated May 23, 2017 between Apple Inc. and the City of Bartlett, a true and correct copy of which is attached hereto as Exhibit "A." (the "Lease").

2. Payment of Lease by the School Board to the City. The School Board agrees to make payment directly to the leasing company for all payments under the aforementioned Lease, and for all costs associated with or obligations or claims arising out of such Lease, until all obligations under the Lease are satisfied. The School Board represents and acknowledges that it has sufficient funds in its operating budget to retire the yearly costs of the Lease. The source of repayment by the School Board shall include any and all sources of funds legally available to retire such obligations. In the event that the School Board fails to make any requested repayment in a timely fashion, then the City shall have the right to withhold the amount of the repayment from any tax levied and collected by the City for the benefit of the School Board, and to credit such amounts against any funds that the City is otherwise obligated to provide to the School Board. It is the intent of the parties that all costs and obligations arising out of Schedule No. 004 of Master Lease Agreement #8097418 be paid by the Bartlett City Board of Education.

3. Possession of Devices. The possession and title of the devices obtained under the Lease shall immediately pass to the School Board. The School Board shall have the sole obligation and responsibility to inventory, image, maintain and otherwise control said devices. All support, training and software included in the Lease shall be for the exclusive benefit of the School Board, and the School Board shall have the exclusive right to all benefits or warranties conferred under the Lease. Any claim for breach or any other claim under or associated with the Lease shall inure to the benefit of the School Board and all costs associated with the litigation or enforcement of said claims shall be the sole responsibility of the School Board. The City shall have no obligation to maintain, repair, outfit, or otherwise ensure that such computers comply with the needs of the School Board.

The School Board shall be solely responsible to ensure that all software and software licenses, and the use thereof, shall comply with state and federal law and that any such violation of trademark, copyright, or patent law, or any claim as it pertains to or is associated with the use of said computers, shall be the sole obligation and responsibility of the School Board.

4. Term of Memorandum of Understanding. The term of this Memorandum of Understanding shall commence on the date of this Memorandum of Understanding and shall continue until such time as the obligations contained in the Lease are fully satisfied and all such funds paid thereunder, and costs incurred, have been paid by the Board.

IN WITNESS WHEREOF, the City of Bartlett, Tennessee and the Bartlett City Board of Education have executed this Memorandum of Understanding as of the first day above written.

CITY OF BARTLETT

By: _____

Title: _____

BARTLETT CITY BOARD OF EDUCATION

By: _____

Title: _____

By: _____

Title: _____



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 3765)

Meeting: 05/13/25 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3765

Resolution 15-25, a resolution to amend the Fiscal Year 2025 Grants Fund Budget to appropriate \$175,000 funding from Shelby County's Community Enhancement Program.

WHEREAS, the Shelby County Commission has awarded county funds from its Community Enhancement Program in the amount of \$175,000 to the City of Bartlett; and

WHEREAS, the Grant proceeds will be utilized to further the City of Bartlett's mission of providing quality, safe, and fun recreational opportunities and facilities for its residents; and

WHEREAS, projects have been identified by the Bartlett Parks Department which utilize these funds for their intended purpose; and

WHEREAS, it is necessary to accept the grant proceeds and approve an appropriation of this \$175,000 for these projects included in the City of Bartlett FY2025 Grants Fund;

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen, that the \$175,000 Community Enhancement Grant from Shelby County is hereby accepted and the fiscal year 2025 Grants Fund operating budget is amended to appropriate \$175,000 in grant revenues and expenditures for FY2025 as follows:

Account #	Expenditures	Revenues
131.30000.33585.04025		\$175,000
131.44000.939.04025	\$175,000	

Adopted this day of May 13, 2025

Harold Brad King, Register to the

David Parsons, Mayor

Board of Mayor and Aldermen

Attest: _____
Penny Medlock, City Clerk

Measured Fabrication, LLC

672 N Belvedere Blvd
 Memphis, TN 38107-5018 USA
 tom@measuredfabrication.com

Estimate**ADDRESS**

Paul Wright - Director of Parks and Recreation
 City of Bartlett
 5868 Stage Road
 Bartlett, TN 38134

ESTIMATE

24-11

DATE

11/19/2024

DATE	ACTIVITY	DESCRIPTION	AMOU
	Stage Fabrication	Complete mobile Stage Designed to look like the Bartlett Pavilion • Built using supplied equipment trailer and modifying frame. • Stage folds in to DOT compliant size trailer for towing to venue locations. • Added front and rear stage extensions to provide 30' wide by 20' deep stage. • Added Brazilian hard wood for the new stage floor with all fasteners. • Mechanical systems to raise and lower both front and rear stages. • Roof system to resemble the Bartlett Pavilion when in use. • Mechanical system to raise the center roof truss. • Folding steps. • Trailer stabilizer jacks • 2" theatrical pipe rail along front edges of stages. • Mechanical equipment enclosure boxes to accommodate sound, power, and performance lighting equipment center stage left and stage right • DOT compliant trailer chassis lighting. • 12-volt utility lighting for basic set-up and take down at venue. • Primed and painted. • Center roof with gables and metal roof material. • Front and rear roof over stage with columns and beams constructed from theatrical truss components. Entire stage area to be under roof. • Basic stage lighting including footlights at edge of front stage, general illumination under roof that is color tunable. • Basic on-board electrical outlets that are powered by a shore power cord.	125,875.
	Stage Fabrication	Built in Performance Package • Performance Lighting with motorized and Par LED lights and control console. • 11 kW Lithium Battery Power system enabling stage to operate off grid approx. 3 hours at 3500 watts extendable to 6 hours with one 20A shore power outlet available. • Full sound package including loudspeakers, amp, instrument and vocal microphones, monitors, mixer and controllers with all necessary cables and stands. • Future LED Panels and controllers can be added without additional modifications.	48,664.

TOTAL

\$174,539.00

Attachment: Mobile Stage Pavilion Estimate 24-11 (3765 : Res. 15-25, Shelby Co Community Grant 2025)

Accepted By

Accepted Date



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 3770)

Meeting: 05/13/25 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3770 A

Resolution 16-25, a resolution to request unclaimed balance of accounts remitted to State Treasurer under Unclaimed Property Act.

WHEREAS, The Tennessee Code Annotated Section 66-29-146(c) provides that a municipality or county in Tennessee may request payment for the unclaimed balance of funds reported and remitted by or on behalf of the local government and its agencies if it exceeds \$100, less a proportionate share of the cost of administering the program; and

WHEREAS, The City of Bartlett, Tennessee and/or its agencies have remitted unclaimed accounts to the State Treasurer in accordance with the Uniform Unclaimed Property Act; and

WHEREAS, the City of Bartlett, Tennessee agrees to meet all of the requirements of Tennessee Code Annotated Section 66-29-101 et seq. and to accept liability for future claims against accounts represented in funds paid to it; and

WHEREAS, it is agreed that this local government will retain a sufficient amount to insure prompt payment of allowed claims and that the balance of funds will be deposited in the local government's general fund;

NOW, THEREFORE, BE IT RESOLVED that the Board of Mayor and Aldermen of the City of Bartlett, Tennessee requests the State Treasurer to pay the unclaimed balance of funds to it in accordance with the provisions of Tennessee Code Annotated Section 66-29-146(c). A list of remittances made by or on behalf of the local government and its agencies is attached.

Adopted this day of May 13, 2025.

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Penny Medlock, City Clerk

I hereby certify that this is a true and exact copy of the foregoing resolution, which was approved and adopted at a meeting held on the 13th day of May, 2025, original that is on file in this office. I further certify that the Board of Mayor and Aldermen consist of six (6) members, and that six (6) members voted in favor of the resolution.

(Signature)

(Title)

Seal



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 3771)

Meeting: 05/13/25 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Initiator: Dick Phebus

Sponsors:

DOC ID: 3771

Resolution 17-25, a resolution to amend the Fiscal Year 2025 General Fund Budget to appropriate \$4,000 for qualified law enforcement officers funded by the State of Tennessee Recruitment and Retention Grant Program.

WHEREAS, the State of Tennessee Peace Officer Standard and Training Commission has provided funding for its Recruitment and Retention Grant program for eligible Bartlett Police Department law enforcement officers in the amount of \$4,000 and the funds have been received by the City; and

WHEREAS, in order to distribute the funds to the eligible police personnel it is necessary to amend the Fiscal Year 2025 Operating Budget for the Police Department to appropriate the revenues and expenditures; and

NOW THEREFORE BE IT RESOLVED By the Board of Mayor and Aldermen that, the Fiscal Year 2025 General Fund budget is amended to appropriate \$4,000 in revenues and expenditures for the Recruitment and Retention Grant program for designated qualified law enforcement officers as shown in the attachment.

Adopted this day of May 13, 2025

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk



State of Tennessee
Commissioner of Finance and Administration
To the Treasurer of the State of Tennessee

State of Tennessee Remittance Advice
Payment Made Through Automated Clearing House

ACH Number 0006698411

City Of Bartlett
6400 Stage Rd

Bartlett TN, 38134-3739
USA

Account Number XXXXX6043
Deposit Effective Date 05/01/2025
Total Payment \$4,000.00

Payment Summary					
Supplier Number: 0000001617					
Agency Name	Telephone	Invoice Date	Invoice ID	Voucher Number	Paid Amount
Commerce & Insurance	615/741-2241	03/05/2025	77833-1313	00159525	\$4,000.00
Recruitment and Retention Grant					

Attachment: Recruitment and Retention Grant Bonus 5-13-2025 (3771 : Res. 17-25, Recruitment and Retention Grant May 2025)

Recruitment and Retention Grant Resolution

Dated May 13, 2025

State of Tennessee Department of Commerce and Insurance

Received \$4,000 payment advice effective May 1, 2025

Recipients designated for:

Bartlett Police Department Employees

Employee ID – 3981 – William Segerson - \$1,000

Employee ID – 4151 – Jefferson Williams - \$3,000

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**ORDINANCE (ID # 3775)**

Meeting: 05/13/25 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Penny Medlock

Initiator: Dick Phebus

Sponsors:

DOC ID: 3775

**Ordinance 25-02, an ordinance to adopt the 2025-2026
General Fund, Street Aid Fund, Solid Waste Fund, General
Improvement Fund, Drug Enforcement Fund, DEA
Enforcement Fund, Drainage Fund, Parks Improvement Fund,
Bartlett City School Fund, Utility Fund, Debt Service Fund
and Capital Improvements Fund budgets.**

SECTION 1: BE IT ORDAINED by the Board of Mayor and Aldermen of the City of Bartlett that the following appropriations for the 2025-2026 Fiscal Year for the City of Bartlett are as follows:

GENERAL FUND	FY 2024 Actual	FY 2025 Projection	FY 2026 Adopted
<u>General Fund Revenues/Transfers</u>			
Property Taxes	\$ 29,420,768	\$ 30,038,034	\$ 36,900,000
Local Taxes	17,532,028	17,624,115	17,954,000
License & Permits	2,672,237	2,277,200	2,347,500
Intergovernmental	8,300,946	8,431,000	8,586,000
Charges for Services	4,301,747	3,473,966	3,578,775
Department Revenues	3,756,982	3,487,187	3,374,474
Court Charges	1,357,313	1,507,000	1,607,000
Other Revenue/Transfers	1,306,563	1,265,500	1,200,000
Total General Fund Revenues/Transfers	\$ 68,648,583	\$ 68,104,002	\$ 75,547,749
<u>General Fund Expenditures</u>			
<u>Administrative</u>			
Legislative	\$ 755,909	\$ 1,099,913	\$ 935,646
Mayor's Office	881,145	1,062,218	1,138,340
Community Relations	395,133	440,089	451,206
Information Technology	729,049	824,578	906,618
Building & Grounds	412,832	407,667	433,664
Library	1,143,336	1,441,085	1,415,285
Finance	1,339,858	1,358,366	1,550,279
City Court	1,159,619	1,200,420	1,242,672
Personnel	628,954	757,792	693,720
Planning	499,964	531,943	574,978
Total Administrative	7,945,800	9,124,071	9,342,408
<u>Public Safety</u>			
Police	\$ 21,921,209	\$ 23,528,724	\$ 25,714,872
Fire	9,732,156	9,953,980	10,356,464
Ambulance	3,878,894	3,981,329	4,958,163
Codes Enforcement	1,181,458	1,227,095	1,285,535
Total Public Safety	36,713,717	38,691,128	42,315,034
<u>Public Works</u>			
Public Works Administration	\$ 615,267	\$ 655,892	\$ 684,506
City Shop	1,691,365	1,910,944	1,813,032
General Maintenance	1,903,726	1,959,570	1,942,582
General Services	387,177	402,374	426,611
Ground Maintenance	1,454,928	1,717,405	1,768,634
Animal Control	804,844	837,708	901,016
Engineering Administration	460,239	493,640	518,235
Engineering & Inspection	429,570	366,145	554,528
Total Public Works	7,747,116	8,343,678	8,609,145

Parks and Recreation

Parks Administration	\$ 605,181	\$ 696,500	\$ 805,825
Singleton Community Center	1,121,780	1,082,918	1,135,145
Athletics	970,227	1,038,848	958,672
Parks Maintenance	2,045,669	2,473,638	2,589,815
School Ground Maintenance	344,189	357,329	293,658
The Venue	713,115	627,182	639,720
Senior Center	273,250	301,801	302,960
Recreation Center	1,316,143	0	0
Total Parks and Recreation	7,389,554	6,578,216	6,725,795

Performing Arts

862,087	886,483	947,427
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Total General Fund Expenditures

\$ 60,658,274	\$ 63,623,576	\$ 67,939,809
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Other General Fund Items/Transfers Out

Trfr. Out Bartlett City School	\$ 1,737,826	\$ 1,737,826	\$ 1,737,826
Trfr. Out Shelby County Board of Education	608,193	608,193	608,193
Trfr. Out DARE Program	80,000	80,000	80,000
Trfr. Out Drainage Fund	26,577	35,470	35,500
Trfr. Out Debt Service	100,000	0	0
Trfr. Out General Improvement Fund	3,555,000	2,000,000	2,000,000
Trfr. Out Bartlett Station	275,000	0	0
Trfr. Out for Paving	0	0	1,200,000
Trfr. Out to CIP	452,646	585,000	1,242,000
Total Other G.F. Items/Transfers Out	\$ 6,835,242	\$ 5,046,489	\$ 6,903,519

Total Expenditures

\$ 67,493,515	\$ 68,670,065	\$ 74,843,328
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Net From Operations

1,155,067	(566,063)	704,421
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Beginning Fund Balance

\$ 37,682,164	\$ 38,837,231	\$ 38,271,169
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Ending Fund Balance

\$ 38,837,231	\$ 38,271,169	\$ 38,975,589
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Ending F.B. as a % of Total Expenditures

57.54%	55.73%	52.08%
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SPECIAL REVENUE FUNDS	FY 2024 Actual	FY 2025 Projection	FY 2026 Adopted
<u>Special Revenue Funds Revenues/Sources</u>			
State Street Aid Revenue	\$ 3,262,672	\$ 3,450,000	\$ 4,670,000
Solid Waste Revenue	7,421,040	7,458,185	7,454,000
General Improvement Revenue	1,079,293	1,406,000	1,455,000
Drug Enforcement Revenue	270,733	152,813	220,500
Federal Drug Enforcement Revenue	25,928	108,400	100,800
Drainage Control Revenue	142,619	1,469,000	1,523,000
Parks Improvement Revenue	92,615	23,000	20,000
E-Citation Revenues	19,363	2,608	0
Bartlett School Fund Revenues	106,101,643	107,053,755	106,878,198
Total S.R.F. Revenues/Sources	\$ 118,415,906	\$ 121,123,761	\$ 122,321,498
<u>Special Revenue Funds Expenditures</u>			
State Street Aid Revenue	\$ 2,814,903	\$ 3,650,000	\$ 4,670,000
Solid Waste Revenue	7,878,391	7,555,502	8,222,552
General Improvement Revenue	1,110,482	1,203,824	1,346,900
Drug Enforcement Revenue	184,004	265,850	435,500
Federal Drug Enforcement Revenue	18,726	52,100	100,800
Drainage Control Revenue	133,691	771,654	1,503,546
Parks Improvement Revenue	0	125,000	125,000
E-Citation Revenues	12,907	35,000	0
Bartlett School Fund Revenues	92,300,703	108,553,755	110,378,198
Total S.R.F. Expenditures	104,453,807	122,212,685	126,782,495
Net From Operations	13,962,099	(1,088,924)	(4,460,998)
Beginning Fund Balance	\$ 52,293,225	\$ 66,255,325	\$ 65,166,401
Ending Fund Balance	\$ 66,255,325	\$ 65,166,401	\$ 60,705,403
Ending F.B. as a % of Total Expenditures	63.43%	53.32%	47.88%

UTILITY FUND	FY 2024 Actual	FY 2025 Projection	FY 2026 Adopted
<u>Utility Fund Revenues/Sources</u>			
Operating Revenues	\$ 11,911,838	\$ 12,268,000	\$ 12,874,000
Other Revenues	623,154	878,664	663,000
Non-Operating Revenues	988,744	62,000	85,000
Department Revenues	4,275	9,000	9,000
Total Utility Fund Revenues/Sources	\$ 13,528,011	\$ 13,217,664	\$ 13,631,000
<u>Utility Fund Expenditures</u>			
Utility Administration	\$ 2,104,715	\$ 3,258,606	\$ 3,632,703
Water & Wastewater Services	1,945,359	2,428,626	2,682,562
Plant Operations	3,689,443	3,181,744	3,289,124
Sewer Treatment	898,670	1,142,677	1,206,195
Total Utility Fund Expenditures	8,638,187	10,011,653	10,810,584
Projected Cash Flow	4,889,824	3,206,011	2,820,416
<u>Less:</u>			
Debt Service	\$ 1,132,204	\$ 524,180	\$ 632,752
Transfer to Capital Improvement Fund	5,183,245	3,032,446	3,100,000
Total	6,315,449	3,556,626	3,732,752
Net From Operations	(1,425,625)	(350,615)	(912,336)
Beginning Fund Balance	\$ 19,920,131	\$ 18,494,506	\$ 18,143,891
Ending Fund Balance	\$ 18,494,506	\$ 18,143,891	\$ 17,231,555
Ending F.B. as a % of Total Expenditures	214.10%	181.23%	159.40%

GENERAL DEBT SERVICE FUND	FY 2024 Actual	FY 2025 Projection	FY 2026 Adopted
<u>General Debt Service Revenues/Sources</u>			
Local Sales Tax	\$ 4,774,858	\$ 4,800,000	\$ 4,896,000
Transfer From General Fund	3,555,000	2,000,000	2,000,000
Transfer From School for School Debt	1,000,000	1,000,000	1,000,000
Transfer From Solid Waste Fund	56,527	56,527	46,334
Transfer From Drainage Fund	0	500,000	500,000
Transfer From CIP	120,000	65,000	50,000
Other Revenue	20,091	22,000	20,000
Total General Debt Service Rev/Sources	\$ 9,526,476	\$ 8,443,527	\$ 8,512,334
<u>General Debt Service Expenditures</u>			
Principal	\$ 6,353,000	\$ 5,794,000	\$ 5,707,000
Interest and Other Charges	5,449,966	2,733,199	2,604,752
Total General Debt Service Expenditures	11,802,966	8,527,199	8,311,752
Net From Operations	(2,276,490)	(83,672)	200,582
Beginning Fund Balance	\$ 4,453,050	\$ 2,176,560	\$ 2,092,888
Ending Fund Balance	\$ 2,176,560	\$ 2,092,888	\$ 2,293,470
Ending F.B. as a % of Total Expenditures	18.44%	24.54%	27.59%

SECTION 2: The CITY WATER RATE -- BE IT FURTHER ORDAINED that the City Water Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 7.80
Residential -- City Customers - Over 2,000 gallons, per 1,000 gallons	\$ 1.80
Residential -- Rural Customers -- The first 2,000 gallons	\$ 10.70
Residential -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 2.70
Commercial -- City Customers -- The first 2,000 gallons	\$ 12.88
Commercial -- City Customers - Over 2,000 gallons, per 1,000 gallons	\$ 2.10
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 17.59
Commercial -- Rural Customers -- Over 2,000 gallons, per 1,000 gallons	\$ 3.15

SECTION 3: The CITY SEWER RATE -- BE IT FURTHER ORDAINED that the City Sewer Rates be assessed according to the following schedule:

	<u>Rates</u>
Residential -- City Customers -- The first 2,000 gallons	\$ 15.85
Residential -- City Customers -- each additional 1,000 gallons	\$ 2.79
Residential -- Rural Customers -- The first 2,000 gallons	\$ 20.13
Residential -- Rural Customers -- each additional 1,000 gallons	\$ 3.01
Commercial -- City Customers -- The first 2,000 gallons	\$ 28.68
Commercial -- City Customers -- each additional 1,000 gallons	\$ 3.01
Commercial -- Rural Customers -- The first 2,000 gallons	\$ 39.38
Commercial -- Rural Customers -- each additional 1,000 gallons	\$ 3.22

SECTION 4: CITY FEES SCHEDULE -- BE IT FURTHER ORDAINED that "Exhibit B" represents the fiscal year 2025-2026 comprehensive fees schedule for the City of Bartlett, Tennessee and establishes the rates for fiscal year 2025-2026. Any rate or fee not included in the attached 2025-2026 schedule established by previous resolution, ordinance or administrative action will remain in effect.

SECTION 5: CAPITAL IMPROVEMENT PLAN -- BE IT FURTHER ORDAINED that "Exhibit A" represents the capital improvements plan for the City of Bartlett, Tennessee. The items listed as 2025-2026 are to be included in the budget, while new projects in future years represent "Planned" expenditures, and will require formal appropriation in future years. Unexpended project revenues and expenditures/expenses for existing projects may be administratively transferred to other CIP projects by the Finance Director with the approval of the Mayor and/or the Chief Administrative Officer.

SECTION 6: CAPITAL IMPROVEMENT PLAN BORROWING -- BE IT FURTHER ORDAINED that the borrowing required as scheduled with the Capital Improvements Plan will take additional, specific authorization from the Board of Mayor and Aldermen in accordance with Tennessee Law.

SECTION 7: BARTLETT CITY SCHOOL SPECIAL REVENUE AND CAPITAL BUDGET -- BE IT FURTHER ORDAINED that The Bartlett City Board of Education has approved and presented Special Revenue Funds for FY2025-26 administered by the Bartlett City Board of Education. These budget documents, "School General Fund Exhibit A" and "School Special Revenue Fund Exhibit B", are presented in the FY2025-26 Approved Special Revenue Budget and the FY2025-26 Approved Capital Budget documents as attached and made part of the enacting City of Bartlett budget ordinance by reference.

SECTION 8: INTERNAL SERVICE FUNDS -- BE IT FURTHER ORDAINED that the Internal Service Funds for Health and Welfare and Worker's Compensation be continued, with the City's portion of the funding to be included in each fund's budget.

SECTION 9: OPERATING BUDGETS EXPIRE AT JUNE 30 -- BE IT FURTHER ORDAINED that Operating budgets not spent or formally encumbered expire at June 30, 2026. Capital Projects are authorized on a "project" basis -- and the appropriation expires on completion of the project.

SECTION 10: NO APPROPRIATION EXCEEDED -- BE IT FURTHER ORDAINED that no appropriation listed above may be exceeded without appropriate ordinance action to amend the budget.

SECTION 11: AFTER THE FISCAL YEAR-END -- BE IT FURTHER ORDAINED that the Mayor is authorized to transfer appropriations within funds as needed to balance the budget after all year-end entries have been recorded in the fiscal year 2026 budget. All transfers will be reported to the Board of Mayor and Aldermen at the time of the reporting of the year-end financial results in the Annual Comprehensive Financial Report for the year ended June 30, 2026.

SECTION 12: DETAILED LINE-ITEM -- BE IT FURTHER ORDAINED that a detailed line-item financial plan shall be prepared in support of the budget.

SECTION 13: GENERAL FUND OPERATING RESERVES AT JUNE 30 -- BE IT FURTHER ORDAINED that the policy of the Board of Mayor and Aldermen establishes at 25%, the General Fund Balance as a percent of the next year's operations, and \$1,000,000 established as an emergency fund. Below this level, unspent budgets will accrue toward this. Amounts above this level may be used as directed by the Board.

SECTION 14: SEVERABILITY -- BE IT FURTHER ORDAINED that all Ordinances heretofore passed in conflict herewith are hereby repealed insofar as they are in conflict with this Ordinance.

SECTION 15: EFFECTIVE DATE -- BE IT FURTHER ORDAINED that this Ordinance becomes effective July 1, 2025; except for SECTION 3 - The CITY SEWER RATE, shall become effective upon the third and final reading of this ordinance.

FIRST READING: May 13, 2025

SECOND READING: May 27, 2025

THIRD READING: June 10, 2025

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk



CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2026 - FY 2030

PROJECT	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
<u>FUNDING SOURCES</u>						
General Obligation Bonds	\$ 0	\$ 3,513,025	\$ 4,066,827	\$ 1,369,050	\$ 5,100,000	\$ 14,048,902
Capital Note	0	0	0	0	0	0
Transfer from Street Aid Fund	0	974,236	213,408	5,240,405	430,609	6,858,658
Transfer In from General Fund	1,242,000	1,146,000	709,000	1,674,000	1,022,000	5,793,000
Transfer from Solid Waste Fund	530,000	0	0	0	0	530,000
Grant Funds	2,500,000	975,000	575,000	1,000,000	500,000	5,550,000
TDOT 80% match	0	5,583,291	1,342,941	23,909,816	2,522,436	33,358,484
Utility Bonds	2,500,000	13,000,000	15,000,000	0	0	30,500,000
Utility Retained Earnings	3,100,000	6,000,000	2,000,000	2,000,000	0	13,100,000
Utility Grant	900,000	0	0	0	0	900,000
Total Funding Sources	\$ 10,772,000	\$ 31,191,552	\$ 23,907,176	\$ 35,193,271	\$ 9,575,045	\$ 110,639,044
<u>PROJECT COST</u>						
<u>Administrative</u>						
Vehicles & Equipment	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
YMCA Capital Improvement	100,000	100,000	100,000	100,000	100,000	500,000
Total Administrative	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
<u>Police</u>						
Justice Center Maintenance	\$ 0	\$ 150,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 510,000
Grant Fund Generator Replacement	0	600,000	0	0	0	600,000
Total Police	\$ 0	\$ 750,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 1,110,000
<u>Fire</u>						
Fire Vehicles	\$ 57,000	\$ 100,000	\$ 0	\$ 86,000	\$ 0	\$ 243,000
Fire Ambulances	0	400,000	0	450,000	475,000	1,325,000
Fire Truck	0	1,200,000	0	0	0	1,200,000
Training Center Improvements	0	800,000	0	0	0	800,000
Total Fire	\$ 57,000	\$ 2,500,000	\$ 0	\$ 536,000	\$ 475,000	\$ 3,568,000
<u>Codes Enforcement</u>						
Codes Enforcement Vehicles	\$ 35,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 35,000
Total Code Inspection	\$ 35,000	\$ 0	\$ 0	\$ 0	\$ 0	\$ 35,000

Attachment: ExhibitAOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)



CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2026 - FY 2030

PROJECT	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
Public Works						
Public Works Vehicles & Equip	\$ 160,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 960,000
Highway 70 Fuel Tank	240,000	0	0	0	0	240,000
Solid Waste Complex Paving	530,000	0	0	0	0	530,000
Total Public Works	\$ 930,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,730,000
Engineering						
Fletcher Creek Greenway Ph4	\$ 0	\$ 474,075	\$ 0	\$ 0	\$ 0	\$ 474,075
Fletcher Creek Ph4 TDOT	0	1,896,301	0	0	0	1,896,301
ADA Transition	0	353,440	32,230	14,330	353,440	753,440
TDOT-ADA Transition	0	1,413,760	128,920	57,320	1,413,760	3,013,760
STP Overlay of Elmore Park Road, Old Brownsville	0	0	0	1,560,150	0	1,560,150
TDOT-STP Overlay of Elmore Park Road, Old Br	0	0	0	6,240,599	0	6,240,599
Altruria Road Resurfacing	0	0	0	25,859	48,091	73,950
TDOT-STP Overlay of	0	0	0	103,435	192,363	295,798
Appling Road Resurfacing	0	0	0	15,084	29,078	44,162
TDOT-STP Overlay of	0	0	0	60,337	116,313	176,650
CMAQ Brother Blvd Sig System	0	45,872	0	0	0	45,872
TDOT-STP Overlay of	0	1,467,734	0	0	0	1,467,734
Fletcher Creek Greenway Ph5	0	38,025	34,827	12,050	200,000	284,902
TDOT-STP Overlay of	0	152,101	139,306	48,200	800,000	1,139,607
Bartlett ITS Upgrades and Expansion	0	0	0	0	0	0
TDOT-STP Overlay of	0	250,000	350,000	2,900,000	0	3,500,000
Kirby Whitten Resurfacing	0	65,293	116,312	2,348,936	0	2,530,541
TDOT-STP Overlay of	0	261,172	465,249	9,395,743	0	10,122,164
Yale Road Resurfacing	0	35,556	64,866	1,276,046	0	1,376,468
TDOT-STP Overlay of	0	142,223	259,466	5,104,182	0	5,505,871
Total Engineering	\$ 0	\$ 6,595,552	\$ 1,591,176	\$ 29,162,271	\$ 3,153,045	\$ 40,502,044

Attachment: ExhibitAOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)



CIP PROJECT LINE ITEMS SUMMARY

BARTLETT CAPITAL IMPROVEMENT PROGRAM FY 2026 - FY 2030

PROJECT	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
<u>Parks</u>						
Parks Vehicles & Equipment	\$ 70,000	\$ 120,000	\$ 200,000	\$ 200,000	\$ 95,000	\$ 685,000
Singleton CC Equipment/Repairs	0	400,000	57,000	182,000	400,000	1,039,000
Senior Center Equipment/Repairs	0	41,000	39,000	18,000	32,000	130,000
Parks Maintenances	0	1,075,000	2,825,000	1,175,000	3,250,000	8,325,000
Grant Fund Parks Restroom Renovation-ADA	2,500,000	375,000	575,000	1,000,000	250,000	4,700,000
W.J. Freeman Park	0	0	1,150,000	0	1,250,000	2,400,000
Grant Fund W.J. Freeman Park	0	0	0	0	250,000	250,000
BSMC Equipment/Repairs	580,000	35,000	50,000	500,000	0	1,165,000
Total Parks	\$ 3,150,000	\$ 2,046,000	\$ 4,896,000	\$ 3,075,000	\$ 5,527,000	\$ 18,694,000
<u>Sewers</u>						
Fletcher Creek Sewer Basin	\$ 3,900,000	\$ 11,000,000	\$ 11,000,000	\$ 0	\$ 0	\$ 25,900,000
American Rescue Plan Project	500,000	0	0	0	0	500,000
Water and Sewer Plant Upgrades	600,000	2,000,000	2,000,000	2,000,000	0	6,600,000
Utility Grant	900,000	0	0	0	0	900,000
Kirby Whitten Water Line Extension	200,000	2,000,000	0	0	0	2,200,000
Water and Sewer Pipe Upgrades	0	2,000,000	0	0	0	2,000,000
UV Disinfection Upgrade WWTP	400,000	0	0	0	0	400,000
Sewer Lines to Lakeland	0	2,000,000	4,000,000	0	0	6,000,000
Total Sewers	\$ 6,500,000	\$ 19,000,000	\$ 17,000,000	\$ 2,000,000	\$ 0	\$ 44,500,000
TOTAL CIP	\$ 10,772,000	\$ 31,191,552	\$ 23,907,176	\$ 35,193,271	\$ 9,575,045	\$ 110,639,044

Attachment: ExhibitAOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
Finance	Alcoholic Beverage Application Fee	\$ 500.00	
	Alcoholic Beverage Duplicate License Fee	\$ 10.00	Each
	Alcoholic Beverage Renewal Fee	\$ 500.00	Annual
	Auto Tag Renewal Fee	\$ 35.00	Annual
	Beer Permit Application Fee	\$ 250.00	Each
	Beer Privilege Tax	\$ 100.00	Annual
	City Service Fee	\$ 5.50	Monthly
	Copy fees	\$ 0.15	Only applies to 20 pages and more
	Legal Notice	\$ 100.00	Each
	Liquor Privilege Tax License	\$ 600.00	\$600 - \$1,000 Annual Based on Seating
	Lost Payroll Check Fee	\$ 25.00	Each
	Outdoor Sales Permit Fee	\$ 55.00	Each
	Penalty Personalty Property Taxes	5%	
	Penalty Real Property Taxes	5%	
	Returned Check Fee	\$ 30.00	Each or Amt of check, whichever is less
	Taxicab Permit Fee, per cab	\$ 80.00	Annual
	Wholesale Beer Tax	17%	Reported Monthly
	Wholesale Liquor Tax	5%	Reported Monthly
	Wine Only Privilege Tax License	\$ 120.00	\$120 - \$200 Annual Based on Seating
	Cable Franchise Fee	5%	Annual(Applied to Gross Revenues)
	Cable Application/Bid Fee	\$ 5,000.00	Per Application
	Cable Bid Copy Fee	\$ 25.00	Per Cable Bid
City Court	Alcohol/Drug Treatment Fee	\$ 100.00	Set by State
	Breath Alcohol Test Charge	\$ 17.50	Set by State
	Cash Bond Forfeiture Fee	\$ 13.75	Set by State
	City Court Costs	\$ 107.50	Set by City
	City Litigation Tax	\$ 13.75	Can be no more that State Lit. Tax
	Continuance Fee	\$ 5.00	Set by State
	Copy/Certification	\$ 5.00	Set by State
	County Drug Treatment Fee	\$ 70.00	Set by State
	County Veteran Fee	\$ 50.00	Set by State
	Criminal Privilege Tax on Litigation	\$ 29.50	Set by State
	DA Crime Fee	\$ 75.00	Set by State
	Drug Test Fee	\$ 10.00	Set by City
	DUI-Blood Test Charge	\$ 250.00	Set by State
	DUI-Interlock Fee	\$ 40.00	Set by State
	Expungement Fee-City	\$ 100.00	Set by City
	Expungement Fee-State	\$ 350.00	Set by State
	Indigent Tax	\$ 12.50	Set by State
	Late Fee on Traffic Citation-(1st FTA Ord.3-406)	\$ 50.00	Set by City
	No Drivers License Fee	\$ 15.00	Set by State
	Petition Fee for Exonerations	\$ 75.00	Set by City
	Probation Fee	\$ 250.00	Set by City
	Reinstatement Fees From State	\$ 10.00	Per person when DL Reinstated

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
Planning	Scire Facias (Calling in Surety)	\$ 40.00	Set by State
	Sexual Assault Fee	\$ 200.00	Set by State
	State Court Costs (Criminal Charge)	\$ 62.00	Set by State
	State Court Costs (Traffic Charge)	\$ 42.00	Set by State
	State Drug Treatment Fee	\$ 10.00	Set by State
	State Impair Driv. Fund Fees	\$ 5.00	Set by State
	State Litigation Tax	\$ 13.75	Set by State
	State Tax On Crimes Against Person/Crim. Injury Fund	\$ 26.50	Or \$50.00 (Set by State)
	Subpoena Fee	\$ 6.00	Set by State
	Traffic Privilege Tax on Litigation	\$ 17.75	Set by State
	Traumatic Brain Injury Fund	\$15 or \$30	Set by State
	Warrant – Clerk	\$ 40.00	Set by State
	11 X 17 COLOR MAPS Copy Fee	\$ 3.00	Each
	Article V – Schedule Of District Regulations Copy Fee	\$ 2.50	Each
	Handbook Copy Fee	\$ 6.00	Each
	Landscape/Tree Ordinance Copy Fee	\$ 3.50	Each
	Re-Record Plat Fees	\$ 50.00	Each
	Sign Ordinance Copy Fee	\$ 18.00	Each
	Sign Summary, Appendix 5 & Chart 1 Copy Fee	\$ 1.25	Each
	Subdivision Ordinance Copy Fee	\$ 7.00	Each
	Zoning Ordinance W/ New Ordinances Copy Fee	\$ 29.25	Each
	Board of Zoning Appeals		
	Variances	\$ 300.00	Each
	Design Review Fees		
	Sign Review	\$ 100.00	Each
	Sign Appeal Fee	\$ 100.00	Each
	Sign Penalty Fee	\$ 100.00	Each. Extra fee per sign installed w/out DRC approval and/or permit
	Site Plan Review	\$ 400.00	Each
	New Stealth Wireless Transmission Facility Site Plan	\$ 550.00	Without Special Use Permit
	Site Plan Appeal Fee	\$ 400.00	Each
	Minor Site Plan Review	\$ 50.00	Each
	Site Plan - Planning Commission		
	Site Plan Review (without contract)	\$ 400.00	Each
	Site Plan Review (with contract)	\$ 500.00	Each
	Subdivision		
	Construction Plan	\$ 500.00	Each
	Plus	\$ 20.00	Per lot
	Dedication of Street	\$ 300.00	Each
	Final Plan	\$ 500.00	Each
	Plus	\$ 20.00	Per lot
	Master Plan	\$ 500.00	Each
	Plus	\$ 20.00	Per lot
	Rerecording	\$ 50.00	Each

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	Revocations	\$ 300.00	Each
	Street Name Change	\$ 300.00	Each
	Road, Street, Alley Closure	\$ 300.00	Each
	Zoning		
	Simple Zoning Letter	\$ 25.00	Zoning location verification
	Extensive Zoning Letter	\$ 75.00	Zoning verification, land uses, and property/zoning violations
	Planned Development: Outline Plan	\$ 1,000.00	Five acres or less, \$30 per acre after first five and maximum fee of \$2,000
	Planned Development: Outline Plan Amendment	\$ 300.00	Each
	Rerecording	\$ 50.00	Up to 100 labels and \$1.00 per label over first 100
	Renotification Fee	\$ 100.00	Five acres or less, \$15 per acre after first five and maximum fee of \$1,000
	Reprocessing of Applications	\$ 150.00	Five acres or less, \$100 per acre after first five and maximum fee of \$3,000
	Rezoning	\$ 1,000.00	Five acres or less, \$50 per acre after first five and maximum fee of \$3,000
	Special Use Permits	\$ 500.00	Five acres or less, \$50 per acre after first five and maximum fee of \$3,000
Police	Background Checks	\$ 15.00	Each
	Beer Server Permits	\$ 10.00	Each
	Pre-discovery Video Request	\$ 50.00	Per case
	Sexual Offender Registry	\$ 150.00	Each
	Sexual Oriented Business Employee Permit Fee	\$ 15.00	Annual
	Sexual Oriented Business Permit Fee	\$ 500.00	Annual
	Tow fees (Each)		
	Passenger Vehicles	\$ 125.00	Each
	Class "B" Vehicles	\$ 200.00	Trucks & Trailers 1.5 Tons
	Class "C" Vehicles	\$ 350.00	Large Trucks, Tractors & Trailers 3 Ton
Fire	Ambulance Transport Fee for BLS	\$ 900.00	For BLS
	Ambulance Transport Fee for ALS I	\$ 1,000.00	For ALS I
	Ambulance Transport Fee for ALS II	\$ 1,100.00	For ALS II
	Plus a mileage fee	\$ 17.00	Per mile
	Copy fees	\$ 0.15	Only applies to 20 pages and more
	CPR Classes	\$ 20.00	Per person per class
Code Enf.	Building Fees		
	Addition not exceeding 400 square feet	\$ 50.00	Minimum fee (1&2 family dwelling)
	Addition of more than 400 square feet	\$ 90.00	Minimum fee (1&2 family dwelling)
	Alteration and repair-per \$1,000	\$ 4.00	One & Two Family Dwelling
	Minimum fee of	\$ 60.00	
	Certificate of Occupancy	\$ 60.00	
	Commercial curb-cuts, driveway entrances & exits	\$ 0.06	Minimum \$30
	Commercial sidewalks	\$ 30.00	On public right of way
	Sidewalks-Inlet-Driveway Repair	\$ 60.00	

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	House for Sale Inspection	\$ 30.00	
	Conveyor Systems, Racking Systems	\$ 60.00	First \$250,000
	Per \$1,000 for more than \$250,000	\$ 1.00	
	Decks & spas	\$ 40.00	
	Demolition-for each 25,000 cubic feet	\$ 7.00	
	Demolition-Maximum Fee	\$ 500.00	
	Demolition-Minimum Fee	\$ 60.00	
	Detached building <= 400 sq ft	\$ 30.00	Minimum fee one story
	Detached building > 400 sq ft	\$ 50.00	Minimum fee one story
	Detached building > 400 sq ft	\$ 0.05	Per square feet
	Fees for Amending Permits	\$ 20.00	
	Fees for Issuing Permits	\$ 5.00	
	Software Fee	\$ 7.00	
	Fees for miscellaneous construction	\$ 8.00	Per \$1,000
	Fences one-two family dwelling	\$ 20.00	
	Minimum fee	\$ 60.00	
	First Re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Gates, wall fence, or others	\$ 20.00	Minimum
	Per \$1,000	\$ 4.00	
	Hazardous occupancies	\$ 200.00	
	Imploded Structures-flat fee	\$ 1,000.00	
	New construction & additions	\$ 50.00	Minimum Fee (not 1&2 family dwelling)
	Less than \$25,000-per \$1,000	\$ 4.00	
	\$25,000 to \$1,000,000-per \$1,000	\$ 3.00	Plus one-time \$100
	\$1,000,001 to \$25 million-per \$1,000	\$ 2.00	Plus one-time \$3,025
	\$25,000,001 & above-per \$1,000	\$ 1.50	Plus one-time \$51,025
	New construction of or addition to existing	\$ 0.05	Per square foot (1&2 family dwelling)
	Minimum fee of	\$ 125.00	
	Removal or moving of structures	\$ 200.00	
	Special events	\$ 60.00	
	Temporary construction trailer (6 months)	\$ 60.00	
	Work commencing before permit issued	Double Fee	
Electrical Permit Fees			
	0-150 amperes	\$ 70.00	
	151-400 amperes	\$ 125.00	
	Over 400 amperes	\$ 250.00	
	277 to 480 volt phase	\$ 2.00	Per Amp
	Amending Permit Fee	\$ 20.00	
	Circuits with capacity of more than 1 KW		
	For the first 5 KW	\$ 5.00	
	For each additional KW	\$ 3.00	
	Empty Conduits	\$ 10.00	For each 50' of conduit or bank of conduits

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	Existing Residential Occupancies		
	1 to 5 circuits	\$ 30.00	
	Over 5 circuits	\$ 45.00	
	Fee for issuing permits	\$ 5.00	
	Software Fee	\$ 7.00	
	Filing of Board of Appeals	\$ 100.00	
	First Re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	General Inspection (not a complaint)	\$ 50.00	
	Installed Motors		
	1st H.P.	\$ 6.00	
	Each additional H.P.	\$ 1.00	
	Fuel Pumps	\$ 20.00	
	Motors moved at same address	\$ 15.00	
	Low Voltage (Non-Residential)	\$ 15.00	Per System/Per Floor
	Minimum permit fee	\$ 20.00	
	Miscellaneous Items		
	Meter Put Back	\$ 15.00	
	Recalls	\$ 15.00	
	Underground or overhead low voltage cable	\$ 20.00	Per 100 ft
	Miscellaneous Fees		
	Battery Charger up to 100 amperes	\$ 15.00	
	Battery Charger-more than 100 amperes	\$ 15.00	
	Electric welder	\$ 25.00	
	Fire Ruling	\$ 50.00	
	Lighting and Convenience Outlet Circuits	\$ 4.00	
	Modular Res. Buildings	\$ 50.00	
	Motion picture machine	\$ 30.00	
	Panels	\$ 15.00	
	Power Rectifier-more than 100 amperes	\$ 3.00	Each unit
	Power Rectifier-up to 100 amperes	\$ 15.00	
	Relocated Houses	\$ 50.00	
	X-ray unit-120 volt	\$ 15.00	
	X-ray unit-208/240 volt	\$ 50.00	
	Mobile Homes (manufactured)	\$ 50.00	
	Reconnecting Signs		
	1st circuit	\$ 15.00	
	Each additional circuit	\$ 2.00	
	Mercury Vapor Light P.O.L.	\$ 15.00	
	Re-inspection of interior wiring	\$ 50.00	Out of service for 90 days or more
	Residential Low Voltage		
	After Electrical-roughin	\$ 50.00	
	Before Electrical-roughin	\$ 30.00	
	Residential Temporary Meter Center	\$ 25.00	

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	Service, Feeder, & Panel Replacement	\$ 50.00	Residential
	Signs and Decorative Circuits		
	1st circuit	\$ 6.00	
	Each additional circuit	\$ 4.00	
	Conduit installed for the sign circuit	\$ 15.00	
	Swimming Pools		
	Above Ground Pools	\$ 30.00	
	Inground Pools	\$ 100.00	
	Transformers & Capacitors		
	Installations-100 watts up to 5 KVA	\$ 15.00	
	Installations-each additional > 5 KVA	\$ 0.50	
	Replacement	\$ 20.00	
	Up to 240 volt phase	\$ 1.00	Per Amp
	Work commencing before permit issued	Double Fee	
	Voltage excess of 480 volts per KVA		
	First 10,000 KVA	\$ 1.50	Per KVA
	Additional KVA over 10,000 up to 50,000	\$ 0.50	Each
	Each additional KVA above 50,000	\$ 0.25	Each
	Gas Permit Fees		
	Fee for Amending Permits	\$ 20.00	
	Fees for issuing permits	\$ 5.00	
	Software Fee	\$ 7.00	
	Filing Application for Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For \$1 to \$1,000 valuation of installation	\$ 20.00	
	For each gas outlet	\$ 3.00	Single Family Residence
	Gas meter put back	\$ 15.00	
	Minimum Permit Fee	\$ 15.00	
	Per each additional \$1,000	\$ 8.00	
	Work commencing before permit issued	Double Fee	
	Liquidation/Special Sale Application Fee	\$ 25.00	Each
	Mechanical Permit Fees		
	Fee for Amending Permits	\$ 20.00	
	Fees for Issuing permits	\$ 5.00	
	Software Fee	\$ 7.00	
	Filing for Board of Appeals	\$ 100.00	
	First re-inspection Fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	For 1st \$1,000	\$ 15.00	
	For 1st \$1,000	\$ 16.00	
	For each additional \$1,000 >\$1 mil	\$ 3.00	
	For each additional \$1,000 <\$1 mil	\$ 8.00	
	Minimum Permit Fee	\$ 20.00	

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	Work commencing before permit issued	Double Fee	
	Plan Review Fee		
	\$0-\$25,000 total valuation	\$ 80.00	
	\$25,001-\$50,000 total valuation	\$ 160.00	
	\$50,001-\$100,000 total valuation	\$ 325.00	
	\$100,001-\$200,000 total valuation	\$ 650.00	
	\$200,001-\$500,000 total valuation	\$ 875.00	
	\$500,001-\$1 million total valuation	\$ 1,200.00	
	\$1,000,001-\$2 million total valuation	\$ 1,600.00	
	\$2,000,001-\$5 million total valuation	\$ 2,000.00	
	\$5,000,001 and up total valuation	\$ 3,000.00	
	Signs (New)	\$ 25.00	
	Plumbing Permit Fees		
	Amending Permit Fee	\$ 20.00	
	Fees for issuing permits	\$ 5.00	
	Software Fee	\$ 7.00	
	Filing to Board of Appeals	\$ 100.00	
	First re-inspection fee	\$ 30.00	
	2+ Re-inspection Fee	\$ 50.00	
	Installation of Plumbing Fixtures	\$ 8.00	
	Minimum Permit fee	\$ 20.00	Each Fixture
	Sewer Repair	\$ 100.00	
	Per \$1,000	\$ 8.00	Commercial Minimum
	Sewer Replacement or Connections	\$ 30.00	
	Sewer Turnaround	\$ 1,500.00	
	Water Heater	\$ 15.00	
	Water Service-< 1 inch > 2 inch	\$ 30.00	
	Water Service-< 2 inch	\$ 200.00	
	Water Service-> 1 inch	\$ 20.00	
	Work commencing before permit issued	Double Fee	
Public Works	Adoption Fee		
	Adult Dogs over 30 pounds	\$ 65.00	Each
	Small Dogs 30 pounds and under	\$ 100.00	Each
	Puppies under 5 months	\$ 100.00	Each
	Adult Cats	\$ 65.00	Each
	Kittens under 5 months	\$ 80.00	Each
	At Risk/ Long Term Animals	\$ 30.00	Each
	Animal License Fee	\$ 6.00	Each (altered)
		\$ 16.00	Each (non-altered)
		\$ 3.00	Replacement Cost
	Boarding Fees	\$ 15.00	Per Day

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	Capture Fees		
	1st offense	\$ 40.00	Each
	2nd offense	\$ 70.00	Each
	3rd offense	\$ 100.00	Each
	Grass Cutting of Vacant Houses	Actual Cost	Materials, Equipments & Labor Cost
	Brush Pickup/Load	Actual Cost	Materials, Equipments & Labor Cost
	Shelter Misc. Revenue	\$ 25.00	Owner surrender
		\$ 50.00	Cremation fee
		\$ 20.00	Micro-chipping
Solid Waste	Appliance Pickup	\$ 30.00	Each
	Commercial Pickup-Set Up Fee	\$ 20.00	Each
	Commercial Pickup - Charge for Cart	\$ 75.00	Each
	Commercial Pickup - Monthly Charges:		
	For 1 Cart	\$ 30.00	Monthly
	For 2 Carts	\$ 35.00	Monthly
	For 3 Carts	\$ 40.00	Monthly
	Residential Cart Replacement Cost	\$ 75.00	Each
	Residential Cart Additional Purchase	\$ 75.00	Each
	Residential Pickup	\$ 30.00	Monthly
	Yard Waste Cart Purchase	\$ 75.00	Each - While Grant carts are available
Water/Wastewater			
	Barrel Locks to Contractors	\$ 24.00	Each
	Refundable User Fee for Fire Hydrant Meter	\$ 1,000.00	Each
	Rental for Fire Hydrant Meter	\$ 25.00	Monthly
	Water usage of Fire Hydrant Meter		Current City rates for water usage
	City Water Rates		
	Residential -- City Customers	\$ 7.80	The first 2,000 gallons
	Residential -- City Customers	\$ 1.80	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 10.70	The first 2,000 gallons
	Residential -- Rural Customers	\$ 2.70	each additional 1,000 gallons
	Commercial -- City Customers	\$ 12.88	The first 2,000 gallons
	Commercial -- City Customers	\$ 2.10	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 17.59	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 3.15	each additional 1,000 gallons
	City Sewer Rates		
	Residential -- City Customers	\$ 15.85	The first 2,000 gallons
	Residential -- City Customers	\$ 2.79	each additional 1,000 gallons
	Residential -- Rural Customers	\$ 20.13	The first 2,000 gallons
	Residential -- Rural Customers	\$ 3.01	each additional 1,000 gallons
	Commercial -- City Customers	\$ 28.68	The first 2,000 gallons
	Commercial -- City Customers	\$ 3.01	each additional 1,000 gallons
	Commercial -- Rural Customers	\$ 39.38	The first 2,000 gallons
	Commercial -- Rural Customers	\$ 3.22	each additional 1,000 gallons

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
Engineering	Fee for Plans and Specifications (for copies)		
	From \$100,000 to \$250,000	\$ 25.00	
	From \$250,001 to \$500,000	\$ 50.00	
	From \$500,001 to \$750,000	\$ 75.00	
	Greater than \$750,000	\$ 100.00	
	Commercial & Industrial		
	City Subdivision Inspection		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per half acre
	For those lots served by a detention basin	\$ 250.00	Per half acre
	Sewer Connection Charge		
	Per Acre	\$ 2,333.00	Whichever is greater
	Per Front Foot	\$ 33.00	Whichever is greater
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review		
	Minimum	\$ 175.00	Whichever is greater
	Or % of Public Improvement Cost	1.5%	Whichever is greater
	Stormwater Fee Commercial and Industrial property	\$ 6.00	Per ERU (5,000 square feet) per month
	Minimum	\$ 6.00	Per month
	Maximum	\$ 300.00	Per month
	Water Connection Fee	\$ 3,000.00	Per lot
	Water Plant Expansion % of Water Main Cost	15%	
	Water System Engineering % of Water Main Cost	6%	
	Residential		
	City Subdivision Inspection	\$0.00	For all Basins except Fletcher Creek Basin, per
	City Subdivision Inspection for Fletcher Creek Basin		
	Minimum, per lot	\$ 300.00	Whichever is greater
	Or % of Development Cost	3.0%	Whichever is greater
	Drainage Control Fee		
	For those lots not served by a detention basin	\$ 500.00	Per lot
	For those lots served by a detention basin	\$ 250.00	Per lot
	Park Land Development Fee	\$ 700.00	Per lot
	Sewer Connection Charge	\$0.00	For all Basins except Fletcher Creek Basin, per
	Sewer Connection Charge for Fletcher Creek Basin	\$ 2,000.00	Per lot
	Sewer Review Fee		
	Minimum	\$ 25.00	Per contract
	Per lot	\$ 10.00	Whichever is greater
	Per 250 feet of Sewer line Extension	\$ 25.00	Whichever is greater
	Subdivision and site plan review	\$ 175.00	Per lot

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	Stormwater Fee Single-family residential property	\$ 4.00	Per month
	Water Connection Fee	\$0.00	For all Basins except Fletcher Creek Basin, per
	Water Connection Fee for Fletcher Creek Basin	\$ 2,000.00	Per lot
	Water Plant Expansion % of Water Main Cost	0%	For all Basins except Fletcher Creek Basin, per
	Water Plant Expansion for Fletcher Creek Basin	15%	% of Water Main Cost
	Water System Engineering % of Water Main Cost	0%	For all Basins except Fletcher Creek Basin, per
	Water System Engineering for Fletcher Creek Basin	6%	% of Water Main Cost
	Site Plan - Planning Commission		
	Site Plan Review (with contract)	\$ 500.00	Each
	Street Cut Permit per 25 feet of cut	\$ 10.00	
	Street Lighting Fee	\$ 5.00	Monthly
Parks	Facility Rental		
	A. Keith McDonald Pavilion (\$500 Sec. Dep.)	\$ 310.00	Residents(1/2 day/\$610 all day)
		\$ 460.00	Non-Residents(1/2 day/\$910 all day)
	Dixon-Brewer Park Gazebo	\$ 60.00	Residents (1/2 day/\$100 all day)
		\$ 80.00	Non-Residents(1/2 day/\$150 all day)
	Ellendale Park Pavilion	\$ 60.00	Residents (1/2 day/\$100 all day)
		\$ 80.00	Non-Residents (1/2 day/\$150 all day)
	W. J. Freeman Park - Gazebo	\$ 40.00	Residents (1/2 day/\$70 all day)
		\$ 55.00	Non-Residents(1/2 day/\$100 all day)
	W. J. Freeman Park - Pavilion	\$ 60.00	Residents(1/2 day/\$110 all day)
		\$ 85.00	Non-Residents(1/2 day/\$160 all day)
Athletics	Adult Sports	\$ 550.00	Softball
		\$ 575.00	Basketball
		\$ 250.00	Volleyball
	Facility Rental		
	Deermont	\$ 525.00	Per day
	Ellendale	\$ 300.00	Per day (both fields)
	Appling	\$ 525.00	Per day (all four fields)
	W.J. Freeman Multipurpose Fields		
	11v11 field dimensions (3 fields available)	\$ 175.00	Per field/per game
	7v7 or 9v9 field dimensions (6 fields available)	\$ 100.00	Per field/per game
	Bartlett Pickleball Courts	\$ 275.00	Per day (all six courts)
	Field Permits	\$ 50.00	Per 1.5hr, non league teams
	Tennis/Cricket & non BPRD group	\$ 20.00	Per player
	Tournament Fees	\$ 225.00	Per team
	Youth Sports-per person	\$ 100.00	Baseball, Softball & Basketball
		\$ 75.00	Volleyball
	Plus Non-Resident fee	\$ 15.00	Per person
	Late Registration	\$ 25.00	Per person
	Youth Sports-per team		
	6 & u basketball	\$ 475.00	
	8 & u basketball	\$ 475.00	
	10 & u basketball	\$ 575.00	

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	17 & u basketball	\$ 575.00	
	6 & u to 8 & u baseball	\$ 475.00	
	10 & u to 14 & u baseball	\$ 575.00	
	Per person fees for non BPRD Programs	\$ 20.00	per person
Singleton C.C.	Registration Fee	\$ 30.00	
	Late Fee	\$ 25.00	
	Adult Classes		
	Fire Work-out	\$ 235.00	8 Week Package Resident
		\$ 275.00	8 Week Package Non-Resident
		\$ 125.00	4 Week Package Resident
		\$ 140.00	4 Week Package Non-Resident
		\$ 16.00	Day Pass Resident
		\$ 26.00	Day Pass Non-Resident
	Next Level	\$ 36.00	SCC Membership Price
		\$ 46.00	SCC Non-Membership Price
	Bench Aerobics	\$ 5.00	Per class or 8 classes for \$35.00
	Belly Dancing	\$ 95.00	Resident per session
		\$ 105.00	Nonresident per session
	Zumba	\$ 5.00	Per class or 8 classes for \$35.00
	Yoga	\$ 5.00	Per class or 8 classes for \$35.00
	Chair Yoga	\$ 5.00	Per class or 8 classes for \$35.00
	Clogging	\$ 35.00	Resident per month, Add Fam \$10
		\$ 45.00	Nonresident per month, Add Fam \$10
	Pickleball Private Lessons	\$ 60.00	Per Session
	Pickleball Semi-Private Lessons	\$ 30.00	Per session
	Pickleball 101	\$ 30.00	Member Per Session
		\$ 50.00	Non-Member Per Session
	Pickleball 201	\$ 30.00	Member Per Session
		\$ 50.00	Non-Member Per Session
	Pottery		
	Hand Building	\$ 125.00	Resident \$120 for 6 week session
		\$ 135.00	Non-Resident \$125 for 6 week session
	Wheel Class	\$ 125.00	Resident \$120 for 6 week session
		\$ 135.00	Non-Resident \$125 for 6 week session
	Clay	\$ 25.00	
	Pottery Tools	\$ 20.00	
	Per Week Class Fee	\$ 25.00	
	Dance		
	Recreational Dance Program	\$ 56.00	Resident per month
		\$ 66.00	Non-resident per month
	3 Visit Trial Pass	\$ 45.00	Resident per
		\$ 55.00	Non-resident per
	Summer Dance Camp	\$ 105.00	Resident per session
		\$ 115.00	Non-resident per session

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	Recital Ticket	\$ 21.00	Per ticket
	Camp Singleton		
	Fall Break Camp	\$ 146.00	Resident per week
	Fall Break Camp	\$ 156.00	Non-Resident per week
	Spring Break Camp	\$ 146.00	Resident per week
	Spring Break Camp	\$ 156.00	Non-Resident per week
	Summer Day Camp		
	Full Summer tuition, Resident	\$ 1,324.00	Resident, full summer
	Full Summer tuition, Non-Resident	\$ 1,404.00	Non-Resident, full summer
	Camp 1 wk, Resident	\$ 146.00	Resident, per week
	Camp 1 wk, Resident, 1st sibling	\$ 141.00	Resident, 1st sibling, per week
	Camp 1 wk, Resident, 2nd sibling	\$ 136.00	Resident, 2nd sibling, per week
	Camp 1 wk, Non-Resident	\$ 156.00	Non-Resident, per week
	Camp 1 wk, Non-Resident, 1st sibling	\$ 151.00	Non-Resident, 1st sibling, per week
	Camp 1 wk, Non-Resident, 2nd sibling	\$ 146.00	Non-Resident, 2nd sibling, per week
	Teen Camp, Resident	\$ 156.00	Resident, per week
	Teen Camp, Non-Resident	\$ 166.00	Non-Resident, per week
	Facility Rental		
	Regular Hours		
	Classroom	\$ 35.00	Resident per hour
		\$ 45.00	Non-resident per hour
	Stage Room	\$ 45.00	Resident per hour
		\$ 55.00	Non-resident per hour
	Auditorium	\$ 70.00	Resident per hour
		\$ 80.00	Non-resident per hour
	Kitchen, with Auditorium	\$ 60.00	Resident Flat Fee
		\$ 70.00	Non-Resident Flat Fee
	Gymnasium, one side only	\$ 75.00	Resident per hour
		\$ 85.00	Non-resident per hour
	Gymnasium, whole gym	\$ 145.00	Resident per hour
		\$ 155.00	Non-resident per hour
	Gym Clock	\$ 50.00	Resident Flat Fee
		\$ 75.00	Non-Resident Flat Fee
	Concession Stand	\$ 100.00	Resident Flat Fee
		\$ 125.00	Non-Resident Flat Fee
	Basketball Tournament		
	2 Day, Resident	\$ 1,925.00	
	2 Day, Non-Resident	\$ 2,090.00	
	After Hours (2 Hour Minimum)		
	Classroom	\$ 75.00	Resident per hour
		\$ 85.00	Non-resident per hour
	Stage Room	\$ 90.00	Resident per hour
		\$ 100.00	Non-resident per hour

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	Auditorium	\$ 140.00	Resident per hour
		\$ 160.00	Non-resident per hour
	Kitchen, with Auditorium	\$ 80.00	Resident Flat Fee
		\$ 90.00	Non-resident Flat Fee
	Gymnasium, one side only	\$ 160.00	Resident per hour
		\$ 185.00	Non-resident per hour
	Gymnasium, whole gym	\$ 325.00	Resident per hour
		\$ 385.00	Non-resident per hour
	Concession Stand	\$ 120.00	Resident Flat Fee
		\$ 145.00	Non-Resident Flat Fee
	Deposit Auditorium, Classrooms, Gym & Stage Rm	\$ 200.00	
	Deposit Rentals with Alcohol	\$ 500.00	Rentals with Alcohol 100 or less guests
		\$ 750.00	Rentals with Alcohol 101+ guests
	Rectangle Tables	\$ 6.00	Employees Only
	Metal Chairs	\$ 0.75	Employees Only
	Annual Membership	\$ 50.00	Resident per year
		\$ 70.00	Non-resident per year
		\$ 5.00	Day Pass Resident
		\$ 15.00	Day Pass Non-Resident
	Martial Arts		
	Kendo	\$ 35.00	Resident, Per month
		\$ 45.00	Non-Resident, per month
	Iaido	\$ 30.00	Resident, per month
		\$ 40.00	Non-Resident, per month
	Preschool		
	Registration fee	\$ 30.00	
	Book Club-4 & 5 yrs old (Fridays)	\$ 51.00	Resident per session
		\$ 61.00	Non-resident per session
	Fit & Fun	\$ 6.00	Resident per class + \$1 PFF
		\$ 16.00	Non-resident per class + \$1 PFF
	Preschool Playtime-2 yrs old (Fridays)	\$ 61.00	Resident per month
		\$ 71.00	Non-resident per month
	Preschool-3 & 4 yrs old		
	Two days per week, resident	\$ 101.00	Resident per month
	Two days per week, non-resident	\$ 111.00	Non-resident per month
	Four days per week, resident	\$ 201.00	Resident per month
	Four days per week, non-resident	\$ 221.00	Non-resident per month
	Pre-K Camp- 3 & 4 yrs old	\$ 91.00	Resident per session - 3 wks
		\$ 101.00	Non-resident per session - 3 wks
	Stay N' Play		
		\$ 37.00	Residents per month - 2 day + \$1 PFF
		\$ 47.00	Non-residents per month - 2 day + \$1 PF
		\$ 73.00	Residents per month - 4 day + \$1 PFF
		\$ 93.00	Non-residents per month - 4 day + \$1 PF.

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
Special Events			
	Halloween	\$ 1.00	Per adult
	Valentine's 5K/10K Run	\$ 30.00	Each, plus \$5 After early bird pricing
	Valentine's 5K/10K Run	\$ 45.00	Couples, plus \$5 After early bird pricing
	Valentine's Virtual Runner	\$ 40.00	Each
	Turkey Shoot	\$ 1.00	Each target
Youth Classes			
	Baton	\$ 130.00	Resident per Session
		\$ 140.00	Non-Resident per Session
		\$ 60.00	Resident, additional sibling per session
		\$ 70.00	Non-Resident, additional sibling per session
	ACT Prep	\$ 200.00	Resident per session
		\$ 205.00	Nonresident per session
	Driver Education	\$ 630.00	Resident per session
		\$ 640.00	Nonresident per session
		\$ 750.00	Resident deluxe per session
		\$ 760.00	Nonresident deluxe per session
	Music Lessons - Private	\$ 805.00	Resident, 10 month session
		\$ 905.00	Non-Resident, 10 month session
		\$ 655.00	Resident, additional sibling, 10 month session
		\$ 755.00	Non-Res, additional sibling, 10 month session
	Music Lessons-Group	\$ 405.00	Resident, 10 month session
		\$ 505.00	Non-Resident, 10 month session
		\$ 205.00	Resident, additional sibling, 10 month session
		\$ 305.00	Non-Resident, additional sibling, 10 month session
	Music Lessons- Private - Summer Session	\$ 101.00	Resident
		\$ 111.00	Non-Resident
	Music Lessons- Group - Summer Session	\$ 51.00	Resident
		\$ 61.00	Non-Resident
	Homeschool Lessons	\$ 80.00	Per session - 12 weeks
		\$ 105.00	Non-Resident
		\$ 55.00	Additional sibling per session
	Music Lessons - Private - Material Fee	\$ 50.00	Material Fee
	Music Lessons - Group - Material Fee	\$ 25.00	Material Fee
	Tennis (Ages 7-17)	\$ 105.00	Resident - 1 Lesson Per Week
		\$ 115.00	Non Resident - 1 Lesson Per Week
The Venue Rental Fees			
	Weekday, M-Th (8:00am-5:00pm) Rental Fees		
	Auditorium (hourly; 4 hour min.)	\$ 125.00	Resident Rate
		\$ 150.00	Non Resident Rate
	Banquet Hall (hourly; 4 hour min.)	\$ 110.00	Resident Rate
		\$ 130.00	Non Resident Rate
	Chapel (hourly; 4 hour min.)	\$ 65.00	Resident Rate
		\$ 75.00	Non Resident Rate

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	Reception Hall (hourly; 4 hour min.)	\$ 55.00	Resident Rate
		\$ 65.00	Non Resident Rate
	Community Rooms (hourly; 4 hour min.)	\$ 40.00	Resident Rate
		\$ 50.00	Non Resident Rate
Nights, Weekends, and Holiday Rental Fees			
	Auditorium (hourly; 4 hour min.)	\$ 225.00	Resident Rate
		\$ 250.00	Non Resident Rate
	Banquet Hall (hourly; 4 hour min.)	\$ 210.00	Resident Rate
		\$ 230.00	Non Resident Rate
	Chapel (hourly; 4 hour min.)	\$ 120.00	Resident Rate
		\$ 145.00	Non Resident Rate
	Reception Hall (hourly; 4 hour min.)	\$ 110.00	Resident Rate
		\$ 125.00	Non Resident Rate
	Community Rooms (hourly; 4 hour min.)	\$ 80.00	Resident Rate
		\$ 95.00	Non Resident Rate
Equipment Rental Fees			
	Sound Tech and Sound Equipment (\$50/hr, 4 hr min)	\$ 65.00	Resident Rate
		\$ 75.00	Non Resident Rate
	Catering Kitchen Pilot Light Service Fee	\$ 30.00	
Special Events			
	Daddy Daughter Dance	\$ 50.00	Resident Rate, per couple
		\$ 15.00	Resident Rate, each additional child
		\$ 60.00	Non Resident Rate, per couple
		\$ 20.00	Non Resident Rate, each additional child
Royal Tea Party			
	Adult	\$ 10.00	Resident Rate
		\$ 15.00	Non Resident Rate
	Children	\$ 30.00	Resident Rate
		\$ 40.00	Non Resident Rate
Wedding Packages			
Wedding & Reception (Sound Tech Included)			
8 hours Friday and 10 hours Saturday, includes sound tech 2 hours on Friday and 6 hours on Saturday			
	Auditorium & Banquet Hall (2 hrs. night before	\$ 5,500.00	Resident Rate
	+ 10 hours day of)	\$ 6,000.00	Non Resident Rate
	Auditorium & Reception Hall (2 hrs. night before	\$ 4,000.00	Resident Rate
	+ 10 hours day of)	\$ 4,500.00	Non Resident Rate
	Chapel & Banquet Hall (2 hrs. night before	\$ 4,500.00	Resident Rate
	+ 10 hours day of)	\$ 5,000.00	Non Resident Rate
	Chapel & Reception Hall (2 hrs. night before	\$ 3,500.00	Resident Rate
	+ 10 hours day of)	\$ 4,000.00	Non Resident Rate
	Chapel + Auditorium	\$ 5,000.00	Resident Rate
		\$ 5,500.00	Non Resident Rate
	Auditorium ONLY	\$ 3,500.00	Resident Rate
		\$ 4,000.00	Non Resident Rate

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
Senior Center	Rainey Banquet Hall Only	\$ 3,000.00	Resident Rate
		\$ 3,500.00	Non Resident Rate
	AM Stretch Exercise Class	\$ 4.00	Per Class
	Ballroom Dance Day Class	\$ 4.00	Per class
	Ballroom Dance Night Class	\$ 10.00	Per Class
	Dance - Afternoon	\$ 4.00	Members Per Dance
	Dance - Evening	\$ 6.00	Members Per Dance
	Exercise Punch Card	\$ 40.00	Per Punch Card
	Facility Rental		
	Classroom (except #2)	\$ 45.00	Resident Per Hour / Two Hour Min.
		\$ 55.00	Non-Resident Per Hour / 2 Hr Min.
	Classroom # 2	\$ 50.00	Resident Per Hour / Two Hour Min.
		\$ 60.00	Non-Resident Per Hour / 2 Hr Min.
	Auditorium	\$ 100.00	Resident Per Hour / Two Hour Min.
		\$ 110.00	Non-Resident Per Hour / 2 Hr Min.
	Rental Deposit	\$ 200.00	Per Rental
	Deposit Rentals with Alcohol	\$ 500.00	Rentals with Alcohol 100 or less guests
		\$ 750.00	Rentals with Alcohol 101+ guests
	Kitchen (Type-Catering)	\$ 75.00	Resident-Additional Flat Fee for Rental
		\$ 85.00	Non-Resident Flat Fee for Rental
	Group Fitness Class	\$ 4.00	Per Class
	Jewelry Class	\$ 4.00	Per class
	Jewelry Supplies	\$ 4.00	Per class
	Line Dance Class	\$ 4.00	Per class
	Manicure	\$ 15.00	
	Pedicure	\$ 21.00	
	Special Care Fee	\$ 10.00	Additional (case-by-case)
	Massage - Chair		
	15-minutes	\$ 22.00	Per 15-minute appointment
	30-minutes	\$ 40.00	Per 30-minute appointment
	Memberships		
	Basic Membership	\$ 15.00	Per Year
		\$ 25.00	Non-Resident Per Year
	All-Inclusive Membership	\$ 21.00	Per Month
		\$ 26.00	Non-Resident Per Month
	Newsletter Ad Space		
	Business card size ad	\$ 20.00	Per newsletter issue
	Quarter page ad	\$ 30.00	Per newsletter issue
	Half page ad	\$ 50.00	Per newsletter issue
	Full page ad	\$ 85.00	Per newsletter issue
	Half page ad - outside back cover	\$ 105.00	Per newsletter issue
	Sketching/Art Class	\$ 10.00	Per Month
	Sewing Class	\$ 35.00	6 week session
	Tai Chi	\$ 4.00	Per class

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
BSMC	Yoga	\$ 4.00	Per class
	Zumba Class	\$ 4.00	Per class
		\$ 115.00	Non Resident - 1 Lesson Per Week
	Municipal Center Rental Fee		
	Weekday, M-Th (8:00am-5:00pm) Rental Fees		
	Auditorium (hourly; 4 hour min.)	\$ 125.00	Resident Rate
		\$ 150.00	Non Resident Rate
	Banquet Hall (hourly; 4 hour min.)	\$ 110.00	Resident Rate
		\$ 130.00	Non Resident Rate
	Chapel (hourly; 4 hour min.)	\$ 65.00	Resident Rate
		\$ 75.00	Non Resident Rate
	Reception Hall (hourly; 4 hour min.)	\$ 55.00	Resident Rate
		\$ 65.00	Non Resident Rate
	Community Room A (hourly; 4 hour min.)	\$ 40.00	Resident Rate
		\$ 50.00	Non Resident Rate
	Community Room B (hourly; 4 hour min.)	\$ 40.00	Resident Rate
		\$ 50.00	Non Resident Rate
	Nights, Weekends, and Holiday Rental Fees		
	Auditorium (hourly; 4 hour min.)	\$ 225.00	Resident Rate
		\$ 250.00	Non Resident Rate
	Banquet Hall (hourly; 4 hour min.)	\$ 210.00	Resident Rate
		\$ 230.00	Non Resident Rate
	Chapel (hourly; 4 hour min.)	\$ 120.00	Resident Rate
		\$ 145.00	Non Resident Rate
	Reception Hall (hourly; 4 hour min.)	\$ 110.00	Resident Rate
		\$ 125.00	Non Resident Rate
	Community Room A (hourly; 4 hour min.)	\$ 80.00	Resident Rate
		\$ 95.00	Non Resident Rate
	Community Room B (hourly; 4 hour min.)	\$ 80.00	Resident Rate
		\$ 95.00	Non Resident Rate
	Equipment Rental Fees		
	Sound Tech and Sound Equipment (\$50/hr, 4 hr min)	\$ 65.00	Resident Rate
		\$ 75.00	Non Resident Rate
	Catering Kitchen Pilot Light Service Fee	\$ 30.00	
	Special Events		
	Daddy Daughter Dance	\$ 35.00	Resident Rate, per couple
		\$ 10.00	Resident Rate, each additional child
		\$ 45.00	Non Resident Rate, per couple
		\$ 20.00	Non Resident Rate, each additional child
	Royal Tea Party		
	Adult	\$ 10.00	Resident Rate
		\$ 15.00	Non Resident Rate
	Children	\$ 30.00	Resident Rate
		\$ 40.00	Non Resident Rate

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
Wedding Packages			
	Wedding & Reception (Sound Tech Included)		
	8 hours Friday and 10 hours Saturday, includes sound tech 2 hours on Friday and 6 hours on Saturday		
	Auditorium & Banquet Hall (2 hrs. night before + 10 hours day of)	\$ 5,500.00 \$ 6,000.00	Resident Rate Non Resident Rate
	Auditorium & Reception Hall (2 hrs. night before + 10 hours day of)	\$ 4,000.00 \$ 4,500.00	Resident Rate Non Resident Rate
	Chapel & Banquet Hall (2 hrs. night before + 10 hours day of)	\$ 4,500.00 \$ 5,000.00	Resident Rate Non Resident Rate
	Chapel & Reception Hall (2 hrs. night before + 10 hours day of)	\$ 3,500.00 \$ 4,000.00	Resident Rate Non Resident Rate
	Chapel + Auditorium	\$ 5,000.00	Resident Rate
		\$ 5,500.00	Non Resident Rate
	Auditorium ONLY	\$ 3,500.00	Resident Rate
		\$ 4,000.00	Non Resident Rate
	Rainey Banquet Hall Only	\$ 3,000.00	Resident Rate
		\$ 3,500.00	Non Resident Rate
Senior Center	AM Stretch Exercise Class	\$ 4.00	Per Class
	Ballroom Dance Day Class	\$ 4.00	Per class
	Ballroom Dance Night Class	\$ 10.00	Per Class
	Dance - Afternoon	\$ 4.00	Members Per Dance
	Dance - Evening	\$ 6.00	Members Per Dance
	Exercise Punch Card	\$ 40.00	Per Punch Card
	Facility Rental		
	Classroom (except #2)	\$ 45.00 \$ 55.00	Resident Per Hour / Two Hour Min. Non-Resident Per Hour / 2 Hr Min.
	Classroom # 2	\$ 50.00 \$ 60.00	Resident Per Hour / Two Hour Min. Non-Resident Per Hour / 2 Hr Min.
	Auditorium	\$ 100.00 \$ 110.00	Resident Per Hour / Two Hour Min. Non-Resident Per Hour / 2 Hr Min.
	Rental Deposit	\$ 200.00	Per Auditorium Rental
	Kitchen (Type-Catering)	\$ 75.00 \$ 85.00	Resident-Additional Flat Fee for Rental Non-Resident Flat Fee for Rental
	Group Fitness Class	\$ 4.00	Per Class
	Jewelry Class	\$ 4.00	Per class
	Jewelry Supplies	\$ 4.00	Per class
	Line Dance Class	\$ 4.00	Per class
	Manicure	\$ 15.00	
	Pedicure	\$ 21.00	
	Special Care Fee	\$ 10.00	Additional (case-by-case)
	Massage - Chair		
	15-minutes	\$ 22.00	Per 15-minute appointment
	30-minutes	\$ 40.00	Per 30-minute appointment

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	Memberships		
	Basic Membership	\$ 15.00	Per Year
		\$ 25.00	Non-Resident Per Year
	All-Inclusive Membership	\$ 21.00	Per Month
		\$ 26.00	Non-Resident Per Month
	Newsletter Ad Space		
	Business card size ad	\$ 20.00	Per newsletter issue
	Quarter page ad	\$ 30.00	Per newsletter issue
	Half page ad	\$ 50.00	Per newsletter issue
	Full page ad	\$ 85.00	Per newsletter issue
	Half page ad - outside back cover	\$ 105.00	Per newsletter issue
	Sketching/Art Class	\$ 10.00	Per Month
	Sewing Class	\$ 10.00	Per Month
	Tai Chi	\$ 4.00	Per class
	Yoga	\$ 4.00	Per class
	Zumba Class	\$ 4.00	Per class
Performing Arts	Box Office		
	PatronManager Fee: Ticket < \$20.00	\$ 1.75	Per Tix
	PatronManager Fee: Ticket \$20.00 to <\$50.00	\$ 3.75	Per Tix
	Patron Manager Fee: Ticket \$50.00 & Up	\$ 4.25	Per Tix
	Ticket: Concert Tier 1 (premium)	\$ 60.00	Per Tix
	Ticket: Concert Tier 2	\$ 50.00	Per Tix
	Ticket: Concert Tier 3	\$ 40.00	Per Tix
	Ticket: Theatre Performance (Adult)	\$ 30.00	Per Tix
	Ticket: Theatre Performance (Children)	\$ 20.00	Per Tix
	Ticket: Family Show (Adult)	\$ 20.00	Per Tix
	Ticket: Family Show (Children)	\$ 15.00	Per Tix
	Ticket - Subscriber Price: Concert Tier 1 (Premium)	\$ 45.00	Per Tix
	Ticket - Subscriber Price: Concert Tier 2	\$ 37.50	Per Tix
	Ticket - Subscriber Price: Concert Tier 3	\$ 30.00	Per Tix
	Ticket - Subscriber Price: Theatre Performance	\$ 22.50	Adult, Per Tix
	Thciet - Subscriber Price: Theatre Performance	\$ 11.24	Children, Per Tix
	Ticket - Subscriber Price: Family Show	\$ 15.00	Adult, Per Tix
	Ticket - Subscriber Price: Family Show	\$ 11.25	Children, Per Tix
	Subscriber Price: Any subscribers Must Purchase 5 or more shows		
	Camps		
	Day Summer Camp Registration: (9 to 3pm)	\$ 200.00	Per Camper
	Day Summer Camp Registration: (9 to 12:30pm)	\$ 140.00	Per Camper
	Concessions		
	BPACC events - per item	\$ 2.00	
	Client Coffee Statin - per event	\$ 20.00	
	Client Coffee Refill - per event	\$ 5.00	
	Client - Hospitality Coordination Fee		Varies - Based on needs & volume
	Client merchandise - per event	15% - of gross	Applies to BPACC series artists

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

City of Bartlett
Fees Schedule
Fiscal Year 2025-2026

Department	Type	Amount	Frequency/Notes/Description
	Equipment		
	Banquet table w/cloth & skirt - per event	\$ 10.00	
	Banquet table with cloth only - per event	\$ 5.00	
	Corded Mics - up to 10 - per mic	\$ 10.00	
	Grand Piano & Bench - per event	\$ 200.00	
	Grand Piano Tuning - per event	\$ 190.00	
	Follow spot light - per event	\$ 25.00	Operator Add'l - \$20.00 per hr
	Podium Only - per event	\$ 15.00	
	Podium w Mic - per event	\$ 50.00	
	Removal of seats - per row/event	\$ 50.00	
	Stage Audio --- Lighting Techs per hour	\$35 & \$30	Lighting Tech
	Stage risers - per event	\$ 100.00	
	Stage screen only - per event	\$ 25.00	
	Wireless Mics - per event - per mic	\$ 85.00	
	Space Rental		
	Auditorium (per hr, 4-hour minimum)	\$ 150.00	Includes House Manager
	Lobby (per hr, 4-hour minimum)	\$ 95.00	Includes House Manager
	Green Room (per hr, 4-hour minimum)	\$ 50.00	Includes House Manager
	Studio (per hr, 4-hour minimum)	\$ 75.00	Includes House Manager
	Conference Room (per hr, 4-hr minimum)	\$ 60.00	Includes House Manager
	Sponsorships	\$ 1,000.00	& Up
	Special Partnerships	\$ 1,000.00	\$1,000 & Up

Attachment: ExhibitBOrd26 (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)



CITY OF BARTLETT
BARTLETT CITY SCHOOL FUND
FY 2026 Proposed Budget



Description	FY 2024 Actual	FY 2025 Revised	FY 2025 Projection	FY 2026 Proposed
Bartlett School Fund Revenues				
County Taxes	\$ 41,677,387	\$ 43,057,738	\$ 43,057,738	\$ 42,509,515
City of Bartlett Contributions	2,363,248	2,346,019	2,346,019	2,346,019
Charges for Services	137,661	25,200	25,200	25,200
Recurring Local Revenue		729,300	729,300	1,549,300
Nonrecurring Local Revenue	0	1,500,000	1,500,000	0
State Education Funds	58,883,097	58,979,698	58,979,698	60,015,364
Other State Revenue	3,040,250	145,000	145,000	162,000
Federal Funds thru the State	0	0	0	0
Capital Leases Issued	0	0	0	0
Insurance Recovery	0	0	0	0
Other Sources		270,800	270,800	270,800
Total Bartlett School Fund Revenues	\$ 106,101,643	\$ 107,053,755	\$ 107,053,755	\$ 106,878,198
Bartlett School Fund Expenditures				
Regular Instruction Program	\$ 43,870,275	\$ 53,382,550	\$ 53,382,550	\$ 54,410,127
Alternative Education Program	468,775	592,589	592,589	589,210
Special Education	7,367,977	8,513,026	8,513,026	9,230,034
Career and Technical Education Program	2,642,587	1,804,867	1,804,867	1,870,008
Planning		149,599	149,599	155,195
Student Services	880,970	807,627	807,627	761,108
Health Services	1,030,454	1,239,929	1,239,929	1,277,681
Other Student Support	2,514,055	3,239,964	3,239,964	3,133,342
Regular Instruction Support	2,305,275	2,739,240	2,739,240	2,809,614
Special Education Support	1,397,829	1,616,059	1,616,059	1,688,165
Vocational Education Support	140,365	137,718	137,718	147,931
Board of Education	3,381,158	4,987,166	4,987,166	3,935,192
Director of Schools	974,146	1,041,422	1,041,422	1,095,890
Office of Principal	6,892,328	8,566,363	8,566,363	8,481,776
Fiscal Services	1,387,211	2,434,694	2,434,694	2,505,940
Human Resources	685,949	842,995	842,995	956,519
Operation of Plant	6,014,905	6,578,078	6,578,078	6,746,568
Maintenance of Plant	2,288,831	2,584,198	2,584,198	3,082,669
Transportation	3,726,685	4,519,865	4,519,865	4,257,891
Technology	2,591,467	2,775,806	2,775,806	3,243,337
Food Service	48,949	0	0	0
Capital Outlays	79,470	0	0	0
Transfers Out	1,611,042	0	0	0
Total Bartlett School Fund Expenditures	\$ 92,300,703	\$ 108,553,755	\$ 108,553,755	\$ 110,378,198
Net From Operations	13,800,940	(1,500,000)	(1,500,000)	(3,500,000)
School Beginning Fund Balance	\$ 47,055,828	\$ 60,856,768	\$ 60,856,768	\$ 59,356,768
School Ending Fund Balance	\$ 60,856,768	\$ 59,356,768	\$ 59,356,768	\$ 55,856,768

Attachment: FY25-26SchoolBudgetExhibitA&B (3775 : Ord. 25-02 FY2025-26 Budget Ordinance)

Bartlett City Schools



2025-2026

Special Revenue Fund Budget

Approved April 24, 2025

Bartlett City Schools



2025-2026

Federal Projects Fund Budget

BARTLETT CITY SCHOOLS

Title Funds

Title Funds		2024-2025	2025-2026
Revenue			
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
47141	Title I Part A	648,464	694,914
47141	Consolidated Admin	107,070	109,427
47141	Title I Part A-Neglected	477,051	518,970
47141	Title I Part D LEA	54,828	71,500
47189	Title II Part A	230,419	249,582
47146	Title III	12,569	32,302
47590	Title IV	191,673	130,314
Total Title Funds		1,722,074	1,807,009

BARTLETT CITY SCHOOLS

Title I Part A

Title I Part A

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
116	Teachers	2	42,319
169	Part-Time Personnel	15	129,038
189	Other Salaries & Wages (and Stipends)	5	180,195
201	Social Security		29,902
204	State Retirement		29,296
206	Life Insurance		1,610
207	Medical Insurance		10,670
212	Employer Medicare		5,536
355	Travel		100
429	Instructional Supplies & Materials		19,889
471	Software		3,157
499	Other Supplies & Materials		95
524	In-Service/Staff Development		9,000
599	Other Charges (and Parental Involvement) 15% Carryover		214,959
722	Regular Instruction Equipment		19,148
	Total Title I Part A		694,914

Informational Note:

Title I Part A of Every Student Succeeds Act (ESSA) allocates financial resources to schools serving a high proportion of students from low-income families, with the aim of ensuring that all students achieve challenging state academic standards.

BARTLETT CITY SCHOOLS

Consolidated Admin

Consolidated Admin

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
105	Supervisor/Director	1	36,395
162	Clerical Personnel	1	11,095
189	Other Salaries & Wages	0.60	14,556
201	Social Security		4,026
204	State Retirement		9,801
206	Life Insurance		283
207	Medical Insurance		16,704
212	Employer Medicare		942
355	Travel		3,752
499	Other Supplies & Materials		1,400
524	In-Service/Staff Development		7,849
790	Other Equipment		2,624
	Total Consolidated Admin		109,427

Informational Note:

Consolidated Admin refers to employees who dedicate 100% of their time to the administration of federally funded grants, including Title I-A, Title I A-Neglected, Title I-D, Title II-A, Title III, and Title IV. Funding for Consolidated Admin is distributed as follows: 8.40% from Title I-A, 20% from Title I A-

BARTLETT CITY SCHOOLS

Title I Part A-Neglected

Title I Part A-Neglected

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
138	Instructional Computer Personnel	0.55	12,793
189	Other Salaries & Wages (and Stipends)	0.80	27,146
201	Social Security		2,960
204	State Retirement		6,051
206	Life Insurance		178
207	Medical Insurance		8,561
212	Employer Medicare		693
355	Travel		3,655
399	Other Contracted Services		262,483
429	Instructional Supplies & Materials		84,380
471	Software		17,937
524	In-Service/Staff Development		37,460
722	Regular Instruction Equipment		54,673
Total Title I Part A-Neglected			518,970

Informational Note:

Title I A-Neglected funds are allocated to support the education and services of students placed in facilities by the court system due to issues of abandonment, abuse, or parental neglect.

BARTLETT CITY SCHOOLS

Title I Part D LEA

Title I Part D LEA

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
138	Instructional Computer Personnel	0.20	4,720
189	Other Salaries & Wages (and Stipends)	0.20	5,385
201	Social Security		772
204	State Retirement		1,575
206	Life Insurance		46
207	Medical Insurance		2,434
212	Employer Medicare		181
399	Other Contracted Services		23,936
429	Instructional Supplies & Materials		30,732
722	Regular Instruction Equipment		1,719
Total Title I Part D LEA			71,500

Informational Note:

Title I Part D LEA funds are used to improve educational services for children and youth in local, tribal, and state institutions for neglected or delinquent children and youth, ensuring these students have the opportunity to meet the same rigorous state academic standards as their peers across the state.

BARTLETT CITY SCHOOLS

Title II Part A

Title II Part A

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
172	Instructional Coaches (and Stipends)	16	75,792
195	Certified Substitute Teachers		12,631
196	In-Service Training		2,800
201	Social Security		5,130
204	State Retirement		10,664
206	Life Insurance		413
207	Medical Insurance		6,551
212	Employer Medicare		1,169
399	Other Contracted Services		23,000
499	Other Supplies & Materials		1,500
524	In-Service/Staff Development		109,932
	Total Title II Part A		249,582

Informational Note:

Title II Part A aims to improve the quality of teachers and school leaders by focusing on the preparation, training, and recruitment of highly qualified educators and principals.

BARTLETT CITY SCHOOLS

Title III

Title III

<u>ACCT</u>	<u>Description</u>	2025-2026 <u>PERS</u>	2025-2026 <u>BUDGET</u>
429	Instructional Supplies & Materials		8,316
471	Software		9,290
524	In-Service/Staff Development		14,696
	Total Title III		32,302

Informational Note:

Title III funds support the educational development of English learners (ELs) by facilitating their English language acquisition and helping them achieve demanding state academic standards.

BARTLETT CITY SCHOOLS

Title IV

Title IV

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
130	Social Workers	2	56,569
189	Other Salaries & Wages	1	25,949
201	Social Security		5,341
204	State Retirement		11,354
206	Life Insurance		332
207	Medical Insurance		25,507
212	Employer Medicare		2,144
355	Travel		981
499	Other Supplies & Materials		7
524	In-Service/Staff Development		583
790	Other Equipment		1,547
	Total Title IV		130,314

Informational Note:

Title IV funding supports a range of initiatives, including well-rounded educational opportunities to enhance STEM programs, supplies, materials, and student competitions; safe and healthy students through the employment of social workers to promote attendance and graduation initiatives; and the effective use of technology by offering professional development for teachers on integrating technology into the classroom.

BARTLETT CITY SCHOOLS

IDEA Funds

IDEA Funds		2024-2025	2025-2026
Revenue			
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
47143	IDEA Part B	1,526,081	1,444,600
47145	IDEA Preschool	99,261	61,703
Total IDEA Funds		1,625,342	1,506,303

BARTLETT CITY SCHOOLS
IDEA Part B

IDEA Part B

<u>ACCT</u>	<u>Description</u>	2025-2026 <u>PERS</u>	2025-2026 <u>BUDGET</u>
131	Medical Personnel	7.10	130,634
116	Teachers	1	70,418
163	Educational Assistants	22	192,234
171	Speech Pathologist	3	85,963
189	Other Salaries & Wages	5.90	272,952
195	Certified Substitute Teachers		5,008
201	Social Security		48,979
204	State Retirement		48,563
206	Life Insurance		2,893
207	Medical Insurance		201,889
212	Employer Medicare		11,901
312	Contracts with Private Agencies		30,000
313	Contracts with Parents		445
322	Evaluation & Testing		15,641
355	Travel		7,853
429	Instructional Supplies & Materials		105,953
499	Other Supplies & Materials		31,851
524	In-Service/Staff Development		48,033
599	Other Charges		3,500
725	Special Education Equipment		38,212
790	Other Equipment		1,919
	Indirect Cost		89,759
	Total IDEA Part B		1,444,600

Informational Note:

IDEA Part B outlines the provisions for special education and related services for school-aged children with disabilities, ages 3 to 21. It ensures that these children receive a Free Appropriate Public Education (FAPE) and services in the Least Restrictive Environment (LRE) through the development of Individualized Education Programs (IEPs).

BARTLETT CITY SCHOOLS

IDEA Preschool

IDEA Preschool

<u>ACCT</u>	<u>Description</u>	2025-2026 <u>PERS</u>	2025-2026 <u>BUDGET</u>
322	Evaluation & Testing		4,515
429	Instructional Supplies & Materials		26,606
499	Other Supplies & Materials		5,917
524	In-Service/Staff Development		9,595
599	Other Charges		1,000
725	Special Education Equipment		2,255
790	Other Equipment		8,850
	Indirect Cost		2,965
	Total IDEA Preschool		61,703

Informational Note:

IDEA Preschool allocates funding for special education services for children with disabilities ages 3 to 5, as authorized by the Individuals with Disabilities Education Act (IDEA) Part B, Section 619. This ensures the provision of a free and appropriate public education in the least restrictive environment.

BARTLETT CITY SCHOOLS

CTE Perkins Basic

CTE Perkins Basic			
Revenue		2024-2025	2025-2026
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
47131	CTE Perkins Basic	23,036	21,848
Total CTE Perkins Basic		23,036	21,848

BARTLETT CITY SCHOOLS

CTE Perkins Basic

CTE Perkins Basic

		2025-2026	2025-2026
<u>ACCT</u>	<u>Description</u>	<u>PERS</u>	<u>BUDGET</u>
315	Contracts with Vehicle Owners		473
429	Instructional Supplies & Materials		65
429C	Instructional Supplies & Materials (Consumables)		1,825
471	Software		776
499	Other Supplies & Materials		1
524	In-Service/Staff Development		5,665
599C	Other Charges (CTSO)		10,000
730	Vocational Instruction Equipment		1,200
	Indirect Cost		1,843
	Total CTE Perkins Basic		21,848

Informational Note:
CTE Perkins Basic refers to the state’s implementation of the federal Carl D. Perkins Career and Technical Education Act (Perkins V), which provides funding and guidance for Career and Technical Education (CTE) programs. Its primary objectives are to improve academic and technical achievement and to strengthen the alignment between secondary and postsecondary education.

BARTLETT CITY SCHOOLS

Access for All Learning Network

Access for All Learning Network		2024-2025	2025-2026
Revenue			
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
47143	Access for All Learning Network	24,674	3,104
Total Access for All Learning Network		24,674	3,104

BARTLETT CITY SCHOOLS

Access for All Learning Network

Access for All Learning Network

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
189	Other Salaries & Wages (stipends)	2	84
201	Social Security		6
204	State Retirement		13
212	Employer Medicare		1
429	Instructional Supplies & Materials		682
524	In-Service/Staff Development		2,318
	Total Access for All Learning Network		3,104

Informational Note:
The Access for All Learning Network (AALN Preschool) aims to increase inclusive learning opportunities for students with disabilities, particularly in preschool through eighth grade, by providing technical assistance and resources to Tennessee Local Education Agencies (LEAs).

Bartlett City Schools



2025-2026

Discretionary Grants Fund Budget

BARTLETT CITY SCHOOLS

State Special Education Preschool Grant

State Special Education Preschool Grant			
Revenue		2024-2025	2025-2026
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
46515	State Special Education Preschool Grant	262,892	256,523
Total State Special Education Preschool Grant		262,892	256,523

BARTLETT CITY SCHOOLS

State Special Education Preschool Grant

State Special Education Preschool Grant

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
116	Teachers	5	134,188
131	Medical Personnel	1	28,319
163	Educational Assistants	2	16,975
189	Other Salaries & Wages	5	3,000
201	Social Security		12,444
204	State Retirement		11,463
206	Life Insurance		668
207	Medical Insurance		14,278
212	Employer Medicare		2,911
429	Instructional Supplies & Materials		22,277
499	Other Supplies & Materials		10,000
Total State Special Education Preschool Grant			256,523

Informational Note:

The State Special Education Preschool Grant, part of the Individuals with Disabilities Education Act (IDEA) Part B, provides funding to states to ensure that children with disabilities ages 3-5 receive special education and related services.

BARTLETT CITY SCHOOLS

Discretionary Grants

Revenue		2024-2025	2025-2026
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
44990	First 8 Pre-K	61,116	65,411
46590	Voluntary Pre-K	75,854	70,961
46790	Innovative School Models	1,509,754	1,068,971
46981	Battelle Education	23,029	14,358
46980	TN Arts Commission Arts 360	19,621	152
48990	Jobs for the Future	27,646	25,981
	TOTAL	1,717,021	1,245,834

BARTLETT CITY SCHOOLS

First 8 Pre-K

First 8 Pre-K

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
116	Teachers	1	26,629
163	Educational Assistants	1	8,993
195	Substitute Teachers		355
201	Social Security		2,353
204	State Retirement		2,216
206	Life insurance		135
207	Medical insurance		2,247
212	Medicare		550
422	Food Supplies		50
429	Instructional Supplies & Materials		12,843
524	In-Service/Staff Development		1,898
599	Other Charges		3,290
504	Indirect Costs		3,852
	Total First 8 Pre-K		65,411

Informational Note:

The First 8 Pre-K grant is to help the children of Shelby County develop social, emotional, physical, and behavior skills that will put them on a path for success.

BARTLETT CITY SCHOOLS

Voluntary Pre-K

Voluntary Pre-K

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
116	Teachers	2	59,538
195	Substitute Teachers		720
201	Social Security		4,378
204	State Retirement		4,082
206	Life insurance		215
207	Medical insurance		0
212	Medicare		1,024
422	Food Supplies		50
429	Instructional Supplies & Materials		44
524	In-Service/Staff Development		0
599	Other Charges		910
	Indirect Costs		0
	Total Voluntary Pre-K		70,961

Informational Note:

The Voluntary Pre-K grant is used to create an early childhood education program for "at-risk" children and their families served by BCS to coordinate and provide the services to develop school readiness skills in an environment that fosters learning and promotes success in kindergarten and throughout the child's life.

BARTLETT CITY SCHOOLS

Innovative School Models (ISM)

Innovative School Models

<u>ACCT</u>	<u>Description</u>	2025-2026 <u>PERS</u>	2025-2026 <u>BUDGET</u>
116	Teachers	5	41,597
189	Other Salaries & Wages	1	181,673
201	Social Security		13,962
204	State Retirement		16,845
206	Life insurance		640
207	Medical insurance		48,000
212	Medicare		3,265
399	Other Contracted Services		236,783
429	Instructional Supplies & Materials		1,019
471	Software		38,810
499	Other Supplies & Materials		13,262
524	In-Service/Staff Development		19,290
707	Building Improvements		235,185
722	Reg Instruction Equipment		0
730	Vocational Equipment		218,640
	Total ISM		1,068,971

Informational Note:

The Innovative School Models (ISM) grant is for building readiness and preparing students for success after high school, ensuring more students have opportunities to participate in innovative local programs aligned to Tennessee's highest-demand skills and careers.

BARTLETT CITY SCHOOLS

Battelle Education

Battelle Education

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
189	Other Salaries & Wages		1,500
195	Sub Teachers-Certified		1,440
198	Sub Teachers-Non-Certified		160
201	Social Security		192
204	State Retirement		443
212	Employer Medicare		46
312	Contracts w Private Agencies		0
355	Travel		60
429	Instructional Supplies & Materials		659
471	Software		441
499	Other Supplies & Materials		5,728
524	In-Service/Staff Development		31
599	Other Charges		557
59901	Parental Involvement		500
730	Vocational Equipment		2,601
	Total Battelle Education		14,358

Informational Note:

Battelle Education provides a roadmap for schools to successfully implement a STEM or STE(A)M education plan at the local level. Bartlett City Schools is using this for STEM and STE(A)M teaching and learning strategies and serve as a model from which other schools may visit and learn.

BARTLETT CITY SCHOOLS

TN Arts Commission Arts 360

TN Arts Commission Arts 360

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
399	Other Contracted Services		0
429	Instructional Supplies & Materials		143
524	In-Service/Staff Development		0
	Indirect Costs		9
	Total TAC Arts 360		152

Informational Note:

The Tennessee Arts Commission Arts 360 (TAC Arts 360) grant is used to integrate the arts into basic school curriculum and to provide art activities and educational opportunities to under-served and at-risk youth in Tennessee. Emphasis on exposure to, experience in, and appreciation of the arts and awakening of natural creativity.

BARTLETT CITY SCHOOLS

Jobs for the Future

Jobs for the Future

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
189	Other Salaries & Wages	20	9,827
201	Social Security		609
204	State Retirement		625
212	Medicare		142
399	Other Contracted Services		14,000
429	Instructional Supplies		748
504	Indirect Cost		30
	Total Jobs for the Future		25,981

Informational Note:
The Jobs for the Future (JFF) grant will develop and implement an innovative approach to science, technology, engineering, and math (STEM), with a focus on computer science (CS) education for grades 11 and 12 by Bartlett City Schools technical assistance and funds to design and deliver work-based courses (WBCs) in high schools across Tennessee.

Bartlett City Schools



2025-2026

Nutrition Fund Budget

BARTLETT CITY SCHOOLS

School Nutrition

Revenue		2024-2025	2025-2026
<u>ACCT</u>	<u>Description</u>	<u>BUDGET</u>	<u>BUDGET</u>
43521	Lunch Payments - Children	1,050,000	1,125,000
43522	Lunch Payments - Adults	37,000	42,000
43523	Income from Breakfast	125,000	130,000
43525	Ala Carte Sales	600,000	607,000
47111	USDA School Lunch Program	1,800,000	1,800,000
47113	USDA Breakfast	400,000	400,000
46520	State Matching	30,390	35,252
44165	Commodity Rebates	12,000	3,000
	Planned Use of Fund Balance	136,000	480,600
	Total School Nutrition Revenue	4,190,390	4,622,852

BARTLETT CITY SCHOOLS
School Nutrition

Expenditures

<u>ACCT</u>	<u>Description</u>	2025-2026	2025-2026
		<u>PERS</u>	<u>BUDGET</u>
10500	Supervisor/Director	1	101,031
16200	Clerical Personnel	1	47,655
16501	Cafeteria Managers	10	403,146
16502	School Nutrition Technicians	43	966,612
18900	Other Salaries & Wages	0.25	18,380
16506	Substitute Helpers		20,000
20100	Social Security		87,305
20400	State Retirement		38,275
20600	Life insurance		5,178
20700	Medical insurance		222,630
21200	Medicare		20,418
33600	Maintenance & Repair Equipment		25,000
35400	Transportation- Food		15,000
35500	Travel		3,300
39900	Other Contracted Services		947,733
42200	Food Supplies		1,455,448
43500	Office Supplies		500
45100	Uniforms		3,000
49900	Other Supplies and Materials		146,241
52400	In-Service/Staff Development		15,000
59900	Other Charges		1,000
71000	Food Service Equipment		80,000
	Total School Nutrition Expenditures		4,622,852

Informational Note:

Includes cost of materials, supplies, and services used in the School Nutrition Program.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 3774)

Meeting: 05/13/25 06:00 PM

Department: Finance

Category: Presentation

Prepared By: Penny Medlock

Initiator: Dick Phebus

Sponsors:

DOC ID: 3774

Ordinance 25-03, an ordinance to levy and assess a tax rate for ad valorem taxes upon real property and personal property in the City of Bartlett for the tax year 2025.

WHEREAS, Tennessee Code Annotated, Section 67-5-103, authorizes municipalities in Tennessee to impose taxes for municipal purposes, and to fix the rates thereof; and

WHEREAS, Article X, Section 1 of the Bartlett Municipal Charter grants authority by the Board of Mayor and Aldermen to levy taxes for all corporate purposes upon the taxable property, real, personal, and mixed; and

WHEREAS, all property within the city not exempt by general law shall be assessed for taxation based on the assessments made by the Shelby County Assessor's Office;

NOW, THEREFORE, BE IT ORDAINED by the Board of Mayor and Alderman of the City of Bartlett, Tennessee, that the 2025 Real and Personal Property Tax Rate shall be levied as follows:

SECTION 1: TAX RATE - Effective July 1, 2025, there is hereby levied upon all real property in the City of Bartlett pursuant to TCA 67-5-101 et sec., a tax calculated upon a rate of \$1.66 (One Dollar and Sixty-Six Cents) for each \$100.00 of assessed valuation and there is hereby levied upon all taxable personal property a tax calculated upon a rate of \$1.66 (One Dollar and Sixty-Six Cents) for each \$100.00 of assessed valuation.

SECTION 2: SEVERABILITY -- to the extent that any prior Ordinance, assessment or tax rate specification conflicts with this Ordinance the same is repealed.

SECTION 3: EFFECTIVE DATE -- Be it further ordained that this Ordinance shall take effect upon its passage on third and final reading, the public welfare requiring it.

FIRST READING: May 13, 2025

SECOND READING: May 27, 2025

THIRD READING: June 10, 2025

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor

Attest: _____
Penny Medlock, City Clerk