



City of Bartlett
A. Keith McDonald, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

TUESDAY, NOVEMBER 25, 2014 - BARTLETT CITY HALL - 7:00 PM

INVOCATION

Opening Prayer by Dr. Gene Burgess, Bartlett First Assembly

FUTURE MEETINGS

Family Assistance Commission, December 1 at 7 p.m.

Planning Commission, December 1 at 7 p.m.

Bartlett Station Commission, December 3 at 7:30 a.m.

City Beautiful Commission, December 4 at 7 p.m.

Bartlett Historical Society, December 8 at 7 p.m.

RECOGNITIONS

Presentation from iCan Bike camp

Official Business of the Day

MINUTES ACCEPTANCE

Minutes of the October 28, 2014 Board of Mayor and Aldermen Regular Meeting

PUBLIC HEARING

Individuals will have a maximum of three minutes to speak either for or against the item, with a total of 20 minutes for each side.

1. Resolution 30-14, a Resolution Approving a Special Use Permit for a Nursing Home/Assisted Living Facility to be expanded and located adjacent to the existing facility on the East Side of Charles Bryan Rd in the Bartlett Oaks Office Park Subdivision between Summer Oaks and Charles Bryan Road.
2. Ordinance 14-09, an Ordinance to Rezone from O-C to RS-18 Property on the East Side of Charles Bryan Road.

UNFINISHED BUSINESS

- 1 Resolution 30-14, a Resolution Approving a Special Use Permit for a Nursing Home/Assisted Living Facility to be expanded and located adjacent to the existing facility on the East Side of Charles Bryan Rd in the Bartlett Oaks Office Park Subdivision between Summer Oaks and Charles Bryan Road. (Terry Emerick, Director of Planning and Economic Development)**
- 2 Third Reading of Ordinance 14-09, an Ordinance to Rezone from O-C to RS-18 Property on the East Side of Charles Bryan Road. (Terry Emerick, Director of Planning and Economic Development)**

CONSENT AGENDA

- 1 Annual Contribution to the County's Household Hazardous Waste Collection Facility. (Bill Yearwood, Director of Public Works)**

Approve yearly contribution of \$20,000 to waste facility, as approved in Resolution 43-05. Funds are available in Account 122.48122.899.
- 2 Purchase six radar units for police vehicles. (Gary Rikard, Chief of Police)**

Request authorization to purchase six Stalker dual radar units from Applied Concepts, Inc. at a total cost of \$10,170.00. This purchase would be from a State bid contract. Funds are available in Account 311.48311.785.20315.
- 3 Purchase six in-car video cameras for police vehicles. (Gary Rikard, Chief of Police)**

Request authorization to purchase six Watchguard in-car video cameras from Watchguard at a total cost of \$30,570.00. Watchguard is a sole-source provider. Funds are available in Account 311.48311.785.20315.
- 4 Bid for police vehicle radio equipment. (Gary Rikard, Chief of Police)**

Recommend accepting the sole bid from ComServ at a cost of \$4631.00 per unit, with a total cost of \$27,786.00. Funds are available in Account 311.48311.785.20315.
- 5 Bid for one 2015 Ford Explorer XLT. (David Thompson, Director of Parks and Recreation)**

Recommend accepting lowest bid from Country Ford at a cost of \$27,163.81. Funds are available in Account 110.44000.935

- 6 Bid for one 2015 F350 XL with Crew Cab and an 8 ft bed. (Bill Yearwood, Director of Public Works)**

Recommend accepting the lowest bid from Golden Circle Ford at a cost of \$33,791.00.
Funds are available in Account 311.48311.785.30715.

- 7 Bid for one 2015 Kubota Zero Turn Mower. (Bill Yearwood, Director of Public Works)**

Recommend accepting the lowest bid from Wooten Tractor at a cost of \$13,108.00.
Funds are available in Account 311.48311.785.30715.

- 8 Treasurer's Report for October 2014. (Dick Phebus, Director of Finance)**

- 9 Planning Commission Report for November 2014. (Terry Emerick, Director of Planning and Economic Development)**

NEW BUSINESS

- 1 Resolution 36-14, a resolution to request unclaimed balance of accounts remitted to the state treasurer under unclaimed property act. (Dick Phebus, Director of Finance)**
- 2 Appoint Shan Criswell as the Assistant Director of Parks and Recreation. (A. Keith McDonald, Mayor)**

OPEN DISCUSSION

ADJOURNMENT



BOARD OF MAYOR AND ALDERMEN MEETING MINUTES

TUESDAY, OCTOBER 28, 2014 - BARTLETT CITY HALL - 7:00 PM

CALL TO ORDER

Mayor A. Keith McDonald: Present, Alderman W.C. Pleasant: Present, Alderman Emily Elliott: Present, Alderman David Parsons: Present, Alderman Bobby Simmons: Present, Vice Mayor Jack Young: Present, Alderman Paula Sedgwick: Present.

INVOCATION

Opening Prayer by Mayor McDonald

FUTURE MEETINGS

Planning Commission, November 3 at 7 p.m.

Family Assistance Commission, November 3 at 7 p.m.

Bartlett Station Commission, November 5 at 7:30 a.m.

City Beautiful Commission, November 6 at 7 p.m.

Bartlett Historical Society, November 7 at 7 p.m.

Parks and Recreation Advisory Board, November 13 at 8 p.m.

Historic Preservation Commission, November 17 at 7 p.m.

Design Review Commission, November 18 at 6:30 p.m.

RECOGNITIONS

Local Fire Safety Poster Contest Winners

Fire Marshal Howard McNatt, Fire Chief Terry Wiggins, and Mayor McDonald congratulated each of the local fire safety poster contest winners.

Julianne Caldwell, Kindergarten at Bartlett Baptist
Leilea Friskillo, first grader at Rivercrest Elementary
Allison Segura, second grader at Oak Elementary
Julianne Taylor, third grader at Ellendale Elementary
Joseph Dawson, fourth grader at Bon Lin Elementary
Anuj Patel, fifth grader at Bon Lin Elementary
Ellie McGhee, sixth grader at St. Ann
Cheyenne Sanders, seventh grader at St. Ann
Kendall Craig, eighth grader at St. Ann
Holley Tinsley, sophomore at Bartlett High School

*****Official Business of the Day*******MINUTES ACCEPTANCE****Minutes of the October 14, 2014 Board of Mayor and Aldermen Regular Meeting**

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	David Parsons, Alderman
SECONDER:	W.C. Pleasant, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

UNFINISHED BUSINESS

- I **Second Reading of Ordinance 14-09, an Ordinance to Rezone from O-C to RS-18 Property on the East Side of Charles Bryan Road. (Terry Emerick, Director of Planning and Economic Development)**

RESULT:	APPROVED ON SECOND READING [UNANIMOUS]	Next: 11/25/2014 7:00 PM
MOVER:	Emily Elliott, Alderman	
SECONDER:	Bobby Simmons, Alderman	
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick	

CONSENT AGENDA

Alderman Parsons's intention is to Abstain from voting on Item 7, the site plan contract for River City Church. He approves each of the remaining Consent Agenda items.

RESULT:	APPROVED [5 TO 0]
MOVER:	Bobby Simmons, Alderman
SECONDER:	Jack Young, Vice Mayor
AYES:	Pleasant, Elliott, Simmons, Young, Sedgwick
ABSTAIN:	Parsons

- I **Special event permit for Elmore Park Middle School's Family Movie Night. (Jim Brown, Director of Code Enforcement)**
The event will be held on Friday, November 21 from 6 to 9 p.m. on the school's campus.
- 2 **Bid for one used tractor. (Bill Yearwood, Director of Public Works)**
Recommend accepting the lowest bid from Tag Truck Center at a cost of \$60,000.00 for one Daycab tractor with 200,000 miles or less. Tractor will be used to haul trailers to the landfill. Funds are available in account 122.48122.935
- 3 **Bid for one used bucket truck. (Bill Yearwood, Director of Public Works)**
Recommend accepting the lowest bid from Altec Nueco at a cost of \$66,900.00. Funds are available in account 311.48311.785.30715.

- 4 Bid for one 2015 Knuckleboom truck with 30-yard dump bed. (Bill Yearwood, Director of Public Works)**
Recommend accepting the lowest bid from Tag Truck Center at a cost of \$127,135. Funds are available in account 122-48122-935.
- 5 Architectural Services for ADA Upgrades to Freeman Park Restrooms. (Wade Towles, Assistant Director of Engineering)**
Recommend approving a contract with Ross Witt, PLLC for architectural services to provide exterior improvements and Americans with Disabilities Act (ADA) upgrades to both restrooms at W.J. Freeman Park. The cost will not exceed \$25,840.00. Funds are available in 311.48311.780.51415.
- 6 Site plan contract for Distributors Investment Company. (Rick McClanahan, Director of Engineering)**
Developer, Distributors Investment Company, will pay \$54,806.00 in City fees. The bond is set at \$220,660.
- 7 Site plan contract for River City Church. (Rick McClanahan, Director of Engineering)**
Developer, River City Church, will pay \$25,632 in City fees. The bond is set at \$132,599. The church is expanding by adding a building to an existing church property.
- 8 Treasurer's Report for September 2014. (Dick Phebus, Director of Finance)**

NEW BUSINESS

- I Consulting contract with Retail Strategies. (Mark Brown, Chief Administrative Officer)**

Mr. Brown explained that this consulting contract with Retail Strategies would last three years. In the first year, the City would pay \$46,000; the subsequent two years, the City would pay \$24,000 each year. Total cost over three years would be \$94,000. The company will assist the City in developing a strategy to recruit retail businesses to Bartlett. Retail Strategies has contacts with major, nationwide retailers and can connect the City with those decision makers. The company also compiles massive demographic and psychographic information to pinpoint which companies would fit best within the City.

Mr. Brown noted that several commercial property owners in the City have contacted him expressing excitement about this project.

Alderman Simmons asked if Retail Strategies will work with the Chamber of Commerce. Mr. Brown explained that the Chamber and Retail Strategies will work together when necessary, but their focuses are different in that the Chamber works to keeps current businesses and Retail Strategies will recruit new businesses.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jack Young, Vice Mayor
SECONDER:	Emily Elliott, Alderman
AYES:	Pleasant, Elliott, Parsons, Simmons, Young, Sedgwick

OPEN DISCUSSION

Mick Wright, 5730 Bartlett Woods, reminded everyone that he is a candidate for Alderman Position I. Alderman Pleasant noted that he is running for re-election to Position I.

Director of Community Relations Debbie Morrison announced the City's Veterans' Day Ceremony will be held on November 11 at 10 a.m. at Veterans Park. Congressman Stephen Fincher will be the guest speaker.

ADJOURNMENT

Meeting adjourned at 7:26 PM

W.C. Pleasant, Register to the
Board of Mayor and Alderman

A. Keith McDonald
Mayor

Minutes Acceptance: Minutes of Oct 28, 2014 7:00 PM (MINUTES ACCEPTANCE)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

RESOLUTION (ID # 1395)

Meeting: 11/25/14 07:00 PM
Department: Planning and Economic Development
Category: Special use permit
Prepared By: Stefanie McGee
Initiator: Terry Emerick
Sponsors:
DOC ID: 1395

Resolution 30-14, a Resolution Approving a Special Use Permit for a Nursing Home/Assisted Living Facility to be expanded and located adjacent to the existing facility on the East Side of Charles Bryan Rd in the Bartlett Oaks Office Park Subdivision between Summer Oaks and Charles Bryan Road.

WHEREAS, an application has been made for a Special Use Permit for expansion of a Nursing Home/Assisted Care Facility located on Charles Bryan Road and Summer Oaks Road in the Bartlett Oaks Office Park Subdivision.

WHEREAS, the Planning Commission reviewed the proposed Special Use Permit for a Nursing Home/Assisted Living facility expansion between the East side of Charles Bryan and Summer Oaks Road in the Bartlett Oaks Office Park Subdivision, on Monday, October 6th, 2014, in accordance with their regulations and recommended the Special Use Permit; and

WHEREAS, the Board of Mayor and Aldermen held a Public Hearing on the 25th day of November 2014 and approved the Special Use Permit for an assisted living facility between the East side of Charles Bryan Road and Summer Oaks Road in the Bartlett Office Park Subdivision, subject to the following conditions:

Engineering Conditions:

- I. Ave Maria, 2840 Charles Bryan Rd & 2826 Summer Oaks Rd
Conditions: (this application involves changes to four separate subdivisions. Conditions below are split based on each subdivision)

Bartlett Oaks Office Park Subdivision - Lots 2 & 3 - 0.4115 & 0.413 ac respectively - PB 120 Pg 35:

- 1) POA: There is an existing Property Owners Association associated with this subdivision. It appears to still be run by EDCO Properties (the original developer - Terry Edwards). This rezoning will involve 2 lots from phase of this subdivision. Applicant shall work with the Property Owners Association to begin 'participating' in responsibilities with the 'development' of these 2 lots, or work out an agreement with all owners to be removed from same. This action would require a re-recording of the Plat (PB 120 Pg 35) to reflect this change.
- 2) Ingress/Egress Easement: Each lot in the Bartlett Oaks Office Park Subdivision has been responsible for construction of its portion of the 24' wide ingress/egress easement. Although only creating a parking lot on Lots 2 & 3, the remainder of the ingress/egress easement shall be constructed as part of this improvement.
- 3) The proposed improvements on these two existing lots will result in a total of 48 parking

spaces near the 4 new greenhouses. That is in addition to the 18 spaces being created on the other adjacent lot and nearer to the greenhouses. This total of 66 spaces (for 3 greenhouses and an adult day care with a separate drop-off function under a canopy), while reduced slightly from the original plan and appears excessive. Applicant shall explain the need for these parking spaces, and if not approved by the Planning Commission, then possibly more of the 48 parking spaces shall be changed to green space and a small park-like setting with perhaps a walking trail around it for the residents.

- 4) Detention for these two lots has been accommodated in the original subdivision utilizing an underground detention basin, which, per the plat, applicant will become a participant in the maintenance of. Prior to any construction, applicant will need to inspect the condition of the basin to ensure no additional silt buildup occurs as a result of applicant's work.
- 5) A tree survey will be required in accordance with the tree ordinance, followed up with a tree protection plan for all trees being saved.
- 6) A letter requesting flexibility relative to constructing the adult day care facility or instead constructing a fourth greenhouse was submitted on September 25. This needs to be addressed during the Site Plan submittal to the Planning Commission.

Bartlett Oaks Office Park Ph-II - Lot 6 - 0.71 ac - Inst BY9403

- 7) With no common facilities, the existing plat does not address a Property Owners Association.
- 8) Detention was accounted for with the adjacent phase of this subdivision, so none is required for this lot.
- 9) All storm water runoff through this lot flows to a small pond on the adjacent commercial property. Applicant shall take this into consideration when preparing an erosion control plan in an effort to control silt/sediment from leaving the site.

Formerly Parcel B015700285C - 3.37 acres

- 10) A note on the drawing indicates applicant intends to request a variance from the 50' set back to 30'. The setback shown to the north (commercial) in PB 120 Pg 35 is 30 feet and the setback shown to the south (residential) in PB 120 Pg 1 is 40 feet. Recommend the setback remain at 40' to be consistent with the residential neighborhood to the south of this site.
- 11) Detention is required.
- 12) The roadside swale along Charles Bryan Rd will require re-grading.
- 13) A tree survey will be required in accordance with the tree ordinance, followed up with a tree protection plan for all trees being saved.
- 14) The landscape buffer will need to include the full fence and landscaping along the south property line.

Resubdivision of (various lots) J.D. & J.A. Kearney Subdivision - Lots 11 & 12 - 1.227 & 1.202 ac respectively - PB 15, Pg 74

- 15) Comment only: The original plat lists several restrictions that appear to have an automatic renewal clause that becomes applicable every 10 years. The first restriction (A) limits all structures to one and two family dwellings, which is contrary to applicant's proposal. Restriction 'G' notes that a majority of the owners can agree to make any changes. There

are 64 lots in this subdivision, and applicant owns at least 4 of them. While the City does not enforce Covenants and Restrictions, recommend applicant pursue collection of signatures of 51% of the owners (total of 33) in this subdivision to avoid matters as addressed in Restriction 'H'.

- 16) The landscape buffer will require the full fence and landscaping along the south a west property lines.
- 17) Detention is required.
- 18) The roadside swale along Charles Bryan will require re-grading.
- 19) A tree survey will be required in accordance with the tree ordinance, followed up with a tree protection plan for all trees being saved.

Planning Conditions:

- 1. The applicant has provided a site concept plan to show the proposed development. The applicant shall submit a formal site plan application to the Planning Commission and the Design Review Commission after the Board of Mayor and Aldermen approves the Special Use Permit and rezoning of this property.
- 2. The site plan that is submitted to the Planning Commission shall be modified to show the correct setbacks for the "R-E" and "RS-18" residential zoning districts for other uses unless a variance is granted.
 - a. Lot 12 which is in the "R-E" zoning district and is on the west side of Charles Bryan has a side yard requirement of 20-feet unless it is incorporated with the property to the north. Lot 11 shall also be incorporated into the property to the north to correct the side yard setback issue.
 - b. The lots that are on the east side of Charles Bryan Road are also required to have 50-foot front yard setback per the "RS-18" zoning district. **Approval is granted for the 30- foot front yard setback.**
 - c. The lot that fronts Summer Oaks Drive is required to have a 50-foot front yard setback per the "RS-18" zoning district.
 - d. Lots 2 and 3 may have a 50-foot front yard setback requirement from the private road (Stage Oaks Drive).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF BARTLETT, TENNESSEE, that the Special Use Permit for a Nursing Home/Assisted Living facility expansion in the Bartlett Oaks Office Park Subdivision, between Charles Bryan Road and Summer Oaks Road, incorporating the above listed conditions, is approved.

ADOPTED THIS 25TH DAY OF NOVEMBER 2014.

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Stefanie McGee, City Clerk



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

ORDINANCE (ID # 1367)

Meeting: 11/25/14 07:00 PM
Department: Planning and Economic Development
Category: Zoning
Prepared By: Sam Harris
Initiator: Terry Emerick
Sponsors:
DOC ID: 1367

Ordinance 14-09, an Ordinance to Rezone from O-C to RS-18 Property on the East Side of Charles Bryan Road.

WHEREAS, an application has been received to rezone property described herein from O-C to RS-18; and

WHEREAS, a public hearing was held before this body on the 25th day of November 2014, and notice thereof published in *The Bartlett Express*,

NOW, THEREFORE, be it ordained by the Board of Mayor and Aldermen of the City of Bartlett:

SECTION 1. The property described as follows is hereby rezoned from O-C to RS-18.

BEING A DESCRIPTION PART OF THE AVE MARIA HOME PROPERTY AS RECORDED IN INSTRUMENTS 07043355, ALL OF THE AVE MARIA HOME PROPERTY AS RECORDED IN INSTRUMENT 10027839 AND 10032235, AND LOT 6 OF THE BARTLETT OAKS OFFICE PARK SUBDIVISION AS RECORDED IN PLAT BOOK 132, PAGE 94, ALL OF RECORD IN THE SHELBY COUNTY REGISTER'S OFFICE, LOCATED IN BARTLETT, SHELBY COUNTY, TENNESSEE AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT A FOUND IRON PIN ON THE EAST RIGHT-OF-WAY LINE OF CHARLES BRYAN ROAD (50.00 FOOT WIDE PUBLIC RIGHT-OF-WAY), SAID IRON PIN BEING S02°05'33"W A DISTANCE OF 364.47 FEET FROM THE INTERSECTION OF THE EAST RIGHT-OF-WAY LINE OF SAID CHARLES BRYAN ROAD WITH THE SOUTH RIGHT-OF-WAY LINE OF STAGE ROAD (106.00 FOOT WIDE PUBLIC RIGHT-OF-WAY), SAID IRON PIN ALSO BEING THE SOUTHWEST CORNER OF LOT 5 OF THE PROPERTY SHOWN ON THE RE-REVISED FINAL PLAN FOR THE BARTLETT OAKS OFFICE PARK SUBDIVISION AS RECORDED IN BOOK 120, PAGE 35 AT SAID REGISTER'S OFFICE; THENCE S87°51'56"E ALONG THE SOUTH LINE OF SAID LOT 5 AND ALONG THE SOUTH LINE OF LOT 4 (PLAT BOOK 120, PAGE 35) A DISTANCE OF 180.00 FEET TO THE **POINT OF BEGINNING**; THENCE CONTINUING S87°51'56"E ALONG THE SOUTH LINE OF SAID LOT 4 A DISTANCE OF 41.19 FEET TO THE SOUTHEAST CORNER OF SAID LOT 4; THENCE N01°45'22"E ALONG THE EAST LINE OF SAID LOT 4 A DISTANCE OF 178.92 FEET TO THE NORTHEAST CORNER OF SAID LOT 4, SAID POINT ALSO LIES ON THE SOUTH LINE OF LOT 7 (PLAT BOOK 120, PAGE 35); THENCE S88°14'38"E ALONG THE SOUTH LINE OF SAID LOT 7 AND ALONG THE SOUTH LINES OF LOTS 8 AND 9 (PLAT BOOK 120, PAGE 35) A DISTANCE OF 200.00 FEET TO THE NORTHWEST CORNER OF LOT 1 (PLAT BOOK 120, PAGE 35); THENCE S01°45'22"W ALONG THE WEST LINE OF SAID LOT 1 A DISTANCE OF 180.24 FEET TO A FOUND IRON PIN AT THE SOUTHWEST CORNER OF SAID LOT 1 (PLAT BOOK 120, PAGE 35), SAID IRON PIN ALSO LIES ON THE NORTH LINE OF LOT 1 OF THE BARTLETT OAKS OFFICE PARK SUBDIVISION AS RECORDED IN PLAT BOOK 132, PAGE 94 AT SAID REGISTER'S OFFICE; THENCE N87°51'56"W ALONG THE NORTH LINE OF SAID LOT 1 (PLAT BOOK 132, PAGE 94) A DISTANCE OF 98.04 FEET TO THE NORTHWEST CORNER OF SAID LOT 1 (PLAT BOOK 132, PAGE 94); THENCE S08°51'01"W ALONG THE WEST LINE OF LOTS 1 AND 2 (PLAT BOOK 132, PAGE 94) A DISTANCE OF 181.09 FEET TO A FOUND IRON PIN AT THE SOUTHWEST CORNER OF SAID LOT 2 (PLAT BOOK 132, PAGE 94); THENCE S14°57'44"E ALONG THE WEST LINE OF LOT 3 (PLAT BOOK 132, PAGE 94) A DISTANCE OF 104.63 FEET TO THE NORTHWEST CORNER OF LOT 6 (PLAT BOOK 132, PAGE 94); THENCE S87°49'51"E ALONG THE NORTH LINE OF SAID LOT 6

A DISTANCE OF 213.78 FEET TO THE NORTHEAST CORNER OF SAID LOT 6, SAID POINT LIES ON THE WEST RIGHT-OF-WAY LINE OF SUMMER OAKS DRIVE (68.00 FOOT WIDE PUBLIC RIGHT-OF-WAY); THENCE ALONG THE WEST RIGHT-OF-WAY LINE OF SAID SUMMER OAKS DRIVE FOLLOWING A CURVE TO THE RIGHT HAVING A RADIUS OF 366.00 FEET, AN ARC LENGTH OF 74.94 FEET (CHORD S17°11'34"W -74.81 FEET) TO THE POINT OF TANGENCY; THENCE S23°03'30"W AND CONTINUING ALONG THE WEST RIGHT-OF-WAY LINE OF SAID SUMMER OAKS DRIVE A DISTANCE OF 146.72 FEET TO A POINT OF CURVATURE; THENCE CONTINUING ALONG THE WEST RIGHT-OF-WAY LINE OF SUMMER OAKS DRIVE FOLLOWING A CURVE TO THE LEFT HAVING A RADIUS 434.00 FEET, AN ARC LENGTH OF 27.29 FEET (CHORD S21°15'26"W-27.28 FEET) TO THE SOUTHEAST CORNER OF SAID LOT 6; THENCE N48°59'14"W ALONG THE SOUTH LINE OF SAID LOT 6 A DISTANCE OF 103.63 FEET TO A FOUND IRON PIN AT THE SOUTHWEST CORNER OF SAID LOT 6, SAID IRON PIN ALSO LIES ON THE NORTH LINE OF LOT 5A OF THE WEST SUMMER OAKS SUBDIVISION AS RECORDED IN PLAT BOOK 163, PAGE 11 AT SAID REGISTER'S OFFICE; THENCE N87°53'40"W ALONG THE NORTH LINE OF LOTS 5A AND 58 (PLAT BOOK 163, PAGE 11) A DISTANCE OF 204.73 FEET TO THE NORTHWEST CORNER OF SAID LOT 58; THENCE N02°05'33"E A DISTANCE OF 450.10 FEET TO THE POINT OF BEGINNING AND CONTAINING 134,818 SQUARE FEET OR 3.095 ACRES.

SECTION 2. SEVERABILITY - Should any provision or part of this Ordinance be rendered void or unenforceable by any court of law, statute or other authority, the rest and remainder of this Ordinance shall remain in full force and effect.

SECTION 3. EFFECTIVE DATE - This Ordinance shall be effective from and after its final passage, the public welfare requiring it.

First Reading: October 14, 2014

Second Reading: October 28, 2014

Third Reading: November 25, 2014

W. C. Pleasant, Register to the
Board of Mayor and Aldermen

A. Keith McDonald, Mayor

Stefanie McGee, City Clerk

HISTORY:

10/14/14 Board of Mayor and Aldermen APPROVED ON FIRST READING
Next: 10/28/14

10/28/14 **Board of Mayor and Aldermen APPROVED ON SECOND READING**
Next: 11/25/14

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 11/25/14 07:00 PM

Department: Public Works

Category: Bid

Prepared By: Sherry Howard

Department Head: Bill Yearwood

Annual Contribution to the County's Household Hazardous Waste Collection Facility.

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 11/25/14 07:00 PM

Department: Police

Category: Purchase

Prepared By: Penny Medlock

Department Head: Gary Rikard

Purchase six radar units for police vehicles.

STALKERradar**Quotation**

applied concepts, inc.

Page 1 of 1

Date: 11/14/14

2609 Technology Dr.
 Plano, TX 75074
 Phone: 972-398-3780
 Fax: 972-398-3781

National Toll Free: 1-800- STALKER

Presented by Jean Farmer Ext: 188

Acct Rep: Debbie Aull
 214-551-5538

Quote #: 115267

Effective From: 11/14/14

Valid Through: 02/12/15

Bill To:		381341	Ship To:	
Bartlett Police Dept	ATTN:		Bartlett Police Dept	ATTN:
3730 Appling Rd	Accounts Payable		3730 Appling Road	Inspector Jeff Cox
Bartlett, TN 38133-2745			Bartlett, TN 38133-2745	901-385-5541

Line	Qty	Part Number	Description	Price	Ext Price
1	6	200-0998-00	Dual Enhance Counting Unit, 1.5 PCB	\$1,695.00	\$10,170.00
2	6	200-0996-00	Dual Modular Display		\$0.00
3	12	200-0326-35	Dual Ka-band Antenna		\$0.00
4	6	200-0920-00	Dual SL Remote Control w/Screw latch		\$0.00
5	6	200-0769-00	25 MPH/40 KPH KA Tuning Fork		\$0.00
6	6	200-0770-00	40 MPH/64 KPH KA Tuning Fork		\$0.00
7	6	200-0243-00	Counting/Display Tall Mount		\$0.00
8	6	200-0244-00	Antenna Dash Mount		\$0.00
9	6	200-0245-00	Antenna Tall Deck Mount		\$0.00
10	6	200-0648-00	Display Sun Shield		\$0.00
11	6	155-2055-04	Antenna Cable, 4 Ft		\$0.00
12	6	155-2055-16	Antenna Cable, 16 Ft		\$0.00
13	6	155-2283-50	CAN/VSS Power Cable		\$0.00
14	6	200-0820-00	Dual Manual Kit		\$0.00
15	6	035-0361-00	Shipping Container, Dash Mounted Radar		\$0.00
16	6	060-1000-36	36 Month Warranty		\$0.00

Pmnt Terms: Net 30 days

**Lead Time is 21 business days
 after receipt of order.**

Quote: (6) Stalker Dual 2 Ka Antenna Radars; On TN State Contract# 00040843 SWC 349

Product	10,170.00	Sub-Total:	10,170.00
Discount	0.00	Sales Tax 0.00%	0.00
Trade-in:		Shipping & Handling:	0.00
		Total:	10,170.00

Form Rev 6

Attachment: Applied Concepts, Stalker radar quote (1385 : Radar Purchase for New Police Interceptors)



**STATE OF TENNESSEE, DEPARTMENT OF GENERAL SERVICES
CENTRAL PROCUREMENT OFFICE**

Statewide Contract Issued to:

Applied Concepts Inc
2609 Technology Dr
Plano, TX 75074-7467

Vendor ID: 0000001380

Contract Number: 0000000000000000000040843

Title: SWC 349, Radars & Lidars - Revised 06-16-2014

Start Date : May 22, 2014 End Date: October 30, 2015 – With Three Options to Renew

Is this contract available to local government agencies in addition to State agencies?: Yes

Purchases by Local Government and Authorized Non-Profit Agencies (SWC) - T500

Authorized Users: Local Governments, Private Non-Profit Institutions of Higher Education and Eligible Non-Profit Agencies

The purpose of this Invitation to Bid/Sourcing Event is to establish a source or sources of supply for all state agencies, local governmental units within the geographic limits of the State of Tennessee, any private nonprofit institution of higher education chartered in Tennessee, and any corporation which is exempted from taxation under 26 U.S.C. Section 501(c) (3) as amended and which contracts with the Department of Mental Health and Mental Retardation to provide services to the public (T.C.A. 33-2-401 et seq.). The resulting contract will be open to these governments unless a letter is attached to your bid, addressed to the Chief Procurement Officer, requesting exemption to this allowance.

Purchases by local governmental units, private institutions of higher education, and authorized corporations are encouraged but are optional with those agencies, private institutions of higher education, and corporations.

Contract Contact Information:

State of Tennessee
Department of General Services, Central Procurement Office
Contract Administrator: Douglas Whitcomb
3rd Floor, William R Snodgrass, Tennessee Tower
312 Rosa L. Parks Avenue
Nashville, TN 37243-1102
Phone: 615/741-3856
Fax: 615-741-0684

Line Information

Line 2

Attachment: Applied Concepts, Stalker radar quote (1385 : Radar Purchase for New Police Interceptors)

Item ID: 1000164702

Radar, Dual DSR KA Band, Mode S/M, Same Direction, Fastest Target, and Discriminate Direction

Unit of Measure: EA

Vendor Item/Part #: STALKER1

Manufacturer Item #: 806-0022-00

Unit Price: \$ 2295

Line 3

Item ID: 1000164703

Radar, Dual SL Basic KA Band, Mode S/M, Same Direction and Fastest Target

Unit of Measure: EA

Vendor Item/Part #: STALKER2

Manufacturer Item #: 805-0022-00

Unit Price: \$ 1695

Line 4

Item ID: 1000164704

Radar, DSR 2X KA Band, Mode S/M, Same Direction, Fastest Target, and Discriminate Direction

Unit of Measure: EA

Vendor Item/Part #: STALKER3

Manufacturer Item #: 807-0001-00

Unit Price: \$ 2795

Line 5

Item ID: 1000164705

Radar, SDR KA Band, Mode S, Handheld, Fastest Target, and Discriminate Direction

Unit of Measure: EA

Vendor Item/Part #: STALKER4

Manufacturer Item #: 803-0005-00

Unit Price: \$ 1195

Line 6

Item ID: 1000164706

Radar, MDR KA Band, Mode S/M, Handheld, Same Direction, Fastest Target, and Discriminate Direction

Unit of Measure: EA

Vendor Item/Part #: STALKER5

Manufacturer Item #: 803-0002-00

Unit Price: \$ 1995

Line 7

Item ID: 1000164707

Radar, Patrol K Band, Mode S/M, Same Direction and Fastest Target

Unit of Measure: EA

Vendor Item/Part #: STALKER6

Manufacturer Item #: 809-0002-00

Unit Price: \$ 1295

Line 8

Item ID: 1000164708

Radar, LIDAR LR (C-Package)

Unit of Measure: EA

Vendor Item/Part #: STALKER7

Manufacturer Item #: 808-0011-00

Unit Price: \$ 2495

Line 9

Item ID: 1000164709

Radar, LIDAR XS (C-Package)

Unit of Measure: EA

Vendor Item/Part #: STALKER8

Manufacturer Item #: 808-4025-00

Unit Price: \$ 1795

Line 10

Item ID: 1000164710
Radar, LIDAR XLR (C-Package)
Unit of Measure: EA
Vendor Item/Part #: STALKER9
Manufacturer Item #: 808-5025-00
Unit Price: \$ 2295

Line 11

Item ID:
Applied Concepts Parts & Accessories Price at -10 Discount
Unit of Measure: LO
Vendor Item/Part #:
Manufacturer Item #:
Unit Price: APCAT

APPROVED:

Michael J. Perry
CHIEF PROCUREMENT OFFICER

BY

[Signature]
PURCHASING AGENT

DATE

6/17/14

Attachment: Applied Concepts, Stalker radar quote (1385 : Radar Purchase for New Police Interceptors)

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 11/25/14 07:00 PM

Department: Police

Category: Purchase

Prepared By: Penny Medlock

Department Head: Gary Rikard

Purchase six in-car video cameras for police vehicles.

415 Century Parkway
Allen, TX 75013
(800) 605-6734
www.watchguardvideo.com



Agency Name:	Bartlett P.D.
Contact Person:	Inspector Jeff Cox
Address:	3730 Appling Rd.
Address:	Bartlett, TN
Date:	November 11, 2014

4RE Price Estimate

Provided By: J. Hudson

TOTAL PROJECT ESTIMATED AT
\$28,920.00

4RE Base System and Options

		Quantity
4RE-200-GPS-ZSL	4RE In-Car Camera System. Includes GPS, High definition Zero Sightline (720P) forward facing camera, Infrared color cabin camera, DVR, integrated 200GB automotive grade hard drive, 16GB USB removable thumb drive, cabin microphone, 900 MHz Hi Fidelity wireless microphone, hardware & cabling, 1 yr. warranty. Includes Evidence Library Express software.	6
4RE ELITE	Upgrade to 4RE Elite. Adds support for up to 6 cameras.	0
MOBILE APP	4RE Mobile App. Laptop interface software.	0

MSRP	Direct	Extended
\$ 5,450.00	\$ 4,795.00	\$ 28,770.00
\$ 300.00	\$ 275.00	\$ -
\$ 85.00	\$ 50.00	\$ -

Wireless Video Transfer and Networking Options

		Quantity
4RE-WRL-KIT-05G	4RE In-Car 802.11n Wireless Kit, 5GHz (2.4GHz is available)	0
HDW-ETH-SWT-001	4RE, Power Over Ethernet / Gigabit 4-port Switch	0

MSRP	Direct	Extended
\$ 345.00	\$ 200.00	\$ -
\$ 180.00	\$ 150.00	\$ -

Camera Configuration Options

		Quantity
CAM-BST-102-NEW	Infrared Color Cabin Camera, Additional (requires 4RE Elite)	0
WGA00485	Auxiliary Camera	0

MSRP	Direct	Extended
\$ 220.00	\$ 195.00	\$ -
\$ 220.00	\$ 195.00	\$ -

Microphone Options

		Quantity
DUAL MIC UPGRADE	Dual Wireless Mics. Includes second wireless microphone kit.	0
DESKTOP CHARGER	Desktop Charging unit for Wireless Transmitter	0
TRANSMITTER	Wireless Transmitter (additional / replacement)	0

MSRP	Direct	Extended
\$ 875.00	\$ 785.00	\$ -
\$ 110.00	\$ 99.00	\$ -
\$ 385.00	\$ 345.00	\$ -

In-Car Hardware Warranties 1st year is included with a new 4RE purchase.

		Quantity
WAR-4RE-CAR-2ND	Warranty, 4RE, In-Car, 2nd Year (Months 13-24)	6
WAR-4RE-CAR-3RD	Warranty, 4RE, In-Car, 3rd Year (Months 25-36)	6
WAR-4RE-CAR-4TH	Warranty, 4RE, In-Car, 4th Year (Months 37-48)	0
WAR-4RE-CAR-5TH	Warranty, 4RE, In-Car, 5th Year (Months 49-60)	0

MSRP	Direct	Extended
\$ 155.00	\$ 100.00	\$ 600.00
\$ 255.00	\$ 200.00	\$ 1,200.00
\$ 380.00	\$ 325.00	\$ -
\$ 505.00	\$ 450.00	\$ -

Software Protection Plan Create, amend or extend a Software Protection Plan

		Quantity
SFW-MNT-ELB-2YR	Software Protection, Evidence Library, 2nd Year (per 4RE)	0
SFW-MNT-ELB-3YR	Software Protection, Evidence Library, 3rd Year (per 4RE)	0
SFW-MNT-ELB-4YR	Software Protection, Evidence Library, 4th Year (per 4RE)	0
SFW-MNT-ELB-5YR	Software Protection, Evidence Library, 5th Year (per 4RE)	0
5 Year HW/SW Warranty Discount	Discount for purchase of 5 year hardware and software warranty at time of 4RE purchase.	0

MSRP	Direct	Extended
\$ 110.00	\$ 95.00	\$ -
\$ 110.00	\$ 95.00	\$ -
\$ 110.00	\$ 95.00	\$ -
\$ 110.00	\$ 95.00	\$ -
\$ -	\$ -	\$ -

Miscellaneous Options and Accessories

		Quantity
RADAR CABLE	Radar Interface Cable (Stalker, Decatur Genesis I and II Select, Kustom Eagle or Raptor, MPH Bee 3)	0
Trade-In	Trade-In Credit, if applicable	0
CUSTOM 1	Used for additional items, offers or discounts	0

MSRP	Direct	Extended
\$ 85.00	\$ 75.00	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

Total In-Car Hardware \$ 30,570.00

415 Century Parkway
Allen, TX 75013
(800) 605-6734
www.watchguardvideo.com



Agency Name: **Bartlett P.D.**
Contact Person: **Inspector Jeff Cox**
Address: **3730 Appling Rd.**
Address: **Bartlett, TN**
Date: **November 11, 2014**

4RE Price Estimate

Provided By: J. Hudson

TOTAL PROJECT ESTIMATED AT

\$28,920.00

Evidence Library Server and Client Software

		Quantity
KEY-ELB-SRV-300	Evidence Library 3 Server Software	0
SFW-ELB-CLI-300	Included Remote Client License Key, Evidence Library 3	0
SFW-ELB-CLI-301	Additional Remote Client License Key, Evidence Library 3	0
SFW-SQL-CAL-R25	Additional Software CALs, SQL Server 2008 R2, 5 CAL Pack	0
SFW-SQL-CAL-R21	Additional Software CAL, SQL Server 2008 R2, 1 CAL Pack	0

MSRP	Direct	Extended
\$ -	\$ 1,570.00	\$ -
\$ 85.00	\$ -	\$ -
\$ 85.00	\$ 75.00	\$ -
\$ 460.00	\$ 410.00	\$ -
\$ 100.00	\$ 90.00	\$ -

Server Hardware and Software

		Quantity
HDW-4RE-SRV-201	3U Rack Mount 16 SATA Drive Server, Intel Xeon E5-2620 2.0GHz 6-Core, 32GB RAM, 2x128GB SSD 6GB/S MLC drives (boot) 3x500GB SATA 7,200 RPM drives (sql), Windows Server 2008 R2 64-bit, SQL Server 2008 R2 (SCAL), 3-Year full service (on-site or reimbursed) warranty. Medium to Large sized agency. 16-35 concurrent cars. <i>This server system does NOT include supporting equipment like keyboards, network switches, monitor, etc.</i>	0

MSRP	Direct	Extended
\$ 8,820.00	\$ 7,935.00	\$ -

Video Storage Drives will be added to server and/or JBOD

		Quantity
HDW-4RE-HDD-4TB	4TB Hard Drives, Server Class, 7,200 rpm, 64MB Cache	0
HDW-4RE-JBD-000	Optional JBOD Enclosure	0
HDW-4RE-RBT-000	Optional DVD Robot	0

MSRP	Direct	Extended
\$ 555.00	\$ 490.00	\$ -
\$ -	\$ -	\$ -
\$ -	\$ -	\$ -

Wireless Access Points

		Quantity
WAP-BLD-245-001	Wi-Fi Access Point, 802.11n, 2.4/5GHz, Digital Steering	0
WAP-KIT-05G-001	WiFi Access Point Kit, 802.11n, 5GHz, Omni-Directional	0
WAP-BLD-05G-001	Wi-Fi Access Point, 802.11n, 5GHz, Sector Antenna	0

MSRP	Direct	Extended
\$ 3,270.00	\$ 2,955.00	\$ -
\$ 455.00	\$ 405.00	\$ -
\$ 285.00	\$ 250.00	\$ -

Total IT Hardware and Software **\$ -**

WatchGuard Video Technical Services

		Quantity
SVC-4RE-INS-100	4RE System Installation, In-Car (Per Unit Charge)	0
SVC-VID-REM-100	Video System Removal (Per Unit Charge)	0
SVC-4RE-ONS-400	4RE System Setup, Configuration, Testing and Training (Quantity represents number of sites)	0
SVC-WGV-ONS-300	Access Point installations including cable runs (Work may be performed by a sub-contractor)	0

MSRP	Direct	Extended
Quote	Quote	\$ -
Quote	Quote	\$ -
Quote	Quote	\$ -
\$ 1,100.00	\$ 1,000.00	\$ -

Total Technical Services **\$ -**

Manual Adjustments

NO CHARGE 2nd and 3rd YEAR WARRANTY, -\$600, -\$1200 = -\$1800 **\$ (1,800.00)**

Notes: *Applicable taxes may apply and are not necessarily accounted for on this estimate. Contact WatchGuard Video for a revised estimate.*
ESTIMATE VALID FOR 30 DAYS

Subtotal: \$ 28,770.00
UPS Ground Shipping: \$ 150.00
Taxes: 0.0% \$ -

ESTIMATE TOTAL \$ 28,920.00

Financing

*Estimate Only
Call for Detailed Quote*

Within Texas

- Includes applicable warranty coverage
- You take ownership immediately. Fully paid off at end of term
- For a detailed quote, call WatchGuard to determine final project price, approximate date of first payment, desired financing term, and basic agency information

Payments	3-Year	4-Year	5-Year
Monthly	\$ 877	\$ 715	\$ 634
Quarterly	\$ 2,621	\$ 2,136	\$ 1,893
Semi-Annual	\$ 5,211	\$ 4,247	\$ 3,763
Annual	\$ 10,303	\$ 8,398	\$ 7,441

415 Century Parkway
 Allen, TX 75013
 (800) 605-6734
 www.watchguardvideo.com



Agency Name:	Bartlett P.D.
Contact Person:	Inspector Jeff Cox
Address:	3730 Appling Rd.
Address:	Bartlett, TN
Date:	November 11, 2014

4RE Price Estimate

Provided By: J. Hudson

TOTAL PROJECT ESTIMATED AT
\$28,920.00

Note:

This is only an estimate for 4RE related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 11/25/14 07:00 PM

Department: Police

Category: Bid

Prepared By: Penny Medlock

Department Head: Gary Rikard

Bid for police vehicle radio equipment.

On September 27, 2014 an ad was placed in *The Daily News*. On October 7, 2014, the City of Bartlett received one bid, which was opened at City Hall.

Bids were received from the following companies:

ComServ	\$27,786.00

We recommend the bid be awarded to ComServ for a total price of \$27,786.00.

Funds are available in account 311.48311.785.20315.

Thank you for your consideration.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 11/25/14 07:00 PM
Department: Parks and Recreation
Category: Bid
Prepared By: Dick Phebus
Department Head: David Thompson

Bid for one 2015 Ford Explorer XLT.

On February 3, 2014, an ad was placed in the *Memphis Daily News*. On February 18, 2014, the City of Bartlett received three bids for one 2014 Ford Explorer XLT, which were opened at City Hall.

Bids were received from the following companies:

Country Ford	\$27,163.81
Autonation Ford Memphis	\$27,842.00
Mid-Tenn Ford & Sterling Truck Sales	\$29,095.81

On February 25, 2014 the Board of Mayor and Aldermen approved a consent item accepting the lowest bid from Country Ford. The 2014 Ford Explorer was delivered in May 2014. On October 2, 2014 a wind storm blew a tree over and totaled the vehicle. TML Insurance Pool subsequently sent a check for \$26,125 as insurance recovery for the covered loss.

On November 5, 2014 Country Ford agreed to honor the prior bid price of \$27,163.81 on a new 2015 Ford Explorer to replace the 2014 model totaled by the wind storm.

We recommend the bid be awarded to Country Ford for the 2015 Ford Explorer XLT as replacement for the 2014 model.

Funds are available in 110.44000.935

Thank you for your consideration.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 11/25/14 07:00 PM

Department: Public Works

Category: Bid

Prepared By: Sherry Howard

Department Head: Bill Yearwood

Bid for one 2015 F350 XL with Crew Cab and an 8 ft bed.

On October 13, 2014 an ad was placed in *The Commercial Appeal*. On October 23, 2014 the City of Bartlett received four bid, which were opened at City Hall.

Bids were received from the following companies:

Golden Circle Ford	\$33,791.00
Auto Nation	\$34,055.00
Beaman Automotive	\$34,339.00
Chrysler Dodge Jeep Ram of Columbia	\$38,451.00

We recommend the bid be awarded to Golden Circle Ford for a total price of \$33,791.00.

Funds are available in account 311.48311.785.30715.

Thank you for your consideration.



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 11/25/14 07:00 PM

Department: Public Works

Category: Bid

Prepared By: Sherry Howard

Department Head: Bill Yearwood

Bid for one 2015 Kubota Zero Turn Mower.

On October 15, 2014, an ad was placed in *The Commercial Appeal*. On October 30, 2014 the City of Bartlett received two of bids, which were opened at City Hall.

Bids were received from the following companies:

Wooten Tractor	\$13,108.00
Kalb Equipment	\$13,460.00

We recommend the bid be awarded to Wooten Tractor for a total price of \$13,108.00.

Funds are available in account 311.48311.785.30715.

Thank you for your consideration.

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 11/25/14 07:00 PM

Department: Finance

Category: Report

Prepared By: Eric Phan

Department Head: Dick Phebus

Treasurer's Report for October 2014.

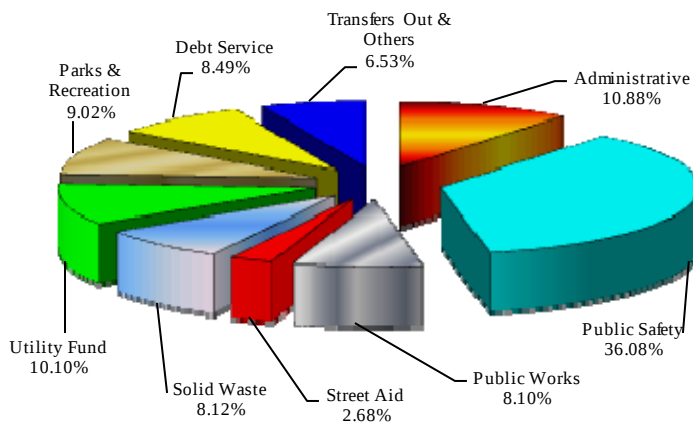


City of Bartlett

FINANCIAL REPORT

October 31, 2014

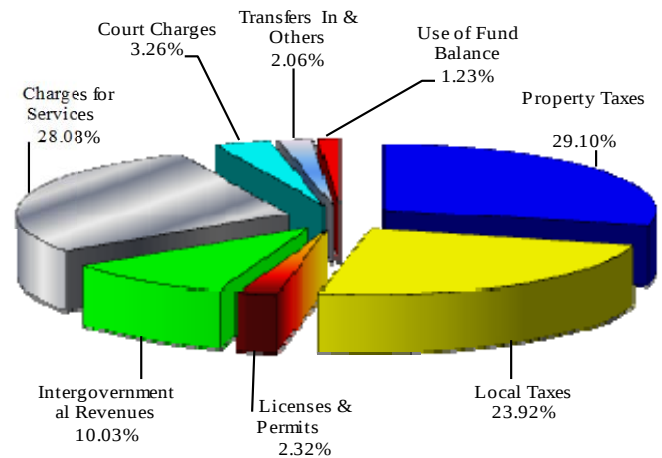
Total Expenditures, FY 2015 Budget: \$67,246,180



BUDGET HIGHLIGHTS

- June 30, 2014 year-to-date actual is unaudited.
- Information in this report is preliminary Fiscal Year 2014 year-end.
- Property tax bills will be mailed in November and are due February 28.
- Delinquent 2013 property taxes were submitted to the Trustee for collection.

Total Revenues, FY 2015 Budget: \$67,246,180



FY 2015 YEAR-TO-DATE For The Period Ending October 31, 2014

	Adopted Budget	Year-to-Date Actual
General Fund Expenditures		
Administrative	\$ 6,916,138	\$ 1,999,675
Public Safety	23,631,223	7,582,207
Public Works	5,316,808	1,698,152
Parks and Recreation	5,416,283	1,742,859
Performing Arts	601,966	183,318
Transfers & Other Gen. Fund Items	3,628,392	2,208,193
Subtotal	\$ 45,510,810	\$ 15,414,403
General Fund Revenues		
Property Taxes	\$ 19,525,000	\$ 122,022
Local Taxes	12,981,750	1,986,477
Building and Development Fees	1,554,100	523,931
Intergovernmental	5,217,750	716,527
Charges for Services	3,882,184	1,107,042
Court Charges	1,950,000	473,016
Other Revenue	400,026	93,179
Subtotal	\$ 45,510,810	\$ 5,022,193
Special Rev. Funds - Expenditures	\$ 9,108,110	\$ 2,140,524
Special Rev. Funds - Revenues	\$ 9,108,110	\$ 2,518,356
Utility Expenses	\$ 8,550,300	\$ 2,699,531
Utility Revenues	\$ 8,550,300	\$ 3,221,225
Debt Service Expenditures	\$ 4,076,960	\$ 2,663,294
Debt Service Revenues	\$ 4,076,960	\$ 486,939
Total Expenditures	\$ 67,246,180	\$ 22,917,752
Total Revenues	\$ 67,246,180	\$ 11,248,713

Note: FY 2015 Adopted Budget includes use of fund balance in Special Revenue Funds and the Debt Service Fund.

Attachment: Oct14FinRpt (1392 : Treasurer's Report for October 2014)



City of Bartlett -- Financial Summary For The Period Ending October 31, 2014



	FY 2014 Unaudited Actual	FY 2015 Adopted Budget	Increase/ Decrease in \$	Year-to-Date Actual FY 2014	Year-to-Date Actual FY 2015	Increase/ Decrease in \$	Percent of FY 2014 Actual	Percent of FY 2015 Budget	Increase/ Decrease in %
General Fund Expenditures									
Administrative	\$ 6,565,404	\$ 6,916,138	\$ 350,734	\$ 1,988,784	\$ 1,999,675	\$ 10,890	30.29%	28.91%	-1.38%
Public Safety	23,175,343	23,631,223	455,880	7,687,466	7,582,207	(105,259)	33.17%	32.09%	-1.09%
Public Works	5,055,777	5,316,808	261,031	1,689,122	1,698,152	9,030	33.41%	31.94%	-1.47%
Parks and Recreation	4,986,291	5,422,843	436,552	1,763,431	1,742,859	(20,572)	35.37%	32.14%	-3.23%
Performing Arts	622,299	595,406	(26,893)	213,064	183,318	(29,746)	34.24%	30.79%	-3.45%
Transfers & Other Gen. Fund Items	4,194,840	3,628,392	(566,448)	1,466,783	2,208,193	741,410	34.97%	60.86%	25.89%
Total General Fund Expenditures	\$ 44,599,954	\$ 45,510,810	\$ 910,856	\$ 14,808,649	\$ 15,414,403	\$ 605,754	33.20%	33.87%	0.67%
General Fund Revenues									
Property Taxes	\$ 19,464,995	\$ 19,525,000	\$ 60,005	\$ 81,174	\$ 122,022	\$ 40,848	0.42%	0.62%	0.21%
Local Taxes	12,419,035	12,981,750	562,715	1,472,401	1,986,477	514,076	11.86%	15.30%	3.45%
Building and Development Fees	1,575,298	1,554,100	(21,198)	462,658	523,931	61,272	29.37%	33.71%	4.34%
Intergovernmental	4,929,659	5,217,750	288,091	645,169	716,527	71,358	13.09%	13.73%	0.64%
Charges for Services	3,628,857	3,882,184	253,327	1,085,706	1,107,042	21,336	29.92%	28.52%	-1.40%
Court Charges	1,726,486	1,950,000	223,514	522,970	473,016	(49,955)	30.29%	24.26%	-6.03%
Other Revenue	364,176	400,026	35,850	100,406	93,179	(7,227)	27.57%	23.29%	-4.28%
Total General Fund Revenues	\$ 44,108,506	\$ 45,510,810	\$ 1,402,304	\$ 4,370,485	\$ 5,022,193	\$ 651,708	9.91%	11.04%	1.13%
Special Revenue Funds									
Street Aid Fund	\$ 1,841,831	\$ 1,795,000	\$ (46,831)	\$ 373,418	\$ 382,948	\$ 9,530	20.27%	21.33%	1.06%
Solid Waste Fund	5,423,103	5,948,729	525,626	1,466,537	1,421,123	(45,414)	27.04%	23.89%	-3.15%
General Improvement Fund	609,039	640,000	30,961	200,851	254,925	54,074	32.98%	39.83%	6.85%
Drug Enforcement Fund	215,214	418,300	203,086	48,870	36,895	(11,976)	22.71%	8.82%	-13.89%
DEA Enforcement Fund	24,194	151,900	127,706	1,000	66,568	65,567	4.13%	43.82%	39.69%
Drainage Control Fund	100,468	119,181	18,713	30,708	26,766	(3,942)	30.56%	22.46%	-8.11%
Park Improvement Fund	4,434	35,000	30,566	0	2,400	2,400	0.00%	0.00%	0.00%
Grant Funds	803,720	0	(803,720)	367,990	(51,100)	(419,090)	45.79%	0.00%	-45.79%
Special Revenue Funds - Expenditures	\$ 9,022,003	\$ 9,108,110	\$ 86,107	\$ 2,489,374	\$ 2,140,524	\$ (348,850)	27.59%	23.50%	-4.09%
Special Revenue Funds - Revenues	\$ 9,880,024	\$ 9,108,110	\$ (771,914)	\$ 2,804,428	\$ 2,518,356	\$ (286,072)	28.38%	27.65%	-0.74%
Utility Fund									
Total Utility Operations	\$ 5,475,801	\$ 6,773,156	\$ 1,297,355	\$ 1,590,496	\$ 1,620,943	\$ 30,447	29.05%	23.93%	-5.11%
Total Utility Debt Expenses	1,585,829	1,616,206	30,377	994,627	1,078,588	83,961	62.72%	66.74%	4.02%
Contribution to Fund Balance	0	160,938	160,938	0	0	0	0.00%	0.00%	0.00%
Total Utility Expenses	\$ 7,061,630	\$ 8,550,300	\$ 1,488,670	\$ 2,585,123	\$ 2,699,531	\$ 114,408	36.61%	31.57%	-5.04%
Total Utility Revenues	\$ 8,475,689	\$ 8,550,300	\$ 74,611	\$ 3,197,232	\$ 3,221,225	\$ 23,994	37.72%	37.67%	-0.05%
Debt Service Fund									
Total Debt Service Expenditures	\$ 4,186,547	\$ 4,076,960	\$ (109,587)	\$ 2,545,379	\$ 2,663,294	\$ 117,915	60.80%	65.33%	4.53%
Total Debt Service Revenues	\$ 3,953,958	\$ 4,076,960	\$ 123,002	\$ 473,768	\$ 486,939	\$ 13,170	11.98%	11.94%	-0.04%
Total Expenditures	\$ 64,870,134	\$ 67,246,180	\$ 2,376,046	\$ 22,428,525	\$ 22,917,752	\$ 489,227	34.57%	34.08%	-0.49%
Total Revenues	\$ 66,418,177	\$ 67,246,180	\$ 828,003	\$ 10,845,913	\$ 11,248,713	\$ 402,800	16.33%	16.73%	0.40%

Attachment: Oct14FinRprt (1392 : Treasurer's Report for October 2014)



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

AGENDA ITEM

Meeting: 11/25/14 07:00 PM
Department: Planning and Economic Development
Category: Report
Prepared By: Sam Harris
Department Head: Terry Emerick

Planning Commission Report for November 2014.

NEW BUSINESS

SITE PLAN

I. Beruk Properties, 5735 Stage Road (David G. Bray, P.E., The Bray Firm)

INTRODUCTION: Mr. Terry Emerick explained that Mr. Paul Bray with the Bray Davis Firm is requesting Planning Commission approval of a revised site plan for a new convenience store with an existing old service station. The subject property is located at 5735 Stage Road (Bartlett Station) within the "CG-MS" General Business Main Street Overlay Zoning District.

BACKGROUND: The site currently houses an existing service station and 960-square foot convenience store that was built in 1975. The site is .58-acres in size and also houses a number of contamination monitoring wells. On March 6, 2014, the Planning Commission recommended the approval of a Special Use Permit (SUP) to the Board of Mayor and Aldermen for a convenience store with gas sales and general automobile repair uses. On April 22, 2014, the Board of Mayor and Aldermen approved the SUP. Since the approval, the applicants decided to pursue the development without the general automobile repair use.

DISCUSSION: The specific request by the applicant is for the approval of a revised site plan to replace the existing 960-square foot convenience store with a new 4,000-square foot building/convenience store, and parking lot. The existing gas canopy and the two curb-cuts to access the site from Stage Road will remain. The specifics of the site are as follows:

Site Data	
Site Area:	.58-acres (25,265 square feet)
Total Required Parking Spaces:	20
Total Proposed Parking Spaces:	20
Handicap Accessible:	1
Regular:	19
Proposed Building Area:	4,000 square feet
Green space/Open space:	19%
Building Height:	Not Provided

Recommendation: *Approval with Conditions of staff with the 35 percent green space requirement remaining at the 19 percent.*



Board of Mayor and Aldermen

6400 Stage Road
Bartlett, TN 38134

SCHEDULED

Meeting: 11/25/14 07:00 PM

Department: Finance

Category: Presentation

Prepared By: Dick Phebus

Department Head: Dick Phebus

AGENDA ITEM

Resolution 36-14, a resolution to request unclaimed balance of accounts remitted to the state treasurer under unclaimed property act.

Whereas, Tennessee Code Annotated § 66-29-102 and § 66-29-123, as amended by Public Chapter 401, Acts of 1985, provide that a municipality or county in Tennessee may request payment for the unclaimed balance of funds reported and remitted by or on behalf of the local government and its agencies if it exceeds \$100, less a proportionate share of the cost of administering the program; and

Whereas, the City of Bartlett and/or its agencies have remitted unclaimed accounts to the State Treasurer in accordance with the Uniform Disposition of Unclaimed Property Act for the report years ending December 31, 2009, 2010, and 2011; and

Whereas, the City of Bartlett agrees to meet all of the requirements of Tennessee Code Annotated § 66-29-101 et seq. and to accept liability for future claims against accounts represented in funds paid to it and to submit an annual report of claims received on these accounts to the State Treasurer by September 1 each year; and

Whereas, it is agreed that this local government will retain a sufficient amount to insure prompt payment of allowed claims without deduction for administrative costs or service charge and that the balance of funds will be deposited in this local government's general fund;

THEREFORE, BE IT RESOLVED that the Board of Mayor and Alderman of the City of Bartlett requests the State Treasurer to pay the unclaimed balance of funds remitted for the 2009, 2010, and 2011 report years to it in accordance with the provisions of Tennessee Code Annotated § 66-29-121. A list of remittances made by or on behalf of the local government and its agencies is attached.

Adopted this day of November 25, 2014

W.C. Pleasant, Register to the

A. Keith McDonald, Mayor

Board of Mayor and Aldermen

Attest: _____
Stefanie McGee, City Clerk

**Board of Mayor and Aldermen**

6400 Stage Road
Bartlett, TN 38134

SCHEDULED**AGENDA ITEM**

Meeting: 11/25/14 07:00 PM

Department: Board of Mayor and Aldermen

Category: Appointment

Prepared By: Stefanie McGee

Department Head: A. Keith McDonald

Appoint Shan Criswell as the Assistant Director of Parks and Recreation.