



City of Bartlett

David Parsons, Mayor

BOARD OF MAYOR AND ALDERMEN MEETING AGENDA

Tuesday, October 28, 2025 - City Hall Council Chambers - 6:00 PM

INVOCATION

Opening Prayer by James Farmer, The Lord's Church

FUTURE MEETINGS

Family Assistance Commission, November 3 at 6 p.m.

Planning Commission, November 3 at 6:30 p.m.

Beer Board, November 4 at 6 p.m.

Bartlett Station Commission, November 5 at 7:30 a.m.

City Beautiful Commission, November 6 at 6:30 p.m.

Industrial Development Board, November 6 at 7 p.m.

Board of Mayor and Aldermen, November 13 at 6 p.m.

Parks and Recreation Advisory Board, November 13 at 6 p.m.

RECOGNITIONS

*****Official Business of the Day*****

MINUTES ACCEPTANCE

- 1 Minutes of the October 14, 2025 Board of Mayor and Aldermen Regular Meeting**

CONSENT AGENDA**1 Authorization to auction surplus property. (Dick Phebus, Director of Finance)**

Six items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

2 Financial Report September 2025. (Dick Phebus, Director of Finance)**3 Minimum Bond Subdivision Contract for Sanctuary Subdivision, Phase 1. (John Horne, Director of Engineering)**

The developer, Blue Sky Communities, Inc., has delivered written request for the subdivision contract to be written for the minimum bond, meeting all requirements. On July 28, 2020, the Board of Mayor and Aldermen gave final approval of Ordinance 20-02 regarding new minimum bond requirements. The developer will pay \$45,400.00 in City fees. The minimum bond is set at \$566,917.17.

4 Bid for Shadowlawn Park ADA Restroom & Concession Building. (Paul Wright, Director of Parks and Recreation)

We recommend awarding the bid for the Shadowlawn Park ADA Restroom & Concession Building to Nightwine Construction Company, Inc. in the amount of \$389,500 as their bid satisfies all the requirements as specified in the invitation to bid. Funds are available in Account 311.48311.780.51625.

5 Bid for Shadowlawn Park Sitework. (Paul Wright, Director of Parks and Recreation)

We recommend awarding the bid for the Shadowlawn Park Sitework to ViktorHall Construction in the amount of \$378,000 as their bid satisfies all the requirements as specified in the invitation to bid. Funds are available in Account 311.48311.780.51625.

NEW BUSINESS**1 Resolution 36-25, a resolution ratifying Private Chapter No. 23 of the 114th General Assembly amending the City of Bartlett, Tennessee Charter. (Ed McKenney, Jr. City Attorney)****2 Resolution 37-25, a resolution ratifying Private Chapter No. 27 of the 114th General Assembly amending the City of Bartlett, Tennessee Charter. (Ed McKenney, Jr. City Attorney)****3 Resolution 38-25 a resolution adopting the City of Bartlett, Tennessee Records Management Plan, the Records Management Manual, and the MTAS Records Retention Schedules. (Ed McKenney, Jr. City Attorney)**

- 4 Resolution 39-25, a resolution authorizing the photographic or electronic preservation and subsequent disposal of permanent paper records of the City of Bartlett, Tennessee in accordance with Tennessee Code Annotated § 10-7-702. (Ed McKenney, Jr. City Attorney)**
- 5 Resolution 40-25, a resolution to amend the FY2026 Grants Fund budget to recognize Tennessee Department of Disability and Aging grant funding of \$50,000.00 for the Bartlett Parks Department. (Dick Phebus, Director of Finance)**
- 6 First Reading of Ordinance 25-06, an ordinance to rezone from "RS-10" Residential Single Family to "C-G" General Business Commercial property at 5866 Ivanhoe Road. (Kim Taylor, Director of Planning and Economic Development). The public hearing to be set for November 25, 2025.**
- 7 First Reading of Ordinance 25-07, an ordinance to amend the City of Bartlett Animal Control Ordinances, Title 10, Chapters 1 and 2. (Will Wyatt, Assistant City Attorney). The public hearing to be set for November 25, 2025.**

OPEN DISCUSSION

The public shall be provided an opportunity to address the Board or Commission during an Open Discussion period at the end of each regular and special meeting of the governing body. Prior to the start of the meeting, individuals will be required to complete and present to the Clerk the Open Discussion Citizen form provided at each meeting. The Open Discussion period for regular and special meetings of the Board or Commission shall be limited to twenty (20) minutes. Individuals shall be allowed to speak for up to three (3) minutes each. Open Discussion periods will not be held for any meeting where there are no actionable items on the agenda or meetings where the governing body is conducting a disciplinary hearing for a member of the governing body or a person whose profession or activities fall within the jurisdiction of the governing body.

ADJOURNMENT