



City of Bartlett

David Parsons, Mayor

Board of Mayor and Aldermen Meeting Minutes Tuesday, October 28, 2025 - City Hall Council Chambers - 6:00 PM

ATTENDANCE

Present: Mayor David Parsons, Alderman Brad King, Alderman Robert Griffin, Alderman David Reaves, Alderman Monique Williams, Alderman Jack Young, Alderman Kevin Quinn

INVOCATION

Opening Prayer by James Farmer, The Lord's Church

FUTURE MEETINGS

Family Assistance Commission, November 3 at 6 p.m.

Planning Commission, November 3 at 6:30 p.m.

Beer Board, November 4 at 6 p.m.

Bartlett Station Commission, November 5 at 7:30 a.m.

City Beautiful Commission, November 6 at 6:30 p.m.

Industrial Development Board, November 6 at 7 p.m.

Board of Mayor and Aldermen, November 13 at 6 p.m.

Parks and Recreation Advisory Board, November 13 at 6 p.m.

RECOGNITIONS

*****Official Business of the Day*****

Mayor Parsons announced the emergency repairs of well pumps #3 and #4, and high pump #4 for a total cost of \$243,523.00 completed by sole source contractor, National Water Service.

MINUTES ACCEPTANCE

1 Minutes of the October 14, 2025 Board of Mayor and Aldermen Regular Meeting

Result:	Passed
Mover:	Alderman Jack Young
Second:	Alderman Reaves
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	David Parsons

CONSENT AGENDA

Result:	Passed
Mover:	Alderman David Reaves
Second:	Alderman Quinn
Ayes:	Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	David Parsons

1 Authorization to auction surplus property. (Dick Phebus, Director of Finance)

Six items have been identified as having a potential auction-value of \$500 or more and will be auctioned on GovDeals.com.

2 Financial Report September 2025. (Dick Phebus, Director of Finance)

Budgeted Expenditures	\$111,624,243
Year-to-date Expenditures	\$27,989,600
Budgeted Revenues	\$111,624,243
Year-to-date Revenues	\$12,789,566

3 Minimum Bond Subdivision Contract for Sanctuary Subdivision, Phase 1. (John Horne, Director of Engineering)

The developer, Blue Sky Communities, Inc., has delivered written request for the subdivision contract to be written for the minimum bond, meeting all requirements. On July 28, 2020, the Board of Mayor and Aldermen gave final approval of Ordinance 20-02 regarding new minimum bond requirements. The developer will pay \$45,400.00 in City fees. The minimum bond is set at \$566,917.17.

4 Bid for Shadowlawn Park ADA Restroom & Concession Building. (Paul Wright, Director of Parks and Recreation)

We recommend awarding the bid for the Shadowlawn Park ADA Restroom & Concession Building to Nightwine Construction Company, Inc. in the amount of \$389,500 as their bid satisfies all the requirements as specified in the invitation to bid. Funds are available in Account 311.48311.780.51625.

5 Bid for Shadowlawn Park Sitework. (Paul Wright, Director of Parks and Recreation)

We recommend awarding the bid for the Shadowlawn Park Sitework to ViktorHall Construction in the amount of \$378,000 as their bid satisfies all the requirements as specified in the invitation to bid. Funds are available in Account 311.48311.780.51625.

NEW BUSINESS

1 Resolution 36-25, a resolution ratifying Private Chapter No. 23 of the 114th General Assembly amending the City of Bartlett, Tennessee Charter. (Ed McKenney, Jr. City Attorney)

Result:	Passed
Mover:	Alderman Jack Young
Second:	Alderman Reaves
Ayes:	David Parsons, Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young
Nays:	Kevin Quinn
Abstains:	None

2 Resolution 37-25, a resolution ratifying Private Chapter No. 27 of the 114th General Assembly amending the City of Bartlett, Tennessee Charter. (Ed McKenney, Jr. City Attorney)

Result:	Passed
Mover:	Alderman David Reaves
Second:	Alderman King
Ayes:	David Parsons, Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

3 Resolution 38-25 a resolution adopting the City of Bartlett, Tennessee Records Management Plan, the Records Management Manual, and the MTAS Records Retention Schedules. (Ed McKenney, Jr. City Attorney)

Result:	Passed
Mover:	Alderman David Reaves
Second:	Alderman Griffin
Ayes:	David Parsons, Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

4 Resolution 39-25, a resolution authorizing the photographic or electronic preservation and subsequent disposal of permanent paper records of the City of Bartlett, Tennessee in accordance with Tennessee Code Annotated § 10-7-702. (Ed McKenney, Jr. City Attorney)

Result:	Passed
Mover:	Alderman David Reaves
Second:	Alderman Williams
Ayes:	David Parsons, Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

5 Resolution 40-25, a resolution to amend the FY2026 Grants Fund budget to recognize Tennessee Department of Disability and Aging grant funding of \$50,000.00 for the Bartlett Parks Department. (Dick Phebus, Director of Finance)

Result:	Passed
Mover:	Alderman Robert Griffin
Second:	Alderman Quinn
Ayes:	David Parsons, Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	None
Abstains:	None

- 6 First Reading of Ordinance 25-06, an ordinance to rezone from "RS-10" Residential Single Family to "C-G" General Business Commercial property at 5866 Ivanhoe Road. (Kim Taylor, Director of Planning and Economic Development). The public hearing to be set for November 25, 2025.**

Result:	Passed
Mover:	None
Second:	None
Ayes:	David Reaves, Monique Williams, Jack Young, Kevin Quinn
Nays:	David Parsons, Brad King, Robert Griffin
Abstains:	None

- 7 First Reading of Ordinance 25-07, an ordinance to amend the City of Bartlett Animal Control Ordinances, Title 10, Chapters 1 and 2. (Will Wyatt, Assistant City Attorney). The public hearing to be set for November 25, 2025.**

Result:	Passed
Mover:	Alderman David Reaves
Second:	Alderman Young
Ayes:	David Parsons, Brad King, Robert Griffin, David Reaves, Monique Williams, Jack Young
Nays:	Kevin Quinn
Abstains:	None

OPEN DISCUSSION

Director of Parks and Recreation Paul Wright thanked the Board for approving Shadowlawn Park improvements and recognized park staff for helping obtain the grant. He announced Fire Pit Fridays, which will be held on November 7 and 14, and December 12 at W.J. Freeman Park from 6 p.m. - 8 p.m. The Annual Turkey Shoot will be on November 15 at 11 a.m. at Singleton Community Center.

Director of Community Relations announced the Veterans Day Ceremony scheduled for November 11 at 10 a.m. at the Veterans Park adjacent to W.J. Freeman Park. The guest speaker is Ken Wells.

Chief Human Resource Officer Lori Von Bokel-Amin shared that there would be an Employee Appreciation Event on October 30 from 11 a.m. - 2 p.m. at The Venue.

Liz Ebbers, 5936 Steeplechase Drive and 3684 Oak Forest spoke against the rezoning of 5866 Ivanhoe Road.

Steve Ebbers, 3684 Oak Forest Drive spoke against the rezoning of 5866 Ivanhoe Road.

ADJOURNMENT

Adjourned at 6:53 p.m.

Harold Brad King, Register to the
Board of Mayor and Aldermen

David Parsons, Mayor